

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
MARCH 6, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

- A. Presentation to Helen Divens
- B. SSDS Report - Jill Bryfogle & Fran Ciociola

4. Reading of the Minutes

- A. Regular Session 2/6/19
- B. Executive Session 2/6/19

5. Communications

- A. Cards from Janvier students

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve Dennis Curley as high school evening security for the 2018-2019 school year at a previously approved rate - effective February 25, 2019

2. I make a motion to approve the reinstatement of Jason Gregory as a high school paraprofessional for the 2018-2019 school year – effective March 1, 2019
3. I make a motion to approve Jessica Ippolito as an enrichment teacher for alternative school - effective February 1, 2019
4. I make a motion to approve the following as homebound tutors for the 2018-2019 school year at a previously approved rate as listed:

Kerry Kramme	Kristen Molinari
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5. I make a motion to approve the following staff for SHAPE summer 2019 positions as listed:

ELA:	Patrick Dougherty
	Louis Neglia
	Christine Onorato
	Brian Theurer
MATH:	Allison Amico
	Thomas Keller
	Matthew Senni
ENRICHMENT:	Sean Bradley
	Brian D'Ottavio
	Jennifer Macielag
	Matthew Nicastro

6. I make a motion to approve the retirement of John Schott, high school mathematics teacher - effective June 30, 2019
7. I make a motion to approve the retirement of Denise Arizzi, middle school language arts literacy teacher - effective June 30, 2019
8. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Michael Nicholson (administration)	3/4/19 through 4/12/19	N/A	3/4/19 through 4/12/19 (benefit 5 weeks)	Paid leave N/A Unpaid leave for all dates listed
Maureen Smashey (transportation)	4/23/19 through 7/16/19	4/23/19 through 7/16/19 (benefit 12 weeks)	4/23/19 through 7/16/19 (benefit 12 weeks)	Paid leave 4/23/19 through 5/7/19 Unpaid leave 5/8/19 through 7/16/19

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Dana Parker (transportation)	3/20/19 through 6/19/19	3/20/19 through 6/19/19 (benefit 12 weeks) (amended)	3/20/19 through 6/19/19 (benefit 12 weeks) (amended)	Paid leave 3/20/19 through 5/8/19 Unpaid leave 5/9/19 through 6/19/19

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2019
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,172,413.57
ii.	<u>Cafeteria & Athletic Bills</u>	\$73,780.00
ii.	<u>Hand Checks</u>	\$57,911.45

C. Education - Ms. Diane Trace

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
John Burton	Sheraton Atlantic City Convention Center	CPI Training	1/29/19 - 2/1/19	\$1,489.00	159.00		\$1,648.00
Tina Basile Lisa Elisio	Holiday Inn, Cherry Hill	Mental Health Issues in the Classroom	3/8/19	\$199.99 \$199.99	\$17.86 \$17.86		\$217.85 \$217.85
Maureen Smashy Leslie Rodriguez	Gateway High School	Safety Seminar	3/9/19	\$20.00 \$20.00			\$20.00 \$20.00
Samuel Teague	Harrah's Waterfront Conference Center	2019 NJSBGA Conference/Expo	3/11/19 - 3/13/19	No Cost	\$112.77		\$112.77
David Daigle	RCBC, Mt. Laurel	South Jersey Education & Workforce Development Conference	3/12/19	\$100.00	\$22.94		\$122.94
†Kathleen Assini †Candace Wright †Jessica Graham †Michele DePasquale	Rowan University	CASE Educators for Equity	3/19/19	\$15.00 <i>(each)</i>			\$60.00
†Elisa Lomon †Karen Armistead	The College of NJ	Student-Centered Learning in Mathematics	3/22/19	\$175.00 \$175.00	\$26.35 \$42.78		\$201.35 \$217.78
Tina Basile	Cumberland County College	Dating Abuse Training and Assistance Program	3/26/19	No Cost	\$19.28		\$19.28
†Tara Kern	Auletto's Caterers, Deptford	Pediatric Obesity and Youth-Onset Type 2 Diabetes Mellitus	3/28/19	\$50.00	\$9.67		\$59.67

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Jackie Scerbo	Foundation for Educational Administration Monroe, NJ	Legally Compliant IEP's	4/8/19	\$150.00	\$42.47		\$192.47
Felicia Seigel	Rowan University	SJCDA Annual Spring Workshop	4/12/19	No Cost			No Cost
Abigale Bilinski Ronald Flaim	LRC South - Rowan University	Developing Group-Centered Planning in Classroom Settings	4/30/19	No Cost	\$6.20		\$6.20
Tara Kern	Auletto's Caterers, Deptford	What School Nurses Need to Know About Adverse Childhood Experiences and Mental Health	5/2/19	\$50.00	\$9.67		\$59.67
▲Michael Nicholson	Hotel ML, Mt. Laurel	Restorative Discipline Practices	5/2/19	\$239.00			\$239.00
Jackie Scerbo	Foundation for Educational Administration Monroe, NJ	Preparing for Special Education Mediation and Due Process Hearings	5/22/19	\$150.00	\$42.47		\$192.47

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following Rowan University student for the fall & spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Maia Levenshus	9/4/19 - 10/16/19 (Mondays & Wednesdays)	Health & PE	Linda Marchese	HS
Maia Levenshus	3/16/20 - 5/6/20 (5 days a week)	Health & PE	Linda Marchese	HS

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy# 5611</u>	Removal of Students for Firearms Offenses (M) - <i>Revised</i>
<u>Reg#5611</u>	Removal of Students for Firearms Offenses (M) - <i>Revised</i>
<u>Policy#5613</u>	Removal of Students for Assaults with Weapons Offenses (M) - <i>Revised</i>
<u>Reg#5613</u>	Removal of Students for Assaults with Weapons Offenses (M) - <i>Revised</i>
<u>Policy#8461</u>	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses (M) - <i>Revised</i>
<u>Reg#8461</u>	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions as listed:
(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Jessica Hartwell	Volunteer Golf Coach	Assign
Harry Rodriguez	Volunteer Baseball Coach	Resign

2. I make a motion to approve the following positions at a previously approved rate as listed:

<u>Name</u>	<u>Sport</u>
Dan Fimiani	Basketball Announcer
Nicole Stowe	Basketball Timekeeper

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Youth Basketball - Joe Ingram	MS Gym	3/18/19 through 6/19/19	6:30pm - 9:00pm
Anime Club Craft Nights Fundraiser - Soyan Unknow	HS Cafe.	3/26/19, 3/28/19, 4/24/19, 4/25/19 & 5/15/19	5:00pm - 8:00pm
Step Team Easter Candy Bingo Fundraiser - Soyan Unknow	HS Cafe.	3/29/19	6:00pm - 8:30pm
GCCS Track Meet - William Capel	HS Track & Field	5/3/19	7:00am - 2:00pm

G. Cafeteria - Tina DeSilvio

1. I make a motion to approve the following cafeteria report for January 2019 as listed:

Total Income	\$85,995.15
Total Expense	\$(79,327.47)
Net Income or (Loss)	\$6,667.68
Average Daily Attendance	1611
Average Daily Participation	825
Percentage of Participation	51%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the following transportation jointures for the 2018-2019 school year as listed:
 - a. Jointure with Gloucester Township School District to transport 1 Gloucester student, along with 12 Delsea students on Delsea's Route SP14 to Elk Township from January 14, 2019, through June 30, 2019, at a cost of \$3,838.00
 - b. Jointure with Gloucester Township School District to transport 1 Gloucester student, along with 34 Delsea students on Delsea's Route AE04 to Elk Township from September 6, 2018, through December 21, 2018, at a cost of \$425.00
 - c. Jointure with Egg Harbor Township School District to transport 1 Egg Harbor student, along with 13 Delsea students on Delsea's Route SP05 to Glassboro HS from February 19, 2019, through June 30, 2019, at a cost of \$3,160.00
2. I make a motion to approve the parent transportation jointure for S.J. to Bankbridge School District on Route DHS-3 from March 1, 2019, through June 30, 2019, at a per diem rate of \$45.00

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/27/18	NJ DECA Advisory Board Meeting - Kean University <i>(reimburse for mileage)</i>	Eileen Fischer
3/13/19	Rowan SJ Technology Park - Student Voice Group	Pasha Chard
3/15/19	Cumberland County College - STEM Symposium-	Gary Watkin
3/18/19	Lucas Greenhouse - Horticulture	Gary Nelson
3/22/19	Homes & Company, LLC - College Accounting Class	Renetta Meddick
4/24/19	The University of Pennsylvania - Student Voice Group	Pasha Chard
4/25/19	The University of Pennsylvania - Student Voice Group	Kathleen Assini

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
B.G.	9/15/03	Franklin	SLD	Home Instruction	N/A
D.E.	11/13/01	State	MD	Pineland Learning Center	\$297.00

3. Recommend the Board approve the MS/HS Summary Safe Schools Report as presented
4. Recommend the Board acknowledge the receipt of the March 2019 HS/MS HIB report as presented
5. Recommend the Board approve the February 2019 HS/MS HIB report as presented last month
6. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates:	2/28/19 & 2/6/19
Times:	3:01 pm & 9:00 am
Locations:	Main Panel & Test Communications - H.S.

Dates:	2/25/19 & 2/26/19
Times:	10:20 am & 9:40 am
Locations:	Receiving & Lockdown - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve the 2017-2018 Comprehensive Annual Financial Report
- B. Recommend the Board approve the 2017-2018 Auditor's Management Report
- C. Recommend the Board approve the 2017-2018 Corrective Action Plan
- D. Recommend the Board approve the 2017-2018 Audit Synopsis
- E. Recommend the Board approve a Resolution allowing Larc School to provide free breakfast and lunch to all students attending the school as a part of their regular program

10. Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

13. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Negotiations - Custodial/Maintenance Group
2. Legal Matters - Newfield

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 6, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.