

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT**  
**FEBRUARY 7, 2024**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, action will be taken

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**1. Board Vacancy**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 3, 2021

\_\_\_\_\_  
Joseph M. Collins

**5. Appointment - Board Member**

- A. I make a motion to approve \_\_\_\_\_ to fill the vacant Board position  
(Pending completion of required State paperwork)

**6. Presentations**

- A. Teaming Model Presentation - John Bertolino, Thomas Keller & Courtney Nicholson  
B. Drama Club Presentation - Christine Dougherty

**7. Reading of the Minutes**

- A. Regular Session - 1/3/24

**8. Communications**

- A.

**9. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**10. Committees:**

**A. Personnel - Mr. Joseph Darminio - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following non-teaching staff hire for 2023-2024 as listed:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
Edward Johnson	HS Security <i>(Transfer from Custodian)</i>	\$15.13/hour	1/16/24
Devon Covley	Custodian <i>(Boilers License Required)</i>	\$15.13/hour	2/8/24
Francis Foley III	Substitute Custodian	\$15.13/hour	2/12/24
Robert Reider	Substitute Custodian	\$15.13/hour	2/19/24

2. I make a motion to approve the following retirements and resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dillon Widdifield - <i>Resignation</i>	Computer Technician	1/1/24
Kevin Mann - <i>Resignation</i>	Custodian	1/10/24
Frank Collision - <i>Resignation</i>	Bus Driver	1/16/24
Diane McKinney - <i>Resignation</i>	Custodian	1/23/24
Bradford Scott, II - <i>Resignation</i>	Computer Science Networking Teacher	3/30/24
Joseph Pepitone - <i>Retirement *(Date amended)</i>	Guidance Counselor	3/30/24
Paul Montalto - <i>Retirement</i>	Custodian	6/1/24
Michele Dell'Aringa - <i>Retirement</i>	Bus Driver	7/1/24
Joseph Smith - <i>Retirement</i>	Special Education Teacher	7/1/24

3. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Michelle Dell'Aringa ( <i>Transportation</i> )	1/16/24 through 2/21/24	Paid leave 1/16/24 through 2/21/24	N/A	N/A
Priscilla Martinez ( <i>Paraprofessional</i> )	1/22/24 through 3/28/24	Paid leave 1/22/24 through 3/28/24	N/A	N/A

4. I make a motion to approve Alexandra Paine as a homebound instructor for the 2023-2024 school year

5. I make a motion to approve the change in the following volunteer club advisors as listed:

<u>Volunteer</u>	<u>Club Name</u>	<u>School</u>	<u>Action</u>
Jessica Kaufman	Glamour Girls	HS	Resign
Kelly Start	Glamour Girls	HS	Assign

### **B. Budget and Finance - Mrs. Cheryl Beck - Chairperson**

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December and Final June 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2023 and Final June 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2023 and Final June 2023.

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for December 2023 and Final June 2023
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$922,612.68
ii.	<u>Hand Checks</u>	\$634,680.26
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$86,854.28

**C. Education - Mr. Frank Borelli - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Sarah Jones	Rowan University	NJSCA Winter Conference	1/5/24	\$35.00	\$15.98		\$50.98
Brianna Rucci	Westin, Mt. Laurel	New Math Standards	1/30/24	No Cost	\$28.20		\$28.20
Jillian Giacobbe Sabrina Boyle	Online	21st Century Teaching & Learning: Data Science	Self-Paced	\$149.00 \$149.00			\$149.00 \$149.00
Tara Branco	Virtual	2nd Mandatory Spring Training Session with David Yusem of Oakland Unified School District	2/2/24	No Cost			No Cost
+ Cathleen Hertens	Kean University	Training with Carolyn Corbi Restorative Practice and Restorative Circles	2/7/24	No Cost	\$97.61		\$97.61

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Dr. Vincent DuBeau (Previously approved, cost updated)	Atlantic City Convention Center	NJMEA Conference	2/22/24 - 2/24/24	\$90.00			\$90.00
Kenneth Schoudt	Hard Rock Hotel & Casino, Atlantic City	DAANJ - Directors	3/12/24 - 3/15/24	\$450.00		\$250.00	\$700.00
Ashley Dolan	Virtual	School Refusal: Real Help for Children and Teens Who Can't or Won't Go to School	3/18/23	\$250.00			\$250.00
Margaret Durham	Harrahs Hotel & Conference Center	2024 NJSBGA Conference/Expo	3/18/24 & 3/19/24	No Cost	\$94.60		\$94.60
Dr. Lisa Niemi Michele DePasquale Lisa Dolby Sarah Jones Tara Branco Tracie Wolf Melissa Haigh Kelly Start Kenneth Schoudt Douglas Richardson Ashley Caspermeyer Mollie Huntsinger Pasha Chard Melissa Pilitowski George Clark Daniel Cardona Leah Christenson	Delsea HS	Restorative Justice Training with Mr. V	3/19/24 - 3/20/24	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Maureen Smashey Michael Amos	Hard Rock Hotel & Casino, Atlantic City	53rd Annual NJ Pupil Transportation Conference and Equipment Show	3/20/24 - 3/22/24	\$425.00 \$425.00	\$46.06 \$34.69	\$192.00 \$192.00	\$663.06 \$651.69
Brianna Rucci Dr. Michael Berner Dr. Anthony Fitzpatrick	Rowan University	Rowan Education Expo	4/16/24	\$650.00	- \$4.23 -	-	- \$4.23 \$650.00
Lakishia Powell	Colorado Convention Center	ISTE 24	6/22/24 - 6/26/24	\$826.00	\$800.00	\$1,000.00	\$2,626.00
Laurie Magee	John Hopkins University, Maryland	AP Precalculus APSI	7/29/24 - 8/1/24	\$950.00	\$94.00	\$504.00	\$1,548.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(\* Paid for with Restorative Justice Grant)

2. I make a motion to approve the following Liberty University student for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Leon Myers	January 15, 2024 through April 26, 2024	Class Administration & Supervision	Francis Ciociola & Paul Berardelli	HS

3. I make a motion to approve the application for the NJDOE Advanced Placement African Studies Grant
4. I make a motion to approve Jefferson Mental Health to provide Licensed Social Workers services to Delsea Middle School not to exceed \$84,000 (*Paid through Title I SIA funds*)
5. I make a motion to approve the following Curriculum Development assignment for the 2023-2024 school year at a previously approved rate as listed:

<u>Name</u>	<u>Writing</u>
Leah Christenson	Digital Arts IV - Full Year

6. I make a motion to approve the contract for services from Corwin for the 2023-2024 school year (*\*Paid for through the Bipartisan Safer Communities Grant*)

**D. Policy - Mrs. Barbara Doherty - Chairperson**

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy 2270</u>	Religion in the Schools - <i>Revised</i>
<u>Policy 5111</u>	Eligibility of Resident/Nonresident Students (M) - <i>Revised</i>
<u>Regulation 5111</u>	Eligibility of Resident/Nonresident Students (M) - <i>Revised</i>
<u>Policy 8500</u>	Food Services (M) - <i>Revised</i>
<u>Policy 8540</u>	School Nutrition Programs (M) - <i>ABOLISHED</i>
<u>Policy 8550</u>	Meal Charges/Outstanding Food Service Bill (M) - <i>ABOLISHED</i>

**E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following athletic positions for the 2023-2024 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Joshua Taylor	Assistant Boys Tennis Coach	Assign
Robert Briles, III	Spring Weight Room Supervisor	Assign
Zachary Mayo	Freshman Softball Coach	Assign
Jessica Hartwell	Head Field Hockey Coach	Assign
Daniel Cardona	Head Boys Tennis Coach	Assign
Scott Gutlelius	Head Softball Coach	Assign
Victoria Miller	Assistant Softball Coach	Assign
Tara Branco	Assistant Softball Coach	Assign
Kalin Priest	Assistant Girls Track & Field Coach	Assign
Rachael Kashow	Assistant Girls Track & Field Coach	Assign
Ronald Flaim	Head Boys Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Track & Field Coach	Assign
Salvatore Marchese	Assistant Boy Track & Field Coach	Assign
David Allonardo	Assistant Boys Track & Field Coach	Assign
Kristina Martorana	Head MS Track & Field Coach	Assign
Russell Streater	Head MS Track & Field Coach	Assign

<b>Name</b>	<b>Sport</b>	<b>Action</b>
Patrick Dougherty	Assistant MS Track & Field Coach	Assign
Layla Stalling	Assistant MS Track & Field Coach	Assign
Francis MacDonald	Head Boys Golf Coach	Assign
Shane Dooley	Co-Head Girls Golf Coach	Assign
Christopher Bryan	Co-Head Girls Golf Coach	Assign
Joseph Smith	Head Boys Baseball Coach	Assign
Vince Londino	Assistant Baseball Coach	Assign
Christian Cortese	Assistant Baseball Coach	Assign
Michael Sciubba	Assistant Freshman Baseball Coach	Assign
Abigale Jones	Head Spring Unified Coach	Assign
Christine Dougherty	Assistant Spring Unified Coach	Assign
Robert Gaetano	Volunteer Boys Golf Coach	Assign
Thomas Freeman	Volunteer Boys Golf Coach	Assign
Jason Volpe	Head Football Coach	Assign

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility request as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Mid Atlantic Warriors Baseball Tournament - Francis Ciociola	Varsity & JV Baseball Fields	4/27/24 & 4/28/24	10:00 am - 6:00 pm
Fellowship of Christian Athletes - David Daigle	HS Gymnasium	3/1/24	6:00 pm - 9:00 pm

*^Custodial & transportation costs required*



**G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson**

1. I make a motion to approve the following cafeteria report for December 2023

<b>Total Income</b>	\$(61,087.30)
<b>Total Expense</b>	\$(76,205.03)
<b>Net Income or (Loss)</b>	\$(15,117.73)
<b>Average Daily Attendance</b>	1577
<b>Average Daily Participation</b>	657
<b>Percentage of Participation</b>	42%

**H. Transportation - - Chairperson**

1. I make a motion to approve the following 2023-2024 Transportation Jointure as listed:  
 a. Clayton School District

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
W.J.	2/26/07	Delsea	MD	Home Instruction	N/A
M.I.	1/5/08	Delsea	Autism	Bankbridge South High	\$231.00/per diem (Aide only)
S.B.	7/10/08	Delsea	OHI	Brookfield Schools, Cherry Hill	\$451.63/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
1/24/24	Shoprite, Glassboro - SAVE 18-21	Abigale Jones
2/1/24	Gloucester County Institute of Technology - SAVE 18-21	Lisa Dolby
2/2/24	SJ Flower Expo, Deptford Mall - Horticulture Class	Patrick Dougherty
2/5/24, 2/20/24, 3/7/24, 3/18/24	Shoprite, Glassboro - 18-21 Transitions	Lisa Dolby
2/7/24, 2/9/24, 2/16/24, 2/21/24, 2/23/24, 2/28/24, 3/1/24, 3/6/24, 3/8/24, 3/20/24, 3/27/24, 4/10/24, 4/12/24, 4/17/24, 4/19/24	Rowan University - Get Fit-Rowan Physical Education Program 18-21 Transitions	Lisa Dolby

<b>Date</b>	<b>Location</b>	<b>Name</b>
2/8/24	18-21 Transitions & Tomorrow's Teachers - Sam's Club, Williamstown	Lisa Dolby
2/10/24	American Dream Meadowlands - Reward Trip	Tanya Mastrokyriakos
2/12/24	Salem County Correctional Facility - Law Enforcement Class	Ed Gonnelli
2/22/24	Atlantic City Convention Center - Music Technology Class	Dr. Vincent DuBeau
2/28/24	Coriell Institute for Medical Research - 8th Grade Science Class	Shannon Godfrey
3/5/24	Philadelphia Flower Show - Horticulture Class & SAVE Students	Patrick Dougherty & Abigale Jones
3/21/24	Collingswood High School - 18-21 Transitions	Lisa Dolby
4/11/24	Rowan College - Class Registration	Mollie Huntsinger
5/22/24	Edelman Planetarium Rowan University - 8th Grade Science Class	Shannon Godfrey
6/5/24	iFLy Indoor Skydiving, King of Prussia - 7th & 8th Grade Science Class	Ashley Dobleman
10/8/24	Camp Ockanickon - HS Interact Club	Kenneth Olinsky

3. Recommend the Board approve the 2024-2025 district calendar
4. For the information of the Board, Daniel Cardona announced the birth of his son Milo
5. Recommend the Board approve the December 2023 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the January 2024 HS/MS HIB report as presented
7. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Dr. Berner
    2. Mr. Schoudt
    3. Mrs. Rucci

i. Principals' Educational Activities

- 1. High School
- 2. Middle School

j. Nurses' Reports

- 1. High Schools
- 2. Middle School

k. Guidance

l. Maintenance

m. Fire Drills/Crisis Drills:

<b><u>HIGH SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	1/25/24	1/30/24
<b>Times:</b>	2:35 pm	9:00 am
<b>Locations:</b>	Main Panel	Testing of PA System

<b><u>MIDDLE SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	1/24/24	1/26/24
<b>Times:</b>	2:37 pm	12:03 pm
<b>Locations:</b>	Gym	Hold

**11. Student Board Member Report - Miss Ella Blithe**

- A. Update

**12. Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**

- A. Legislative Update

**13. School Business Administrator's Report**

- A. Recommend the Board approve the Resolution and Indemnity & Trust Agreement to renew membership in the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (GCSSD JIF) for the three year membership term commencing on July 1, 2024.
- B. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2023 - ECert1

**14. Old Business**

- A.

**15. New Business**

- A.

16. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**  
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
17. **Executive Session**  
 A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
 Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. HIB Appeal Hearing
2. Negotiations Issue

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 7, 2024

\_\_\_\_\_  
 Joseph Collins, Board Secretary

18. **Adjournment**  
 PG/mc  
 Encl.