

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
MARCH 4, 2020
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

- A. Delsea Theatre - Mrs. Christine Dougherty
- B. SSDS - Mike Nicholson & Sydonie Maitland

4. Reading of the Minutes

- A. Regular Session 2/5/20
- B. Executive Session 2/5/20

5. Communications

- A. None

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Brandon Walker	Bus Mechanic	N/A	\$20.00/hr	3/9/20

2. I make a motion to approve the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Doyle	iSTEM Teacher	6/30/20

3. I make a motion to approve the following Schedule B Non-Athletic position at a previously approved rate for the 2019-2020 school year as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
School Play - High School:		
Costume Assistant	Kathleen Assini	Resign
	Susan Coppola	Assign

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Diane Laspee (transportation)	2/20/20 through 3/26/20 (extension)	2/20/20 through 3/26/20 (benefit 5 weeks)	2/20/20 through 3/26/20 (benefit 5 weeks)	Paid leave 2/20/20 through 3/26/20 Unpaid leave N/A
Kristina Martorana (teacher)	5/11/20 through 11/24/20	N/A	9/1/20 through 11/24/20 (benefit 12 weeks)	Paid leave 5/11/20 through 6/19/20 Unpaid leave 9/1/20 through 11/24/20

5. I make a motion to approve the following substitute nurses at a previously approved rate for the 2019-2020 school year as listed:

Eleni Wurster	Wanda Martorano	Carol Verechia
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6. I make a motion to approve the creation of a middle school club and volunteer advisor as listed:

Badminton Club	Elizabeth Putz
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7. I make a motion to approve Sydnorie Maitland as a chaperone to attend the senior trip from March 24th to March 28th, 2020

B. Budget and Finance - Ms. Diane Trace - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020 The Treasurer's Report and Secretary's Report are in agreement for the month of January 2020

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2020
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$805,817.01
ii.	<u>Cafeteria & Athletic Bills</u>	\$74,344.42
iii.	<u>Hand Checks</u>	\$514,581.17
iv.	Annual Employer Appropriation	\$508,859.00

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Melissa Pilitowski	Camden County Boathouse, Pennsauken	New Jersey Schools Mental Health Summit	2/28/20	No Cost			No Cost
Pamela DeRose	NJ Statehouse Capitol Building, Trenton	Youth Art Month State Exhibit & Reception	3/6/20	No Cost	\$42.00		\$42.00
Jackie Scerbo	FEA Conference Center, Monroe Twp.	HIB and Discipline for Students with Disabilities	3/12/20	\$150.00	\$45.85		\$195.85
Lisa Elisio Jack Burton Tara Heffner	Abilities Solution Center, Westville	Informational Session at Abilities Solution Center	3/12/20	No Cost	- -\$15.68		- \$15.68

Name	Location	Workshop	Date	Reg. Fee	Mileage & Tolls	Lodging & Meals	Total
Brian Blaszczyk	Hunterdon Central Regional High School	NJ Psychology Teachers	3/16/20	\$15.00	\$55.30		\$70.30
Lisa Dolby	Rowan University, Glassboro	Inclusion Institute at Rowan	3/17/20	No Cost			No Cost
Christopher Gehringer	Cherry Hill	CompTIA IT Fundamentals (ITF+) Certification Exam	3/20/20	No Cost			No Cost
Lisa Dolby	TCNJ, Ewing	Learning Disabilities Association of NJ: Life in High School and Beyond Conference and Resource Expo	3/22/20	\$50.00	\$54.25		\$104.25
Tina Basile-Feoli	Harrison Township School	South Jersey I&RS Consortium Meeting	3/23/20	No Cost			No Cost
Renetta Meddick	Hilton Philadelphia	Next Gen Personal Finance FinCamp	3/26/20	No Cost	\$29.95		\$29.95
Tina Basile-Feoli Lisa Elisio	High Focus Center, Cherry Hill	Suicide Assessment Training	3/27/20	No Cost			No Cost

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

2. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Keri Puleio	<i>Fall 2020: 9/1/20 - 10/22/20 (9/1, 9/3, 9/8, 9/10, 9/15, 9/17, 9/22, 9/24, 9/29, 10/1, 10/6, 10/8, 10/13, 10/15, 10/20, 10/22)</i> <i>Spring 2021: 3/15/21 - 5/7/21</i>	Art	Brian Fischer	MS
Jordan D'Alessio	<i>Fall 2020: 9/1/20 -10/19/20 (9/2, 9/9, 9/14, 9/16, 9/21, 9/23, 9/28, 9/30, 10/5, 10/7, 10/14, 10/19)</i> <i>Spring 2021: 3/15/21 - 5/6/21</i>	Health & Physical Education	Elizabeth Putz	MS

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy# 5517</u>	School District Issued Student Identification Cards - <i>New</i>
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E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Patrick Dougherty	Assistant MS Track & Field Coach	Assign	2019-2020
Russell Streater	Assistant MS Track & Field Coach	Assign	2019-2020
Thomas Maxwell	Volunteer MS Track & Field Coach	Assign	2019-2020
David Doyle	Volunteer Boys Spring Track & Field Coach	Assign	2019-2020

2. I make a motion to approve Robert Gaetano as a chaperone with the golf team to Ocean City, Maryland on March 17th through March 21st

F. Building and Grounds - Mr. William DiMatteo - Chairperson

A. Recommend the Board approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Twp. Little League (Baseball & Softball) - Tom Schofield	JV Softball and JV Baseball Fields	3/9/20 - 6/12/20	5:30 pm - 9:00 pm
Franklin Twp. Spring Basketball - Joe Ingram	MS Gym	3/23/20 - 6/17/20	6:30 pm - 9:00 pm
Franklin Twp. Little League Pictures - Tom Schofield	MS Cafe.	3/30/20 & 3/31/20	4:30 pm - 9:00 pm
Horticulture Spring Craft Show - Gary Nelson	HS Cafe. <i>(Includes Custodial Cost)</i>	4/26/20	9:00 am - 3:00 pm
Soup Night, Anime Club - Soyan Unkow	HS Cafe.	4/7/20	5:00 pm - 9:00 pm

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for January 2020 as listed:

Total Income	\$86,553.46
Total Expense	\$(80,331.06)
Net Income or (Loss)	\$6,222.40
Average Daily Attendance	1614
Average Daily Participation	849
Percentage of Participation	53%

H. Transportation - Mr. Harry Kennedy - Chairperson

A. Recommend the Board approve the following 2019-2020 transportation jointure as listed:

1. Deptford Township School District

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
<i>Week of 3/2/20 (weather permitting)</i>	Glassboro (<i>construction site</i>) - CAA Class	Carlos Castro
3/9/20	Spectrum Design, Franklinville - iSTEM class	David Doyle
3/11/20	Philadelphia, PA - Delta Eta Sigma	Tanya Mastrokyriakos
3/13/20	Mercer County College - Horticulture	Gary Nelson
3/17/20	Aura Elementary School - Music Tech	Vincent DuBeau
3/17/20	Philadelphia - Job Shadowing	David Daigle
3/18/20	Rowan University - Web Programming	David Daigle
3/19/20	Rowan University - Club Interact	Tina Basile-Feoli
3/27/20	Rowan College of South Jersey - Job Fair	David Daigle
4/3/20	Rowan University, Edelman Planetarium - 8th Grade Science Class	Karen MacGuigan
4/6/20	Rowan University, Edelman Planetarium - 8th Grade Science Class	Karen MacGuigan
4/26/20	Forrest Theatre, Philadelphia, PA - GSA	Jessica Ippolito
5/1/20	Edelman Fossil Park, Sewell - Science Class	Ashley Dobleman
5/2/20	The College of New Jersey - CTSO	Christopher Gehringer
5/8/20	Atlantic County Utilities Authority - 8th Grade Science Class	Karen MacGuigan
5/21/20	Little Ease Run - Science Class	Shannon Godfrey

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition -</u>
B.B.	5/27/05	Newfield	CI	Home Instruction	N/A
D.R.	10/1/03	Franklin	SLD	Bankbridge Regional School North Campus	\$41,400.00/year
E.C.	12/30/04	Franklin	CI	Pineland Learning Center	\$302.00/day
R-G.B.	5/27/04	Franklin	ID	Bankbridge South High School	\$39,510.00/year

3. Recommend the Board approve the MS/HS Summary Safe Schools Report as presented
4. Recommend the Board approve the 2020-2021 district calendar
5. Recommend the Board acknowledge the receipt of the February 2020 HS/MS HIB report as presented
6. Recommend the Board approve the January 2020 HS/MS HIB report as presented last month
7. For the information of the Board, Christina Leto announced the birth of her son Salvatore
8. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates:	2/20/20 & 2/25/20
Times:	10:03 am & 12:48 pm
Locations:	Main Panel & Lockdown - H.S.
Dates:	2/19/20 & 2/19/20
Times:	10:28 am & 10:28 am
Locations:	C-wing & Testing of Communication System - M.S.

8. Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson
 A. Legislative Update

9. **School Business Administrator's Report**
- A. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2019 - ECert1
 - B. Recommend the Board approve the Resolution to Renew participation in the Schools Health Insurance Fund

10. **Old Business**
- A.

11. **New Business**
- A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

13. **Executive Session**
- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- 1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 4, 2020

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.