

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JANUARY 3, 2018 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2017-18 SCHOOL YEAR REGULAR BOARD MEETING FOR JANUARY-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Mrs. Kathie Catucci  
Pres. Mr. Nicholas Christian Mr. James Kelly  
Mr. Gregory Coffin Mr. Garry Lightfoot  
Mr. William DiMatteo Mr. David Piccirillo  
Mr. Harry Kennedy Mr. Thomas Tobin

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board Secretary Mr. Joseph Collins read the following statement: "As Secretary" of the Delsea Regional High  
Regular School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975,  
Session: Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and  
"The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. Joseph Collins led the pledge of allegiance.

Elected For the information of the Board, the following candidates were elected as a result of the November 2017 Annual  
Candidates: School Election and will be made part of the minutes

Elected to a full 3-year term as listed:

- Kathie Catucci
- James Kelly
- Harry Kennedy

Admin Oath: Oath of office was administered to the newly elected Board Members. Certificates were sworn and signed

Nominations Motion by Mr. David Piccirillo, seconded by Mr. Thomas Tobin to open nominations for President of the Delsea  
for President: Regional High School District Board of Education.

Mr. David Piccirillo nominated Mr. Gregory Coffin, seconded by Mr. Thomas Tobin

Close Motion by Mr. Gregory Coffin that nominations be closed, seconded by Mr. Harry Kennedy  
Nominations:

Cast Ballots: Mr. Joseph Collins noted that there was only one nomination and a ballot was not cast for President of the Delsea  
Regional High School Board of Education

Mr. Gregory Coffin: 8 Votes

Mr. Joseph Collins requested that Mr. Coffin assume the chair of President of Delsea Regional Board of Education

Nominations Motion by Mr. Gregory Coffin, seconded by Mr. David Piccirillo to open nominations for Vice-President of the Delsea  
for Vice- Regional High School District Board of Education  
President:

Mr. Thomas Tobin nominated Mr. David Piccirillo, seconded by Mr. Garry Lightfoot

Close Motion by Mr. Gregory Coffin that nominations be closed, seconded by Mr. Harry Kennedy  
Nominations:

Cast Ballots: Mr. Gregory Coffin noted that there was only one nomination for Vice-President of the Delsea Regional High School  
Board of Education

- Adopt all Existing and Pending Board Policies: Motion by Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot to adopt all existing and pending board policies for the 2017-2018 school year
- Voice Roll Call Vote  
Yes – 7 No – 0 Abstentions – 1  
Mr. William DiMatteo - Absent  
Mr. Harry Kennedy - Abstain
- Motion Carried Unanimously
- Appoint Delegate to NJSBA: Motion by Mr. Gregory Coffin, seconded by Mr. James Kelly to appoint Mrs. Kathie Catucci as delegate to the New Jersey School Boards Association for 2018
- Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent
- Motion Carried Unanimously
- Appoint Alt. Delegate to NJSBA: Motion by Mr. Gregory Coffin, seconded by Mr. David Piccirillo to appoint Mr. Garry Lightfoot alternate delegate to the New Jersey School Boards Association for 2018
- Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent
- Motion Carried Unanimously
- Appoint Delegate to GCSBA: Motion by Mr. Gregory Coffin, seconded by Mr. Thomas Tobin to appoint Mr. James Kelly delegate to the Gloucester County School Boards Association
- Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent
- Motion Carried Unanimously
- Appoint Alt. Delegate to GCSBA: Motion by Mr. Gregory Coffin, seconded by Mr. Thomas Tobin to appoint Mr. David Piccirillo alternate delegate to the Gloucester County School Boards Association
- Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent
- Motion Carried Unanimously
- Aprv. Parliamentary Procedures: Motion by Mr. Gregory Coffin, seconded by Mr. David Piccirillo to approve parliamentary procedures for board meetings
- Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent
- Motion Carried Unanimously
- Aprv. All Borad Policies: Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci to approve all Board Policies
- Voice Roll Call Vote  
Yes – 7 No – 0 Abstentions – 1

Mr. William DiMatteo - Absent  
Harry Kennedy - Abstain

Motion Carried Unanimously

Aprv. Curriculum and Textbooks: Motion by Mr. Gregory Coffin, seconded by Mr. Kathie Catucci to approve the curriculum and textbooks for the 2017-2018 school year

Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Meeting Dates and Times: Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci to approve the Board of Education Regular Meeting and Special Meeting Dates and Times

See Page(s) \_\_\_\_\_ of minutes

Voice Roll Call Vote  
Yes – 8 No – 0 Abstentions – 0  
Mr. William DiMatteo - Absent

Motion Carried Unanimously

Ethics and Code for School Board Members: For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with Code of Ethics.

**PRESENTATIONS:**

Mrs. Jill Bryfogle introduced new Middle School science teacher Charles DeCicco

Mr. Paul Berardelli introduced Mr. David Doyle as the Delsea Regional High School Teacher of the Year. Mr. David Doyle thanked the Board, Administration, and Principals for choosing him as the Teacher of the Year

Mrs. Jill Bryfogle introduced Mr. Lou Neglia as the Delsea Regional Middle Schools Teacher of the Year. Mr. Neglia thanked the Board, Administration, and Principals for choosing him as the Teacher of the Year

**MINUTES:**

Aprv. Minutes: Motion by Mrs. Kathie Catucci, seconded by Mr. Thomas Tobin to approve the minutes for the regular and executive session on December 6, 2017.

Voice Roll Call Vote  
Yes – 7 No - 0 Abstentions – 1  
Mr. William DiMatteo - Absent  
Mr. Harry Kennedy - Abstain

Motion Carried Unanimously

**COMMUNICATIONS:**

Dr. Piera Gravenor informed the Board that Mr. Brian D’ottavio high school guidance counselor was named New Jersey State Counselor of the year

**CITIZENS**

Mr. Austin Brent congratulated all Board members on their election to the board

Mr. William Morris questioned if the board will be taking roll call at every meeting  
Mr. William Morris questioned what negotiations will be discussed in executive session  
Dr. Piera Gravenor stated that they will be discussing her personal contract

Ms. Victoria Brent congratulated all the Board members on their election to the board  
Mr. Harry Kennedy stated that his only interest is the interest of the children, and that he looks forward to working with all Board members

#### **COMMITTEES:**

##### **PERSONNEL COMMITTEE - Mr. Gregory Coffin**

Aprv. B. DuBois Step Change: Based upon the recommendation of the Superintendent approved the change in degree status for Brian DuBois from Step 18+ BA to Step 18+ BA+15 - effective February 1, 2018

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

##### Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

##### Motion Carried Unanimously

Aprv. B. Duppel Night Security: Based upon the recommendation of the Superintendent approved Brandy Duppel as middle school night time security at a previously approved rate - effective January 4, 2018

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

##### Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

##### Motion Carried Unanimously

Aprv. Sub. Custodian Pay Increase: Based upon the recommendation of the Superintendent approved to increase the substitute custodian pay rate from \$9.00 per hour to \$10.50 per hour - effective January 3, 2018

Motion by Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot

##### Roll Call Vote

Yes - 8 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mr. Nicholas Christian - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Absent

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Yes

Mr. Thomas Tobin - Yes

##### Motion Carried Unanimously

Aprv. J. Hill Retirement: Based upon the recommendation of the Superintendent approved the retirement resignation of Janet Hill as a custodian - effective January 1, 2018

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

##### Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Leave of  
Absence:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Paul Montalto (maintenance)	12/8/17 through 3/2/18	12/8/17 through 3/2/18 (benefit 12 weeks)	12/8/17 through 3/2/18 (benefit 12 weeks)	Paid leave 12/8/17 through 3/2/18 Unpaid leave N/A
Marie Dewalt (transportation)	12/5/17 through 3/5/18	12/5/17 through 3/5/18 (benefit 12 weeks)	12/5/17 through 3/5/18 (benefit 12 weeks)	Paid leave 12/5/17 through 3/5/18 Unpaid leave N/A

Motion by Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE - Mr. James Kelly**

Aprv. Board  
Secretary  
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of November 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2017.

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Motion by Mr. James Kelly, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0  
Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Board  
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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Motion by Mr. James Kelly, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0  
Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Report  
of Transfers  
November  
2017:

Approved the Report of Transfer for November 2017

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Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 8 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Yes  
Mr. Nicholas Christian - Yes  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo – Absent  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes  
Mr. Garry Lightfoot - Yes  
Mr. David Piccirillo - Yes  
Mr. Thomas Tobin - Yes

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$ 569,004.81
iii.	<u>Hand Checks</u>	\$ 526,987.88
iv.	<u>Cafeteria &amp; Athletic Bills</u>	\$ 72,529.73

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Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 8 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Yes  
Mr. Nicholas Christian - Yes  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo – Absent  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Thomas Tobin - Yes

Motion Carried Unanimously

**EDUCATION COMMITTEE - Mr. Nicholas Christian**

Apr. Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
†Karen Armistead	Camden County College	NJCEE - South Middle School Student Leadership Institute	1/4/18	No Cost	\$9.30		\$9.30
David Doyle	Rowan University	PLTW	1/10/18	No Cost			No Cost
†Kevin Thibault	Harrah's Resort, Atlantic City	Techspo	1/25/18 - 1/26/18	\$425.00	\$37.90	\$99.00	\$561.90
†Lakishia Powell	Harrah's Resort, Atlantic City	Techspo	1/25/18 - 1/26/18	\$425.00	\$30.01	\$99.00	\$554.01
Scott McCarron	New Brunswick	NJMEA Annual Music Educators Conference	2/22/18 - 2/23/18	\$200.00	\$45.90		\$245.90
Vincent DuBeau	New Brunswick	NJMEA Annual Music Educators Conference	2/22/18 - 2/23/18	\$85.00	\$47.37		\$132.37
Tina Basile	RCGC	Points Penalties Pills	2/23/18	No Cost			No Cost
Sam Teague	Atlantic City	NJSBGA Expo 2018	3/12/18 - 3/14/18	\$200.00	\$102.45		\$302.45

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Roll Call Vote

Yes - 8 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes  
 Mr. Nicholas Christian - Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo - Absent  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Thomas Tobin - Yes

Motion Carried Unanimously

Aprv. Course  
Name  
Changes:

Based upon the recommendation of the Superintendent approved the following course name changes as listed:

<u>Current Name</u>	<u>New Name</u>

Ceramics 1 & 2	3D Arts 1 & 2
Marketing 1	Marketing Applications
Marketing 2	Marketing Management

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. New  
Course  
Proposal:

Based upon the recommendation of the Superintendent approved a new course proposal for Tomorrow's Teachers 2 for the 2018-2019 school year

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Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv.  
Practicum  
Teaching:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Peter Walski	3/19, 3/21, 3/26, 3/28, 4/2, 4/4, 4/9, 4/11, 4/16, 4/18, 4/23/18	Health & PE	Matt Murschell	MS
Tabitha Mackenzie	3/19, 3/21, 3/26, 3/28, 4/2, 4/4, 4/9, 4/11, 4/16, 4/18, 4/23/18	Health & PE	Elizabeth Putz	MS
Kyle Louis	1/17/18 - 4/25/18	Physics	Frank McCulley	HS
Kyle Louis	9/4/18 - 12/22/18	Physics	Adam Stewart	HS
Mikela Biester	2/7, 2/14, 2/21, 2/28, 3/7, 3/21, 3/28/18	Art	Pamela DeRose	HS
Christina Conte	2/7, 2/14, 2/21, 2/28, 3/7, 3/21, 3/28/18	Art	Pamela DeRose	HS
Robert Cox	2/7, 2/14, 2/21, 2/28, 3/7, 3/21, 3/28/18	Art	Pamela DeRose	HS

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Rowan  
Students Field  
Placement:

Based upon the recommendation of the Superintendent approved the following Rowan students for field placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Bonnie Callahan	3/6/18	Music	Vincent DuBeau	HS



Amanda Chiaro	3/6/18	Music	Vincent DuBeau	HS
Zebadiah Coombs	3/6/18	Music	Vincent DuBeau	HS
Irvell Jean	3/6/18	Music	Vincent DuBeau	HS
Caela Johnson	3/6/18	Music	Vincent DuBeau	HS
Ryan Mcateer	3/6/18	Music	Vincent DuBeau	HS
Austin James Beaulieu	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Michael Gerard Binkins	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Mariah Dawn Cottrell	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Justin Tyler Feliciano	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Kevin Gehringer	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Valerie Hamburg	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Samuel Harasink	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Erik Matthew Krebl	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS
Julianne Smith	2/13/18, 2/20/18, 2/27/18	Music	Scott McCarron	HS

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Rowan  
Student  
Residency:

Based upon the recommendation of the Superintendent approved Rowan student athletic trainer Kerry Boothe to complete her spring 2018 Residency II assignment under the supervision of Kevin Briles

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

**POLICY** – Mrs. Kathie Catucci

Aprv.  
Abolishment  
of Policies:

Based upon the recommendation of the Superintendent approved the abolishment the following policies as listed:

Policy# 403	Substitutes/On Call Employees
Policy# 417	Substitute Pay
Policy# 425	Clothing Allowance

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

Policy# 4111	Creating Position - <i>Revised</i>
Policy# 4145	Layoffs - <i>Replaces Policy# 406</i>
Policy# 4152	Withholding an Increment - <i>Replaces Policy# 412</i>
Policy# 4340	Grievance - <i>Replaces Policy# 414</i>
Policy# 4411	Placement on Guide Step - <i>Replaces Policy# 415</i>
Policy# 4413	Overtime Compensation - <i>Replaces Policy# 416</i>
Policy# 4432	Sick Leave - <i>Replaces Policy# 420</i>
Policy# 4433	Vacation - <i>Revised Policy# 424</i>
Policy# 4436	Personal Leave - <i>Replaces Policy# 421</i>
Policy# 9161	Crowd Control - <i>Replaces Policy# 716 and Revised Policy# 426</i>

Motion by Mr. Nicholas Christian, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Mr. Harry Kennedy questioned why these policies are being approved at this time.

Dr. Piera Gravenor stated that for some time now she has been updating the entire policy book with the help of Strass Esmay

**FACILITIES/ATHLETIC** – Mr. Garry Lightfoot

Aprv. Athletic Positions: Based upon the recommendation of the Superintendent approved the following athletic positions as listed:  
(*All coach hiring is pending completion of required state paperwork*)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Lamar Helms	Volunteer Indoor Track & Field Coach	Assign
Lamar Helms	Volunteer Girls Track & Field Coach	Assign
Kristina Fragoso	Site Manager MS Basketball	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Girls BB Trip: Based upon the recommendation of the Superintendent approved the girls' basketball trip to NYC on February 9, 2018

Motion by Mr. Garry Lightfoot, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE - Mr. Nicholas Christian**

Aprv. Facility  
Use:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:  
*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Aura Talent Show - Jen Barrett	HS Auditorium	1/30/18	5:00 pm -10:00 pm
Reutter Field Day - Dennis Burlingame	Stadium & Track	5/31/18 <i>(rain date 6/4/18)</i>	7:00 am -1:00 pm
Franklin Twp. Little League - Tom Schofield	JV Baseball & Softball Fields	3/12/18 - 6/8/18	5:30 pm - 9:00 pm

Motion by Mr. Nicholas Christian, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

**CAFETERIA COMMITTEE - Mr. Thomas Tobin**

Aprv. Café  
Report for  
November  
2017:

Based upon the recommendation of the Superintendent approved the following cafeteria report for November 2017 as listed:

<b>Total Income</b>	<b>\$ 61,541.26</b>
<b>Total Expense</b>	<b>\$ (69,760.47)</b>
<b>Net Income or (Loss)</b>	<b>\$ (8,219.21)</b>
<b>Average Daily Attendance</b>	<b>1519</b>
<b>Average Daily Participation</b>	<b>1102</b>
<b>Percentage of Participation</b>	<b>73%</b>

Motion by Mr. Thomas Tobin, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

**TRANSPORTATION – Mr. David Piccirillo**

None

**SUPERINTENDENT'S REPORT - Dr. Piera Gravenor**

Aprv. Field Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
1/4/18	NJ Consortium for Excellence & Equity Student Workshop, HS & MS - Camden County College	Shane McNichol
1/19/18	RCGC - Accuplacer Test	Jane Fiducioso
1/26/18	Deptford Mall - Career Development Competition	Gary Nelson
2/8/18 & 2/22/18	Coriell Medical Research - Science	Shannon Godfrey Karen MacGuigan

Motion by Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. Spec. Ed. Tuition:

Based upon the recommendation of the Superintendent approved the following special education tuition student placement as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
D.A.	2/4/01	Franklin	OI	Home Instruction	N/A

Motion by Mrs. Kathie Catucci, seconded by Mr. Thomas Tobin

Roll Call Vote

Yes - 8 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mr. Nicholas Christian - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Absent

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Yes

Mr. Thomas Tobin - Yes

Motion Carried Unanimously

Aprv. QSAC:

Based upon the recommendation of the Superintendent approved the New Jersey Department of Education QSAC Equivalency Application

Motion by Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 1

Mr. William DiMatteo - Absent

Mr. Harry Kennedy- Abstain

Motion Carried Unanimously

Aprv. January HIB: Based upon the recommendation of the Superintendent approved the receipt of the January 2018 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Aprv. December HIB: Based upon the recommendation of the Superintendent approved the December 2017 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 12/12/17 & 12/22/17
  - Times:** 2:55 p.m. & 8:15 a.m.
  - Locations:** Gym Lobby & Lockout –H.S.
  - Dates:** 12/19/17 & 12/21/17
  - Times:** 10:35 a.m. & 9:50 a.m.
  - Locations:** Cafeteria & Lockout – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT** - Mr. David Piccirillo

Update Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT** – Mr. Joseph Collins

Aprv. 16-17 CAF Report: Based upon the recommendation of the Superintendent approved the 2016-2017 Comprehensive Annual Financial Report

Motion by Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 1

Mr. William DiMatteo - Absent

Mr. Harry Kennedy – Abstain

Motion Carried Unanimously

Aprv. 16-17 AM Report: Based upon the recommendation of the Superintendent approved the 2016-2017 Auditor’s Management Report

Motion by Mrs. Kathie Catucci, seconded by Mr. James Kelly

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 1

Mr. William DiMatteo - Absent

Mr. Harry Kennedy – Abstain

Motion Carried Unanimously

Aprv. 16-17 CA Plan: Based upon the recommendation of the Superintendent approved the 2016-2017 Corrective Action Plan

Motion by Mrs. Kathie Catucci, seconded by Mr. James Kelly

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 1

Mr. William DiMatteo - Absent

Mr. Harry Kennedy – Abstain

Motion Carried Unanimously

Aprv. 16-17 AS: Based upon the recommendation of the Superintendent approved the 2016-2017 Audit Synopsis

Motion by Mrs. Kathie Catucci, seconded by Mr. James Kelly

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 1

Mr. William DiMatteo - Absent

Mr. Harry Kennedy – Abstain

Motion Carried Unanimously

Aprv. Cert of Compliance: Based upon the recommendation of the Superintendent approved the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2017

Motion by Mrs. Kathie Catucci, seconded by Mr. Thomas Tobin

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo – Absent

Motion Carried Unanimously

**OLD BUSINESS**

None

**NEW BUSINESS**

Mr. Nicholas Christian asked that the agenda be posted on the district website the Friday after the committee meeting  
Dr. Piera Gravenor stated that there is a policy in place that states the agenda is to be posted 48 hours prior to meeting

Mr. James Kelly asked that the agenda be more specific as to what will be discussed in executive session

**CITIZENS:**

Mr. William Morris questioned how the Chairs of the committees were established

Mr. Joseph Collins stated that this was a carryover from last year and that the new president would assign the chairpersons for 2018

**EXECUTIVE SESSION:**

Executive  
Session Begins  
8:23 p.m.:

Recommend the Board make a motion to enter Executive Session to discuss matters as listed, action will be taken:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:00 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A. Negotiations**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on January 3, 2018.

\_\_\_\_\_  
Joseph M. Collins,  
Board Secretary

Motion by Mr. Gregory Coffin, seconded by Mr. Thomas Tobin

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo - Absent

Motion Carried Unanimously

Adjourn Executive: Motion by Mr. Harry Kennedy, seconded by Mr. Thomas Tobin that the executive session be adjourned at 9:07 p.m.

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo – Absent

Motion Carried Unanimously

Adjourn Regular: Motion by Mr. Harry Kennedy, seconded by Mrs. Garry Lightfoot that the meeting be adjourned at 9:08 P.M.

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. William DiMatteo – Absent

Motion Carried Unanimously

Sincerely,

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Joseph M. Collins  
Business Administrator  
Board Secretary