

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 3, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 7/6/22

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Ashley Trovarelli	HS Special Education English Teacher	HS	2	BA	\$54,493	9/1/22

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Dr. Lisa Niemi	MS Assistant Principal	NA	\$103,000	8/24/22
David Whittle, Jr.	Chromebook Technician	NA	\$43,000	7/1/22
Christina Godfrey	Custodian (pending black seal license)	NA	\$15.00/hr	7/1/22
Ashley Dolan	Registrar/Attendance Secretary/Homeless Liaison	NA	\$38,000	8/15/22
Lauren Clay	HS Secretary	NA	\$33,500	8/8/22
Brandon Vignola	Dispatcher	NA	\$38,000	8/22/22

3. I make a motion to approve the following resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mackenzie Miller	HS Secretary	8/1/22
Jeffrey Behrens	HS Building Construction Technology Teacher	9/27/22
Daniel Biehler	HS Special Education English Teacher	8/1/22

4. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Olivia Fruits (teacher)	10/31/22 through 3/3/23	Paid leave 10/31/22 through 12/9/22 Unpaid leave 12/10/22 through 3/3/23	12/10/22 through 1/29/23	1/29/23 through 3/3/23

5. I make a motion to approve the appointment of Dr. Lisa Niemi for the following positions as listed:
 - a. District Affirmative Action Officer
 - b. Civil Rights Coordinator
 - c. Anti-Bullying Coordinator
 - d. School Safety Specialist
 - e. Middle School HIB Specialist

6. I make a motion to approve the following staff for homework clinic for the 2022-2023 school year at a previously approved rate as listed:

Ashley Dobleman	Savannah Finn
Darius Davis	<i>Substitutes:</i>
Alexandra Paine	Shannon Godfrey
Lauren Holding	Karen MacGuigan

7. I make a motion to approve the following staff as detention monitors for the 2022-2023 school year at a previously approved rate as listed:

Ashley Dobleman	Jessica Urban
Kristine Jiannotti	<i>Substitute:</i>
Karen MacGuigan	Shannon Godfrey
Evan Scott	

8. I make a motion to approve Kristine Jiannotti as a home instructor for the 2022-2023 school year at a previously approved rate

9. I make a motion to approve the following 2022-2023 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
Class Advisor:		
Sophomore	Michele DePasquale	Resign
	Victoria Miller	Assign
Mathematics Club - Middle School:	Lauren Holding	Assign
	Kristine Jiannotti	Assign

10. I make a motion to approve the following changes in degree status as listed:

<u>Name</u>	<u>From</u>			<u>To</u>			<u>Effective</u>
	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	
Racheal Melecio	6	MA	\$60,086	6	MA+15	\$61,483	9/1/22
Lauren Holding	3	BA	\$54,346	3	BA+30	\$55,913	9/1/22

11. I make a motion to approve the summer paraprofessionals at a rate of \$15.00 per hour for the 2022-2023 school year as listed:
 - a. Extended School Year
 - b. SHAPE
 - c. Summer School
12. I make a motion to approve Joanne Gibison as a substitute nurse for ESY for the 2022-2023 school year at a previously approved rate
13. I make a motion to approve Lauren Holding as a Student Voice advisor for the 2022-2023 school year with an annual stipend of \$1,200.00 (*Paid for with Climate Grant Funds*)
14. I make a motion to approve Lisa Poynor to assist in the transportation office at a rate of \$20/hr for the summer of 2022

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 - Draft. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 - Draft. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2022
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for June 2022
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,317,216.23
ii.	<u>Operating Bills - June 30, 2022</u>	\$262,625.24
iii.	<u>Hand Checks</u>	\$61,482.87

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Kenneth Schoudt	Gaylord Opryland Resort, Nashville, TN	NIAAA National Athletic Directors Conference	12/9/22	\$375.00		\$716.00	\$1,091.00
Paul Berardelli	Middlesex County Fire Academy, Sayreville, NJ	School Safety Specialist Academy	6/27/22 - 6/30/22	No Cost	\$313.40		\$313.40

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the Stronge + Educator Evaluation Frameworks for the 2022-2023 school year
3. I make a motion to approve the following coursework as listed:
 - a. Margaret Durham - \$1,726.00
4. I make a motion to approve the Department of Human Services - Commission for the Blind and Visually Impaired to provide Education Level 2 services for two students at a rate of \$5,250/yr per student
5. I make a motion to approve the submission of the 2022-2023 IDEA grant
6. I make a motion to approve the cost per pupil for tuition purposes for the 2022-2023 school year as listed (per Choice School guidelines):

Grades 7-8	\$ 17,185.00
Grades 9-12	\$ 17,976.00
MD	\$ 16,908.00
ESY	\$ 2,112.00

7. I make a motion to approve the curriculum handbook for the 2022-2023 school year
8. I make a motion to approve the District PD Plan for the 2022-2023 school year

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #2415</u>	Every Students Succeeds Act (M) - <i>Revised</i>
<u>Policy #3270</u>	Professional Responsibilities - <i>Revised</i>
<u>Policy #5513</u>	Care of School Property (M) - <i>Revised</i>
<u>Reg. #5513</u>	Care of School Property (M) - <i>Revised</i>
<u>Policy #5517</u>	School District Issued Student Identification Cards (M) - <i>Revised</i>
<u>Policy #5722</u>	Student Journalism (M) - <i>New</i>
<u>Policy #5460</u>	High School Graduation (M) - <i>Revised</i>
<u>Policy #2432</u>	School Sponsored Publications - <i>Abolished</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

Name	Sport	Action
Mackenzie Miller	Assistant Girls Tennis Coach	Assign
Christopher Beecken	Volunteer Girls Tennis Coach	Assign
John Malatesta	Fall Weight Room	Assign

2. I make a motion to approve homeschooled student M.K. to try out for football
3. I make a motion to approve the following substitute athletic trainers for the 2022-2023 school year at a previously approved rate as listed:

Jenna Allonardo	Tyler Ellis	David Heyel
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F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the lunch/breakfast prices for the 2022-2023 school year as listed:

	<u>Full Price</u>	<u>Reduced Price</u>
Lunch	\$ 3.25	*\$.40
Breakfast	\$ 1.75	*\$.30
Adult	\$ 4.00	N/A

*(*As of 9/1/20 reduced lunch is of no cost due to NJ State Legislation)*

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:
 - a. Clayton Board of Education
 - b. Clearview Board of Education
 - c. Glassboro Board of Education
 - d. Newfield Board of Education
 - e. Township of Franklin Board of Education
 - f. Upper Pittsgrove Board of Education
2. I make a motion to transport Logan Middle School to Delsea Regional Middle School for the Student Voice Program at a rate of \$195.00 *(Paid for by Logan Township)*

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
M.E.	2/21/02	Franklin	MD	Salem County Special Services School District	\$181.00/diem Aide: \$174.87/diem
P.C.	6/24/05	Franklin	MD	St. John of God	\$271.94/diem
Z.J.	10/4/04	Franklin	MD	St. John of God	\$271.94/diem
C.G.	1/16/10	Franklin	MD	St. John of God	\$271.94/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
9/23/22	Janvier School, Franklinville Day - JROTC	SFC Leon Myers
9/29/22	Tree to Tree Adventures, Cape May - JROTC	LTC Flood
10/13/22	Battleship New Jersey, Camden Waterfront - JROTC	LTC Flood

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/3/22 11/4/22 11/5/22	Operation Safe Haven, Franklinville - JROTC	LTC Flood
11/19/22	Drill Competition, Pleasantville High School - JROTC	SFC Leon Myers
12/3/22	CPT Greg Dalessio Memorial 5KM Charity Race, Cherry Hill - JROTC	LTC Flood
1/14/23	Drill Competition, Central Regional High School - JROTC	SFC Myers
3/4/23	Drill Competition, Lenape Regional High School - JROTC	SFC Myers
3/17/23	Masso's Caterers, Glassboro - JROTC	LTC Flood
4/29/23	Competition Training, Fort Dix Training Area - JROTC	LTC Flood
5/5/23 5/6/23	Raider Challenge Setup & Competition, Fort Dix Training Area - JROTC	LTC Flood
5/24/23	Veterans Home Memorial Day Ceremony & Celebration, Vineland - JROTC	LTC Flood
5/29/23	Memorial Day Parade, Franklinville - JROTC	LTC Flood
6/1/23	Tree to Tree Adventures, Cape May - JROTC	LTC Flood
6/10/23	American Legion Convention Drill Competition, Wildwood - JROTC	SFC Myers
6/23/23 6/24/23	JROTC Summer Camp, New York Military Academy - JROTC	LTC Flood

3. Recommend the Board approve the Memorandum of Agreement Between Education and Law Enforcement Officials
4. Recommend the Board approve the Reunification MOU
5. Recommend the Board approve the 2021-2022 HS/MS HIB Self-Assessment scores
6. Recommend the Board approve the June 2022 HS/MS HIB report as presented last month
7. District Reports:
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development

- g. CST
- h. Supervisors' Reports
 - 1. Dr. Berner
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 7/14/22 & 7/8/22
 - Times:** 8:30am & N/A
 - Locations:** Main Panel & Table Top Meeting - H.S.

 - Dates:** 7/27/22 & 7/20/22
 - Times:** 10:00am & 9:45am
 - Locations:** Boiler Room & Table Top - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

- A. Recommend the Board approve the participation in the TIPS National Cooperative Purchasing Agreement

11. Old Business

- A.

12. New Business

- A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 3, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.