

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**JULY 8, 2020**  
**REGULAR BOARD OF EDUCATION MEETING**  
**VIRTUAL MEETING – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - 6/3/20

**6. Communications**

A. None

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

**A. Personnel - Ms. Kathie Catucci - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following new teaching staff hire as listed:

<u>Name</u>	<u>Subject</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Brian Dean	iStem Teacher	HS	6	BA	\$57,636	9/1/20
Sabrina Boyle	Math Teacher	HS	1	BA	\$52,646	9/1/20

2. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Marian Schwenk	5/28/20 through 6/19/20	6/13/20 through 6/19/20 <i>(benefit 1 week)</i>	6/13/20 through 6/19/20 <i>(benefit 1 week)</i>	Paid leave 5/28/20 through 6/12/20 Unpaid leave 6/13/20 through 6/19/20

3. I make a motion to approve the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Laura Gannon	Secretary	7/31/20

4. I make a motion to approve the following 2019-2020 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>
Delsonian - H.S.	Jessica Ippolito

5. I make a motion to approve the 2020 Curriculum Development summer positions as listed:

<u>Revisions</u>	<u>Name</u>
SAVE Program	Chelsea Glenn
SAVE Science	Ronald Flaim
SAVE Social Studies	Ronald Flam
SAVE Math	Abigale Bilinski
SAVE ELA	Abigale Bilinski
18-21 Career Life Skills	Dr. Melissa Smith
MS SAVE Science	Chelsea Glenn

MS SAVE Math	Chelsea Glenn
MS SAVE ELA	Chelsea Glenn
MS SAVE Social Studies	Chelsea Glenn
<b><u>Curriculum Writing</u></b>	<b><u>Name</u></b>
Theatre Arts - 1 semester	Christine Dougherty
SAVE Career Life Skills	Abigale Bilinski
MS SAVE Career Life Skills	Chelsea Glenn

6. I make a motion to approve Brian Fischer to work 2-3 summer days as the district graphic designer at a previously approved rate
7. I make a motion to approve all educational staff as listed to attend two days summer PD at a previously approved rate (*virtual or in-person*)
8. I make a motion to approve a stipend in the amount of \$1,278.00 for Friends of Save advisor, Abigale Bilinski for the 2020-2021 school year (*club not included in Schedule B*)
9. I make a motion to approve the following staff to attend the 2020 summer workshops/trainings at a previously approved rate as listed:

<b>MS Climate Grant Workshop (Climate Grant Funds) - 7 to 10 Days</b>	
Jessica Graham	Lauren Holding
Thomas Keller	Shane McNichol
Candace Wright	

<b>Professional Development Committee (Title II Funds) - 2 Days</b>	
Kathleen Assini	Renetta Meddick
Jessica Graham	Mary Scharf

<b>DEAC/ScIP Team - 1 Day</b>	
Kathleen Assini	Renetta Meddick
Vincent DuBeau	Mary Scharf
Jessica Ippolito	Felicia Seigel
Kristine Jiannotti	

<b>MS Crusader Character Workshop (Title II Funds) - 1 Day</b>	
Sean Bradley	Shane McNichol
Adoree Devine	Courtney Nicholson
Mollie Huntsinger	Felicia Seigel
Kristine Jiannotti	Brian Theurer
Thomas Keller	Candace Wright

<b>Equity Council (Title II/IV Funds) - 1 Day</b>	
Kathleen Assini	Courtney Nicholson
Pasha Chard	Raymond Okuda
Kimberly Collins	Christine Onorato
Charles DeCicco	Melissa Pilitowski
Michele DePasquale	Tara Raftery
Adoree Devine	Felicia Seigel
Thomas Freeman	Candace Wright
Jessica Graham	
Shane McNichol	

<b>Instructional Coaches (Title II Funds) - 2 Days</b>	
Kathleen Assini	Brian Simione
Lisa Dolby	

<b>Tech Mentor (Title II) - 5 Days</b>	
Sean Bradley	Lisa Dolby
Vincent DuBeau	Louis Neglia
Charles DeCicco	

Equity Curriculum Workshop (Titles II/IV) - 1 Day	
Kathleen Assini	Shannon Godfrey
Zachary Bittner	Kristine Jiannotti
Jessica Colon	Teresa Johnson
Debra Cummings	Kelly Martino
Timothy Curry	Shane McNichol
Candice Davis	Raymond Okuda
Michele DePasquale	Kenneth Olinsky
Ashley Dobleman	Mary Scharf
Lisa Dolby	Felicia Seigel

10. I make a motion to approve the following staff as presenters for summer tech workshops for 5 days at a previously approved rate as listed:

Sean Bradley	Lisa Dolby
Vincent DuBeau	Louis Neglia
Charles DeCicco	(*Paid for with Title II)

**B. Budget and Finance - Ms. Diane Trace - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2020 the Treasurer's Report and Secretary's Report are in agreement for the month of May 2020
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

5. I make a motion to approve the Report of Transfers for May 2020

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$707,336.67
ii.	<u>Cafeteria &amp; Athletic Bills</u>	\$31,910.69
iii.	<u>Hand Checks</u>	\$480,734.62

**C. Education - Mrs. Tina DeSilvio - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Rachele Weichmann	Webinar	CST's & Related Service Providers Working from Home	4/30/20	No Cost			No Cost
Rachele Weichmann	Webinar	Are you ready for a mental health tsunami?	5/27/20	No Cost			No Cost
Rachele Weichmann	Webinar	Enhancing Family-School Partnerships through Tele-Mental Health	5/29/20	No Cost			No Cost
Rachele Weichmann	Webinar	Strategies for addressing trauma, crisis, and grief through tele-mental health	6/5/20	No Cost			No Cost
†Gary Watkins	Online (Gulf Coast State College)	Computer Science Principles	6/15/20 - 6/19/20	\$750.00			\$750.00
*Sean Bradley *Chad DeCicco *Lisa Dolby *Vinnie DuBeau *Lou Neglia *Lakishia Powell	Online	Dynamic Learning Workshop	June 2020	\$49.50 (each)			\$297.00 (total)

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
†Pasha Chard	Online ( <i>Bolles School, Florida</i> )	APSI Summer Institute	6/29/20 - 7/3/20	\$700.00			\$700.00
► Frank Medio	Online ( <i>Rutgers</i> )	Federal Wage and Hour and Child Labor Laws, and Hazardous Orders	June - July	\$1,009.00			\$1,009.00
*Dr. Piera Gravenor *Dr. Melissa Williams *Francis Ciociola *Jill Bryfogle *Paul Berardelli *Dr. Sydonie Maitland *Michael Nicholson *Jackie Scerbo *Kenneth Schoudt *Elisa Lomon *Carolyn Ferrucci	Online	Dynamic Learning Workshop	July 2020	\$49.50 (each)			\$544.50 (total)
Kathleen Assini	Online	NNSTOY 2020 Teacher Leadership Conference	7/7/20 - 7/10/20	\$100.00			\$100.00
Elisa Lomon	Online	2020 NCTM Virtual Leadership Conference	7/13/20 - 7/30/20	\$90.00			\$90.00
Christopher Gehringer	Online	CompTIA Partner Summit	7/28/20 - 7/30/20	No Cost			No Cost
†Rachele Weichmann	Online	Trauma-Informed Resilient Schools	Ongoing	No Cost			No Cost
•Eshe Price	Online	IDI Qualifying Seminar	8/12/20 - 8/14/20	\$1,600.00			\$1,600.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant) (\* Paid for with CARES Act \$)

2. I make a motion to approve the Mentoring Plan for the 2020-2021 school year
3. I make a motion to approve the following Stockton University student for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Brittany Farrell	9/1/20 - 5/31/21	CST	Jack Burton	HS

4. I make a motion to approve the following Rowan University student counseling internship as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Raymond Phillips	9/1/20 - 5/10/21	School Counselor	Shane McNichol	MS

5. I make a motion to approve the following Wilmington University student counseling internship as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Lisa Niezgoda	9/1/20 - 12/23/20	School Counselor	Melissa Pilitowski	HS

6. I make a motion to approve Jennifer Fimiani for Wilson Tutoring for the 2020-2021 school year including ESY at a rate of \$80.00 per hour
7. I make a motion to approve using the McRel Teacher Evaluation System for the 2020-2021 school year.
8. I make a motion to approve using the NJ Principal Evaluation System for the 2020-2021 school year.
9. I make a motion to appoint Rowan University as the Lead Agency for the Sustainable Climate Transformation Process, Rowan is being appointed as a result of the RFP process
10. I make a motion to approve acceptance of the FY21 ESEA funds
11. I make a motion to approve acceptance of the FY21 Perkins funds
12. I make a motion to approve RAGOH (Raising a Generation of Hope) Speaks, LLC to support all schools involved in the School Climate Transformation Grant at a cost not to exceed \$34,000.00 from 7/1/20 to 6/30/21, paid for by the SCTG funds

**D. Policy - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve on first reading the following bylaw as listed:

<u>Bylaw #0177</u>	Professional Services (M) <i>Revised</i>
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**E. Athletic - Mr. Garry Lightfoot - Chairperson**

1. I make a motion to approve the following athletic positions as listed:  
*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Dylan Dobzanski	Volunteer Wrestling Coach	Assign	2020-2021
Lauren Wood	Assistant Girls Soccer Coach	Assign	2020-2021
Laura Hunter	Assistant Girls Soccer Coach	Assign	2020-2021
Robert Parks	Fall Weight Room Supervisor	Assign	2020-2021

2. I make a motion to approve Delsea Regional High School District to be a member of NJSIAA for the 2020-2021 school year
3. I make a motion to approve the NJSIAA annual dues in the amount of \$2,500.00

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. None

**G. Cafeteria - Mrs. Desiree Miller - Chairperson**

1. I make a motion to approve the following cafeteria report for May 2020 as listed:

<b>Total Income</b>	\$23,632.56
<b>Total Expense</b>	\$(25,180.00)
<b>Net Income or (Loss)</b>	\$(1,547.44)
<b>Average Daily Attendance</b>	1603
<b>Average Daily Participation</b>	256
<b>Percentage of Participation</b>	16%

2. I make a motion to approve the Nutri-Serve Food Management fee for the 2020-2021 school year in the amount of \$46,725.00 (2.9% increase from 2019-2020)

**H. Transportation - Mr. Harry Kennedy - Chairperson**

1. None

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
T.J.	6/22/07	Franklin	Ed	Bankbridge Regional School South Middle Campus	\$41,400/year (2019-2020) \$42,210.00/year (2020-2021)

2. Recommend the Board approve the Delsea High School graduation ceremonies on July 25, 2020
3. Recommend the Board approve the updated COVID-19 District Plan
4. Recommend the Board acknowledge the receipt of the June 2020 HS/MS HIB report as presented
5. Recommend the Board approve the May 2020 HS/MS HIB report as presented last month
6. District Reports
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Mrs. Ferrucci
    2. Mr. Schoudt
    3. Mrs. Lomon
  - i. Principals' Educational Activities
    1. High School
    2. Middle School
  - j. Nurses' Reports
    1. High School
    2. Middle School
  - k. Guidance
  - l. Maintenance
  - m. Fire Drills/Crisis Drills:
 

**Dates:** N/A  
**Times:** N/A  
**Locations:** N/A - H.S.

**Dates:** N/A  
**Times:** N/A  
**Locations:** N/A - M.S.

9. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**
  - A. Legislative Update
  
10. **School Business Administrator's Report**
  - A. Recommend the Board approve the Adjustments to Public School Bid Thresholds with Qualified Purchasing Agent from \$40,000 to \$44,000 effective July 1, 2020
  - B. Recommend the Board approve the submission of the 2020-2021 IDEA Grant Application
  
11. **Old Business**
  - A.
  
12. **New Business**
  - A.
  
13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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14. **Executive Session**
  - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Superintendent's Evaluation

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on July 8, 2020

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Joseph Collins, Board Secretary

**15. Adjournment**

PG/mc  
Encl.