

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 3, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 10/6/21

B. Executive Session - 10/6/21

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following new teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Sergeant First Class Leon F. Myers	JROTC Instructor	HS	N/A	BA	\$80,000.00	11/1/21
Amanda Lawless	Music Teacher	MS	9	BA	\$65,636.00	1/17/22

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Dr. Michael Berner	District Supervisor of ELA/History/World Language/Media Specialist	N/A	\$104,164.38	1/3/22
Jill Marghella	Bus Driver	1	\$16.24/hr	11/1/21
Joelle Melendez	Custodian	N/A	\$15.00/hr <i>(pending black seal license)</i>	TBD

3. I make a motion to approve David Whittle, Jr. as a student tech intern for the 2021-2022 school year at a previously approved rate

4. I make a motion to approve the following student workers for the 2021-2022 school year at a previously approved rate as listed:

Juliet Frank	Rachel Costello
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5. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Donald Bateman <i>(revised)</i>	9/1/21 through 1/24/22	Paid leave 9/1/21 through 9/22/21 Paid leave 10/1/21 through 10/29/21 Unpaid leave 9/23/21 through 9/30/21 Unpaid leave 11/1/21 through 1/24/22	9/23/21 through 9/30/21 11/1/21 through 1/24/22	9/23/21 through 9/30/21 11/1/21 through 1/24/22

6. I make a motion to approve the following resignations as listed:

Name	Position	Effective
Leslie Rodriguez	Assistant Transportation Coordinator	10/1/21
Michael Nicholson	District Supervisor of ELA/History/World Language/Media Specialist	11/4/21
Zachary Bittner	MS English Teacher	12/18/21
Charles Drew	Bus Driver	11/1/21
Greg Hatala	Bus Driver	10/7/21

7. I make a motion to approve the following 2021-2022 Schedule B Non-Athletic position as listed:

Activity	Name
Renaissance Club (2) - High School	
Co-Advisor	Lisa Dolby

8. I make a motion to approve the following staff to participate in the Restorative Justice in Education pilot program at \$30.00 per hour (*paid for with grant*) as listed:

Candice Davis	Abigale Bilinski	Tara Heffner
Sarah Duca	Teresa Johnson	
Christine Garnier	Kathleen Assini	

9. I make a motion to approve the following staff to serve as detention monitors for the 2021-2022 school year at a previously approved rate as listed:

High School	Middle School
Patricia Gaetano	Vincent Nestore
Jennifer Macielag	

10. I make a motion to approve Kenneth Olinsky to work the Alternative School for the 2021-2022 school year at a previously approved rate

11. I make a motion to approve the following teachers for math tutoring for the 2021-2022 school year at a previously approved rate as listed:

Karen Armistead	Darius Davis	Lauren Holding
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B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2021
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for September 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,460,123.27
ii.	<u>Hand Checks</u>	\$507,017.49
iii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$84,810.27

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Vincent DuBeau	Seven Stars Diner	SJBODA Fall Director's Meeting	10/6/21	No Cost			No Cost
Tina Basile-Feoli Shane McNichol Tara Heffner Cathleen Hertens Sarah Duca Christine Garnier Dr. Kathleen Assini Jill Bryfogle Jason Gregory	Virtual	Restorative Justice in Education Training	10/18/21	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Alexa Happ	Virtual	Instructional Strategies to Promote Reasoning and Communication in Statistics	10/19/21	No Cost			No Cost
Sydonie Maitland Abigale Bilinski Candace Davis Teresa Johnson Elisa Lomon Francis Ciociola	Virtual	Restorative Justice in Education Training	10/22/21	No Cost			No Cost
Anna Papiano	Hard Rock Hotel, Atlantic City	NJASL Conference	12/5/21 - 12/7/21	\$265.00	\$38.50	\$339.50	\$643.00
Scott McCarron	Atlantic City	NJMEA State Conference	2/24/22 - 2/26/22	\$180.00	\$122.40		\$302.40

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

- I make a motion to approve the following Rowan University athletic training students to complete their clinical rotation under the supervision of Kevin Briles for the spring semester January 10, 2022 to May 14, 2022 as listed:

Victoria Montemorano	Catherine Faust
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D. Policy - Mrs. Desiree Miller - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #3142</u>	Non-renewal of Non-tenured Teaching Staff Member - <i>Revised</i>
<u>Reg. #3142</u>	Non-renewal of Non-tenured Teaching Staff Member - <i>Revised</i>
<u>Policy #3221</u>	Evaluation of Teachers (M) - <i>Revised</i>
<u>Reg. #3221</u>	Evaluation of Teachers (M) - <i>Revised</i>
<u>Policy #3222</u>	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) - <i>Revised</i>
<u>Reg. #3222</u>	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) - <i>Revised</i>

<u>Policy #3223</u>	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) - <i>Revised</i>
<u>Reg. #3223</u>	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) - <i>Revised</i>
<u>Policy #3224</u>	Evaluation of Principals, Vice Principals, and Assistant Principals (M) - <i>Revised</i>
<u>Reg. #3224</u>	Evaluation of Principals, Vice Principals, and Assistant Principals (M) - <i>Revised</i>
<u>Policy #4146</u>	Non-renewal of Non-tenured Support Staff Member - <i>Revised</i>
<u>Reg. #4146</u>	Non-renewal of Non-tenured Support Staff Member - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Taylor Christina	MS Head Girls Basketball Coach	Resign
Taylor Christina	Volunteer Girls Basketball Coach	Assign
Elizabeth Cramer	Volunteer Girls Basketball Coach	Assign
Cassidy McErlain	MS Head Girls Basketball Coach	Assign
Raymond Okuda	Assistant Swim Coach	Assign

2. I make a motion to approve the 2022-2023 Tri County Conference fee of \$1,400.00 and the following ticket prices as listed:

<i>All Athletic Events:</i>	\$3.00 Adults
	\$2.00 Students/Senior Citizens
<i>West Jersey Football League Varsity Football Games:</i>	\$4.00 Adults
	\$2.00 Students/Senior Citizens

3. I make a motion to approve the following schools to join the Tri County Conference in the fall of 2022 as listed:

Washington Township High School	Salem County Technical School
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4. I make a motion to approve the girls golf head coach stipend in the amount of \$6,555.00 for the 2021-2022 school year

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Christine's Dance Studio Recital - Christine Shimp	HS Auditorium	11/21/21	10:00am-10:30am (setup) 3:00pm-4:30pm (performance)
Franklin Township Basketball - Joseph Ingram	HS & MS Gym	10/25/21 - 3/1/22	7:00pm - 9:00pm
Franklin Township Wrestling - Garry Lightfoot	Wrestling Room HS & MS Gym MS Cafe	11/1/21 - 3/1/22	4:30pm-9:00pm

2. I make a motion to approve the girls basketball team to travel to Wildwood for the annual Boardwalk Classic on December 29th and 30th

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for September 2021 as listed:

Total Income	\$90,013.22
Total Expense	(\$71,736.67)
Net Income or (Loss)	\$18,276.55
Average Daily Attendance	1538
Average Daily Participation	923
Percentage of Participation	60%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
 - a. Clayton Board of Education
 - b. Newfield Board of Education
 - c. Pitman Board of Education
 - d. Township of Franklin Board of Education
 - e. Upper Pittsgrove Board of Education

2. I make a motion to approve the school bus evacuation drills that were completed on October 12th and 14th, 2021

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
M.G.	3/19/04	Franklin	SLD	Archway Programs - Upper School	\$244.37 / diem
S.T.	10/9/06	Franklin	SLD	Archway Programs - Upper School	\$244.37 / diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/10/21	Garden State Precast , Wall Township - CTE Class	David Daigle
11/16/21 <i>(revised date)</i>	Lucky Snake Casino Arcade and Bally's Hotel & Casino- Computer Systems Class	Christopher Gehringer
11/18/21	Noyes Art Garage, African American Museum of South Jersey, Atlantic City - Black Cultural League	Candice Davis
1/20/22	Rowan University -Accuplacer Test	Allison Szoke
2/8/22	Camden County College - Workforce Training and Continuing Education Programs Community Center	Shannon Godfrey
5/27/22	I-Fly, King of Prussia, PA - CTE Class	Ashley Dobleman

3. Recommend the Board approve the 2021-2022 District Goals
4. Recommend the Board approve the Memorandum of Agreement Between Education and Law Enforcement Officials
5. Recommend the Board approve the Emergency Virtual Learning Plan
6. Recommend the Board acknowledge the receipt of the October 2021 HS/MS HIB report as presented
7. Recommend the Board approve the September 2021 HS/MS HIB report as presented last month
8. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS

- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mr. Nicholson
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 10/14/21 & 10/27/21
 - Times:** 12:50pm & 12:50pm
 - Locations:** Main Panel & Lockout - H.S.

 - Dates:** 10/25/21 & 10/20/21
 - Times:** 2:40 am & 10:30 am
 - Locations:** Gym & Lockout - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

- A. Recommend the Board approve a resolution to allow GCSSSD to provide all services under P.L. 1977, Chapters 192/193 for the 2021-2022 school year
- B. Recommend the Board approve the School Security Grant in the amount of \$99,142

11. Old Business

- A.

12. New Business

- A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and

property of the public.

14. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 3, 2021

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.