

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
JULY 7, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 6/2/21

B. Executive Session - 6/2/21

C. Special Meeting - 6/17/21

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following new teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Savannah Finn	Science Teacher	MS	1	BA	\$53,346.00	9/1/2021

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Bradford Rohm	P/T Student Worker - JROTC	N/A	Minimum Wage (84 hours)	7/13/21
Michael DiVigenze	Grounds/Maintenance	N/A	\$15.00/hr	6/28/21

3. I make a motion to approve the following resignation/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Junkerman	Grounds/Maintenance (<i>resign</i>)	7/22/21
Shirley Swanson	Transportation (<i>retire</i>)	8/1/21

4. I make a motion to approve the 2021-2022 employment exhibits as listed:

- a. Exhibit C: Instructional Aides/Custodial Unit/Secretaries Unit
- b. Exhibit D: Administration

5. I make a motion to approve the following staff as presenters for summer tech workshops for two days at a previously approved rate as listed:

Sean Bradley	Vincent DuBeau
Charles DeCicco	Raymond Okuda
Lisa Dolby	

6. I make a motion to approve Tara Kern as school nurse for the 2021 summer programs at \$175.00 per day

7. I make a motion to approve Margaret Cassidy as a substitute school nurse for the 2021 summer programs at a previously approved rate

8. I make a motion to approve Shirley Swanson as a substitute clerical employee for the month of July 2021 at a previously approved unit agreement rate

9. I make a motion to approve Brian Fischer to work three summer days as the district graphic designer at a previously approved rate

10. I make a motion to approve Brian Fischer as the graphic designer for the Climate Team from 7/1/2021 through 6/30/2022 with a stipend of \$1,100.00 to be paid through SCTG funds

11. I make a motion to approve a stipend in the amount of \$1,278.00 for Friends of Save advisor, Abigale Bilinski for the 2021-2022 school year (*club not included in Schedule B*)
12. I make a motion to approve Melvin Bowen for security during summer programs at a rate of \$12.00 per hour
13. I make a motion to approve the following staff to work as ESL teachers for the 2021 summer SHAPE program at a previously approved rate as listed:

Jessica Colon	Christine Garnier
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14. I make a motion to approve Anna Borsellino Papiano to work three summer days to update the district's Accelerated Reader program at \$110.00 per day
15. I make a motion to approve the following to attend the 2021 summer workshops/trainings as listed:

All About Student Engagement Workshop (Title II Funds) 2 Days	
Karen Armistead	Brian DuBois
Abigale Bilinki	Jessica Ebinger
Zachary Bittner	Shannon Godfrey
Anna Borsellino Papiano	Lauren Holding
Heather Brescia	Teresa Johnson
Pasha Chard	Karen MacGuigan
Leah Christenson	Renetta Meddick
Debra Cummings	Heidi Salerno
Timothy Curry	Brian Theurer
Christine Dougherty	Kathryn Williams
Patrick Dougherty	

Beyond Basics Workshop (Title II Funds) 1 Day	
Zachary Bittner	Scott McCarron
Brian DuBois	Gary Nelson
Shannon Godfrey	Matthew Nicastro
Lauren Holding	Tara Raftery
Teresa Johnson	Heidi Salerno
Laurie Magee	Kathryn Williams

Beyond Basics Workshop (Title II Funds) 1 Day	
Kathleen Assini	Christine Dougherty
Abigale Bilinski	Patrick Dougherty
Heather Brescia	Eileen Fischer
Pasha Chard	Jennifer Macielag
Leah Christenson	William McNichol
Michelle Corson	Anna Borsellino Papiano
Debra Cummings	Kelly Rosas
Candice Davis	Mary Scharf

PD Committee (Title II Funds) 2 Days	
Kathleen Assini	Renetta Meddick
Jessica Graham	Mary Scharf

DEAC/ScIP - 1 Day	
Kathleen Assini	Renetta Meddick
Vincent DuBeau	Mary Scharf
Kristine Jiannotti	Felicia Seigel

PLC (Title II Funds) 1 Day	
Abigale Bilinski	Karen MacGuigan
Brian Blaszczyk	Renetta Meddick
Heather Brescia	Matthew Nicastro
Patrick Dougherty	Heidi Salerno
Jessica Ebinger	Mary Scharf
Carol Fare	Felicia Seigel
Brian Lindsey	

Let Me Learn (Title II Funds) 1 Day	
Abigale Bilinski	Karen MacGuigan
Zachary Bittner	Malamatenia Mastrokyriakos
Christopher Bryan	Raymond Meade
Christine Dougherty	Kathryn Williams
Teresa Johnson	

Equity Council (Title II/IV Funds) 2 Days	
Kathleen Assini	William McNichol
Abigale Bilinski	Gary Nelson
Pasha Chard	Courtney Nicholson
Kimberly Collins	Raymond Okuda
Charles DeCicco	Melissa Pilitowski
Michele DePasquale	Evan Scott
Adoree Devine	Felicia Seigel
Jessica Graham	Candace Wright

Instructional Coaches (Title II Funds) 2 Days	
Kathleen Assini	Brian Simone
Lisa Dolby	

Tech Mentors (Title II Funds) 3-5 Days	
Sean Bradley	Vincent DuBeau
Charles DeCicco	Christina Leto
Lisa Dolby	Raymond Okuda

Equity Curriculum (Title II/IV Funds) 1 Day	
Zachary Bittner	Shannon Godfrey
Jessica Colon	Teresa Johnson
Debra Cummings	Christina Leto
Timothy Curry	William McNichol
Candice Davis	Raymond Okuda
Michele DePasquale	Kenneth Olinsky
Ashley Dobleman	Mary Scharf
Lisa Dolby	Felicia Seigel
Vincent DuBeau	

Building Standards Based Assessments (Title II Funds) 1 Day	
Christopher Bryan	Thomas Keller
Timothy Curry	Matthew Nicastro
Michele Corson	Kelly Rosas
Lisa Dolby	Evan Scott
Kristine Jiannotti	

Creating Meaningful Learning Centers Focused On Independent Growth (Title II Funds) 2 Days	
Karen Armistead	Lauren Holding
Daniel Bockman	Virginia Jankowsky
Sabrina Boyle	Melissa Jernegan
Candice Davis	Tara Raftery
Lisa Dolby (1 day)	Donna Ragonese
Patricia Gaetano	Evan Scott

Alexa Happ	Susan Tiernan
Cathleen Hertens	Dana Wilbur

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2021
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for May 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,198,352.81
ii.	<u>Hand Checks</u>	\$526,514.59
iii.	<u>Cafeteria & Athletic Bills</u>	\$31,624.68

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinic/workshop as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Elisa Lomon	Online	Anti-Bullying Specialist Certificate Program	6/21/21 - 8/31/21	\$500.00			\$500.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve Rowan as Lead for the Sustainable Climate Transformation Process Grant
3. I make a motion to approve using the McRel Teacher Evaluation System for the 2021-2022 school year
4. I make a motion to approve using the NJ Principal Evaluation System for the 2021-2022 school year
5. I make a motion to approve submission of the FY22 ESEA Grant
6. I make a motion to approve acceptance of the FY22 ESEA funds
7. I make a motion to approve acceptance of the FY22 Perkins funds
8. I make a motion to approve Jennifer Fimiani to complete Wilson Tutoring during ESY and for the 2021-2022 school year at a rate of \$80.00 per session
9. I make a motion to approve RAGOH (Raising a Generation of Hope) Speaks, LLC to support all schools involved in the School Climate Transformation Grant at a cost not to exceed \$34,000 from 7/1/21 through 6/30/22, paid for by the SCTG funds
10. I make a motion to approve EAB to provide Best Practices Data Research for 2021-2022 school year in the amount of \$18,500.00

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy# 2415</u>	Every Student Succeeds Act (M) - <i>Revised</i>
<u>Policy #2415.02</u>	Title - Fiscal Responsibilities (M) - <i>Revised</i>
<u>Policy #2415.05</u>	Student Surveys, Analysis and/or Evaluations (M) - <i>Revised</i>
<u>Policy #2415.20</u>	Every Student Succeeds Act Complaints (M) - <i>Revised</i>
<u>Reg. #2415.20</u>	Every Student Succeeds Act Complaints (M) - <i>Revised</i>
<u>Policy #7430</u>	School Safety - <i>ABOLISHED</i>
<u>Reg. #7430</u>	School Safety - <i>ABOLISHED</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Devyn Parker	Volunteer Field Hockey Coach	Assign
Thomas Graff	Volunteer Football Coach	Assign
Ed McCuster	Assistant Boys Soccer Coach	Resign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for May 2021 as listed:

Total Income	\$42,542.01
Total Expense	\$(36,279.91)
Net Income or (Loss)	\$6,262.10
Average Daily Attendance	1550
Average Daily Participation	402
Percentage of Participation	26%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the following 2020-2021 transportation jointures as listed:
 - a. Elk Township Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
B.S.	9/28/06	Clayton	SLD	Homebound Instruction	N/A
M.V.	10/27/02	Franklin	OHI	Y.A.L.E. School	\$333.58/diem
B.H.	10/30/02	Elk	MID	Y.A.L.E. School	\$333.58/diem
D.M.	8/1/02	Franklin	M.D.	Y.A.L.E. School	\$333.58/diem
M.T.	5/12/07	Franklin	A.S.D.	Y.A.L.E. School	\$385.41/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
7/14/21	Nifty 50's, Turnersville - ESY	Chelsea Glenn
7/21/21	Bowlero Bowling, Turnersville - ESY	Chelsea Glenn
7/23/21	Movies (HS Auditorium) - ESY	Chelsea Glenn
7/28/21	Dave & Busters, Blackwood - ESY	Chelsea Glenn
8/4/21	Olympic Games/Field Day - ESY	Chelsea Glenn
<u>Date</u>	<u>Location</u>	<u>Name</u>
8/6/21	Washington Lake Park & Water Ice Station - ESY	Chelsea Glenn
<i>(during the month of July)</i>	Freedom Park, Franklinville - SHAPE	Courtney Nicholson

3. Recommend the Board acknowledge the receipt of the June 2021 HS/MS HIB report as presented
4. Recommend the Board approve the May 2021 HS/MS HIB report as presented last month
5. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. *MS (no data to report)*
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development

- g. CST
- h. Supervisors' Reports
 - 1. Mr. Nicholson
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 6/16/21 & 6/3/21
 - Times:** 9:11 am & 10:04 am
 - Locations:** Main Panel & Lockdown - H.S.

 - Dates:** 6/16/21 & 6/16/21
 - Times:** 9:05 am & 9:05 am
 - Locations:** B-Wing & Lockout - M.S.

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

- A. Legislative Update

10. School Business Administrator's Report

- A. None

11. Old Business

- A.

12. New Business

- A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

www.nDELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on July 7, 2021

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.