

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 5, 2023
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 3/1/23

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Tiffany Cipriano	Spanish Teacher	HS	14	MA+30	\$93,434.00	9/1/2023

2. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Frank Foley	F/T Custodian	\$15.00/hour	4/1/23
Mark Burns	Substitute Custodian	\$14.13/hour	3/31/23

3. I make a motion to approve the following retirements/resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christina Myers - <i>resign</i>	MS ELA Teacher	5/27/23
Gary Nelson - <i>retire</i>	HS Horticulture Teacher	7/1/23
Gianna Leonen - <i>resign</i>	HS Social Studies Teacher	7/1/23
Susan Cummings - <i>retire</i>	Bus Driver	7/1/23

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Jackie Scerbo (CST director)	3/28/23 through 4/18/23	Paid leave 3/28/23 through 4/18/23	N/A	N/A
Dr. Melissa Smith (CST)	3/28/23 through 6/15/23	Paid leave 3/28/23 through 6/15/23	N/A	N/A
Bradford Scott II (tech)	4/17/23 through 5/24/23	Unpaid leave 4/17/23 through 5/24/23	N/A	4/17/23 through 5/24/23
Sean Bradley (teacher)	3/20/23 through 5/12/23	Unpaid leave 3/20/23 through 5/12/23	N/A	3/20/23 through 5/12/23

5. I make a motion to approve the following staff to serve as co-coordinators for the Extended School Year program for the summer of 2023 at a previously approved rate as listed:

Abigale Jones	Christine Dougherty
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6. I make a motion to approve the following CST members to cover case management as needed for the 2022-2023 school year at \$30.00 per hour as listed:

Lisa Elisio	Tara Heffner
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7. I make a motion to approve the following 7th period stipends for \$5,000.00 prorated as listed:

Olivia Fruits	3/9/23 - 6/30/23
Christina Leto	4/17/23 - 6/30/23 (<i>anticipated dates</i>)
Rachel Melecio	4/17/23 - 6/30/23 (<i>anticipated dates</i>)

8. I make a motion to approve the creation of American Sign Language Club - volunteer advisor Lisa Dolby
9. I make a motion to approve the following staff for summer 2023 SHAPE positions at a previously approved rate as listed:

ELA:	Adoree Devine
	Patrick Dougherty
	Louis Neglia
	Alexandra Paine
MATH:	Lauren Holding
	Kristine Jiannotti
	Thomas Keller
	Jessica Urban
ENRICHMENT:	Sean Bradley
	Jennifer Macielag
	Matthew Nicastro
	Candace Wright
NURSE:	Tara Kern
COUNSELOR:	Daniel Cardona

B. Budget and Finance - Mr. Joseph Darminio - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2023.

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2023
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,290,250.44
ii.	<u>Hand Checks</u>	\$985,978.84
iii.	<u>Cafeteria & Athletic Bills</u>	\$85,933.64

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Tara Heffner	Virtual	Anti-Bias Training Session #1 Beyond Diversity Resource Center	3/20/23	No Cost			No Cost
Dr. Piera Gravenor	Somerset, NJ	NJASA Women's Leadership Conference	3/27/23 - 3/28/23	\$409.00	\$64.86	\$153.00	\$626.86
Dr. Lisa Niemi John Bertolino	Virtual	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	4/20/23	No Cost			No Cost
Amanda Lawless	Scotland Run Golf s Club	SJ Choral Directors Association Spring General Membership Meeting & Seminar	4/28/23	No Cost	\$6.96		\$6.96

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
► Christopher Gehringer	Bucks County Community College, Newtown, PA	Region I and PA 2023 Leadership Conference	5/4/23 - 5/5/23	\$200.00			\$200.00
Lisa Dolby	Virtual	Job Coaching for Career Exploration in Community Settings	5/10/23 - 5/17/23	No Cost			No Cost
Dr. Anthony Fitzpatrick	Caesars, Atlantic City	NJASA Spring Leadership Conference	5/17/23 - 5/19/23	No Cost	\$67.80	\$242.00	\$309.80
Dr. Lisa Niemi	Avalon Community Center	Advanced K-12 Behavioral Threat Assessment and Management Training	5/23/23	No Cost			No Cost
Dr. Michael Berner	Rowan University	NJ Writing Alliance's 21st Annual Conference Responding to the Moment: Information Literacy Now	5/24/23	\$50.00			\$50.00
Evan Scott Alexa Happ	Rowan University	Rowan University Professional Development for Math Teachers	5/26/23	\$179.00 \$179.00	\$9.40 \$7.71		\$188.40 \$186.71
Brianna Rucci Dr. Michael Berner	Borgata Hotel, Atlantic City	2023 NJPSA/FEA/NJASCD Fall Conference	10/12/23 & 10/13/23	\$347.00 \$347.00	\$48.70 \$69.54	\$88.50 \$88.50	\$484.20 \$505.04

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

2. I make a motion to approve the following Rowan University students to complete their clinical assignment under the direct supervision of Kevin Briles as listed:

Courtney Fanelle	Ashley Moradel-Canales
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3. I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Alexa Happ	Research Methods	\$1,805.25
Brianna Rucci	Leadership Seminar	\$351.00
Brianna Rucci	Leadership as Reflective Practice	\$351.00
Brianna Rucci	Applied Statistics	\$1,856.00

4. I make a motion to approve the following Rowan University students for clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Lucas Bergen	<p>Clinical I <i>Fall 2023: 9/5/23 - 10/27/23</i> <i>(2 days/week on Wednesday & Friday)</i></p> <p>Clinical II <i>Spring 2024: 3/11/24 - 5/3/24</i> <i>(5 days/week)</i></p>	Vocal	Amanda Lawless	MS
Jack Pranci	<p>Clinical I <i>Fall 2023: 9/5/23 - 10/27/23</i> <i>(2 days/week on Wednesday & Friday)</i></p> <p>Clinical II <i>Spring 2024: 3/11/24 - 5/3/24</i> <i>(5 days/week)</i></p>	Social Studies	Timothy Curry	MS
Daniel Pakard	<p>Clinical I <i>Fall 2022: 12/14/22</i> <i>(Monday thru Thursday)</i></p> <p>Clinical II <i>Spring 2023: 1/3/23</i> <i>(Monday thru Thursday)</i></p>	Math	Olivia Fruits Laurie Magee <i>(will split stipend)</i>	HS
Victoria Esquilin	<p>Clinical I <i>Fall 2022: 9/6/22 - 10/28/22,</i> <i>(Tuesday & Thursday)</i></p> <p>Clinical II <i>Spring 2023: 1/17/23 - 5/5/23</i> <i>(Monday thru Friday)</i></p>	Art	Pamela DeRose	HS
Colton Baechtold	<p>Clinical I <i>Fall 2023: 9/5/23 - 12/13/23</i> <i>(Wednesday, Thursday & Friday)</i></p> <p>Clinical II <i>Spring 2024: 1/12/24 - 5/3/24</i> <i>(5 days/week)</i></p>	English	Brian DuBois	HS

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Elias Gardener	<p style="text-align: center;">Clinical I Fall 2023: 9/5/23 - 12/13/23 (Wednesday, Thursday & Friday) Clinical II Spring 2024: 1/12/24 - 5/3/24 (5 days/week)</p>	Biology	Michelle Corson	HS

- I make a motion to approve Hewitt Psychiatric, PC to complete Psychiatric Evaluations as needed for the 2022-2023 school year at a rate of \$600.00 per evaluation
- I make a motion to approve submission of the Fiscal Year 2022 ESSER Performance Report.

D. Policy - Ms. Kathie Catucci - Chairperson

- I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy 5200</u>	Attendance (M) - <i>Revised</i>
<u>Policy 8140</u>	Student Registration (M) - <i>Revised</i>
<u>Regulation 8140</u>	Enrollment Accounting (M) - <i>Revised</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

- I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Robert Parks	JV Softball Coach	Resign
Tara Heffner	JV Softball Coach	Assign
Tara Heffner	Freshman Softball Coach	Resign
Zachary Mayo	Volunteer Softball Coach	Resign
Zachary Mayo	Freshman Softball Coach	Assign
David Diaz	Volunteer Track & Field Coach	Assign

- I make a motion to approve the wrestling team to stay overnight at Bally's in Atlantic City for the state tournament from March 2, 2023 through March 4, 2023 with a cost of \$2,500.00

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Police Youth Week - Anthony Rojas	MS	6/19/23 - 6/23/23	9:00am - 4:00pm
Franklin Township Spring Basketball - Joseph Ingram	MS Gym	4/3/23 - 5/31/23 <i>Monday - Thursday</i>	6:30pm - 8:00pm
Franklin Township Summer Basketball League - Robert Briles	HS Gym MS Gym	6/26/23 - 7/26/23 <i>Mondays & Wednesdays</i>	HS 5:00pm - 9:45pm MS 5:00pm - 8:45pm
Franklin Township Wrestling - Christopher Delia	HS Wrestling Room	4/1/23 - 6/30/23 <i>Monday - Friday</i>	5:00pm - 9:00pm
Franklin Township Little League - Matthew Decesari	JV Softball & Baseball Fields	3/27/23 - 7/1/23	<i>(after HS practice)</i>

G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson

1. I make a motion to approve the following cafeteria report for February 2023

Total Income	\$80,536.84
Total Expense	\$(85,929.48)
Net Income or (Loss)	\$(5,392.64)
Average Daily Attendance	1600
Average Daily Participation	702
Percentage of Participation	44%

H. Transportation - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:

a. Newark Public School District

2. I make a motion to approve the 2023-2024 participation in the cooperative transportation service with GCSSSD

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
J.C.	9/17/06	Franklin	SLD	Home Instruction	N/A
D.E.	6/25/09	Franklin	Autism	Bankbridge Regional HS, South Campus	\$41,850/year
D.E.	9/25/07	Franklin	MD	Y.A.L.E. School Ellisburg Campus	\$375.18/diem
M.N.	12/22/05	Franklin	ERI	Pineland Learning Center	\$330.00/diem
B.S.	9/28/06	Clayton	SLD	Home Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/1/23	Somerset County Vocational & Technical School - Skills USA Competition	Leah Christenson & Daniel Cliver
4/3/23	Spectrum Design, Vineland - iSTEM Class	Brian Dean
4/3/23	Philadelphia Art Museum - Art Club	Pamela DeRose
4/5/23	Sam's Club, Williamstown - CBI Personal Shopping	Lisa Dolby
4/6/23	Rowan University - Get Fit Program, 18-21 Class	Lisa Dolby
4/19/23	Glassboro High School - HS SAVE & 18-21 Unified Class	Lisa Dolby, Abigale Jones & Ronald Flaim
4/26/23	The Franklin Institute - SAVE Class	Abigale Jones
4/28/23	Angels Community Outreach - S.U.R.E. Club	Courtney Nicholson Tina Basile-Feoli
4/28/23	Computer Programming Contest, Rowan University - CTE Programming Class	Gary Watkins
5/6/23	Central Park, N.Y. - Dela Eta Sigma	Tanya Mastrokyriakos
5/17/23	Rowan University - AP Art Class	Pamela DeRose
5/18/23	Annual PRIDE Day at the Cape May Zoo - GSA	Dr. Jessica Ippolito
5/20/23	The National Museum of African American History & Culture - BCL	Candice Davis
5/24/23	94th State FFA Convention, Monmouth University - FFA Officer	Gary Nelson

3. Recommend the Board approve Jefferson Mental Health to provide integrated health services.
4. Recommend the Board approve the 2023-2024 district calendar
5. Recommend the Board approve the February 2023 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the March 2023 HS/MS HIB report as presented
7. District Reports:
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates:	3/30/23 & 3/9/23
Times:	9:05 am & 11:45 am
Locations:	Media Center & Lockdown - H.S.
Dates:	3/17/23 & 3/17/23
Times:	2:15 pm & 9:45 am
Locations:	D-wing & Lockout - M.S.

9. Student Board Member Report - Miss Maya Cope

- A. Update

10. Executive Board Member's Report - Mr. Frank Borelli - Chairperson

- A. Legislative Update

11. School Business Administrator's Report

- A. Recommend the Board approve the 2021-2022 Annual Comprehensive Financial Report
- B. Recommend the Board approve the 2021-2022 Auditor's Management Report
- C. Recommend the Board approve the 2021-2022 Audit Synopsis

12. **Old Business**

A.

13. **New Business**

A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

15. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a

resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 5, 2023

Joseph Collins, Board Secretary

16. Adjournment

PG/mc

Encl.