

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 4, 2015
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Updated information will have an asterisk in front of it**

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

2. Pledge of Allegiance

3. Presentations

A.

4. Reading of the Minutes

- A. [Regular Session](#)
- B. Executive Session

5. Communications

- A. [Thank you letter - Franklin Township](#)

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Curriculum/Finance

1. Personnel - Mr. Tom Tobin - Chairperson

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Lisa Thomas as a bus driver for the 2015-2016 school year - effective November 4, 2015 (*all hiring is pending completion of required state paperwork*)
- b. I make a motion to approve Catherine Scott as a permanent substitute bus driver for the 2015-2016 school year - effective October 26, 2015 (*all hiring is pending completion of required state paperwork*)

- *c. I make a motion to approve Carol Simmons as a permanent substitute driver for the 2015-2016 school year - effective November 17, 2015 (*all hiring is pending completion of required state paperwork*)
- *d. I make a motion to approve Don Taylor as a bus driver for the 2015-2016 school year - effective November 6, 2015 (*all hiring is pending completion of required state paperwork*)
- *e. I make a motion to approve Alan Mancus as a substitute bus driver for the 2015-2016 school year - effective November 2, 2015 (*all hiring is pending completion of required state paperwork*)
- f. I make a motion to approve the resignation of John Roblin as a permanent substitute bus driver - effective November 20, 2015
- g. I make a motion to approve Stanley Pacana as a substitute custodian for the 2015-2016 school year - effective November 14, 2015 (*all hiring is pending completion of required state paperwork*)
- h. I make a motion to approve the following as homebound tutors for the 2015-2016 school year as listed:
 1. Paula Melnyk
 2. Candice Davis
 3. Brian Blaszczyk
 - *4. Joseph Talbot
- i. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Carolyn Ferrucci (supervisor)	11/17/15 through 2/16/16	11/17/15 through 2/16/16 (benefit 12 weeks)	N/A	Paid Leave 11/17/15 through 2/16/16
Ed Walls (teacher)	9/1/15 through 12/31/15	N/A	N/A	Paid Leave 9/1/15 through 12/31/15
John T. Burns (transportation)	10/26/15 through 1/25/16	10/26/15 through 1/25/16 (benefit 12 weeks)	10/26/15 through 1/25/16 (benefit 12 weeks)	Paid Leave 10/26/15 through 11/30/15 Unpaid Leave 12/1/15 through 1/25/16

2. Budget and Finance - Mr. David Piccirillo - Chairperson

- a. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of [September 2015](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

- b. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of [September 2015](#). The Treasurer's Report and Secretary's Report are in agreement for the month of September 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the Report of the Transfer for [September 2015](#)
- f. I make a motion to approve the following bills as listed:

i.	Bill Operating List	\$ 1,303,388.80
ii.	Capital Projects	\$ 180,330.27
iii.	Hand Checks	\$ 1,825.00
iv.	Cafe, Postage, Athletic Bills	\$ 93,525.89

3. Education - Mr. James Kelly - Chairperson

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging</u>	<u>Total</u>
Joe Pepitone	Atlantic City	NJ School Boards Convention	10/27/15 & 10/28/15	No Cost			No Cost
Christine Dougherty	Rowan University	Theatre Arts Professional Development Workshop Day	11/4/15	\$65.00			\$65.00
†Brian D'Ottavio	EIRC	NJ Network to Close the Achievement Gap Diverse Student Learners and School Culture	11/16/15	No Cost			No Cost

*Lisa Dolby	EIRC	Raising the Bar: The Utility or Empathy for Negotiating Culturally Responsive Interactions	11/16/15	No Cost			No Cost
Kathy Assini	Camden County Tech	Career Ready Practices	11/17/15	No Cost			No Cost
Melinda James	Rowan College at Gloucester County	HESAA - Financial Aid	11/20/15	No Cost			No Cost
† Teresa Johnson	EIRC	NJ Network to Close the Achievement Gap Building a Classroom Community	12/7/15	No Cost	\$13.64		\$13.64
Dr. Anner Thompson	The Hotel ML, Mt. Laurel	Special Education Laws Made Simple	12/8/15	\$359.00	\$20.09		\$379.09
Elisa Lomon Carol Fare	Rowan University	Rethinking the Algebra I/II Curriculum	12/17/15	\$135.00			\$135.00
Scott McCarron	East Brunswick	2016 NJMEA Annual Music Conference	2/18/16 - 2/20/16	\$165.00	\$59.23		\$224.23
Vincent DuBeau	East Brunswick	2016 NJMEA Annual Music Conference	2/18/16 & 2/19/16	\$165.00	\$118.46		\$283.46
Vincent DuBeau	Central Bucks West HS, Doylestown, PA	Pennsylvania Music Educator's Association Festival Adjudication	2/24/16	No Cost	\$48.53		\$48.53

(†Paid for with Title II monies)

- b. I make a motion to approve the following Rowan athletic training students at Delsea for the spring semester as listed:
1. Samantha Fanok
 2. Alan Heller

B. Facilities/Athletic**1. Athletic - Mr. John Bruno - Chairperson**

a. I make a motion to approve the following athletic changes/additions as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Greg Kemp	Volunteer Coach - Boys MS Basketball	Assign
Vincent Driver	Assistant Coach - Boys MS Basketball	Assign
Kyle McCulley	Assistant Coach - Boys Basketball	Assign
Sarah Stuart	Assistant Coach - Girls Basketball	Assign
Kristen Knorr	Assistant Coach - Freshman Softball	Assign
Francis Ciociola	Head Coach - Baseball	Assign
Brian Carione	Head Coach - Golf	Assign
Fran McDonald	Assistant Coach - Golf	Assign
Dave Daigle	Head Coach - Boys Tennis	Assign
John Schott	Assistant Coach - Boys Tennis	Assign
Linda Marchese	Head Coach - Girls Track & Field	Assign
Brittany Sandora	Assistant Coach - Girls Track & Field	Assign
Ron Flaim	Head Coach - Boys Track & Field	Assign
Sal Marchese	Assistant Coach - Boys Track & Field	Assign
Ron Deckert	Assistant Coach - Boys Track & Field	Assign
Darrin Stalling	Head Coach - MS Track & Field	Assign
Kristina Fragoso	Assistant Coach - MS Track & Field	Assign
Linda Marchese	Assistant Coach - Winter Track & Field	Assign
George Passante	Assistant Coach - Boys Basketball	Resign

2. Building and Grounds - Mr. William DiMatteo

a. I make a motion to approve the facility use requests as listed:

(All approvals are pending insurance certificate)

Name of Person / Organization	Facility Requested	Dates Requested	Time
Jr. Wrestling Tournament - Pat Dougherty	High School Gym	1/10/16	*6:00 am - 6:00 pm
MS Track & Field Meet - Matt Castriotta	High School Track	5/7/16 <i>(rain date 5/8/16)</i>	1:30 pm - 7:00 pm
Reutter Talent Show - Ted Peters	High School Auditorium	1/28/16	7:00 pm - 9:00 pm
Elk Township Basketball - Nick Teti	High School & Middle School Gym	11/2/15 through 2/29/16	TBD

b. I make a motion to approve the Tri County Conference proposal membership fee of \$1,400.00

c. I make a motion to approve the following prices for athletic events as listed:

1. Adult Price - \$3.00
2. Students & Senior Citizens - \$2.00
3. Football for Adults - \$4.00

d. I make a motion to approve the submission of the three year [Comprehensive Maintenance Plan](#)

e. I make a motion to approve the [Annual Maintenance Budget Amount Worksheets \(M-1\)](#)

*f. I make a motion to approve the [Maximum Capital Reserve](#) in the amount of \$10,090,080.99

3. Cafeteria - Mr. Garry Lightfoot - Chairperson

a. I make a motion to approve the following cafeteria report for September 2015 as listed:

Total Income	\$ 73,605.44
Total Expense	\$ (73,029.23)
Net Income or (Loss)	\$ 576.21
Average Daily Attendance	1705
Average Daily Participation	772
Percentage of Participation	0.45

C. Transportation - Mr. Mario Christina - Chairperson

1. I make a motion to approve the following transportation jointures as listed:
 - a. Jointure with Glassboro School District to transport 7 Delsea students, along with 22 Glassboro students on Glassboro’s Route GC-1 to Gloucester Catholic HS from September 2, 2015 thru June 17, 2016 at a cost of \$6,188.00
 - b. Jointure with Glassboro School District to transport 5 Delsea students, along with 33 Glassboro students on Glassboro’s Route Paul-1 to Paul VI HS from September 2, 2015 thru June 17, 2016 at a cost of \$4,420.00
2. I make a motion to approve a contract between parent of student L.S. for transportation to and from Bankbridge

D. Bond Referendum - Mario Christina - Chairperson

1. Update
2. [Project Status Report](#)

E. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
12/2/15	Scotland Run Golf Club - Jr. Athenaeum League Induction Ceremony	Heather Brescia Alice Kennedy
12/21/15	Atlantic County Utilities Authority - Environmental Tour	Karen Valla Shannon Godfrey
1/12/16	Atlantic County Utilities Authority - Environmental Tour	Karen Valla Shannon Godfrey
2/19/16	EIRC - Live From Surgery	Mike Monteleone

2. Recommend the Board approve the nonpublic security program with Our Lady of Mercy Academy and Edgerton Christian Academy for the 2015-2016 school year
3. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
B.J.	11/26/02	Franklin	OHI	Pineland Learning Center	\$262.57
B.D.	9/6/99	Elk	ED	Pineland Learning Center	\$262.57

- *4. Recommend the Board approve 2015-2016 [District Goals](#)
- *5. Recommend that the Board approve a resolution acknowledging approval of the [QSAC SOA Resolution 2015](#)
- *6. Recommend the Board approve a resolution acknowledging approval of the [Memorandum of Agreement](#) between education and law enforcement officials

7. Recommend the Board approve the September 2015 HS/MS HIB report as presented last month
8. Recommend the Board acknowledge the receipt of the October 2015 [HS/MS](#) HIB report as presented
9. District Reports
 - a. [Teacher Observations](#)
 - b. [Enrollment](#)
 - c. Attendance:
 1. [HS](#)
 2. [MS](#)
 - d. Suspension:
 1. [HS](#)
 2. [MS](#)
 - e. Transportation
 - f. [T&E/Curriculum/Monitoring/Staff Development](#)
 - g. [CST](#)
 - h. Supervisors' Reports
 1. [Mrs. Ferrucci](#)
 2. [Mr. Schoudt](#)
 3. [Mrs. Lomon](#)
 - i. Principals' Educational Activities
 1. [High School](#)
 2. [Middle School](#)
 - j. Nurses' Reports
 1. [High School](#)
 2. [Middle School](#)
 - k. [Guidance](#)
 1. [Maintenance](#)
 - m. Fire Drills/Crisis Drills:

Dates:	10/1/15 & 10/9/15
Times:	12:43 pm & 7:45 am
Locations:	Kitchen & Non-Fire Evacuation - H.S.
Dates:	10/27/15 & 10/9/15
Times:	2:05 pm & 8:00 am
Locations:	Cafeteria & Reunification - M.S.

8. Executive Board Member's Report - Mr. Dave Piccirillo

A.

9. School Business Administrator's Report

- A. Recommendation to approve the tuition contract for 10 students with Gloucester County Special Services School District
- B. Recommendation to approve one-to-one aides for 2 students with Gloucester County Special Services School District
- C. For the information of the Board, DRHSD is the recipient of the NJSIG Safety grant in the amount of \$3,320.00

10. Old Business

A.

11. New Business

A.

12. Citizens - Questions/Discussion Limited Items 7 through 12 on agenda - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. Executive Session

A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to

effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 4, 2015.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.