

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
MARCH 3, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA HIGH SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. **Call to order - 7:30 P.M.**
As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Administration of Oath**
 - A. Joseph Darminio, Sr.
5. **Presentations**
 - A. EVVR - Elisa Lomon & Dr. Sydonie Maitland
6. **Reading of the Minutes**
 - A. Regular Session - 2/3/21
 - B. Executive Session - 2/3/21
7. **Communications**
 - A.
8. **Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

9. **Committees:**

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Veronica Keener	Permanent Substitute Bus Driver	N/A	\$15.00/hr	3/1/21

2. I make a motion to approve the following new teaching staff hire as listed:

<u>Name</u>	<u>Subject</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Leah Christenson	HS Art Teacher	HS	1	BA	\$52,646.00 <i>(prorated)</i>	3/4/21

3. I make a motion to approve the following retirements as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Amanda Miduski	HS Art Teacher	10/01/20
Dina Minor	Middle School Teacher	6/30/21
Kathryn Titus	HS Spanish Teacher	6/30/21

4. I make a motion to approve the following resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kelsi Vecchione	HS Security	1/27/21
Samuel Teague	Facilities Manager	6/30/21

5. I make a motion to approve Virginia Jankowski as a homebound tutor for the 2020-2021 school year

B. Budget and Finance - Mr. David Piccirillo - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2021
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,057,924.78
ii.	<u>Hand Checks</u>	\$39,814.09
iii.	PERS Employer Portion	\$558,660.00
iv.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$30,635.78

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Francis Ciociola	Virtual	LEGAL ONE Evolving Legal Standards for LGBTQ+ Students	3/23/21	\$100.00			\$100.00
David Junkerman	Tuckahoe Turf Farms	SFMANJ Tuckahoe Turf	4/7/21	No Cost			No Cost
Kenneth Schoudt	Golden Nugget, Atlantic City	DAANJ State Conference	5/2/21 - 5/6/21	\$425.00	\$35.00	\$220.00	\$680.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve homeschooled student F.R. the opportunity to participate in the high school drama stage crew

3. I make a motion to approve the following Rowan University student for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Brock Manning	Fall 2021: September 1, 2021 - October 22, 2021 (Monday & Wednesday: 9/1, 9/8, 9/13, 9/15, 9/20, 9/22, 9/27, 9/29, 10/4, 10/6, 10/13, 10/18) Spring 2022: March 14, 2022 - May 6, 2022 (5 days a week, 7 hours day)	Health & PE	David Slates	HS

4. I make a motion to approve the following Fairleigh Dickinson University student for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Donovan Woodham	Fall 2021: September 1, 2021 - December 22, 2021 (2-3 days week) Spring 2022: January 24, 2022 - May 6, 2022 (5 days week)	Social Studies	Scott Gutelius	HS

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #7440</u>	School District Security (M) - Revised
<u>Reg. #7440</u>	School District Security (M) - Revised
<u>Policy #7450</u>	Property Inventory (M) - Revised

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2020-2021 school year as listed:

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
David Daigle	Head Boys Tennis Coach	Assign
Thomas Keller	Assistant Boys Tennis Coach	Assign
Jake Carlson	Volunteer Boys Tennis Coach	Assign
Scott Gutelius	Head Softball Coach	Assign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Victoria Miller	Assistant Softball Coach	Assign
Robert Parks	Assistant Softball Coach	Assign
Tara Heffner	Freshman Softball Coach	Assign
Linda Marchese	Head Girls Track & Field Coach	Assign
Steven Mitchell	Assistant Girls Track & Field Coach	Assign
Rachael Kashow	Assistant Girls Track & Field Coach	Assign
Tabitha MacKenzie	Assistant Girls Track & Field Coach	Assign
Ronald Flaim	Head Boys Track & Field Coach	Assign
Salvatore Marchese	Assistant Boys Track & Field Coach	Assign
David Allonardo	Assistant Boys Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Track & Field Coach	Assign
Darrin Stalling	Head MS Track & Field Coach	Assign
Kristina Martorana	Head MS Track & Field Coach	Assign
Russell Streater	Assistant MS Track & Field Coach	Assign
Patrick Dougherty	Assistant MS Track & Field Coach	Assign
Thomas Maxwell	Volunteer MS Track & Field Coach	Assign
Brian Carione	Head Golf Coach	Assign
Francis McDonald	Assistant Golf Coach	Assign
Jessica Hartwell	Volunteer Golf Coach	Assign
Joseph Smith	Head Baseball Coach	Assign
Vincent Londino	Assistant Baseball Coach	Assign
Christian Cortese	Assistant Baseball Coach	Assign
Jordan Rivera	Assistant Freshman Baseball Coach	Assign
Matthew DeCesari	Volunteer Baseball Coach	Assign
Greg Lopez	Volunteer Baseball Coach	Assign
Robert Briles	Spring Weight Room	Assign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Salvatore Marchese	Volunteer Wrestling Coach	Assign
Steve Jillard	Volunteer Wrestling Coach	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Deslea Jr. Wrestling - Garry Lightfoot	Field House	3/4/21 - 5/31/21	TBD
Delta Eta Sigma, Drama Club & Field Hockey Team - Francis Ciociola	HS Parking Lot	3/12/21	7:00pm
Various Senior Activities - Senior Parent Advisory Committee	HS Parking Lot	3/20/21 3/21/21 4/21/21 5/20/21 5/21/21 <i>*Dates subject to change</i>	TBD
Delsea Dragons Blue Line Tournament - Matthew DeCesari	Varsity Baseball Field	5/16/21	10:00am

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for January 2021 as listed:

Total Income	\$48,049.46
Total Expense	\$(40,420.17)
Net Income or (Loss)	\$7,629.29
Average Daily Attendance	1561
Average Daily Participation	473
Percentage of Participation	30%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
B.S.	9/28/06	Clayton	SLD	Homebound Instruction	N/A
R.J.	11/30/07	Delsea	SLD	Homebound Instruction	N/A
A.G.	2/2/06	Delsea	MD	Homebound Instruction	N/A

2. Recommend the Board approve the following changes for the (*alternative*) senior trip as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
6/8/21 - 6/10/21	Hershey Park Lodge	Abigale Bilinski

3. Recommend the Board approve the HS/MS Summary Safe Schools Report as presented
4. Recommend the Board acknowledge the receipt of the February 2021 HS/MS HIB report as presented
5. Recommend the Board approve the January 2021 HS/MS HIB report as presented last month
6. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mr. Nicholson
 2. Mr. Schoudt
 3. TBA
 - i. Principals' Educational Activities
 1. High School
 2. Middle School

- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

High School Fire Drill:

Date	Time	Location
2/25/21	9:46 am	Main Panel
2/26/21	9:42 am	Main Panel

High School Crisis Drill:

Date	Time	Drill Type
2/22/21	10:20 am	Lockout
2/23/21	11:00 am	Lockout

Middle School Fire Drill:

Cohort	Date	Time	Location
Cohort A	2/23/21	12:25 pm	Boiler Room
Cohort B	2/25/21	8:35 am	Boiler Room

Middle School Crisis Drill:

Cohort	Date	Time	Drill Type
Cohort A	2/22/21	10:46 am	Lockout
Cohort B	2/26/21	10:12 am	Lockout

10. Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson

- A. Legislative Update

11. School Business Administrator's Report

- A. Recommend the Board approve the 2019-2020 Comprehensive Annual Financial Report
- B. Recommend the Board approve the 2019-2020 Auditor's Management Report
- C. Recommend the Board approve the 2019-2020 Audit Synopsis
- D. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2020 - ECert1

12. **Old Business**

A.

13. **New Business**

A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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15. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 3, 2021

Joseph Collins, Board Secretary

16. Adjournment

PG/mc
Encl.