

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
JUNE 3, 2020
REGULAR BOARD OF EDUCATION MEETING
VIRTUAL MEETING – 7:30 P. M.

***Subject to change**

1. **Call to order - 7:30 P.M.**
As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.
2. **Pledge of Allegiance**
3. **Presentations**
 - A.
4. **Reading of the Minutes**
 - A. Regular Session - 5/6/20
 - B. Budget Hearing - 5/6/20
 - C. Budget Hearing - 5/13/20
5. **Communications**
 - A. None
6. **Citizens (time limit 3 minutes per group or individual not being represented by a group)**
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. **Committees:**

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following new teaching staff hire as listed:

| <u>Name</u> | <u>Subject</u> | <u>School</u> | <u>Step</u> | <u>Degree</u> | <u>Salary</u> | <u>Effective</u> |
|--------------------|---------------------|---------------|-------------|---------------|---------------|------------------|
| Virginia Jankowsky | Mathematics Teacher | HS | 1 | BA | \$52,646 | 9/1/20 |
| Evan Scott | Mathematics Teacher | MS | 1 | MA | \$54,396 | 9/1/20 |

2. I make a motion to approve the following change in degree status as listed:

| <u>Name</u> | <u>From</u> | | | <u>To</u> | | | <u>Effective</u> |
|----------------|-------------|---------------|---------------|-------------|---------------|---------------|------------------|
| | <u>Step</u> | <u>Degree</u> | <u>Salary</u> | <u>Step</u> | <u>Degree</u> | <u>Salary</u> | |
| Vincent DuBeau | 12-13 | MA+30 | \$75,033 | 13-14 | Ph.D. | \$79,078 | 9/1/20 |

3. I make a motion to approve the following Extended School Year staff for the 2020-2021 school year as listed:

| | |
|---------------------|------------------------------------|
| Karen Armistead | Ronald Flaim |
| Abigale Bilinsky | Chelsea Glenn |
| Brian Carione | Teresa Johnson |
| Ashley Dobleman | Heidi Salerno |
| Christine Dougherty | Dr. Melissa Smith |
| Counselor: | Kim Collins <i>(up to 14 days)</i> |

4. I make a motion to approve Tina Basile as the Student Assistance Coordinator for Bookbinders and Alternative School for the 2020-2021 school year

5. I make a motion to approve the following summer custodians at a previously approved rate as listed:

| | |
|-----------------|----------------|
| Kathy D'Alfonso | Christina King |
|-----------------|----------------|

6. I make a motion to approve the following summer bus drivers, summer bus aides, and summer bus garage staff as listed:

| | | | |
|----------------------|----------------|---------------------|-----------------|
| Deloris Ann Anderson | Timothy Ewing | Kimberly McLaughlin | Jill Sommeling |
| Kathleen Aunchman | Natalie Fisch | Robert Mihlebach | Catherine Stein |
| David Baxter | Michael Ganci | Robert Miles | Shirley Swanson |
| Frank Bellone | Elaine Hansen | Susan Moore | Lisa Thomas |
| Christina Bittle | Ann Hosslerode | Timothy O'Brien | Jerry Thompson |

| | | | |
|---------------------|----------------------|--------------------|---------------------|
| Linda Bond | Samuel Hutson | Barbara Pagliarini | William Turner |
| Judith Camp | Darlene Jackson | Lorraine Patterson | Thomas Wagner |
| Joann Conto | Donna Jeffreys | Lisa Poyner | Valerie Warder |
| Stacey Culbreath | Cindy Kirby | Mary Richey | Tina Young |
| Susan Cummings | Diane Laspee | Kathleen Sacerdote | Jillian Aitken |
| Marie Dawalt | Barry Levy | Barbara Salecedo | Denise Danter |
| Michele Dell'Aringa | Rosette Lewis | Marian Schwenk | Denise Dayton |
| Lawrence Deschler | Daniel Marandino | Sharon Sheridan | Mary DeMarco |
| Michelle Dick | Christine McCorrison | Carol Simmons | Emilia DiBenedetto |
| Colleen Donnelley | Cynde Klein | Kelly Moylan | Christine Stigliano |
| Lisa Fricano | Nadia Lane | Josette Mungiole | Sherry Wartenby |
| Dorothy Greenwood | Lou Ann Lindmeier | Kaitlyn Polarski | |
| Hector Harris | Crystal McDowell | Dana Parker | |
| Nannette Ianni | Mary Merlino | Maryann Pizzo | |
| April Jones | Julie Mistichelli | Donna Scarpa | |

7. I make a motion to approve the following summer student tech interns at a previously approved rate as listed:

| | | |
|--------------|-----------------|---------------|
| Kevin Hinson | Gabriel Stanton | David Whittle |
|--------------|-----------------|---------------|

8. I make a motion to approve the following 2020-2021 position as listed:

| Activity | Name |
|---------------------------|---------------|
| Volunteer Band Instructor | Valerie Moone |

9. I make a motion to approve the 2020 Curriculum Development summer positions as listed:

| Revisions | Name |
|-----------------------------|--------------------|
| AP Biology | Michael Monteleone |
| AP Chemistry | Tina Dare |
| Instrumental Music I | Vincent DuBeau |
| Introduction to Vocal Music | Vincent DuBeau |
| Advanced Instrumental Music | Vincent DuBeau |

| | |
|---|-------------------------------|
| Personal Financial Literacy | Renetta Meddick |
| AP French | Christine Garnier |
| Read 180 (MS) | Dana Wilbur |
| 21st Century Learning (MS) | Brian Simone |
| Technology and Design (MS) | Dina Minor |
| Writing | Name |
| AP Computer Science Principles | Gary Watkins |
| Computer Aided Engineering II | Carlos Castro |
| Computer Networking II | Christopher Gehringer |
| Computer Networking III | Christopher Gehringer |
| Language & Lyrics | Ashley Caspermeyer |
| S.A.V.E. - HS | Abigale Bilinsky/Ronald Flaim |
| S.A.V.E. - MS | Chelsea Glenn |
| Theatre Arts - MS (<i>1 semester</i>) | Christine Dougherty |
| Read 180 Hybrid at HS | Lisa Dolby |
| 18-21 Year Old Program | Dr. Melissa Smith |
| Senior Internship & SLE | David Daigle |

10. I make a motion to approve the Assistant Superintendent contract for the 2020-2021 school year as presented (pending County Department of Education approval)
11. I make a motion to approve the School Business Administrator contract for the 2020-2021 school year as presented (pending County Department of Education approval)

B. Budget and Finance - Ms. Diane Trace - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2020 The Treasurer's Report and Secretary's Report are in agreement for the month of April 2020

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for April 2020
6. I make a motion to approve the following bills as listed:

| | | |
|------|------------------------|--------------|
| i. | <u>Operating</u> | \$474,241.92 |
| ii. | <u>Cafeteria Bills</u> | \$18,174.77 |
| iii. | <u>Hand Checks</u> | \$486,935.77 |

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

| <u>Name</u> | <u>Dates</u> | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|-------------------|---------------------|----------------|----------------------------|---------------|
| Kal-EL Cartagena | 10/8/20 & 10/15/20 | Health & PE | Matthew Murschell | MS |
| Dominic Coppola | 10/8/20 & 10/15/20 | Health & PE | Matthew Murschell | MS |
| Frank Damico | 10/8/20 & 10/15/20 | Health & PE | Matthew Murschell | MS |
| Louis Destefano | 10/8/20 & 10/15/20 | Health & PE | Vincent Nestore | MS |
| Jeffrey Ferraino | 10/8/20 & 10/15/20 | Health & PE | Vincent Nestore | MS |
| Brianna Danter | 10/22/20 & 10/29/20 | Health & PE | Tabitha Mackenzie | HS |
| Melissa Donaldson | 10/22/20 & 10/29/20 | Health & PE | Tabitha Mackenzie | HS |
| Korie Hague | 10/22/20 & 10/29/20 | Health & PE | Tabitha Mackenzie | HS |
| Aida Ingram | 10/22/20 & 10/29/20 | Health & PE | David Heyel | HS |
| Cherrie Kim | 10/22/20 & 10/29/20 | Health & PE | David Heyel | HS |

2. I make a motion to approve submission of the FY21 Perkins Grant
3. I make a motion to approve submission of the FY21 ESEA Grant
4. I make a motion to approve the following clinic/workshop as listed:

| <u>Name</u> | <u>Location</u> | <u>Workshop</u> | <u>Date</u> | <u>Reg. Fee</u> | <u>Mileage & Tolls</u> | <u>Lodging & Meals</u> | <u>Total</u> |
|-------------------|-----------------|---|-------------|-----------------|----------------------------|----------------------------|--------------|
| Rachele Weichmann | Webinar | Enhancing Family-School Partnerships Through Tele-Mental Health | 5/29/20 | No Cost | | | No Cost |

D. Policy - Mr. David Piccirillo - Chairperson

1. None

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2020-2021 school year as listed:

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

| <u>Name</u> | <u>Sport</u> | <u>Action</u> | <u>School Year</u> |
|------------------|----------------------------------|---------------|--------------------|
| Nicholas Gaetano | Freshman Boys Soccer Coach | Assign | 2020-2021 |
| Soyan Unkow | Volunteer MS Cross Country Coach | Assign | 2020-2021 |
| Charles Huff | Volunteer Wrestling Coach | Assign | 2020-2021 |
| Sarah Winters | Freshman Field Hockey Coach | Assign | 2020-2021 |

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for April 2020 as listed:

| | |
|------------------------------------|---------------|
| Total Income | \$24,113.34 |
| Total Expense | (\$30,592.05) |
| Net Income or (Loss) | (\$6,478.71) |
| Average Daily Attendance | 1603 |
| Average Daily Participation | 277 |
| Percentage of Participation | 17% |

H. Transportation - Mr. Harry Kennedy - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board acknowledge the receipt of the May 2020 HS/MS HIB report as presented
2. Recommend the Board approve the April 2020 HS/MS HIB report as presented last month
3. For the information of the Board, Jessican Ebinger announced the birth of her daughter, Sophia Grace
4. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

| | |
|-------------------|------------|
| Dates: | N/A |
| Times: | N/A |
| Locations: | N/A - H.S. |
| | |
| Dates: | N/A |
| Times: | N/A |
| Locations: | N/A - M.S. |

8. Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve the 2020-2021 participation in the cooperative transportation service with GCSSSD
- B. Recommend the Board approve the following Shared Service Agreements as listed:
 1. Franklin Township School District
 - a. IT Services

- 2. Elk Township School District
 - a. Superintendent
 - b. Assistant Superintendent/Curriculum Director
 - c. IT Services
 - d. Maintenance Mechanic
 - e. Child Study Team Director
 - f. Transportation Services
 - g. Facilities Manager
 - h. Business Services
 - i. Transportation Coordinator
 - j. Educational Research Coordinator
- 3. Clayton School District
 - a. Transportation Repair/Maintenance of Bus Fleet
 - b. Transportation Coordinator
- 4. Glassboro
 - a. Transportation Coordinator
- C. Recommend the Board approve the interlocal agreement with Clearview Regional School District for the borrowing of buses, sharing of drivers and the sale of gasoline for the 2020-2021 school year
- D. Recommend the Board approve the award of the NJSIG Safety Grant in the amount of \$17,060

10. Old Business
A.

11. New Business
A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

13. Executive Session
A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on June 3, 2020

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.