

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 6, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 3/2/22

B. Budget Introduction - 3/23/22

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following non-teaching staff hires as listed:

Name	Position	Step	Salary	Effective
Amanda Stein	Student Worker	N/A	\$13.00/hr	3/14/22
Blanca Matos-Phillips	Transportation Dispatcher/ Administrative Assistant	N/A	\$35,000.00/yr <i>(prorated)</i>	4/25/22

2. I make a motion to approve the following retirements as listed:

Name	Position	Effective
Jill Bryfogle-Bill	Middle School Principal	9/1/22
Brian Carione	High School Special Education Teacher	6/30/22
Paul Chang	High School Science Teacher	6/30/22
Robert Parks	High School History Teacher	6/30/22

3. I make a motion to approve the following leaves of absence as listed:

Employee	Leave Requested	Paid/Unpaid Days	Federal Medical Leave Act	State Medical Leave Act
Frank Medio <i>(teacher)</i>	3/1/22 through 3/25/22	Paid leave 3/1/22 through 3/25/22	N/A	N/A
Michael Ganci <i>(transportation)</i>	2/2/22 through 3/25/22	Paid leave 2/2/22 through 3/25/22	N/A	N/A
Christina Leto <i>(teacher)</i>	6/6/22 through 11/23/22	Paid leave 6/6/22 through 6/17/22 Unpaid leave 8/31/22 through 11/23/22	N/A	8/31/22 through 11/23/22
Robert Parks <i>(teacher)</i>	3/22/22 through 4/4/22	Paid leave 3/22/22 through 4/4/22	N/A	N/A
Dr. Melissa Smith	3/7/22 through 6/17/22	Paid leave 3/7/22 through 6/17/22	N/A	N/A

4. I make a motion to approve Jessica Hawk as an enrichment teacher for Alternative School for the 2021-2022 school year at a previously approved rate

5. I make a motion to approve the following Climate Team members for the 2021-2022 school year as listed: *(paid for with Climate Grant Funds)*

Melissa Haigh	Julia Weiss
---------------	-------------

6. I make a motion to approve Karen Armistead for an internal suspension stipend in the amount of \$2,000.00 *(prorated from 3/3/22 through 5/9/22)*

7. I make a motion to approve the following 7th period stipends at \$5,000.00 *(prorated from 3/1/22)* as listed:

Jeffrey Behrens	Brian Dean
-----------------	------------

8. I make a motion to approve the following to serve as co-coordinators for the Extended School Year program for the summer of 2022 at a previously approved rate as listed:

Abigale Bilinski	Chelsea Glenn
------------------	---------------

9. I make a motion to approve the following 2021-2022 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>
School Play - High School	
Costume Assistant	Emma Arroyo

10. I make a motion to approve a reimbursement to Jackie Scerbo in the amount of \$362.10 for a SAVE trip to Cinemark Theatre

11. I make a motion to approve Chelsea Glenn to serve as a one-to-one support aide to attend the middle school dance at a rate of \$30.00 per hour, not to exceed four hours

12. I make a motion to approve Frank Gaetano Jr., to chaperone the senior trip from March 22nd to March 25th, 2022

13. I make a motion to approve the following CST members to temporarily cover case management at \$30.00 per hour as listed:

Kimberly Collins	Tara Heffner
Lisa Elisio	Rachele Weichmann

14. I make a motion to approve Jeff Hartman to provide student support during after school activities (ESS)

B. Budget and Finance - Mr. David Piccirillo - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2022

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2022
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,105,004.88
ii.	<u>Hand Checks</u>	\$577,374.55
iii.	<u>Cafeteria & Athletic Bills</u>	\$110,953.68

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Tara Heffner	Virtual	Restorative Practices	3/11/22	No Cost			No Cost
Margaret Durham	Convention Center, Atlantic City	NJ School Building & Grounds Association Expo 2022	3/22/22	No Cost			No Cost
Margaret Durham	Rutgers Echo Complex, Bordentown	Indoor Air Quality Training	4/1/22	No Cost			No Cost
Dr. Sydonie Maitland	Virtual	Restorative Practices	4/4/22, 4/12/22, 4/22/22 & 4/25/22	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Anthony Fitzpatrick Brianna Rucci	Grounds for Sculpture	The Arc of Arithmetic to Algebra & NJ - South i-Ready Classroom Math User Group	4/7/22	No Cost	\$30.10 \$30.10		\$30.10 \$30.10
Dr. Anthony Fitzpatrick Brianna Rucci Dr. Michael Berner	Rowan University	2022 Education Expo	4/14/22	\$250.00 <i>(group rate)</i>	- \$5.88 \$14.00		\$269.88
Eileen Fisher Renetta Meddick	Georgia World Congress, Atlanta, GA	DECA International Career Development Conference	4/23/22 - 4/27/22	No Cost			No Cost
Dr. Anthony Fitzpatrick Brianna Rucci Dr. Micheal Berner	Rancocas Valley Regional HS, Mt. Holly	Diversity in Education Job Fair	4/27/22	\$150.00 <i>(group rate)</i>	\$17.08 \$14.00		\$181.08
Timothy Lomerson	TD Bank Ball Park, Bridgewater, NJ	SFMANJ Spring Field Day	4/20/22	No Cost	\$30.66		\$30.66
Carlos Castro	Atlantic City	2022 Building Safety Conference of New Jersey	5/4/22 & 5/5/22	\$249.00	\$48.60	\$228.00	\$525.60
Teresa Johnson	Online	Strengthening Students' Writing Skills While Significantly Decreasing Grading Time	5/6/22	\$279.00			\$279.00
Scott McCarron	Lakehouse Recording, Asbury Park	NJMEA Music Tech Expo	5/19/22	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Janelle Cohen	Rider University	Experiencing Education, 11th Edition	6/29/22 & 6/30/22	\$500.00	\$97.80	\$50.00	\$647.80

2. I make a motion to approve Gloucester County Special Services to complete in-home instruction at a rate of \$68.00 per hour
3. I make a motion to approve the 2022 Delsea Regional High School Chemical Hygiene Plan
4. I make a motion to approve submission of the FY22 ESEA Amendments (*Titles II & IV*)
5. I make a motion to accept the 2019/2020 Carl D. Perkins State Audit and Corrective Action Plan

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #2424</u>	Emergency Virtual or Remote Instruction Program (M) - <i>New</i>
<u>Policy #5751</u>	Sexual Harassment of Students (M) - <i>Revised</i>
<u>Reg. #5751</u>	Sexual Harassment of Students (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic position for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Brian Carione	Boys Golf Coach	Assign

2. I make a motion to approve the wrestling team to stay overnight at Caesars Hotel in Atlantic City from March 3rd through March 5th, 2022 with a cost of \$2,500.00

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

<u>Name of Person/Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Franklin Township Summer Basketball League - Joseph Ingram	HS & MS Gym	6/29/22, 7/6/22, 7/11/22, 7/13/22, 7/18/22, 7/20/22, 7/25/22, 7/27/22, 8/1/22, 8/3/22	5:00pm - 9:30pm
Franklin Township Wrestling - Garry Lightfoot	HS Aux. Gym	4/1/22 - 6/30/22	5:00pm - 9:00pm
Franklin Township Spring Basketball - Joseph Ingram	MS Gym	4/4/22 - 6/15/22	6:30pm - 9:00pm
GCCS Track Meet - William Capel	HS Track	5/6/22 <i>(Rain date 5/9/22)</i>	9:30am - 2:00pm
Science Community Event - STEAM Fest - Ashley Dobleman	MS Cafe.	5/3/22	4:00pm - 8:00pm

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for February 2022 as listed:

Total Income	\$122,502.86
Total Expense	\$(87,344.18)
Net Income or (Loss)	\$35,158.68
Average Daily Attendance	1595
Average Daily Participation	1290
Percentage of Participation	81%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
 - a. Upper Pittsgrove Public School District
 - b. Monroe Township Public School District
2. I make a motion to approve the 2022-2023 participation in the cooperative transportation service with GCSSSD

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
N.E.	7/3/09	Newfield	MD	Pineland Learning Center, Vineland	\$314.00/per diem
A.G.	2/2/06	Franklin	MD	Homebound Instruction	N/A
A.H.	8/5/08	Franklin	SLD	Homebound Instruction	N/A
R.J.	11/30/07	Elk	MD	Gloucester Twp. Schools	\$109.61/per diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/9/22	SkillsUSA CTE Competitions, Bridgewater, NJ - SkillsUSA Club Members	Leah Christenson & Daniel Cliver
4/9/22	New York City (Midtown) - School Wide	Tanya Mastrokyriakos
4/12/22	MILL at RCSJ Cumberland - Programming & STEM class	David Daigle
4/15/22	Island Beach State Park, Seaside Heights - Anglers Club	Keith Allonardo
4/21/22	Lincoln Financial Stadium - 18 to 21 Class	Lisa Dolby
4/23/22	Philadelphia International Airport - CTSO International Competition	Eileen Fisher
4/26/22	Architectural Metal Designs, Millville - Job Shadowing for Building Construction & CAD Class	David Daigle
4/28/22	African American Museum, Philadelphia - BCL	Candice Davis
5/6/22	Belleplain State Forest, Woodbine - AP Environmental Science	Pasha Chard
5/13/22	Longwood Gardens - Curriculum Requirement	Gary Nelson
5/20/22	Corson's Inlet, Ocean City - AP Environmental Science	Pasha Chard

9. **Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**
 - A. Legislative Update

10. **School Business Administrator's Report**
 - A. Recommend the Board approve the 2020-2021 Comprehensive Annual Financial Report
 - B. Recommend the Board approve the 2020-2021 Auditor's Management Report
 - C. Recommend the Board approve the 2020-2021 Audit Synopsis
 - D. Recommend the Board approve the ratification of the agreement between the Delsea Regional Education Association and Delsea Regional High School District for the term of July 1, 2022 through June 30, 2027

11. **Old Business**
 - A.

12. **New Business**
 - A.

13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. HIB Appeal - R.R.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 6, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.