

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
MARCH 2, 2022
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A. SSDS - Elisa Lomon & Dr. Sydonie Maitland

5. Reading of the Minutes

A. Regular Session - 2/2/22

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following retirements/resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Frank Medio <i>(resignation)</i>	Teacher of Construction Technology	4/4/22
Dr. Kathleen Assini <i>(retirement)</i>	Sociology Teacher	6/30/22
Deborah Adams <i>(retirement)</i>	Attendance/Homeless Liaison	6/30/22
Cindy Mendenhall, BSW, CSN <i>(retirement)</i>	School Nurse	6/30/22
Vincent Nestore <i>(retirement)</i>	Health & Physical Education Teacher	6/30/22

2. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Karen MacGuigan <i>(teacher)</i>	2/14/22 through 6/17/22	Paid leave 2/14/22 through 3/21/22 Unpaid leave 3/22/22 through 6/17/22	3/22/22 through 5/10/22	5/11/22 through 6/17/22
Kathleen Sacerdote <i>(transportation)</i>	1/3/22 through 3/1/22	Paid leave 1/3/22 through 3/1/22	N/A	N/A

3. I make a motion to approve the following credit completion monitors at \$21.00 per hour for the 2021-2022 school year as listed:

Virginia Jankowsky	Patricia Gaetano
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4. I make a motion to approve the following detention monitors for the 2021-2022 school year at a previously approved rate as listed:

Matthew Nicastro	Patricia Gaetano
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5. I make a motion to approve Courtney Nicholson as the 2022 summer SHAPE coordinator at a previously approved rate

6. I make a motion to change the job title of Laurie Spinner from Nighttime Custodial Supervisor to Custodial Supervisor. (No change in pay.)

7. I make a motion to approve Dr. Kathleen Assini to provide McRel training for new teachers at \$25.00 per hour for a total of 6 hours *(paid for with Title II)*

8. I make a motion to approve the following directors of the pep band for the 2021-2022 school year as listed:

Scott McCarron	Dr. Vincent DuBeau
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B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2022
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2022
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,801,495.04
ii.	<u>Hand Checks</u>	\$529,316.13
iii.	<u>Cafeteria Bills</u>	\$87,597.57
iv.	Pers Employer Portion	\$617,607.00

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Sydonie Maitland Theresa Johnson	Virtual	Restorative Practices	2/2/22	No Cost			No Cost
Dr. Sydonie Maitland	Virtual	Restorative Practices	2/11/22	No Cost			No Cost
Dr. Sydonie Maitland Tara Heffner	Virtual	Workshop with Wynne Kinder - Wellness Works in Schools Intro/Foundation	2/18/22	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Elisa Lomon Dr. Sydonie Maitland	Virtual	Restorative Practices	3/4/22	No Cost			No Cost
Abigale Bilinski Elisa Lomon Juliette Tobin	Virtual	Restorative Practices	3/11/22	No Cost			No Cost
Kenneth Schoudt	Golden Nugget, Atlantic City	DAANJ Conference	3/14/22 - 3/18/22	\$475.00		\$200.00	\$675.00
Dr. Sydonie Maitland	Virtual	Well Being Practices for Educators	3/18/22	No Cost			No Cost
Maureen Smashey Michael Amos	Golden Nugget, Atlantic City	NJ Pupil Transportation Conference & Equipment Show	3/24/22 - 3/25/22	\$350.00 \$350.00	\$20.03 \$17.26	\$96.31 \$96.31	\$466.34 \$463.47
Dr. Sydonie Maitland	Virtual	What Comes Before Fight, Flight or Freeze?	4/22/22	No Cost			No Cost

2. I make a motion to approve GCSSSD to provide up to 10 hours of Educational Consultation Services (Behavioral) for the middle school SOAR program at a rate of \$117.00 per hour
3. I make a motion to approve the following graduate coursework as listed:
 - a. Alexa Happ - \$1,805.25
 - b. Alexa Happ - \$1,805.25
4. I make a motion to approve submission of the FY22 Amended Perkins Grant

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #2260</u>	Affirmative Action Program for School and Classroom Practices (M) - <i>Revised</i>
<u>Reg. #2260</u>	Affirmative Action Program for School and Classroom Practices Complaint Procedure (M) - <i>Revised</i>
<u>Policy #3340</u>	Grievance Policy - <i>Revised</i>
<u>Policy #3362</u>	Sexual Harrassment - <i>Revised</i>
<u>Policy #4352</u>	Sexual Harrassment - <i>Revised</i>

<u>Reg. #5750</u>	Equal Educational Opportunity Complaint Procedure (M) - <i>Revised</i>
<u>Policy #5751</u>	Sexual Harrassment (M) - <i>Revised</i>
<u>Reg. #5751</u>	Sexual Harrassment of Students (M) - <i>Revised</i>
<u>Policy #5755</u>	Equity in Educational Programs and Services (M) - <i>Revised</i>
<u>Policy #9130</u>	Public Complaints and Grievances - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Rachael Kashow	Girls Spring Track & Field Coach	Assign
Layla Stalling	MS Track & Field Assistant Coach	Assign

2. I make a motion to approve the wrestling team for an overnight stay in Atlantic City at Caesars Hotel from March 3, 2022 through March 5, 2022
3. I make a motion to approve homeschooled student K.A. the opportunity to tryout for sports for the 2021-2022 school year

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

<u>Name of Person/Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Franklin Township Little League Baseball - Steve Schofield	JV Baseball & Softball Fields	3/14/22 - 6/10/22	5:30pm - 9:30pm
Franklin Township Little League Pictures - Steve Schofield	MS Cafe	4/4/22 - 4/5/22	4:30pm -9:00pm
Fellowship of Christian Athletes Tennis Camp - Justin Hellyer	Tennis Courts	4/16/22	10:00am - 3:30pm

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for January 2022 as listed:

Total Income	\$83,286.31
Total Expense	\$(63,985.65)
Net Income or (Loss)	\$19,300.66
Average Daily Attendance	1598
Average Daily Participation	996
Percentage of Participation	62%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
 - a. Elizabeth Public Schools Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition
G.T.	10/16/07	Franklin	Autism	Bankbridge Development Center	\$41,130/year
D.E.	9/25/07	Franklin	Multiple Disabilities	Y.A.L.E. School	\$333.58/diem
R.R.	4/27/07	Franklin	E.R.I.	Pineland Learning Center	\$314.00/diem
R.J.	11/30/07	Elk	Multiple Disabilities	Archway Programs	\$244.37/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
3/11/22	Mercer County College - Horticulture Class	Gary Nelson
3/15/22	Cabela's, Hamburg, Pennsylvania - Anglers Club	Keith Allonardo
3/23/22	International Data Center, Philadelphia, Pennsylvania - CTE Students	Christopher Gehringer
3/30/22	Designer Wraps, Pitman - Digital Arts Class	David Daigle

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/6/22	RVNTV, Mt. Laurel - TV/Video and Music Tech. Classes	David Daigle
5/19/22	Cape May Zoo, Cape May Court House - Gay-Straight Alliance	Jessica Ippolito
5/25/22	NJ State FFA Convention, Monmouth University - Horticulture Class	Gary Nelson
5/27/22	iFLY, Philadelphia - CTE Students	Ashley Dobleman

3. Recommend the Board approve the revised 2021-2022 district calendar
4. Recommend the Board acknowledge the receipt of the February 2022 HS/MS HIB report as presented
5. Recommend the Board approve the January 2022 HS/MS HIB report as presented last month
6. Recommend the Board approve the 2020 HS/MS School Self-Assessment for Determining Grades
7. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates: 2/22/22 & 2/22/22
Times: 8:50am & 2:30pm
Locations: Main Panel & Test Communication System - H.S.

Dates: 2/11/22 & 2/24/22
Times: 1:55 pm & 6:00pm
Locations: D-wing & Test Communication System - M.S.

9. **Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**
 - A. Legislative Update

10. **School Business Administrator's Report**
 - A. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2021 - ECert1

11. **Old Business**
 - A.

12. **New Business**
 - A.

13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional

High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 2, 2022

Joseph Collins, Board Secretary

15. Adjournment

PG/mcEncl.