

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**NOVEMBER 2, 2022**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - 10/5/22

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**8. Committees:**

**A. Personnel - Mr. Frank Borelli - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Judy Jusko	Administrative Assistant to the Superintendent	N/A	\$47,815 <i>(prorated)</i>	12/1/22

2. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Angela Teti	Administrative Assistant to the Superintendent	12/1/22
Kathryn Williams	Physical Education Teacher	1/1/23

3. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Michele DePasquale <i>(administration)</i>	2/21/23 through 4/28/23 and 7/1/23 through 7/31/23	Paid leave 2/21/23 through 4/6/23 Unpaid leave 4/11/23 through 4/28/23 and 7/1/23 through 7/31/23	4/11/23 through 4/28/23 <i>(3 weeks)</i>	7/1/23 through 7/31/23 <i>(5 weeks)</i>
Brian D'Ottavio <i>(guidance)</i>	10/11/22 through 6/15/23 <i>(intermittent)</i>	Sick days - as needed	10/11/22 through 6/15/23 <i>(intermittent)</i>	10/11/22 through 6/15/23 <i>(intermittent)</i>

4. I make a motion to approve the following staff for a 7th period stipend at \$5,000.00 *(prorated)* each from 10/24/22 through 6/15/23 as listed:

Alexa Happ	Kenneth Olinsky
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5. I make a motion to approve the following students as stage crew for outside district events for the 2022-2023 school year as listed:

Kaylee Bowman	Rachel Costello	Logan Driscoll
Kiera Camac	Quinn Costello	Kathryn Sabella

6. I make a motion to approve the Rates of Pay not covered by a collective bargaining unit for the 2022-2023 school year

7. I make a motion to approve the following Alternative School & Bookbinders staff for the 2022-2023 school year at a previously approved rate as listed:

Dr. Melissa Smith	Francis McDonald
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8. I make a motion to approve the following staff as detention monitors for the 2022-2023 school year at a previously approved rate as listed:

Patricia Gaetano	Jennifer Macielag	Matthew Nicaastro	Joseph Pepitone
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9. I make a motion to approve the following staff to participate in the Restorative Justice in Education pilot program at \$30.00 per hour (*paid for with grant*) as listed:

Abigail Brous	Teresa Johnson	Mollie Huntsinger
Leah Christenson	Christine Garnier	Teresa Johnson
Candice Davis	Tara Heffner	Abigale Jones
Sara Duca	Cathleen Hertens	Melissa Pilitowski

10. I make a motion to approve Andrew Bast to serve as support for special education students during extracurricular activities for the 2022-2023 school year at a previously approved rate
11. I make a motion to approve the creation of CAD (Computer Aided Design) Club - volunteer advisor Carlos Castro

**B. Budget and Finance - Mr. David Piccirillo - Chairperson**

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2022
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
- I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Report of Transfers for September 2022

6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$971,487.35
ii.	<u>Hand Checks</u>	\$139,692.55
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$81,834.26

**C. Education - Mr. Charles DeWoody - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Tina Basile-Feoli	Camden County Technical High School	Southern Regional Association of Student Assistance Professionals	9/16/22 11/14/22 1/20/23 3/20/23 5/19/23	No Cost	\$65.80		\$65.80
Michele DePasquale Leah Christenson Lisa Dolby Abigale Jones Mollie Huntsinger Dr. Melissa Smith Melissa Pilitowski Candice Davis	Virtual	Racial Healing Circles with Dr. Sharon Stroye	9/23/22	No Cost			No Cost
Michele DePasquale	Virtual	Mandatory Sessions with Dr. Tahirah Walker	10/2/22	No Cost			No Cost
Dr. Lisa Niemi Mollie Huntsinger	Virtual	Mandatory Sessions with Dr. Tahirah Walker	10/3/22	No Cost			No Cost
Abigale Jones	Virtual	Mandatory Sessions with Dr. Tahirah Walker	10/7/22	No Cost			No Cost
Tina Basile-Feoli	Virtual	Implementing Mental Health Screenings in NJ Schools with SBIRT	10/11/22	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Tara Heffner	Virtual	Welcome to Restorative Practices Leadership and School Change	10/14/22	No Cost			No Cost
Tina Basile-Feoli <i>(workshop approved in October, * added)</i>	Esther Raab Holocaust Museum, Cherry Hill	There are Bullies Among Us	10/20/22	No Cost	*\$22.56		*\$22.56
Tina Basile-Feoli	Haddonfield Memorial HS	South Jersey I&RS Consortium	11/15/22	No Cost	\$24.44		\$24.44
Dr. Lisa Niemi	Virtual	Affirmative Action Officer (AAO) Online Certificate Program	11/15/22	\$500.00			\$500.00
Dr. Lisa Niemi	Virtual	Recognizing and Responding to Microaggressions	11/29/22	No Cost			No Cost
Dr. Anthony Fitzpatrick Brianna Rucci Michele DePasquale	Holiday Inn Philadelphia, Cherry Hill	Winter Inclusion Leadership Conference	12/2/22	No Cost No Cost	- \$18.80		No Cost \$18.80
Eileen Fischer	Toscani's Restaurant	Southern NJ Marketing Education Association DECA End of the Year Planning Session	5/18/23	No Cost	\$28.20		\$28.20

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the submission of the FY23 Title I Comparability report
3. I make a motion to approve submission of the FY22 Title I Performance Report
4. I make a motion to approve the following graduate coursework as listed:
  - a. Carlos Castro - H.H.S. Fire Protection - \$1,400.00
  - b. Dana Wilbur - Neurological Bases of Educational Disorders - \$2,183.46
  - c. Dana Wilbur - Teaching Reading to Students with Disabilities - \$2,183.46

5. I make a motion to approve Kamiliah Lahmer from the Rowan University Athletic Training Education Program to complete observation hours under the supervision of Kevin Briles
6. I make a motion to approve the donation of tools from Afflerbach Construction to the Building and Construction program

**D. Policy - Mrs. Desiree Miller - Chairperson**

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #1648.15</u>	Recordkeeping for Healthcare Settings in School Buildings COVID-19 (M) - <i>New</i>
<u>Policy #3216</u>	Dress and Grooming - <i>Revised</i>
<u>Policy #4216</u>	Dress and Grooming - <i>New</i>
<u>Policy #7410</u>	Maintenance and Repair (M) - <i>Revised</i>
<u>Reg. #7410.01</u>	Facilities Maintenance, Repair Scheduling, and Accounting (M) - <i>Revised</i>
<u>Policy #8420</u>	Emergency and Crisis Situations (M) - <i>Revised</i>

**E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

<b><u>Name</u></b>	<b><u>Sport</u></b>	<b><u>Action</u></b>
Tara Raftery	Volunteer Girls Basketball Coach	Assign
Robert Parks	Assistant Boys Basketball Coach	Assign
John Martine	Assistant Boys Basketball Coach	Assign
Brian Dean	Assistant Freshman Boys Basketball Coach	Assign
Vince Kennedy	MS Boys Basketball Coach	Assign
Brice Parks	Volunteer Boys Basketball Coach	Assign
Matthew Miles	Volunteer Boys Basketball Coach	Assign
Frank Pilitowski	Volunteer Boys Basketball Coach	Assign
Neil Bress	Assistant Girls Basketball Coach	Assign
Juliette Tobin	Assistant Girls Basketball Coach	Assign

<b>Name</b>	<b>Sport</b>	<b>Action</b>
Kamilie Morton	MS Girls Basketball Coach	Assign
Glory Morton	Volunteer Girls Basketball Coach	Assign
Ronald Deckert	Assistant Boys Indoor Track & Field Coach	Assign
David Allonardo	Assistant Girls Indoor Track & Field Coach	Assign
Steven Mitchell	Volunteer Boys and Girls Indoor Track & Field Coach	Assign
Rachael Kashow	Volunteer Girls Track & Field Coach	Assign
Thomas Maxwell	Assistant Wrestling Coach	Assign
Christopher Delia	Assistant Wrestling Coach	Assign
Dylan Dobzanski	Volunteer Wrestling Coach	Assign
George Maxwell	Volunteer Wrestling Coach	Assign
Robert Jillard	Volunteer Wrestling Coach	Assign
Frank Borelli	Volunteer Wrestling Coach	Assign
Abigail Brous	Assistant Swim Coach	Assign
Stephanie Starr	Head Winter Cheerleading Coach	Assign
Melissa Pilitowski	Assistant Winter Cheerleading Coach	Assign
Carley Epley	Volunteer Winter Cheerleading Coach	Assign
Kristina Martorana	MS Athletic Site Manager	Assign
Scott Gutelius	Head Softball Coach	Assign
Joseph Smith	Head Baseball Coach	Assign
Ronald Flaim	Head Boys Track & Field Coach	Assign
Darrin Stalling	Head Girls Track & Field Coach	Assign
Brian Carione	Head Boys Golf Coach	Assign
Francis McDonald	Head Girls Golf Coach	Assign
Kristina Martorana	Head MS Track & Field Coach	Assign
Russell Streater	Head MS Track & Field Coach	Assign

2. I make a motion to approve the annual baseball trip to Myrtle Beach, S.C. from 3/29/23 through 4/1/23
3. I make a motion to approve the following 2023-2024 Tri County Conference school fee of \$1,450.00 per school and the following ticket prices for all athletic events as listed:

Adults	\$3.00
Students & Senior Citizens <i>(The admission price for senior citizens and military personnel is at the discretion of the home team; By-laws B2.3.6 pg.18)</i>	\$2.00
All West Jersey Football League Varsity Football Games	\$4.00

4. I make a motion to approve homeschooled student B.V. to try out for the high school play

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility requests as listed:  
*(All approvals are pending insurance certificates)*

Name of Person/Organization	Facilities Requested	Date Requested	Time
Jamie's Dance Odyssey - Jamie Down	HS Auditorium & Media Center	12/11/22	11:30am - 4:30pm
Franklin Township Basketball Pictures - Joe Ingram	MS Cafe.	1/6/23	4:00pm - 8:30pm
^ JROTC Event - Lt. Col. Flood	Gym, Aux Gym & Track	11/26/22	7:00pm - 11:00pm
^ HS Renaissance Car Show - Ashley Caspermeyer & Lisa Dolby	High School Parking Lots	4/29/23	6:00am - 2:30pm

*^Custodial costs required*

2. I make a motion to approve the Three Year Comprehensive Maintenance Plan (HS/WWTP and MS)
3. I make a motion to approve the Annual Maintenance Budget Amount Worksheet, Form M-1
4. I make a motion to approve the Maximum Capital Reserve (LRFP) in the amount of \$9,598,301



**G. Cafeteria - Mrs. Tina DeSilvio - Chairperson**

1. I make a motion to approve the following cafeteria report for September 2022 as listed:

<b>Total Income</b>	\$131,186.15
<b>Total Expense</b>	\$(62,065.34)
<b>Net Income or (Loss)</b>	\$69,120.81
<b>Average Daily Attendance</b>	1587
<b>Average Daily Participation</b>	501
<b>Percentage of Participation</b>	32%

**H. Transportation - Mr. Joseph Darminio - Chairperson**

1. I make a motion to approve the parent transportation jointure for student F.C. to Bankbridge Development Center on route DHS-23 from September 1, 2022 through June 30, 2023 at a per diem rate of \$0.47 per mile

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placement as listed:

<b><u>Initials</u></b>	<b><u>DOB</u></b>	<b><u>Township</u></b>	<b><u>Classification</u></b>	<b><u>School</u></b>	<b><u>Contracted Educational Tuition</u></b>
V.T.	6/19/06	Franklin	SLD	Pineland Learning Center	\$330.00/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>Name</u></b>
10/20/22	Zimmerman's Country Market, Sewell - MS & HS SAVE CBI	Lisa Dolby
11/15/22	Volunteer at Angels of God - 18-21 Transitions	Lisa Dolby
11/17/22	Rowan University, Glassboro, NJ - College Tour	Christopher Gehringer
12/3/22	American Dream Mall, East Rutherford, NJ - HS Fundraiser	Soyan Unkow
12/10/22	Midtown Manhattan, NYC - Delta Eta Sigma	Tanya Mastrokyriakos
12/17/22	Hershey Park, PA - HS Fundraiser	Soyan Unkow
TBA	Somerdale Cinemark & Deptford Mall - Rewards Trip	Gary Nelson

3. Recommend the Board approve the 2022-2023 Delsea Virtual/Remote Learning Plan

4. Recommend the Board approve the Memorandum of Agreement Between Education and Law Enforcement Officials
5. Recommend the Board approve the September 2022 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the October 2022 HS/MS HIB report as presented
7. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Dr. Berner
    2. Mr. Schoudt
    3. Mrs. Rucci
  - i. Principals' Educational Activities
    1. High School
    2. Middle School
  - j. Nurses' Reports
    1. High School
    2. Middle School
  - k. Guidance
  - l. Maintenance
  - m. Fire Drills/Crisis Drills:
 

<b>Dates:</b>	10/17/22 & 10/27/22
<b>Times:</b>	12:55 pm & 9:44 am
<b>Locations:</b>	Main Panel & Lockout - H.S.
<b>Dates:</b>	10/26/22 & 10/14/22
<b>Times:</b>	10:33 am & 2:07 pm
<b>Locations:</b>	D-wing & Lockout - M.S.

**9. Student Board Member Report - Miss Maya Cope**

A. Update

**10. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**

A. Legislative Update

**11. School Business Administrator's Report**

A. Recommend the Board approve the submission of the following "Other Capital Project" to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Delsea Regional School District	Temporary CTE Classrooms	TBD

B. Recommend the Board approve the public advertisement to receive bids for the new field house

**12. Old Business**

A.

**13. New Business**

A.

**14. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

**15. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 2, 2022

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Joseph Collins, Board Secretary

**16. Adjournment**

PG/mc  
Encl.