

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
OCTOBER 5, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

- A. SSDS Report - Michele DePasquale & Dr. Lisa Niemi

5. Reading of the Minutes

- A. Regular Session - 9/7/22

6. Communications

- A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Matthew Afflerbach	Building Construction Teacher	HS	15	BA	\$89,334	11/1/22

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Cindy Christy	HS Part-time Secretary	N/A	\$15.00/hr	10/11/22
Frank Collison	Bus Mechanic	N/A	\$22.00/hr	9/19/22
Moriah Domal	Substitute Custodian	N/A	\$13.00/hr	10/6/22

3. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dawn Stevenson	Substitute Bus Driver	9/9/22

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Georgina Atsu-Swanzy <i>(teacher)</i>	8/31/22 through 12/1/22	Paid leave 8/31/22 through 12/1/22	N/A	N/A
Gary Watkins <i>(teacher)</i>	9/1/22 through 12/31/22	Paid leave 9/1/22 through 12/31/22	N/A	N/A
Judith Camp <i>(transportation)</i>	10/1/22 through 12/16/22	N/A	10/1/22 through 12/16/22	10/1/22 through 12/16/22
Carol Simmons <i>(transportation)</i>	9/22/22 through 11/2/22	Paid leave 9/22/22 through 11/2/22	N/A	N/A

5. I make a motion to approve the following Alternative School & Bookbinder staff for the 2022-2023 school year at a previously approved rate as listed:

Position	Staff
Teachers:	Timothy Curry
	Charles DeCiccio
	Ashley Dobleman
	Eileen Fischer
	Chelsea Glenn
	Jessica Ippolito
	Cathleen Hertens
	Teresa Johnson
	Renetta Meddick
	Kenneth Olinsky
	Mary Scharf
Principal:	Michele DePasquale
Nurses:	Kathy Daws-Lawrence
	Chelsi Whelan
Substitute Nurses:	Margaret Cassidy
	Loretta DeStefano-Micarelli
Substitute Teacher:	Michele DePasquale
Substitute Principal:	Michele DePasquale

6. I make a motion to approve Anna Borsellino Papiano to work three summer days to update the Accelerated Reading program at \$110.00 day

7. I make a motion to approve the following 2022-2023 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
Class Advisor:		
Junior	Michele DePasquale	Resign
	Victoria Miller	Assign
Anime Club - High School Advisors	◆Cathleen Hertens	Assign
	◆Candice Davis	Assign

◆ *Will split stipend*

8. I make a motion to approve the following staff to provide support for special education students during extra curricular activities for the 2022-2023 school year at a previously approved rate as listed:

Robert Briles	Lorren James
Susan Coppola	Abigale Jones
Kathy D'Alfonso	Pamela Maxwell
Lisa Dolby	Heidi Salerno
Christine Dougherty	Maureen Servis
Jeffrey Hartman	Ashley Trovarelli

9. I make a motion to approve Tina Basile-Feoli as the District Division of Child Protection and Permanency (DC&P) Liaison for the 2022-2023 school year
10. I make a motion to approve the following changes for the Rates of Pay not covered by a collective bargaining unit for the 2022-2023 school year
11. I make a motion to approve the following staff for a 7th period stipends at \$5,000.00 (*prorated from 9/16/22*) as listed:

Jessica Colon - HS	Christine Garnier - HS	Heidi Salerno - MS
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12. I make a motion to approve Abigale Jones to volunteer with the middle school play
13. I make a motion for Zachary Jackson as a volunteer chaperone for the Anglers Club for the 2022-2023 school year

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2022
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for August 2022
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$969,373.12
ii.	<u>Hand Checks</u>	\$564,485.82
iii.	<u>Cafeteria & Athletic Bills</u>	\$54,634.70

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Tina Basile-Feoli	Sicklerville	Southern Regional Association of Student Assistance Professionals	9/16/22	No Cost			No Cost
Thomas Freeman <i>(workshop approved in September; *added)</i>	Arlington, VA	Basketball Coaching Clinic	9/23/22	\$100.00	\$163.56	*\$396.00	\$659.56

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Melissa Smith	Virtual	WIAT-4 Online Independent Study Program On Demand	10/11/22	\$250.00			\$250.00
Dr. Vincent DuBeau	Seven Stars Diner	SJBODA Fall Membership Meeting	10/12/22	No Cost			No Cost
Michele DePasquale *Dr. Michael Berner *Brianna Rucci <i>(workshop approved in June, *added)</i>	Borgata Hotel, A.C.	NJPSA/FEA NJASCD Fall Conference	10/13/22 - 10/14/22	\$320.00 \$320.00 \$320.00	\$43.88 \$57.05 \$31.50	*\$56.00 *\$56.00 *\$56.00	\$419.88 \$433.05 \$407.50
Lisa Dolby	Hilton Hasbrouck Heights	2022 NJCTY Leadership Retreat	10/14/22	No Cost			No Cost
Michele DePasquale Tina Basile-Feoli Francis Ciociola	Ester Raab Holocaust Museum, Cherry Hill	There are Bullies Among Us	10/20/22	No Cost	\$17.11 - \$24.44		\$17.11 - \$24.44
Jackie Scerbo	FEA, Monroe Township	Legally Compliant IEPs	10/20/22	\$150.00	\$82.20		\$232.20
Dr. Melissa Smith	Virtual	Reading and Writing: Casualties of the Pandemic	10/20/22 & 10/21/22	\$180.00			\$180.00
Francis McDonald	Galloping Hills Golf Course, Keniworth	NJSIAA Golf Coaches Conference	10/21/22	\$60.00	\$99.90		\$159.90
Dr. Lisa Niemi	Online	Using Restorative Practices to Build Relationships	11/17/22	No Cost			No Cost
Jackie Scerbo	FEA, Monroe Township	Special Education Tool Kit	11/18/22	\$149.00	\$82.20		\$231.02

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Jackie Scerbo	FEA, Monroe Township	Hot Issues in Special Education Law	11/29/22	\$125.00	\$82.20		\$207.20
Anna Borsellino Papiano	Hard Rock Hotel, A.C.	NJASL 2022 Annual Conference	12/5/22	\$315.00	\$71.70	\$214.00	\$600.70
Jackie Scerbo	FEA, Monroe Township	Mediation and Due Process	12/15/22	\$150.00	\$82.20		\$232.20
Eileen Fischer	Washington Township HS	Southern NJ Marketing Education Association	12/15/22	No Cost	\$9.87		\$9.87
Eileen Fischer	Shawnee High School	Southern NJ Marketing Education Association DECA State Planning Session	1/19/23	No Cost	\$26.32		\$26.32
Jackie Scerbo	Virtual	What's New in Special Education Law	2/22/23	\$40.00			\$40.00
Dr. Vincent DuBeau Scott McCarron	Atlantic City Convention Center	New Jersey Music Educators Association Conference	2/23/23 - 2/25/23	\$85.00 \$85.00	\$94.02 \$135.80		\$179.02 \$220.80
Jackie Scerbo	Virtual	Special Education Child - Find and Unilateral Placements	4/25/23	\$40.00			\$40.00
Eileen Fischer	Toscani's Cherry Hill	Southern NJ Marketing Education Association DECA State Planning Session	5/18/23		\$28.20		\$28.20

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve receipt of the 2022 AP results and recommendations
3. I make a motion to approve the receipt of the 2022 NJSLA results and recommendations
4. I make a motion to approve receipt of the 2022 graduation pathways results
5. I make a motion to approve the Title I School-Parent Compact- MS & HS
6. I make a motion to approve submission of the FY22 ESEA Final Expenditure report
7. I make a motion to approve submission of the FY22 IDEA Final Expenditure report
8. I make a motion to approve Para Plus Translations Inc. to provide translation and interpreter services at the attached rates
9. I make a motion to approve the district Nursing Service Plan and the Health Protocols for the 2022-2023 school year
10. I make a motion to approve the following graduate coursework as listed:
 - a. Alexa Happ - M.E.D. in Assessment, Curriculum and Teaching - \$1,805.25
 - b. Brianna Rucci - Scholarly Writing and Research Strategies - \$351.00
 - c. Brianna Rucci - Research Methods \$1,053.00

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #2417</u>	Student Intervention and Referral Services (M) - <i>Revised</i>
<u>Policy #3161</u>	Examination for Cause - <i>Revised</i>
<u>Policy #4161</u>	Examination for Cause - <i>Revised</i>
<u>Policy # 9320</u>	Cooperation with Law Enforcement Agencies (M) - <i>Revised</i>
<u>Reg. #9320</u>	Cooperation with Law Enforcement Agencies (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Ronald Flaim	Head Boys Winter Track & Field Coach	Assign
Tabitha Mackenzie	Head Girls Winter Track & Field Coach	Assign
Gregory Sawyer	Head Wrestling Coach	Assign
John Delia	Swim Coach	Assign

Name	Sport	Action
Salvatore Marchese	Winter Weight Room Supervisor	Assign
John Malatesta	Fall Weight Room Supervisor	Resign
Thomas Freeman	Fall Weight Room Supervisor	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Fall Boys Basketball - Robert Ateene	HS Gym	10/6/22 - 11/17/22 <i>(Tuesdays & Thursdays)</i>	6:30pm - 8:00pm
Franklin Township Police Dept. Training - Matthew Decesari	Aux. Gym	11/15/22 - 11/17/22	8:00am - 2:30pm
Janvier Presbyterian Winter Concert - Danielle Smith	HS Auditorium	12/1/22	6:00pm - 9:00pm
Janvier Presbyterian Graduation - Danielle Smith	HS Auditorium	6/9/22	6:00pm - 9:00pm
Franklin Township Basketball - Joe Ingram	MS & HS Gym	10/18/22 - 3/1/23	6:30pm - 9:00pm
Delsea Jr. Wrestling - Garry Lightfoot	MS & HS Gym and Wrestling Room	11/1/22 through 5/30/23	5:30pm - 9:30pm
FFA Fall Craft Fair - Gary Nelson	HS Parking Lot <i>(In the event of rain, HS Cafe, East Wing & C-Wing)</i>	11/12/22	9:00am - 3:00pm

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. None

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:

- a. Glassboro Board of Education

I. Superintendent's Report

1. Recommend the Board approve the Frantz Law Group to represent the district on a contingency basis, in the class action lawsuit *NJ Districts vs. JUUL*
2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
C.W.	11/12/07	Franklin	ERI	County Special Services School District	\$43,830/year
S.J.	2/13/09	Franklin	MD	County Special Services School District	\$41,850/year
T.M.	7/16/09	Delsea	MD	Home Instruction	N/A
W.C.	10/12/04	Delsea	OHI	ACIT	\$38.62/diem
G.O.	2/3/10	Newfield	Autism	YALE, Cherry Hill	\$345.75/diem
M.V.	10/27/02	Delsea	OHI	YALE, Cherry Hill	\$345.75/diem
T.M.	7/16/09	Delsea	MD	First Children Services REAL Center Program	\$205.00/diem
E.A.	6/22/06	Delsea	MD	Bankbridge Regional School District	\$41,850/year

3. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
9/19/22	Student Government Statewide Officer Meeting - Ocean City High School	Abigale Jones
10/3/22 - 12/7/22 (Mon & Wed)	Rowan University - 18-21 Transitions	Lisa Dolby
10/4/22 11/8/22 12/6/22	Sam's Club, Williamstown - 18-21 Transitions	Lisa Dolby
10/11/22	Inclusion Coffee Shop - 18-21 Transitions	Lisa Dolby

- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 9/16/22 & 9/26/22
 - Times:** 9:02 am & 9:44am
 - Locations:** Main Panel & Lockdown - H.S.

 - Dates:** 9/9/22 & 9/23/22
 - Times:** 11:08am & 1:55pm
 - Locations:** D-wing & Lockdown - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

- A. None

11. Old Business

- A.

12. New Business

- A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on October 5, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.