

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
SEPTEMBER 7, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

- A. New Staff Introductions
- B. Introduction of Student Rep on BOE

5. Reading of the Minutes

- A. Regular Session - 8/3/22

6. Communications

- A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following non-teaching staff hires as listed:

Name	Position	Step	Salary	Effective
Frank Lavin	MS Evening Security	N/A	\$15.00/hr	9/6/22
Joe Wiltsey	MS Evening Security	N/A	\$15.00/hr	9/6/22
Tiffany Bleattler	Permanent Substitute Bus Driver	N/A	\$19.00/hr	9/1/22
Robert Fedore	Substitute Custodian	N/A	\$13.00/hr	9/8/22

2. I make a motion to approve the following retirements/resignation as listed:

Name	Position	Effective
Francis Freeman-Gaines - <i>retire</i>	Custodian	1/1/23
Darlene Jackson - <i>resign</i>	Bus Driver	8/5/22
Aziza Wheeler - <i>retire</i>	Custodian	12/1/22
Brian Blaszczyk - <i>retire</i>	Psychology Teacher	7/1/23

3. I make a motion to approve the following leaves of absence as listed:

Employee	Leave Requested	Paid/Unpaid Days	Federal Medical Leave Act	State Medical Leave Act
Judith Camp <i>(transportation)</i>	9/6/22 through 9/30/22	Paid leave 9/6/22 through 9/30/22	N/A	N/A
Melvin Gaines <i>(custodian)</i>	8/17/22 through 12/31/22	Unpaid leave 8/17/22 through 12/31/22	N/A	N/A
Kathy Wright <i>(paraprofessional)</i>	8/31/22 through 6/15/23	Unpaid leave 8/31/22 through 6/15/23	N/A	N/A

4. I make a motion to approve the following staff for 7th period stipend (\$5,000) for the 2022-2023 school year as listed:

Soyan Unkow	Leah Christenson	Amanda Lawless
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5. I make a motion to approve Wanda Martorano as a substitute nurse for the 2022-2023 school year at a previously approved rate

6. I make a motion to approve the following staff to attend the 2022 summer workshop at a previously approved rate as listed:

DBQ 101 - Introductory Course - (Title II Funds)	
David Allondardo	Timothy Curry
Keith Allonardo	Scott Gutelius
Brian Blaszczyk	Francis McDonald
Sean Bradley	Courtney Nicholson
Debra Cummings	Joseph Smith

7. I make a motion to approve Lisa Elisio, ESY counselor, for three additional days in the summer at a previously approved rate
8. I make a motion to approve the following 2022-2023 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
Anime Club - High School Advisor:		
	Kimberly Collins	Resign

B. Budget and Finance - Mr. David Piccirillo - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2022
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
- I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Report of Transfers for July 2022

6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,127,133.70
ii.	<u>Athletic & Postage Bills</u>	\$16,140.01
iii.	<u>Hand Checks</u>	\$555,651.77

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Gary Nelson	Rutgers EcoComplex, Bordentown	Fall Food, Agriculture & Natural Resources Education Teachers Conference	9/30/22	\$265.00	\$42.30		\$307.30
Christopher Gehringer	Online	Reaching High Levels of Student Engagement	10/3/22	\$149.00			\$149.00
Abigale Bilinki	Harrahs, Atlantic City	Autism NJ 40th Annual Conference	10/20/22	\$275.00			\$275.00
Thomas Freeman	Arlington, VA	Basketball Coaching Clinic	9/23/22	\$100.00	\$163.56		\$263.56

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the revisions of the Codes of Conduct as listed:

<u>High School</u>	<u>Middle School</u>
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3. I make a motion to approve the option to use the Reflective Practice Protocol for Highly Effective Educators during the 2022-2023 school year
4. I make a motion to approve submission of the FY22 Perkins final report
5. I make a motion to approve Educere for homebound instruction for the 2022-2023 school year
6. I make a motion to approve Dr. Shelley Zion (Rowan University) as the district Diversity Consultant (*paid for with Titles II & IV funding*)

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

* <u>Policy #2260</u>	Affirmative Action Program for School and Classroom Practices (M) - <i>Revised</i>
* <u>Reg. #2260</u>	Affirmative Action Program for School and Classroom Practices Complaint Procedure (M) - <i>Revised</i>
* <u>Policy #3340</u>	Grievance Policy - <i>Revised</i>
* <u>Policy #3362</u>	Sexual Harrassment - <i>Revised</i>
* <u>Policy #4353</u>	Sexual Harrassment - <i>Revised</i>
* <u>Policy #5750</u>	Equal Educational Opportunity Complaint Procedure (M) - <i>Revised</i>
* <u>Policy #5751</u>	Sexual Harrassment (M) - <i>Revised</i>
* <u>Reg. #5751</u>	Sexual Harrassment of Students (M) - <i>Revised</i>
* <u>Policy #5755</u>	Equity in Educational Programs and Services (M) - <i>Revised</i>
* <u>Policy #9130</u>	Public Complaints and Grievances - <i>Revised</i>
<u>Policy 2415.04</u>	Title 1 - District-Wide Parent and Family Engagement (M) - <i>Revised</i>
<u>Policy 2415.50</u>	Title 1 - School Parent and Family Engagement (M) - <i>New</i>
<u>Policy #5512</u>	Harassment, Intimidation, and Bullying - <i>Revised</i>

**Staff name change only*

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

Name	Sport	Action
Carley Epley	Volunteer Cheer Coach	Assign
Joseph Smith	Volunteer Football Coach	Assign

2. I make a motion to approve the following homeschooled students to try out for Delsea sports as listed:

<u>Student</u>	<u>Sport</u>
S.L.	Soccer
S.M.	Soccer
S.J.	Swimming

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Christine's School of Dance - Bree Smith	HS Auditorium, Media Center, Cafe.	12/3/22	1:00pm - 7:00pm

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for June 2022 as listed:

Total Income	\$73,121.56
Total Expense	\$(65,185.10)
Net Income or (Loss)	\$7,936.46
Average Daily Attendance	1592
Average Daily Participation	1154
Percentage of Participation	72%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:

- a. Clearview Board of Education
- b. Pitman Board of Education
- c. Township of Franklin Board of Education
- d. Upper Pittsgrove Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
R.J.	11/30/07	Franklin	MD	Archway Program - Upper School	\$306.32/diem
B.S.	4/18/10	Franklin	SLD	Archway Program - Upper School	\$306.32/diem
W.C.	8/30/03	Franklin	AUT	Bankbridge - SH	\$232.50/diem
M.A.	2/8/01	Franklin	MD	Bankbridge Career Center.	\$232.50/diem 1:1 \$188.00/diem
L.C.	8/4/06	Franklin	MD	Bankbridge Dev. Ctr.	\$232.50/diem 1:1 \$188.00/diem
B.A.	9/29/05	Franklin	AUT	Bankbridge Dev. Ctr.	\$232.50/diem
F.C.	12/11/02	Franklin	MD	Bankbridge Dev. Ctr.	\$232.50/diem 1:1 \$188.00/diem
G.T.	10/16/07	Franklin	AUT	Bankbridge Dev. Ctr.	\$232.50/diem
B.Z.	3/31/06	Franklin	ERI	Bankbridge North	\$243.50/diem
D.C.	11/8/04	Franklin	MD	Bankbridge South	\$232.50/diem 1:1 \$188.00/diem
J.W.	12/27/04	Franklin	MD	Bankbridge South	\$232.50/diem
M.V.	10/20/04	Franklin	AUT	Bankbridge South	\$232.50/diem
S.J.	1/25/05	Franklin	AUT	Bankbridge South	\$232.50/diem
C.N.	1/24/04	Franklin	MD	Bankbridge South	\$232.50/diem
J.C.	8/1/06	Franklin	AUT	Bankbridge South	\$232.50/diem
M.I.	1/5/08	Franklin	AUT	Bankbridge South	\$232.50/diem
T.A.	8/26/09	Franklin	AUT	Bankbridge South	\$232.50/diem 1:1 \$188.00/diem
G.G.	11/7/06	Franklin	SLD	Pineland	\$330.00/diem
M.E.	8/21/02	Franklin	MD	SCSSSD	\$271.45/diem 1:1 \$174.87/diem

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
R.C.	11/9/05	Franklin	AUT	YALE Cherry Hill	\$345.75/diem
M.B.	6/14/01	Franklin	AUT	YALE Cherry Hill	\$345.75/diem
A.M.	7/27/09	Franklin	OHI	YALE Cherry Hill	\$345.75/diem
W.A.	6/18/03	Franklin	OHI	Bankbridge North	\$48,830/year

2. Recommend the Board approve the following field trip in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
8/25/22	Longwood Gardens - FFA Horticulture	Gary Nelson
10/27/22	Kean University - COLT Conference, DECA Chapter Officers	Eileen Fischer
1/9/23	Doubletree Hotel, Cherry Hill - DECA District Competition	Eileen Fischer
2/27/23	Harrah's Conference Center, A.C. - NJ DECA State Career Development Conference, Atlantic City	Eileen Fischer
4/22/23	Philadelphia International Airport - DECA International Career Development Conference, Orlando, FL	Eileen Fischer

3. District Reports:

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 1. HS
 2. MS
- d. Suspension:
 1. HS
 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
- i. Principals' Educational Activities
 1. High School
 2. Middle School
- j. Nurses' Reports
 1. High School
 2. Middle School

- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 8/15/22 & 8/11/22
 - Times:** 10:00am & 9:00am
 - Locations:** Main Panel & Table Top Meeting - H.S.

 - Dates:** 8/26/22 & 8/11/22
 - Times:** 9:45am & 9:00am
 - Locations:** Boiler Room & Table Top Meeting - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

- A. Recommend the Board approve a resolution to allow GCSSSD to provide all services under P.L. 1977, Chapters 192/193 for the 2022-2023 school year

11. Old Business

- A.

12. New Business

- A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on September 7, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.