

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
JULY 6, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times, The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 6/1/22

B. Executive Session - 6/1/22

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Dominic Dipietro	Building Construction Technology Teacher	HS	15	AA	\$89,334	9/1/22
Christian Cortese	Business Teacher	HS	1	BA	\$53,993	9/1/22
George Clark	Italian Teacher	MS	9	MA	\$68,033	9/1/22
Mackenzie Miller	Social Studies Teacher	MS	1	BA	\$53,993	9/1/22
Megan Bracken	Math Teacher	MS	1	MA	\$55,743	9/1/22
Jillian Giacobbe	Math Teacher	HS	5	BA	\$58,983	9/1/22

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Michele DePasquale	HS Assistant Principal	N/A	\$103,000	7/1/22
Chelsi Whelan	MS Nurse	4	\$56,983	9/1/22

3. I make a motion to approve the following resignations/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dr. Sydonie Maitland - <i>resign</i>	HS Assistant Principal	6/30/22
Virginia Jankowsky - <i>resign</i>	HS Math Teacher	6/30/22
Samuel Hutson - <i>retire</i>	Bus Driver	6/30/22
Allison Szoke - <i>resign</i>	HS Math Teacher	8/1/22
Elisa Lomon - <i>resign</i>	MS Assistant Principal	8/28/22

4. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Melvin Gaines	5/24/22 through 8/16/22	N/A	5/24/22 through 8/16/22	5/24/22 through 8/16/22

5. I make a motion to approve the 2022 Instructional Improvement Summer Positions at a previously approved rate as listed:

<u>Position</u>	<u>Name</u>
Nurses - 5 days	Chelsi Whelan
Middle School Guidance Counselor - 8 days	Daniel Cardona

6. I make a motion to approve the following staff for the summer grading committee meeting (*1 day - summer workshop*) at a previously approved rate as listed:

David Allonardo	Lisa Dolby	Jennifer Macielag
Heather Brescia	Christine Dougherty	Gary Nelson
Ashley Caspermeyer	Patrick Dougherty	Matthew Nicastro
Jessica Colon	Jessica Ebinger	Melissa Pilitowski
Tina Dare	Christine Garnier	Donna Ragonese
Ashley Dobleman	Mollie Huntsinger	

7. I make a motion to approve the following staff to attend the 2022 summer workshops/trainings at a previously approved rate as listed:

Equity Council (Title IV Funds) 1 Day	
Tabitha Mackenzie	Juliette Tobin

Mentor Training (Title II Funds) 1 Day	
Eileen Fischer	

8. I make a motion to approve the following pay rates for the 2022-2023 school year effective July 1, 2022 as listed:

Substitute Bus Driver	\$22.00 per hour
Substitute Permanent Bus Driver	\$19.00 per hour

9. I make a motion to approve the following Schedule B Non-Athletic positions as listed:

<u>Name</u>	<u>Activity</u>	<u>Action</u>
Sean Bradley	Student Government - MS 2022-2023 school year	Resign
Christine Myers	Student Government - MS 2022-2023 school year	Assign
Chelsea Glenn	Unified Friends of Save - MS 2021-2022 school year	Assign
Adoree Devine	MS Black Cultural League 2022-2023 school year	Assign
Candace Wright	MS Black Cultural League 2022-2023 school year	Assign

10. I make a motion to approve the following home instructors for the 2021-2022 school year at previously approved rate as listed:

Kimberly Collins	Patrick Dougherty
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11. I make a motion to approve the following security staff during summer programs at a rate of \$13.00 per hour as listed:

Melvin Bowen	William Murray	Edward Leadbeater, III
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12. I make a motion to approve Joseph Smith for a 7th period stipend for the 2022-2023 school year in the amount of \$5,000.00

13. I make a motion to approve Heather Brescia for summer school from June 27th through August 4th, 2022 at a previously approved rate

14. I make a motion to approve SGM Richard Rivera as the JROTC Drill Team assistant coach receiving a stipend in the amount of \$750.00

15. I make a motion to approve the following HIB positions as listed:

John Bertolino	District Co-Coordinator
Michele DePasquale	High School Co-Specialist
Melissa Haigh	Middle School Co-Specialist
Daniel Cardona	Middle School Co-Specialist

16. I make a motion to approve the SURE Club advisors and stipends as listed:

<u>Name</u>	<u>2021-2022</u>
Tina Basile-Feoli	\$1,200/annual
Courtney Nicholson	\$1,200/annual

**Paid with Climate Grant Funds*

17. I make a motion to approve the 2022 Curriculum Development summer position as listed:

<u>Writing</u>	<u>Name</u>
Italian - Grades 7 & 8	George Clark

18. I make a motion to approve the following Student Voice advisors for the 2021-2022 with an annual stipend in the amount of \$1,200.00 per person as listed:

Charles DeCicco	Lauren Holding	Tara Raftery
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**Paid for with Climate Grant Funds*

19. I make a motion to approve the following Student Voice advisors for the 2022 -2023 with an annual stipend in the amount of \$1,200.00 per person as listed:

Melissa Haigh	Daniel Cardona
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**Paid for with Climate Grant Funds*

20. I make a motion to approve the following staff for summer 2022 ESY positions at a previously approved rate as listed:

PARAPROFESSIONALS:	Andrew Bast
	Lorren James

- 21 I make a motion to approve the following staff for summer 2022 SHAPE position at a previously approved rate as listed:

PARAPROFESSIONAL:	Staci Bedell
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B. Budget and Finance - Mr. David Piccirillo - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2022
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
- I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Report of Transfers for May 2022

6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills - June 30, 2022</u>	\$723,432.85
ii.	<u>Operating Bills - July 6, 2022</u>	\$308,798.26
iii.	<u>Hand Checks</u>	\$505,027.29
iv.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$101,351.87

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Adam Stewart	Online	AP Summer Institute - AP Physics 2	7/12/22 - 7/15/22	\$595.00			\$595.00
Dr. Michael Berner	Pennsylvania Convention Center	102nd NCSS Annual Conference	12/2/22 - 12/4/22	\$460.00	\$16.00		\$476.00
Laurie Spinner	The Westin, Mt. Laurel	JIF Mold & Environmental IAQ Best Practices Seminar	7/13/22	No Cost	\$22.40		\$22.40
David Diaz	Virtual	AP Course Training	7/11/22	No Cost			No Cost

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following Rowan University students for the clinical experience placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Daniel Pakard	<i>Clinical I</i> <i>Fall 2022: 12/14/22, Monday thru Thursday</i> <i>Clinical II</i> <i>Spring 2023: 1/3/23, Monday thru Thursday</i>	Math	Laurie Magee	HS

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Natalia Smith	<p>Clinical I <i>Fall 2022:</i> 12/14/22, Monday thru Thursday Clinical II <i>Spring 2023:</i> 1/3/23, Monday thru Thursday</p>	Biology	Michelle Corson	HS
Nicholas Shimkus	<p>Clinical I <i>Fall 2022:</i> 9/6/22 - 10/28/22 <i>Spring 2023:</i> 3/13/23 - 5/5/23</p>	Health & PE	Brian Lindsey	HS
Victoria Esquilin	<p>Clinical I <i>Fall 2022:</i> 9/6/22 - 10/28/22, Tuesday & Thursday Clinical II <i>Spring 2023:</i> 1/17/22 - 5/5/22 Monday thru Friday</p>	Art	Pamela DeRose	HS
Chelsi Whelan	<p>Practicum 9/1/22 - 12/6/22</p>	Nursing	Tara Kern	MS

3. I make a motion to approve the Mentoring Plan for the 2022-2023 school year
4. I make a motion to approve using the McRel Teacher Evaluation System for the 2022-2023 school year.
5. I make a motion to approve using the NJ Principal Evaluation System for the 2022-2023 school year.
6. I make a motion to approve acceptance of the FY22 ESEA funds
7. I make a motion to approve acceptance of the FY22 Perkins funds
8. I make a motion to approve the TESO Consulting Group to facilitate Family Engagement Planning at Delsea Middle School for \$5,000.00 in fulfillment of the family engagement and outreach portion of the Climate Team Grant (*Paid for with Climate Grant funds*)
9. I make a motion to approve the Rutgers Center for Effective School Practices as a technical assistance and training partner for Response to Intervention and a Multi-Tiered System of Support for \$15,000 (*Paid for with Title II-A funds*)
10. I make a motion to approve Gloucester County Special services to provide behavioral consultation support as needed at a rate of \$125.00 per hour for ESY and the 2022-2023 school year

11. I make a motion to approve the following staff from Wilson Tutoring during ESY and for the 2022-2023 school year at the following rates as listed:

Jennifer Fimiani	\$90.00 per session
Monica Giagunto	\$80.00 per session

12. I make a motion to approve First Children Services to provide homebound instruction for one student at \$70.00 per hour, per student and \$10.00 per day, per teacher for travel

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and bylaws as listed:

<u>Bylaw #0143.2</u>	High School Student Representative to the Board of Education (M) - <i>New</i>
<u>Bylaw #0163</u>	Quorum - <i>Revised</i>
<u>Policy #1511</u>	Board of Education Website Accessibility (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

Name	Sport	Action
Abigale Bilinski	Head Unified Sports Coach <i>*for 2021-2022 & 2022-2023 school year</i>	Assign
Christine Dougherty	Assistant Unified Sports Coach <i>*for 2021-2022 & 2022-2023 school year</i>	Assign
Hailey Abbott	Assistant Freshman Field Hockey Coach	Assign
Heather Nelson	MS Field Hockey Head Coach	Assign
Tara Raftery	MS Volunteer Field Hockey Coach	Assign
Laura Hunter	Assistant Girls Soccer Coach	Assign
Nicholas Gaetano	Assistant Boys Soccer Coach	Assign
Joshua Taylor	Freshman Assistant Boys Soccer Coach	Assign
Virginia Jankowsky	Girls Tennis Coach	Resign

2. I make a motion to approve the continuation membership of the NJSIAA for the 2022-2023 school year with annual dues in the amount of \$2,500.00

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Delsea Baseball Workouts - Joseph Smith	Pitching Mounds	7/5/22, 7/7/22, 7/12/22, 7/14/22, 7/19/22, 7/21	9:00am - 11:00am

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for May 2022 as listed:

Total Income	\$146,094.81
Total Expense	\$(98,860.68)
Net Income or (Loss)	\$47,234.13
Average Daily Attendance	1587
Average Daily Participation	1466
Percentage of Participation	92%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition
H.I.	5/14/04	Franklin	M.D.	Y.A.L.E.	\$345.75/diem
G.G.	11/7/06	Franklin	SLD	Pineland Learning Center	\$330.00/diem (2022-2023 SY)
D.C.	4/28/03	Franklin	MD	Abilities Solution	\$305.45/diem
C.C.	8/10/05	Franklin	MD	Archway	\$306.32/diem 1:1 \$165.00/diem

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
S.T.	10/6/06	Franklin	SLD	Archway	\$306.32/diem 1:1 \$165.00/diem
W.L.	2/15/07	Franklin	MD	Archway	\$306.32/diem 1:1 \$165.00/diem
T.A.	9/18/08	Franklin	MD	Bancroft	\$305.45/diem
K.C.	3/16/07	Franklin	OHI	Brookfield Academy	\$450.00/diem
P.W.	6/8/09	Franklin	AI	Delaware School For The Deaf	\$629.90/diem
M.B.	7/7/05	Franklin	MD	Larc School	\$283.14/diem 1:1 \$165.00/diem
C.R.	8/1/01	Franklin	MD	Larc School	\$283.14/diem 1:1 \$165.00/diem
B.D.	5/12/07	Franklin	MD	Larc School	\$283.14/diem 1:1 \$185.00/diem
B.A.	2/2/05	Franklin	ERI	Pineland Learning Center	\$330.00/diem
R.A.	5/18/05	Franklin	OHI	Pineland Learning Center	\$330.00/diem
D.K.	3/22/09	Franklin	MD	Pineland Learning Center	\$330.00/diem
N.E.	7/3/09	Newfield	MD	Pineland Learning Center	\$330.00/diem
M.T.	5/12/07	Franklin	AUT	YALE Southeast at Marlton	\$407.41/diem 1:1 \$249.50/diem
R.R.	4/27/07	Franklin	ERI	Pineland Learning Center	\$330.00/diem
Z.M.	8/6/06	Franklin	SLD	Pineland Learning Center	\$330.00/diem
H.I.	5/14/04	Franklin	MD	YALE Cherry Hill	\$345.75/diem
M.M.	8/20/08	Franklin	AUT	YALE Cherry Hill	\$345.75/diem
D.E.	9/25/07	Franklin	MD	Yale Cherry Hill	\$345.75/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
7/12/22	Big Swing Golf Course, Sewell - ESY	Abigale Bilinski & Chelsea Glenn
7/20/22	Bowlero Bowling, Washington Twp. - ESY	Abigale Bilinski & Chelsea Glenn
7/26/22	Washington Lake Park, Washington Twp. - ESY	Abigale Bilinski & Chelsea Glenn
7/27/22	Dave & Busters, Blackwood - ESY	Abigale Bilinski & Chelsea Glenn
10/23/22	YMCA, Medford - Interact Club	Soyan Unkow

3. Recommend the Board acknowledge the receipt of the June 2022 HS/MS HIB report as presented
4. Recommend the Board approve the May 2022 HS/MS HIB report as presented last month
5. District Reports:
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance

m. Fire Drills/Crisis Drills:

Dates: 6/15/22 & 6/17/22
Times: 9:00am & 10:30am
Locations: Main Lobby & Lockout - H.S.

Dates: 6/16/22 & 6/10/22
Times: 1:55pm & 9:00am
Locations: Main Panel & Lockout - M.S.

9. **Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**
A. Legislative Update

10. **School Business Administrator's Report**

A. None

11. **Old Business**

A.

12. **New Business**

A.

13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on July 6, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.