

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**FEBRUARY 2, 2022**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A. Drama Club Aladdin Presentation - Christine Dougherty

**5. Reading of the Minutes**

A. Regular Session - 1/5/22

B. Executive Session - 1/5/22

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**8. Committees:**

**A. Personnel - Mr. Frank Borelli - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Kristin Love	Substitute Custodian	N/A	\$13.00/hr.	2/3/22
Leon McFadden	Substitute Custodian	N/A	\$13.00/hr.	2/3/22
Thomas Low	Maintenance Technician	N/A	\$16.34/hr.	2/3/22

2. I make a motion to appoint Robert Croce as lead mechanic at a yearly salary of \$53,000.00 *(prorated)* - effective February 1, 2022

3. I make a motion to approve the following resignations/retirements as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Donald Bateman <i>(retirement)</i>	Para-professional	3/1/22
Shane McNichol <i>(resignation)</i>	MS Guidance	3/12/22

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Timothy Curry <i>(teacher)</i>	2/25/22 through 5/6/22	Paid leave 2/25/22 through 5/6/22	N/A	N/A
Donna Scarpa <i>(transportation)</i>	1/4/22 through 4/6/22	Paid leave 1/4/22 through 1/21/22 Unpaid leave 1/24/22 through 4/6/22	1/24/22 through 4/6/22 <i>(benefit 11 weeks)</i>	1/24/22 through 4/6/22 <i>(benefit 11 weeks)</i>
Michael Ganci <i>(transportation)</i>	2/2/22 through 3/4/22	Paid leave 2/2/22 through 3/4/22	N/A	N/A

5. I make a motion to approve the creation of a pep band with two directors receiving a stipend of \$5,166.00 each to temporarily replace the marching band

6. I make a motion to approve the following 2021-2022 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>
<b>Choral Music:</b>	
<b>Director - Middle School</b>	Felicia Seigel - <i>Resign (effective 2/1/22)</i>
<b>Director - Middle School</b>	Amanda Lawless - <i>Assign (effective 2/2/22)</i>

7. I make a motion to approve the following clubs with their volunteer advisors for the 2021-2022 school year as listed:

<u>Club</u>	<u>Volunteer Advisor</u>
<b>SkillsUSA - HS</b>	Leah Christenson
	Daniel Cliver
<b>Jr. Interact Club - MS (start 2022-2023 school year)</b>	Ashely Dobleman

**B. Budget and Finance - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2021
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for December 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$962,034.43
ii.	<u>Hand Checks</u>	\$108,848.07
iii.	<u>Cafeteria &amp; Athletic Bills</u>	\$72,660.39

**C. Education - Mr. Charles DeWoody - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Elisa Lomon	Virtual	Recognizing Indicators of Extremism in the School Community	1/11/22	No Cost			No Cost
Michele DePasquale Sarah Duca Dr. Sydonie Maitland Dr. Melissa Smith	Virtual	Building a Trauma Informed Restorative School	1/21/22	No Cost			No Cost
Christopher Gehringer	Virtual	How to Effectively Teach IT Fundamentals Using TestOut	1/24/22	\$99.00			\$99.00
Dr. Kathleen Assini Tina Basile-Feoli Dr. Michael Berner Leah Christenson Lisa Elisio Christine Garnier Jessica Graham Renetta Meddick Leon Myers Gary Nelson Melissa Pilitowski Brianna Rucci Dr. Melissa Smith	Virtual	Restorative Justice and Virtual Training	1/26/22	No Cost			No Cost
Michele DePasaquale	Virtual	Workshop with Beth Passner on Diversity Clubs	1/27/22	No Cost			No Cost
Dr. Kathleen Assini	Virtual	Dr. Tahirah Walker	2/2/22	No Cost			No Cost
Dr. Kathleen Assini Tina Basile-Feoli	Virtual	Restorative Practices	2/4/22	No Cost			No Cost
Evan Scott	Virtual	Accelerating Your Students' MATH Learning and Engagement with Desmos Activity Builder	2/8/22	\$279.00	\$8.75		\$287.75

<b>Name</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Reg. Fee</b>	<b>Mileage &amp; Tolls</b>	<b>Lodging &amp; Meals</b>	<b>Total</b>
Elisa Lomon	Virtual	Conflict Resolution, Middle/High Schools	2/10/22	No Cost			No Cost
Jessica Graham Dr. Melissa Smith	Virtual	Anti-Bias	2/11/22	No Cost			No Cost
Col. Albert Flood	Virtual	Restorative Justice and Virtual Training	2/14/22	No Cost			No Cost
Christopher Gehringer	Virtual	How to Create a Successful K12 Cybersecurity Program Using TestOut	2/15/22	\$99.00			\$99.00
Michele DePasquale Dr. Melissa Smith	Virtual	1st Workshop with Wynne Kinder on Stress and Trauma in the Classroom	2/18/22	No Cost			No Cost
Tara Heffner	Crowne Plaza, Cherry Hill	Handle with Care Instructor Recertification	3/3/22	\$475.00	\$17.64		\$492.64
Brian D'Ottavio Mollie Huntsinger Kenneth Olinsky Joseph Pepitone	Virtual	Restorative Justice and Virtual Training	3/11/22	No Cost			No Cost
Kenneth Schoudt	Golden Nugget, Atlantic City	DAANJ Conference	3/18/22	\$475.00		\$200.00	\$675.00
Tina Basile-Feoli Michele DePasquale	Virtual	2nd Workshop with Wynne Kinder on Stress and Trauma in the Classroom	3/18/22	No Cost			No Cost
Dr. Melissa Smith	Virtual	What Comes Before Fight, Flight or Freeze - Wynne Kinder	4/22/22	No Cost			No Cost
Tina Basile-Feoli	Virtual	The Opioid Epidemic and the Impact on New Jersey Families	4/24/22	No Cost			No Cost

**D. Policy - Mrs. Desiree Miller - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #5114</u>	Children Displaced by Domestic Violence - <i>Abolish</i>
<u>Policy #2467</u>	Surrogate Parents and Resource Family Parents (M) - <i>Revised</i>
<u>Policy #5111</u>	Eligibility of Resident/Non-Resident Students (M) - <i>Revised</i>
<u>Policy #5116</u>	Education of Homeless Children - <i>Revised</i>
<u>Policy #6311</u>	Contracts for Goods or Services Funded by Federal Grants (M) - <i>Revised</i>
<u>Policy #8550</u>	Meal Charges/Outstanding Food Services Bill (M) - <i>Revised</i>
<u>Policy #8600</u>	Student Transportation (M) - <i>Revised</i>

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Virginia Jankowsky	Assistant Boys Tennis Coach	Assign
Victoria Miller	Assistant Softball Coach	Assign
Robert Parks	Assistant Softball Coach	Assign
Tara Heffner	Assistant Freshman Softball Coach	Assign
Tabitha Mackenzie	Assistant Girls Track & Field Coach	Assign
Steven Mitchell	Assistant Girls Track & Field Coach	Assign
Salvatore Marchese	Assistant Boys Track & Field Coach	Assign
David Allonardo	Assistant Boys Track & Field Coach	Assign
Patrick Dougherty	Assistant Track & Field MS Coach	Assign
Jordan Rivera	Freshman Baseball Coach	Assign
Vincent Londino	Assistant Baseball Coach	Assign
Christian Cortese	Assistant Baseball Coach	Assign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Robert Briles, III	Spring Weight Room	Assign
Abigale Bilinski	Unified Bowling Coach	Assign
Zachary Mayo	Volunteer Softball Coach	Assign
John Kane	Volunteer Boys Track & Field Coach	Assign
John Malatesta	Volunteer Baseball Coach	Assign
Matthew Decesari	Volunteer Baseball Coach	Assign

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

- I make a motion to approve the following facility request as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Franklin Township Basketball Pictures - Joseph Ingram	Middle School Cafe.	1/27/22	5:00pm - 9:00pm

**G. Cafeteria - Mrs. Tina DeSilvio - Chairperson**

- I make a motion to approve the following cafeteria report for December 2021 as listed:

<b>Total Income</b>	\$84,496.18
<b>Total Expense</b>	\$(65,620.85)
<b>Net Income or (Loss)</b>	\$18,875.33
<b>Average Daily Attendance</b>	1603
<b>Average Daily Participation</b>	1046
<b>Percentage of Participation</b>	65%

**H. Transportation - Mr. Joseph Darminio - Chairperson**

- I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
  - Gloucester County Special Services School District
  - Glassboro Public School District
- I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
  - Clayton Public Schools Board of Education

- I make a motion to approve homeless student transportation contract with Black Horse Pike Regional School District at a rate of \$60.00 month (one student)

**I. Superintendent's Report**

- Recommend the Board approve the following special education tuition student placement as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition</b>
Z.M.	8/6/06	Franklin	SLD	Pineland Learning Center, Vineland	\$314.00/diem
L.J.	12/5/05	Franklin	LLD	Black Horse Pike Regional	\$101.49/day

- Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
2/9/22, 2/16/22, 2/23/22, 3/2/22, 3/9/22, 3/16/22, 3/30/22, 4/6/22, 4/13/22, 4/20/22	Get Fit 18-21 Program, Rowan University - SAVE Class	Lisa Dolby
2/15/22	ShopRite & McDonalds, Glassboro - SAVE Class	Lisa Dolby
2/8/22	Rowan College of SJ, Cumberland Campus - CTE Class	David Daigle
2/24/22	RVN Television, Cherry Hill - CTE Class	David Daigle
3/1/22	RVN Television, Cherry Hill - CTE Class	David Daigle
3/11/22	Mercer County College - CTE Horticulture Class	Gary Nelson
4/11/22	Edelman Planetarium, Glassboro - Science Class	Shannon Godfrey
4/12/22	Edelman Planetarium, Glassboro - Honors Science Class	Shannon Godfrey
4/13/22	NJ Motorsports Park, Millville - CTE Class	David Daigle
5/25/22	Monmouth University - CTE Horticulture Class	Gary Nelson

- Recommend the Board acknowledge the update to the France trip in the summer of 2022
- Recommend the Board acknowledge the receipt of the January 2022 HS/MS HIB report as presented
- Recommend the Board approve the December 2021 HS/MS HIB report as presented last month



6. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
  - 1. HS
  - 2. MS
- d. Suspension:
  - 1. HS
  - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
  - 1. Mr. Berner
  - 2. Mr. Schoudt
  - 3. Mrs. Rucci
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
  - Dates:** 1/13/22 & 1/26/22
  - Times:** 7:40am & 6:00pm
  - Locations:** Main Panel & Testing of Messenger System - H.S.
  
  - Dates:** 1/13/22 & 1/26/22
  - Times:** 10:00 am & 6:00pm
  - Locations:** Stage & Testing of Messenger System - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

A. Recommend the Board approve the submission of the following “Other Capital Project” to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Delsea Regional School District	Stadium Building/Toilet Room	TBD

**11. Old Business**

A.

**12. New Business**

A.

**13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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**14. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 2, 2022

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Joseph Collins, Board Secretary

**15. Adjournment**

PG/mcEncl.