

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JUNE 1, 2016 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER

Purpose: 2015-16 SCHOOL YEAR REGULAR BOARD MEETING FOR JUNE-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. President Kathie Catucci- Absent
Pres. Mr. Nicholas Christian Mr. Garry Lightfoot – 7:49 p.m.
Mr. Mario Christina Mr. James Kelly
Mr. Gregory Coffin- Absent Mr. David Piccirillo
Mr. William DiMatteo Mr. Robert Scavelli

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board Vice President David Piccirillo read the following statement: "As Vice President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. William Dimatteo led the pledge of allegiance.

PRESENTATIONS:

Staff Sargent James Merritt gave an overview of the M.E.N. Scholars and introduced a few of the M.E.N Scholars.

MINUTES:

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina to approve the minutes as amended for the
Minutes: regular, executive, and public session on May 4, 2016.

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

COMMUNICATIONS:

Thank you note from the Carion Family was acknowledged.

The Board was informed that the Franklin Township Library will be holding a celebration in recognition of their 50th anniversary

CITIZENS

Mrs. Marlena Gardiner applauded the Board for allowing public participation during their meeting, however she would like for the meetings to be televised.

Mrs. Gardiner also praised Mr. Ciociola for his handling of an incident with her son. Mrs. Gardiner did ask that the policy for fighting be reviewed.

Mrs. Gardiner inquired as to why there had been no vote on therapy services to date.

Dr. Piera Gravenor stated that it was on the agenda for the current meeting.

COMMITTEES:

PERSONNEL COMMITTEE - Mr. James Kelly

Aprv. R. Cross PT Facilities Admin. Asst: Based upon the recommendation of the Superintendent approved Regan Cross as a part-time facilities administrative assistant - effective June 2, 2016 (*all hiring is pending completion of required state paperwork*)

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. C. Castro HS CAD Teacher: Based upon the recommendation of the Superintendent approved Carlos Castro as a high school CAD teacher, Step 13-MA, yearly salary of \$70,140 - effective September 1, 2016 (*all hiring is pending completion of required state paperwork*)

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin- Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. G. Hawkes FT Computer Tech: Based upon the recommendation of the Superintendent approved Gavin Hawkes as a full time computer technician at a yearly salary of \$30,000 - effective June 2, 2016 (*all hiring is pending completion of required state paperwork*)

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci- Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin- Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. B. Dupel Summer Sub. Custodian: Based upon the recommendation of the Superintendent approved Brandy Dupel as a summer substitute custodian

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. K.
Williams HB
Tutor
15-16/16-17:

Based upon the recommendation of the Superintendent approved Kathy Williams as a homebound tutor for the remainder of this year and for the 2016-2017 school year

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. M.
Barbaro HB
Tutor 15-16:

Based upon the recommendation of the Superintendent approved Michelle Barbaro as a homebound tutor for the remainder of this school year

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. H.
Brescia HB
Tutor 16-17:

Based upon the recommendation of the Superintendent approved Heather Brescia as a homebound tutor for the remainder of the school year and for the 2016-2017 school year

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. S.
Coppola Aide
for Activities:

Based upon the recommendation of the Superintendent approved Sue Coppola as a 1:1 aide for extracurricular activities

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Melissa Jernegan (teacher)	9/6/16 through 2/27/17	9/6/16 through 11/28/16 (benefit 12 weeks)	11/29/16 through 2/27/17 (benefit 12 weeks)	Paid leave 9/6/16 through 9/29/16 Unpaid leave 9/30/16 through 2/27/17

Tara Raftery (teacher)	5/16/16 through 6/17/16 (benefit 4 weeks)	5/16/16 through 6/17/16 (benefit 4 weeks)	5/16/16 through 6/17/16 (benefit 4 weeks)	Paid leave 5/16/16 through 6/17/16 Unpaid leave N/A
Colleen Donnelly (transportation)	5/9/16 through 6/19/16	5/9/16 through 6/19/16 (benefit 6 weeks)	5/9/16 through 6/19/16 (benefit 6 weeks)	Paid leave 5/9/16 through 6/19/16 Unpaid leave N/A

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv.
Instructional
Rates:

Based upon the recommendation of the Superintendent approved the following instructional rates of pay effective July 1, 2016 through June 30, 2017 as listed:

<u>Position</u>	<u>2016-2017</u>
ESY Special Education Office Assistant	\$15.00 per hour
ESY Reading Specialist	\$175.00 per day
<i>Instructional Improvement Summer Position:</i>	
Band Director	\$110.00 per day

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci- Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin- Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. ESY
Summer
Positions:

Based upon the recommendation of the Superintendent approved the following Extended School Year Special Education Program summer positions as listed:

Teachers:	Teresa Johnson
	Vince Nestore (3 weeks)
	Laura Jones (3 weeks)
Substitute Teacher:	Melissa Smith - Substitute Teacher

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv.
Bookbinders
16-17:

Based upon the recommendation of the Superintendent approved the following staff for the Bookbinder program for the 2016-2017 school year as listed:

Administrator:	Dr. Anner Thompson
Teachers:	Beverly Cunliffe
	Chelsea Glenn
	Melissa Jernegan
	Joseph Micarelli
	Joseph Pepitone
	Bill Porch
Substitute Teachers:	Melissa Jernegan
	Joseph Pepitone
Substitute Administrators:	Paul Berardelli
	Jill Bryfogle
	Fran Ciociola
	Helen Divens
	Carolyn Ferrucci
Aides:	Emma Arroyo
	Kathy D'Alfonso
	Joan Flack
	Kathy Nichols
Counselors:	Kim Collins
Electives:	
Financial Literacy:	Bill Porch
Art Appreciation:	Joseph Pepitone
College & Career Prep:	Lisa Dolby
Information Technology:	Candice Davis

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Alt.
School 16-17:

Based upon the recommendation of the Superintendent approved the following staff for Alternative School for the 2016-2017 school year as listed:

Math:	Kim Kelly
English:	Cathy Hertens
	Teresa Johnson
Science:	Bruce Manton
History:	Joe Micarelli
Health/PE:	Kyle Mongelluzzo
Foreign Language:	Michele Hill
Aide:	Ken Olinsky
Electives:	
Financial Literacy:	Bill Porch
Art Appreciation:	Joseph Pepitone
College & Career Prep:	Lisa Dolby
Information Technology:	Candice Davis
Principals:	Paul Berardelli
	Jill Bryfogle
	Helen Divens
	Carolyn Ferrucci
Nurse:	Cindy Mendenhall
	Kim Hollywood
Counselor:	Brian D'Ottavio
Director:	Melissa Pilitowski

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. 2016
Curriculum

Based upon the recommendation of the Superintendent approved the 2016 Curriculum Development summer positions as listed:

Dev. Summer
Positions:

<u>Science Revisions</u>	
Biology A	Mike Monteleone <i>(replacing Michelle Corson)</i>
<u>*Business/CTE Course Revisions</u>	
CAA	Carlos Castro

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. 16-17
Non-Athletic
Position:

Based upon the recommendation of the Superintendent approved the following 2016-2017 Schedule B Non-Athletic position as listed:

<u>Professional Development Committee</u> <u>(Title II funds)</u>
Vincent DuBeau <i>(replacing Soyan Unkow)</i>

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. M.
Williams
Contract:
Asst. Sup.
Contract:

Based upon the recommendation of the Superintendent approve the 2016-2017 employment contract for Dr. Melissa Williams, Assistant Superintendent

Motion to table Assistant Superintendent's Contract approval until Executive County Superintendent's approval

Motion by Mr. Nicholas Christian, seconded by Mr. James Kelly

Roll Call Vote

Yes - 3 No - 4 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – No

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - No

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - No

Mr. Robert Scavelli - No

Motion Denied

Asst. Sup. Motion to amend Assistant Superintendent's Contract to include service time in association with payment of any mentor
Contract: fees
Motion by Mr. Nicholas Christian, seconded by Mr. James Kelly

Roll Call Vote

Yes - 2 No - 5 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – No

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - No

Mr. Garry Lightfoot - No

Mr. James Kelly - Yes

Mr. David Piccirillo - No

Mr. Robert Scavelli - No

Motion Denied

Aprv. Asst. Based upon the recommendation of the Superintendent approved the 2016-2017 employment contract for Dr. Melissa
Sup. Contract: Williams, Assistant Superintendent

Motion by Mr. James Kelly, seconded by Mr. Mario Christina

Roll Call Vote

Yes - 6 No - 1 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - No

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. BA Based upon the recommendation of the Superintendent approve the 2016-2017 employment contract for Joseph Collins,
16-17 School Business Administrator
Contract:

BA Contract: Motion to table School Business Administrator's Contract approval until Executive County Superintendent's approval

Motion by Mr. Nicholas Christian, seconded by Mr. James Kelly

Roll Call Vote

Yes - 2 No - 5 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – No

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - No

Mr. Garry Lightfoot - No

Mr. James Kelly - Yes

Mr. David Piccirillo - No

Mr. Robert Scavelli - No

Motion Denied

Aprv. BA Based upon the recommendation of the Superintendent approved the 2016-2017 employment contract for Joseph
16-17 Collins, School Business Administrator
Contract:

Motion by Mr. James Kelly, seconded by Mr. Mario Christina

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Non-Unit Contracts: Based upon the recommendation of the Superintendent approved the non-unit personnel contracts

Motion by Mr. James Kelly, seconded by Mr. Mario Christina

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. 16-17 Stipends: Based upon the recommendation of the Superintendent approved the 2016-2017 stipends as listed:

1. Athletic Trainer \$7,000.00 (Kevin Briles)
2. Technology/AV/Manager \$10,000.00
(Christine Dougherty and Laura Bilinki shared)

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Mr. James Kelly

Aprv. Board Secretary Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of April 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2016.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv Board
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Report
of Transfers
February
2016:

Approved the Report of Transfer for April 2016

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as listed:

i.	<u>Bill Operating List</u>	\$ 956,570.43
ii.	<u>Capital Projects</u>	\$ 1,556,173.55
iii.	<u>Hand Checks</u>	\$ 537,553.47
iv.	<u>Cafe, Postage, Athletic Bills</u>	\$ 94,519.28

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. 16-17 Tuition: Based upon the recommendation of the Superintendent approved the cost per pupil for tuition purposes for the 2016-2017 school year as listed (per Choice School guidelines)

1.	Grades 6-8	\$ 15,815
2.	Grades 9-12	\$ 15,495
3.	LLD	\$ 14,255
4.	BD	\$ 28,332
5.	MD	\$ 19,236
6.	ESY	\$ 1,840

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

EDUCATION COMMITTEE – Mr. Nicholas Christian

Aprv. Clinics/
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging</u>	<u>Total</u>
†Kathleen Assini	EIRC, Mullica Hill	NJNCAG Workshop	5/23/16	No Cost			No Cost
†Dr. Anner Thompson	EIRC, Mullica Hill	School Law Update	6/21/16	\$129.00	\$6.70		\$135.70
†Fran Ciociola †Ken Schoudt	EIRC, Mullica Hill	School Law Update	6/21/16	\$129.00			\$129.00
Candice Davis	East Windsor, NJ	Exploring Identity and Social Justice	7/12/16	\$15.00	\$36.58		\$51.58
†Christine Garnier †Jessica Ebinger	Montvale, NJ	World Language Technology Institute	8/23/16 & 8/25/16	\$100.00	\$181.24		\$281.24

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Mr. David Piccirillo - Abstain EIRC

Motion Carried Unanimously

Aprv. Practicums in Teaching:

Based upon the recommendation of the Superintendent approved the following Rowan University students for Practicums in Teaching and Learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Chelsea Jo Anderson	9/20/16 through 11/20/16	Social Studies	Scott Gutelius	HS
Joshua Borelli	9/20/16 through 11/20/16	Social Studies	Scott Gutelius	HS
Charles Hall	9/20/16 through 11/20/16	Social Studies	Keith Allonardo	HS
Brian William Kehoe	9/20/16 through 11/20/16	Social Studies	Keith Allonardo	HS
Emily Anne Lupo	9/20/16 through 11/20/16	Social Studies	Dan Owens	HS
Karla Patricia Morales	9/20/16 through 11/20/16	Social Studies	Dan Owens	HS
Lauren Palmerchuck	9/20/16 through 11/20/16	Social Studies	Dave Allonardo	HS
Kelly Rose Zielinski	9/20/16 through 11/20/16	Social Studies	Dave Allonardo	HS

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. New Course 7th and 8th Grade:

Based upon the recommendation of the Superintendent approved the new course, 7th and 8th grade Math 180

See Page(s) _____ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Grad. Based upon the recommendation of the Superintendent approved the following graduate coursework as listed:

- Work:
1. Kathy Assini - \$165.00
 2. Lisa Dolby - \$2,604.00

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Translation Based upon the recommendation of the Superintendent approved 360 Translations of Cherry Hill to provide interpreting services at the graduation ceremony on June 18, 2016 in the amount of \$304.00

Services for
Graduation:

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - - Absent

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. RPS Based upon the recommendation of the Superintendent approved RPS, Inc. to provide speech/language services, occupational therapy services, and physical therapy services for students during the summer

Speech/
Language:

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 1 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Mr. Mario Christina - No

Motion Carried Unanimously

Aprv.
Capehart &
Scatchard
Spec. Ed.
Attorney:

Based upon the recommendation of the Superintendent approved Capehart & Scatchard to be the special education attorneys for the 2016-2017 school year

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 1
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent
Mr. Nicholas Christian – Abstain

Motion Carried Unanimously

Aprv. Credit
Recovery
Vendors:

Based upon the recommendation of the Superintendent approved Apex, Educere, Glassboro High School, and GCIT as the credit recovery vendors

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Extra-
Curricular
Activites for
HB:

Based upon the recommendation of the Superintendent approved the following to attend extra-curricular activities for a homebound student as listed:

1. Bayada Nurses
2. Joan Flack
3. Jean Rose

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. ESES-
NCLB Grant
16-17.

Based upon the recommendation of the Superintendent approved the ESEA-NCLB grant for 2016-2017

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. 2016
Summer
Workshops/
Trainings

Based upon the recommendation of the Superintendent approved the following to attend the 2016 summer workshops/trainings as listed:

ALATNJ ELA Training (Title II funds) Writing Workshop - 1 day	
Dave Allonardo	Cathy Hertens
Allison Amico	Kristine Jiannotti
Denise Arizzi	Teresa Johnson
Karen Armistead	Tanya Mastrokyriakos
Patricia Ashe	Mike Monteleone
Michelle Barbaro	Bill Porch
Lauren Boerlin	Mary Scharf
Sean Bradley	John Schott
Heather Brescia	Brian Theurer
Janelle Cohen	Karen Valla
Candice Davis	Dana Wilbur
Pat Dougherty	

Technology Analysis (Title II funds) - 5 days	
Kathy Assini	Dina Minor

MS Climate/Safety Workshop (Title II funds) - 2 days	
Denise Arizzi	Shane McNichol
Sean Bradley	Felicia Seigel
Heather Brescia	Brian Theurer
Mollie Huntsinger	Courtney Tobin
Kristine Jiannotti	

DEAC/ScIP Team - 1 day	
Kathy Assini	Jessica Ippolito
Vincent DuBeau	Renetta Meddick
Dave Heyel	Felicia Seigel

Professional Development Committee (Title II funds) - 2 days	
Kathy Assini	Renetta Meddick
Mary Scharf	Vincent DuBeau

Science STEM, NGSS & Literacy Session (Title II funds) - 2 days	
Pasha Chard	Jennifer Macielag
Kim Giordano	Mike Monteleone
Shannon Godfrey	Adam Stewart
Rose Kronberger	Karen Valla

Teacher PLC Leaders (Title II funds) - 1 day	
Denise Arizzi	Renetta Meddick
Kathy Assini	Matt Nicastro
Gina Atsu-Swanzy	Heidi Salerno
Brian Blaszczyk	Mary Scharf
Vincent DuBeau	Karen Valla

1:1 Technology Integration (Title II funds) Intermediate Session - 2 days	
Dave Allonardo	Kevin Hays
Patricia Ashe	Teresa Johnson
Brian Carione	Linda Marchese
Debra Cummings	Renetta Meddick
Tim Curry	Matt Nicastro
Candice Davis	Bob Parks
Christine Dougherty	Bill Porch
Pat Dougherty	Elizabeth Putz
Brian DuBois	Heidi Salerno
Jessica Ebinger	Felicia Seigel
Brian Fischer	Kathryn Titus
Eileen Fischer	Karen Valla
Kristina Fragoso	Ingrid Wagner
Christine Garnier	Kathy Williams

1:1 Technology Integration (Title II funds) Advanced Session - 2 days	
Brian Blaszczyk	Tanya Mastrokyriakos
Sean Bradley	Bill Porch
Jessica Ebinger	Dave Doyle
Christine Garnier	Mike Monteleone
Pasha Chard	Brian Fischer
Tim Curry	

Technology Mentor Teacher (Title II funds) - 6 days	
Kathy Assini	Dagoberto Polanco
Dave Heyel	Lakishia Powell
Lou Neglia	

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

POLICY - Mr. David Piccirillo

Aprv. Policy: Based upon the recommendation of the Superintendent approved the following mandated policies and regulations as listed:

Policy# 2431	Athletic Competition (M)
Reg.# 2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team Squad (M)
Policy# 5310	Health Services (M)
Reg.# 5310	Health Services (M)
Policy# 5460	High School Graduation (M)

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

FACILITIES/ATHLETIC - Mr. Garry Lightfoot

Aprv. Athletic
Changes/
Additions:

Based upon the recommendation of the Superintendent approved the following athletic changes/additions as listed:
(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Courtney Tobin	Assistant MS Field Hockey	Assign
Meg Unger	Head Field Hockey Coach	Assign
Sal Marchese	Head Football Coach	Assign
Ronn Flaim	Assistant Football Coach	Assign
Tom Maxwell	Assistant Football Coach	Assign
Rob Briles	Assistant Football Coach	Assign
Bob Parks	Assistant Football Head Freshman Coach	Assign
Dave Slates	Assistant Football Freshman Coach	Assign
Ron Deckert	Head Boys Cross Country Coach	Assign
Linda Marchese	Head Girls Cross Country Coach	Assign
Laura Bilinski	Head Girls Tennis Coach	Assign
Fran McDonald	Assistant Girls Tennis Coach	Assign
Tom Freeman	Head Boys Soccer Coach	Assign
Frank Borelli, Jr.	Assistant Boys Soccer Coach	Assign
Brian Lindsey	Assistant Boys Soccer Coach	Assign
Vince Nestore	Assistant Boys MS Soccer Coach	Assign
Misty Russo	Head Girls Soccer Coach	Assign
Jessica Balnis	Assistant Girls Soccer Coach	Assign
Kristina Fragoso	Assistant Girls Soccer Coach	Assign
Tina Basile	Assistant MS Girls Soccer Coach	Assign
Darrin Stalling	Head MS Cross Country Coach	Assign
Brian Carione	Volunteer Football Coach	Assign
Rob Zemanik	Volunteer Football Coach	Assign
Jim Rafferty	Volunteer Football Coach	Assign
Dave Heyel	Volunteer Football Coach	Assign
Darryl Price	Volunteer Football Coach	Assign
Jim Procopio	Volunteer Football Coach	Assign
Tim Briles	Volunteer Football Coach	Assign
Sean Kennedy	Volunteer Football Coach	Assign

Brittany Sandora	Volunteer Girls Cross Country	Assign
Dave Heyel	Fall Weight Room Instructor	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
 Mrs. Kathie Catucci - Absent
 Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. HB
 Student to
 Participate HS
 FH:

Based upon the recommendation of the Superintendent approved a home schooled student living in district to participate on the high school field hockey team as per district policy #2431

Motion by Mr. Garry Lightfoot, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
 Mrs. Kathie Catucci - Absent
 Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv.
 Reimburse.
 Wrestling
 Booster:

Based upon the recommendation of the Superintendent approved reimbursement to the Wrestling Booster Club for the state tournament in Atlantic City in the amount of \$2,159.18

Motion by Mr. Garry Lightfoot, seconded by Mr. Mario Christina

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0
 Mrs. Kathie Catucci - Absent
 Mr. Nicholas Christian - Yes
 Mr. Mario Christina – Yes
 Mr. Gregory Coffin - Absent
 Mr. William DiMatteo - Yes
 Mr. Garry Lightfoot - Yes
 Mr. James Kelly - Yes
 Mr. David Piccirillo - Yes
 Mr. Robert Scavelli - Yes

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE – Mr. William DiMatteo

None

CAFETERIA COMMITTEE – Mr. Robert Scavelli

Aprv. Caf : I make a motion to approve the following cafeteria report for April 2016 as listed:

Total Income	\$ 75,665.83
Total Expense	\$ (76,406.53)
Net Income or (Loss)	\$ (740.70)
Average Daily Attendance	1605

Average Daily Participation	735
Percentage of Participation	0.46

Motion by Mr. Robert Scavelli, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

TRANSPORTATION – Mr. Mario Christina

Aprv.
Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures as listed:

- a. Jointure with Bayonne School District to transport 1 Bayonne student, along with 11 Delsea students on Delsea’s Route SP04 to Pinelands School from May 5, 2016 through June 30, 2016 at a cost of \$600.00
- b. Jointure with Glassboro School District to transport 1 Glassboro student, along with 8 Delsea students on Delsea’s Route SP09 to Thomas E. Bowe School from May 3, 2016 through June 30, 2016 at a cost of \$662.00
- c. Jointure with Bridgeton School District to transport 1 Bridgeton student, along with 19 Delsea students on Delsea’s Route DHS24 to Delsea Regional School District from May 19, 2016 through June 30, 2016 at a cost of \$1,805.00

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

BOND REFERENDUM – Mr. Mario Christina

None

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Field
Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
6/11/16	U.S. History - Gettysburg, P.A.	Dan Owens
6/11/16	Class of 2017 - Six Flags Great Adventure	Joe Pepitone
9/24/16	Class of 2019 - Six Flags Great Adventure	Dave Doyle & Lisa Dolby

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Spec.
ED. Tuition:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
D.A.	11/24/99	Elk	SLD	Pineland Learning Center	\$262.57
S.I.	10/1/99	Franklin	MD	Bankbridge North Campus	\$34,200/year
L.B.	11/21/00	Elk	ED	Home Instruction	N/A
M.N.	9/11/96	Franklin	OHI	Home Instruction	N/A
R.B.	8/4/99	Elk	ED	Brookfield Academy	\$318.30
J.Q.	5/9/00	Elk	ED	Archway School	\$199.20 <i>(starting 7/1/16)</i>

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0
Mrs. Kathie Catucci - Absent
Mr. Nicholas Christian - Yes
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Absent
Mr. William DiMatteo - Yes
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Student
Salem County
Career and
Tec. HS for
16-17:

Based upon the recommendation of the Superintendent approved student MM to attend the Academy of Creative and Performing Arts at the Salem County Career and Technical High School for the 2016-2017 school year

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Receipt
of HS/MS
April HIB:

Based upon the recommendation of the Superintendent approved the April 2016 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Receipt
Of HS/MS
May HIB:

Based upon the recommendation of the Superintendent approved the receipt of the May 2016 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

DISTRICT REPORTS:

A. * Teacher Observation

B. * Attendance/Enrollment

C. * Suspension

1. HS

2. MS

D. * Transportation

E. * T&E/Curriculum/Monitoring/Staff Development

F. * CST

G. * Supervisors' Reports:

Mrs. Ferrucci

Mr. Schoudt

Mrs. Lomon

H. Principals Educational Activities

- High School

- Middle School

I. Nurses' Reports

- High School

- Middle School

J. Guidance

K. * Maintenance

L. Fire Drills/Crisis Drills

Dates: 05/27/16 & 05/31/16

Times: 8:30 a.m. & 9:10 a.m.

Locations: Main Panel & Lockout – H.S.

Dates: 05/27/16 & 05/31/16

Times: 2:05 p.m. & 11:36 a.m.

Locations: Main Panel & Lockout – M.S.

*On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Mr. David Piccirillo

Legislative
Update

Legislative Update

See Page(s) _____ of minutes

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Aprv. Garfield
Park Academy
Free
Breakfast/
Lunch:

Based upon the recommendation of the Superintendent approved a Resolution allowing Garfield Park Academy to provide free breakfast and lunch to all students attending the center as a part of their regular program

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Creative Achievement Free Breakfast/ Lunch: Based upon the recommendation of the Superintendent approved a Resolution allowing Creative Achievement Academy to provide free breakfast and lunch to all students attending the center as a part of their regular program

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Mission One: Based upon the recommendation of the Superintendent approved Mission One Educational Staffing Services, LLC for the 2016-2017 school year

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 7 No -0 Abstentions – 0
Mrs. Kathie Catucci - Absent
Mr. Gregory Coffin - Absent

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

Mr. Nicholas Christian stated that he supports Mrs. Gardiner's request to tape all Board Meetings
Dr. Piera Gravenor stated that the matter would have to be discussed with Mrs. Catucci

CITIZENS

Mrs. Bolinsky questioned school fighting policy, and why one student was suspended and not the other.
Dr. Piera Gravenor stated that student matters cannot be discussed
Mrs. Bolinsky then questioned Transgender Bathrooms and that she feels this is something that the school should fight
Dr. Piera Gravenor stated that a recommendation was given by the president on the subject, however it is not law

Mrs. Cindy Mertz questioned the new math course.
Dr. Piera Gravenor stated that all new courses for special education students must be approved by the Board
Mrs. Cindy Mertz then questioned if this course was created due to children coming to Delsea from two different elementary districts.
Dr. Piera Gravenor stated that was not the reason for this course

Mrs. Gardiner asked if there was anything that citizens could do to put pressure on Newfield
Dr. Piera Gravenor stated that Delsea has contacted the legislators and that we are working on this issue

EXECUTIVE SESSION:

Executive
Session Begins
8:30 p.m.

Recommend the Board make a motion to enter Executive Session to discuss matters as listed,
not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A. Legal Issues

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on June 1, 2016.

Joseph M. Collins,
Board Secretary

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Adjourn
Executive:

Motion by Mr. David Piccirillo, seconded by Mr. Mario Christin to adjourn Executive Session at 9:00 P.M.

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Aprv. Contact
of CSA:

Motion by Mr. Nicholas Christian, seconded by Mr. Mario Christina to have Parker McCay contact the county CSA
Regarding Newfield

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Adjourn
Regular:

Motion by Mr. Mario Christina, seconded by Mr. Nicholas Christian that the meeting be adjourned at 9:01 P.M.

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Absent

Mr. Gregory Coffin - Absent

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary