

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 1, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 11/3/21

B. Executive Session - 11/3/21

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Christina Myers	ELA Teacher	MS	9	MA	\$67,386	2/1/22

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Jill Marghella	Permanent Substitute Bus Driver	1	\$15.00/hr	11/1/21
Marissa Favreau	MS Student Office Worker	N/A	\$12.00/hr	12/1/21

3. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Dillon Widdifield	11/29/21 through 12/10/21	Unpaid Days 11/29/21 - 12/10/21	N/A	N/A

4. I make a motion to approve the following resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jennifer Johnson	Custodian	11/2/21
Nannette Ianni	Bus Attendant	12/24/21

5. I make a motion to approve the following middle school detention monitors for the 2021-2022 school year at a previously approved rate as listed:

Charles DeCicco	Kristine Jiannotti
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6. I make a motion to approve the following 2021-2022 Schedule B Non-Athletic position as listed:

Foreign Language - Middle School	Gina Atsu-Swanzy	Resign
	Heidi Salerno	Assign

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021 and June 2021 Final. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021 and June 2021 Final. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2021 and June 2021 Final
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for October 2021 and June 2021 Final
6. I make a motion to approve the following preliminary bills as listed:

i.	<u>Operating Bills</u>	\$858,347.97
ii.	<u>Hand Checks</u>	\$100,107.65
iii.	<u>Cafe, Athletic, & Postage Bills</u>	\$66,870.87

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Jill Bryfogle <i>(\$1,000 stipend to be paid by the Student Voice Climate Team Grant Funds)</i>	Virtual	Healing Centered Engagement	Various	No Cost			No Cost
David Daigle	Auletto Caterers	Workforce Development Board Conference - Quarterly Meeting	11/3/21	No Cost			No Cost
Frank Medio	Garden State Precast	Garden State Precast Job Shadow	11/10/21	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Michele DePasquale Jason Gregory Dr. Kathleen Assini	Virtual	World Outside My Shoes	11/17/21	No Cost			No Cost
David Daigle	The Grove at Centerton, Pittsgrrove	Regional Economic Perspective	12/10/21	\$30.00	\$7.00		\$37.00
Dr. Sydonie Maitland <i>(Part of the Restorative Practices, Education Grant)</i>	Virtual	Assessing and Implementing Restorative Justice	12/13/21	No Cost			No Cost
Teresa Johnson	Virtual	Creating and Implementing Self-Paced Units with Google Workspace	12/14/21	No Cost			No Cost
Dr. Kathleen Assini	TCNJ	NJ Educator Summit	1/14/22	No Cost	\$41.30		\$41.30
Michele DePasquale	Virtual	With Beth Passner Establishing Diversity Councils/Clubs	1/27/22	No Cost			No Cost
Michele DePasquale	Virtual	With Jessica Laus of the Inclusion Project	2/4/22	No Cost			No Cost
Dr. Vincent DuBeau	Atlantic City	NJMEA Conference	2/24/22 - 2/25/22	\$85.00			\$85.00
Dr. Sydonie Maitland	Borgata, Atlantic City	2022 NJPSA/FEA/ NJASCD Conference	3/24/22 - 3/25/22	\$320.00	\$35.25	\$54.00	\$409.25

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following graduate coursework as listed:
 - a. Lisa Dolby - \$685.00
 - b. Lisa Dolby - \$1,570.00
3. I make a motion to approve accepting the following grants as listed:
 - a. Restorative Practices, Education Grant
 - b. Culture and Climate Grant
4. I make a motion to approve the following new course proposals/revisions as listed:

Diverse Voices in Literature	<i>(revision)</i>
Modern American Military History	<i>(new)</i>
Music and Media	<i>(new)</i>
Myths, Legends, and Fairytales	<i>(revision-name change)</i>
SAVE 18-21 Transition Program	<i>(revision)</i>
Traditional Statistics	<i>(new)</i>

5. I make a motion to approve the creation of the following clubs and volunteer advisors for the 2021-2022 school year as listed:

<u>Club</u>	<u>Advisor</u>	<u>School</u>
G.O.A.T. Men's Mentoring Program	Kenneth Olinsky	HS
Video Game Club	William Skipper	MS

6. I make a motion to approve the English Language Learner Three Year Plan 2021-2024
7. I make a motion to approve the following Rowan University students for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Shannon Browne	Spring 2022: January 18, 2022 - March 11, 2022 Monday/Wednesday (1/19, 1/24, 1/26, 1/31, 2/2, 2/7, 2/9, 2/14, 1/16, 2/23, 2/28, 3/2, 3/7, 3/9) <i>(7 hours/day - 8 weeks)</i> Fall 2022: October 31, 2022 - December 21, 2022 <i>(5 days/week)</i>	Counseling	Melissa Pilitowski	HS
Julia Charben	January 2022 - June 2022	Psychology	Rachele Weichmann	MS

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Lisa Dolby	January 18, 2022 - March 15, 2022	Teacher of Students With Disabilities	Abigale Bilinski	HS
Rebecca Finley	Spring 2022: January 18, 2022 - March 11, 2022 (Monday/Wednesday 1/19, 1/24, 1/26, 1/31, 2/2, 2/7, 2/9, 2/14, 1/16, 2/23, 2/28, 3/2, 3/7, 3/9) (7 hrs/day - 8 weeks) Fall 2022: October 31, 2022 - December 21, 2022 (5 days/week)	Health & PE	Kristina Martorana	MS

D. Policy - Mrs. Desiree Miller - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #2422</u>	Comprehensive Health and Physical Education (M) - <i>Revised</i>
<u>Policy #6471</u>	School District Travel (M) - <i>Revised</i>
<u>Reg. #6471</u>	School District Travel (M) - <i>Revised</i>
<u>Policy #7432</u>	Eye Protection (M) - <i>Revised</i>
<u>Reg. #7432</u>	Eye Protection (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

- I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Olivia Fruits	Head Boys Tennis	Assign
Robert Gaetano	Volunteer Girls Golf Coach	Assign
Michele DePasquale	Assistant Girls Basketball Coach	Resign
Michele DePasquale	Volunteer Girls Basketball Coach	Assign
Cassidy McErlain	7th & 8th Girls Head Basketball Coach	Resign

Name	Sport	Action
Cassidy McErlain	Freshman Girls Basketball Coach	Assign
Glory Morton	7th & 8th Girls Head Basketball Coach	Assign
Juliette Tobin	Freshman Girls Basketball Coach	Resign
Juliette Tobin	JV Assistant Girls Basketball Coach	Assign
Elizabeth Kramer	Volunteer Girls Basketball Coach	Resign
Taylor Christina	Volunteer Girls Basketball Coach	Resign
Juliette Tobin	Freshman Girls Soccer Coach	Assign

- I make a motion to approve the baseball and softball teams to travel to Myrtle Beach, S.C. on March 17th through March 20th, 2022

F. Building and Grounds - Mr. William DiMatteo - Chairperson

- I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
FFA Spring Craft Fair - Gary Nelson	HS Parking Lot	5/14/22	9:00 am - 4:00 pm <i>(custodial cost)</i>

- I make a motion to approve the Three Year Comprehensive Maintenance Plan
- I make a motion to approve the Annual Maintenance Budget Amount Worksheet, Form M-1
- I make a motion to approve the Maximum Capital Reserve (LRFP) in the amount of \$ 6,825,200

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for October 2021 as listed:

Total Income	\$113,232.78
Total Expense	\$(94,790.56)
Net Income or (Loss)	\$18,442.22
Average Daily Attendance	1596
Average Daily Participation	1072
Percentage of Participation	67%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
M.G.	3/19/04	Franklin	SLD	Pineland Learning Center, Vineland	\$314.00

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
12/22/21	Cinemark 18 Somerdale & Deptford Mall - Reward Program Trip	Gary Nelson
2/8/22	AP Biology - Live Surgery	Mike Monteleone

3. Recommend the Board acknowledge the receipt of the November 2021 HS/MS HIB report as presented
4. Recommend the Board approve the October 2021 HS/MS HIB report as presented last month
5. For the information of the Board, Kristina Martorana announced the birth of her son Luca
6. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS

- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Dr. Berner
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 11/18/21 & 11/23/21
 - Times:** 9:31am & 8:20am
 - Locations:** Main Panel & Lockdown - H.S.

 - Dates:** 11/18/21 & 11/22/21
 - Times:** 10:30am & 9:15am
 - Locations:** B-wing & Lockdown - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson
 A. Legislative Update

10. School Business Administrator's Report
 A. Recommend the Board approve the 2022-2023 Budget Calendar

11. Old Business
 A.

12. New Business
 A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 1, 2021

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.