

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 7, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. **Call to order - 7:30 P.M.**
As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentations**
 - A.
5. **Reading of the Minutes**
 - A. Regular Session - 11/2/22
6. **Communications**
 - A.
7. **Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Kalin Priest	Health/PE	HS	1	BA	\$53,993	1/2/23

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Brian Six	Custodian	N/A	N/A	\$15.00/hr	12/8/22
Sarah Mervine	Middle School Nurse	12	BA+15	\$77,675/yr	2/6/23

3. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Chelsi Whelan	Middle School Nurse	1/2/23

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Olivia Fruits <i>(teacher)</i> <i>Revision</i>	10/24/22 through 3/3/23	Paid leave 10/24/22 through 12/2/22 Unpaid leave 12/3/22 through 3/3/23	12/4/22 through 1/23/23 <i>(6 weeks)</i>	1/24/23 through 3/3/23 <i>(10 weeks)</i>
Bradford Scott <i>(IT Department)</i>	1/2/23 through 1/27/23	Unpaid leave 1/2/23 through 1/27/23	N/A	1/2/23 through 1/27/23
Julia Weiss <i>(secretary)</i>	12/12/22 through 4/14/23	Paid leave 12/12/22 through 1/3/23 Unpaid leave 1/4/23 through 4/14/23	1/4/23 through 3/8/23 <i>(9 weeks)</i>	3/9/23 through 4/14/23 <i>(6 weeks)</i>

5. I make a motion to approve the following staff as home instructors for the 2022-2023 school year at a previously approved rate

Amanda Clarkson	Patrick Dougherty	Abigale Jones
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6. I make a motion to approve the following staff to attend the Foundations Monthly Workshop for the 2022-2023 school year at a rate of \$45.00 per hour as listed

Megan Bracken	Mackenzie Miller	Joshua Taylor
Daniel Cardona	Alexandra Paine	Juliette Tobin
George Clark	Evan Scott	Jessica Urban

(paid for by the Climate Grant Funds)

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2022
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for October 2022
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,117,375.60
ii.	<u>Hand Checks</u>	\$1,125,752.17
iii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$85,885.62

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Mollie Huntsinger	Rowan University	Rowan University Fall Counselors Reception	11/4/22	No Cost			No Cost
John Bertolino	Virtual	The Mindful Organizing of Collective Efficacy: Behaviors and Conditions that Build Team Agency and Efficacy	11/7/22	No Cost			No Cost
Dr. Michael Berner	Holiday Inn, Philadelphia	Winter Inclusion Leadership Conference 2022	12/2/22	No Cost			No Cost
Dr. Lisa Niemi Michele DePasquale	Virtual	Anti Bias Training Part 2	11/3/22	No Cost			No Cost
Tara Heffner	Virtual	Healing Centered Engagement	11/14/22	No Cost			No Cost
Dominick Dipietro Brian Dean	Atlantic Cape Community College	Offshore Wind Project for Educators	12/2/22	No Cost No Cost	\$38.54 \$24.44		\$38.54 \$24.44
Dr. Piera Gravenor Dr. Anthony Fitzpatrick	Harrah's Resort, Atlantic City	Techspo '23	1/25/23 - 1/27/23	\$515.00 \$515.00	\$53.70 \$67.80	\$194.00 \$194.00	\$762.70 \$776.80
Amanda Lawless	Atlantic City Convention Center	NJMEA State Conference	2/23/23	\$145.00	\$46.72		\$191.72

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the 2022 Curriculum Development assignments as listed:

<u>Writing</u>	<u>Name</u>
English Language Arts 7A & English Language Arts 7 Honors	*Adoree Devine
	*Patrick Dougherty
	*Alexandra Paine
English Language Arts 8A & English Language Arts 8 Honors	*Christina Myers
	*Louis Neglia
	*Brian Theurer
English Language Arts 8	Dana Wilbur
English Language Arts 1	Ashley Trovarelli
English Language Arts 2	Teresa Johnson
English Language Arts 3 & 4	Cathleen Hertens
English Language Arts 7	Jessica Graham
English 1A	*Christopher Bryan
	*Abigail Brous
English 1 Honors	Teresa Johnson
English 2A	Janelle Cohen
English 2 Honors	Candice Davis
English 3A	Ashley Caspermeyer
English 4A	Malamatenia Mastrokyriakos
English 4B	Robert Briles

(*will split stipend)

3. I make a motion to approve the bi-annual Safe Return to Schools Plan as required by the New Jersey Department of Education
4. I make a motion to approve receipt of the 2022 NJGPA Results
5. I make a motion to approve the receipt of the 2022 Start Strong Results

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policy and regulation as listed:

<u>Policy# 2431.4</u>	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - <i>Revised</i>
<u>Reg. #2431.4</u>	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - <i>Revised</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

Name	Sport	Action
Kamille Morton	Middle School Girls Basketball Coach	Resign
Kamille Morton	Freshman Girls Basketball Coach	Assign
Daniel Cardona	Middle School Girls Basketball Coach	Assign
Stephen Jillard	Volunteer Wrestling Coach	Assign

2. I make a motion to approve Stephen Jillard to attend female wrestling events at \$25.00 per hour for the 2022-2023 school year

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Delsea Step Team - Candy Bingo for Elementary School Students - Kimberly Collins	High School Cafeteria	3/31/23	4:30 pm - 8:30 pm
TSE Umpire Meeting - John Glanate	High School Media Center	1/18/23	6:30 pm - 8:30 pm

^Custodial costs required

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for October 2022 as listed:

Total Income	\$13,268.34
Total Expense	\$(109,176.28)
Net Income or (Loss)	\$(95,907.94)
Average Daily Attendance	1603
Average Daily Participation	630
Percentage of Participation	39%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the school bus evacuation drills that were completed on October 17th - 20th, 2022
2. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:
 - a. Newfield Board of Education
3. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:
 - a. Clayton Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
M.T.	3/24/10	Franklin	SLD	Williamstown Middle School	\$80.62/diem
T.M.	7/16/09	Elk	MD	Home Instruction	N/A
T.M.	7/16/09	Elk	MD	Y.A.L.E. School <i>(starting 1/4/23)</i>	\$345.75/diem
G.G.	11/7/06	Franklin	SLD	Brookfield Academy	\$530.11/diem
T.C.	11/15/07	Franklin	MD	Y.A.L.E. School	\$345.75/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
12/6/22	Five Below, Dollar Tree & McDonalds, Glassboro - HS SAVE	Abigale Jones
12/7/22	Five Below, Dollar Tree & McDonalds, Glassboro - MS SAVE	Chelsea Glenn
12/8/22	New Jersey Institute of Technology, Newark - CAD Class	Carlos Castro
12/12/22	The College of NJ, Ewing Township - Student Government Statewide Officer Meeting	Melissa Pilitowski & Abigale Jones
12/16/22	Adventure Aquarium, Camden - Angler's Club	Keith Allonardo
1/11/23	The College of New Jersey, Ewing Township - NJ Association of Student Councils Winter Convention - Student Leadership Workshops	Melissa Pilitowski
3/15/23	Camden County College, Blackwood - Live from Surgery	Shannon Godfrey
4/19/23	RCSJ, Sewell - Schedule Classes	Sara Duca Brian D'Ottavio Mollie Huntsinter Melissa Pilitowski

3. Recommend the Board approve the October 2022 HS/MS HIB report as presented last month
4. Recommend the Board acknowledge the receipt of the November 2022 HS/MS HIB report as presented
5. District Reports:
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci

- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 11/23/22 & 11/8/22
 - Times:** 10:30 am & 4:00 pm
 - Locations:** Main Panel & Testing of Silent Alarm - H.S.

 - Dates:** 11/16/22 & 11/21/22
 - Times:** 2:04 pm & 2:04 pm
 - Locations:** Main Entrance & Lockdown - M.S.

- 9. **Student Board Member Report - Miss Maya Cope**
 - A. Update
- 10. **Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**
 - A. Legislative Update
- 11. **School Business Administrator's Report**
 - A. Recommend the Board approve the Schools Health Insurance Fund Indemnity Agreement
- 12. **Old Business**
 - A.
- 13. **New Business**
 - A.
- 14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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- 15. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 7, 2022

Joseph Collins, Board Secretary

16. Adjournment

PG/mc
Encl.