

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT**  
**NOVEMBER 1, 2023**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - 10/4/23

B. Executive Session - 10/4/23

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

**A. Personnel - Mr. Frank Borelli - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following non-teaching staff hires for 2023-2024 as listed:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Chase Crecelius	Custodian	\$15.00/hour	11/15/23 <i>(Or sooner)</i>
Diane McKinney	Custodian	\$15.00/hour	11/2/23
Chuck Marcheski	HS Evening Security Guard	\$15.00/hour	11/2/23
Joseph McNamara	Substitute Custodian	Current Minimum Wage	9/20/23
Autumn Smith	Permanent Substitute Bus Driver	\$19.00/hour	11/2/23 <i>(Or sooner)</i>
Carley Bittle	Permanent Substitute Bus Driver	\$19.00/hour	11/2/23 <i>(Or sooner)</i>

2. I make a motion to approve the following leaves of absence as listed:

<b><u>Employee</u></b>	<b><u>Leave Requested</u></b>	<b><u>Paid/Unpaid Days</u></b>	<b><u>Federal Medical Leave Act</u></b>	<b><u>State Medical Leave Act</u></b>
Courtney Nicholson <i>(teacher)</i>	11/7/23 through 2/6/24 <i>(Intermittent)</i>	Unpaid leave 11/7/23 through 2/6/24 <i>(Intermittent)</i>	N/A	11/7/23 through 2/6/24 <i>(Intermittent)</i>
Beth Harbs <i>(Board Secretary)</i>	10/17/23 through 11/30/23	Unpaid leave 10/17/23 through 11/30/23	N/A	10/17/23 through 11/30/2023
Dr. Melissa Smith <i>(CST)</i>	10/24/23 through 11/24/23	Paid leave 10/24/23 through 11/24/23	N/A	N/A

3. I make a motion to approve the following staff to support students with IEP's for extracurricular activities for the 2023-2024 school year at a previously approved rate as listed:

<b>Teachers:</b>	Lisa Dolby
	Christine Dougherty
	Abigale Jones
<b>Paraprofessionals:</b>	Jeffrey Hartmann
	Kathy D'Alfonso

4. I make a motion to approve William Kershaw as a substitute nurse for the 2023-2024 school year at a previously approved rate
5. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Beth Harbs	Board Office Secretary	12/1/23

6. I make a motion to approve the following staff to complete CST student case management at a rate of \$40.00/hour for the 2023-2024 school year as listed:

Lisa Elisio	Tara Heffner
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**B. Budget and Finance - Mr. Joseph Darminio - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2023.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for September 2023
6. I make a motion to approve the following preliminary bills as listed:

i.	<u>Operating Bills</u>	\$1,292,487.60
ii.	<u>Hand Checks</u>	\$87,135.23
iii.	<u>Athletic &amp; Postage Bills</u>	\$9,475.50

**C. Education - Mr. Charles DeWoody - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Tara Heffner	Virtual	Power of Play with Ashley McGuire & Thom Nezbeda	10/13/23	No Cost			No Cost
Lisa Dolby <i>(Previously approved, *date revised)</i>	The NJ Department of Education	18 to 21 Year Old Program Staff Community of Practice Meeting	*10/24/23 1/24/24 4/24/24	No Cost	\$51.70		\$51.70
Sarah Jones	Stockton University	HESAA School Counselor Training Institute	10/25/23	No Cost	\$4.70		\$4.70
Ashley Dolan	Burlington County Professional Development Institute	Attendance, Residency, and Homelessness Issues	10/30/23	No Cost	\$27.26		\$27.26
Margaret Durham	Atlantic City Convention Center	NJSBA's Workshop 2023	10/24/23 - 10/25/23	No Cost	\$73.92		\$73.92
Rachele Weichmann Tara Heffner	Gloucester County Library, Mullica Hill	Gloucester County Collaborative School Psychologists Inaugural Meeting	11/2/23	No Cost	\$12.22 \$15.04		\$12.22 \$15.04
Mollie Huntsinger	RCSJ Gloucester County	FAFSA Workshop	11/6/23	No Cost			No Cost
David Daigle	NJ Motorsports, Millville	Network Connection Series - Cumberland County	11/9/23	\$35.00			\$35.00
Tina Basile-Feoli	Haddonfield Memorial HS	South Jersey I&RS Consortium	11/14/23	No Cost	\$27.92		\$27.92
Theresa Wolf Lynn Kobik Melissa Pilitowski	Buena High School	OnCourse User Group Workshop - South Jersey	11/17/23	No Cost	- \$7.99 -		- \$7.99 -

<b>Name</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Reg. Fee</b>	<b>Mileage &amp; Tolls</b>	<b>Lodging &amp; Meals</b>	<b>Total</b>
Dr. Lisa Niemi	Virtual	Anti-Bias Training with Dr. Dana Crawford	12/1/23	No Cost			No Cost
Anna Papiano	Hard Rock Hotel & Casino, Atlantic City	NJASL 2023 Fall Conference: A World of Stories	12/3/23 - 12/5/23	\$250.00	\$51.70	\$376.50	\$678.20
Marisa Vance Kristine Jiannotti Marco Lopez Amanda Clarkson Evan Scott Taylor Lento Brianna Rucci Heather Brescia	Rowan University	Building Thinking Classrooms	1/8/24	\$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00	\$7.80 \$7.52 \$7.71 \$7.43 \$7.99 \$7.99 \$7.61 \$5.45		\$206.80 \$206.52 \$206.71 \$206.43 \$206.99 \$206.99 \$206.61 \$204.45

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

2. I make a motion to approve the submission of the Amended Safe Return to School Plan
3. I make a motion to approve submission of the FY24 Title I Comparability of Services Report
4. I make a motion to approve the Delsea Regional School District New Jersey Single Accountability Continuum District Performance Review (NJQSAC DPR)
5. I make a motion to approve the contract for services from A2Z Equity Coaching for the 2023-2024 school year (*\*Paid for through the School Climate Transformation Grant*)
6. I make a motion to approve Jefferson Health as the agency for Mental Health Partnership to Build a Stronger School and Community Connections in accordance with the attached specifications and proposal (*\*Paid for through the Stronger Connections Grant*)
7. I make a motion to approve the following staff to participate in the Restorative Justice in Education program at \$30.00 per hour (*paid for with grant*) as listed:

Leah Christenson	Cathleen Hertens
George Clark	Mollie Huntsinger
Candice Davis	Abigale Jones
Christine Garnier	Sara Jones
Tara Heffner	Melissa Pilitowski

8. I make a motion to approve the following Rowan University student for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Vita DiBuono	<p><b>Spring 2024:</b> 1/16/24 - 3/8/24  <i>(visit 2 days/week Tuesday - Thursday for 8 weeks)</i></p> <p><b>Fall 2024:</b> 10/28/24 - 12/19/24  <i>(visit 5 days/week for 8 weeks)</i></p>	Art	Brian Fischer	MS

9. I make a motion to approve the following Rowan University students to work under the supervision of Kevin Briles for the remainder of the 2023-2024 school year as listed:

Peter Dandorf	Maya Jones
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10. I make a motion to approve the following revision in the HS Code of Conduct
11. I make a motion to approve the shared services agreement with Salem County Special Services School District to perform services as needed for attending Delsea students
12. I make a motion to approve the cost per pupil for tuition purposes for the 2023-2024 school year as listed (per Choice School guidelines):

<b>Grades 7-8</b>	\$ 19,929.00
<b>Grades 9-12</b>	\$ 19,723.00
<b>MD</b>	\$ 26,044.00
<b>ESY</b>	\$ 2,280.00

**D. Policy - - Chairperson**

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy 1642.01</u>	Sick Leave - <u>New</u>
<u>Regulation 1642.01</u>	Sick Leave - <u>New</u>
<u>Policy 3432</u>	Sick Leave - <u>ABOLISHED</u>
<u>Policy 4432</u>	Sick Leave - <u>ABOLISHED</u>

**E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following athletic positions for the 2023-2024 school year as amended:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Timothy Iacovone	Volunteer Boys Basketball Coach	Resign
Timothy Iacovone	Freshman Boys Basketball Coach	Assign
Jason Volpe	Freshman Boys Basketball Coach	Resign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Jason Volpe	Assistant Girls Basketball Coach	Assign
Alexis Harkins	Freshman Girls Basketball Coach	Assign
William Janzer	Volunteer Wrestling Coach	Assign

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

- I make a motion to approve the following facility requests as listed:

*(All approvals are pending insurance certificates)*

<u>Name of Person/Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Delsea HS Step Team Candy Bingo - Kimberly Collins	HS Cafeteria	2/23/24	6:00pm - 8:00pm
Elk Township Police Department	HS Weight Room/Track	11/4/23	7:00am - 9:00am

**G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson**

- None

**H. Transportation - Mrs. Cheryl Beck - Chairperson**

- I make a motion to approve the following 2023-2024 Transportation Jointures as listed:
  - Berkeley Hts School District
  - Cumberland Regional School District (Revised)
- I make a motion to approve the parent transportation jointure for T.L. to Bankbridge Regional School District DHS-23 from September 1, 2023, through June 30, 2024, at a rate of \$0.45 per mile
- I make a motion to approve the school bus evacuation drills that were completed on October 16th, 17th and 19th, 2023

**I. Superintendent's Report**

- Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
P.J.	10/16/07	Franklin	OHI	Creative Achievement Academy	\$405.90/diem
D.E.	9/25/23	Franklin	MD	Y.A.L.E. School Ellisburg Campus	\$419.58/diem
D.C.	11/8/04	Franklin	MD	Bankbridge South HS	\$231.00/diem <i>(Aide)</i>
F.C.	12/11/02	Franklin	MD	Bankbridge Development Center	\$231.00/diem <i>(Aide)</i>
L.C.	8/4/06	Franklin	MD	Bankbridge Development Center	\$231.00/diem <i>(Aide)</i>
S.J.	1/25/05	Franklin	Autism	Bankbridge South HS	\$231.00/diem <i>(Aide)</i>

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
T.A.	8/26/09	Franklin	Autism	Bankbridge South Middle	\$231.00/diem ( <i>Aide</i> )
T.A.	9/18/08	Franklin	SLD	Bancroft	\$317.45/diem
A.S.	6/10/05	Franklin	SLD	Millville Senior HS	\$98.78/diem
S.T.	10/9/06	Franklin	SLD	Pineland Learning Center	\$326.56/diem
R.B.	10/30/06	Franklin	Homeless	Vineland School District	\$76.01 (2022-2023 school year)

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/14/23	Kean University - DECA Chapter Office Leadership Conference *(Previously approved, date revision)	Eileen Fischer Renetta Meddick
11/2/23	Rowan University - SAVE Class	Abigale Jones
11/7/23 12/7/23	Sam's Club, Williamstown - SAVE 18-21 Class & Tomorrow's Teachers	Lisa Dolby Janelle Cohen
11/16/23	Glassboro McDonalds - SAVE 18-21 Class	Lisa Dolby
11/18/23	9/11 Memorial and Museum - Law Enforcement Class	Cathleen Hertens Chief Edward Gonnelli
11/30/23	Regal UA Washington Township - HS SAVE & SAVE Transitions	Lisa Dolby Abigale Jones
12/13/23	Deptford Mall - SAVE Transitions	Lisa Dolby Doug Richardson
12/15/23	National Aquarium, Baltimore - Anglers Club	Keith Allonardo
12/19/23	Collegetown Shopping Center - SAVE 18-21 Class & Tomorrow's Teachers	Lisa Dolby Janelle Cohen

3. Recommend the Board approved the 2023-2024 District Goals
4. Recommend the Board approve the September 2023 HS/MS HIB report as presented last month
5. Recommend the Board acknowledge the receipt of the October 2023 HS/MS HIB report as presented
6. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS



- d. Suspension:
  - 1. HS
  - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
  - 1. Dr. Berner
  - 2. Mr. Schoudt
  - 3. Mrs. Rucci
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<b><u>HIGH SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	10/23/23	10/26/23
<b>Times:</b>	2:20pm	8:40am
<b>Locations:</b>	Main Panel	Lockdown Drill

<b><u>MIDDLE SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	10/19/23	10/25/23
<b>Times:</b>	1:45pm	8:45am
<b>Locations:</b>	Kitchen	Lockdown Drill

- 9. **Student Board Member Report -**
  - A. Update
- 10. **Executive Board Member's Report - Mr. Frank Borelli - Chairperson**
  - A. Legislative Update
- 11. **School Business Administrator's Report**
  - A.
- 12. **Old Business**
  - A.
- 13. **New Business**
  - A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**  
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

15. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 1, 2023

\_\_\_\_\_  
Joseph Collins, Board Secretary

16. **Adjournment**

PG/mc  
Encl.