

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY 5, 2020
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

- A. HS Teacher of the Year
- B. High School Step Team

4. Reading of the Minutes

- A. Regular Session 1/8/20

5. Communications

- A. None

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Jonathan Schoettler	Weight Room Security	N/A	\$11.00/hr	2/9/20
Robert Mihlebach	Permanent Substitute Bus Driver	N/A	\$15.00/hr	1/7/20

2. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Jessica Ebinger (Teacher)	5/18/2020 through 11/28/2020 (Revised)	N/A	9/2/2020 through 11/28/2020 (Benefit 12 weeks)	Paid leave 5/18/2020 through 6/19/2020 Unpaid leave 9/2/2020 through 11/28/2020
Jack Burton (Social Worker)	1/7/2020 through 6/19/2020 (Intermittent leave)	N/A	1/7/2020 through 6/19/2020 (Intermittent leave)	Paid leave N/A Unpaid leave for all dates used
Kimberly McLaughlin (Transportation)	1/7/2020 through 1/26/2020	1/7/2020 through 1/26/2020 (benefit 3 weeks)	N/A	Paid leave 1/7/2020 through 1/15/2020 Unpaid leave 1/16/2020 through 1/26/2020
Diane Laspee (Transportation)	1/6/2020 through 2/19/2020	1/6/2020 through 2/19/2020 (Benefit 7 weeks)	1/6/2020 through 2/19/2020 (Benefit 7 weeks)	Paid leave 1/6/2020 through 2/19/2020
Kathleen Assini (Teacher)	02/03/2020 through 03/30/2020	N/A	N/A	Paid leave 02/03/2020 through 03/30/2020
Kelly Martino (teacher)	4/27/20 through 6/19/20 (benefit 17 days)	5/20/20 through 6/19/20	N/A	Paid leave 4/27/20 through 5/19/20 Unpaid leave 5/20/20 through 6/19/20
Christine McCorriston (transportation)	2/11/20 through 6/12/20	3/13/20 through 6/12/20 (benefit 12 weeks)	3/13/20 through 6/12/20 (benefit 12 weeks)	Paid leave 2/11/20 through 3/12/20 Unpaid leave 3/13/20 through 6/12/20
Christina Leto (teacher)	2/18/20 through 5/29/20	4/24/20 through 5/19/20 (benefit 4 weeks)	5/20/20 through 5/29/20 (benefit 2 weeks)	Paid leave 2/18/20 through 4/23/20 Unpaid leave 4/24/20 through 5/29/20

3. I make a motion to approve the creation of the following middle school clubs and volunteer advisors as listed:
 - a. Anime Club - *Matthew Senni*
 - b. Volleyball Club - *Louis Neglia*
4. I make a motion to approve Jean Green as a homebound instructor at a rate of \$31.00 per hour for the 2019-2020 school year
5. I make a motion to approve the following as paraprofessionals for after-school and extracurricular activities for the 2019-2020 school year as listed:

Chelsea Glenn	Andrew Bast
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6. I make a motion to approve the following substitute nurses for Alternative School and Bookbinders at a previously approved rate for the 2019-2020 school year as listed:

Chelsei Biener	Kathy Daws-Lawrence	Tara Kern	Joanne McCleery
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7. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Timothy Bylinski	Bus Mechanic	1/9/20

B. Budget and Finance - Ms. Diane Trace - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for December 2019

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$749,900.43
ii.	<u>Cafeteria and Athletic Bills</u>	\$56,954.53
ii.	<u>Hand Checks</u>	\$17,456.70

7. I make a motion to approve the cost of Cindy Mendenhall to attend the senior trip from March 24th to March 28th, 2020 in the amount of \$2,046.00

8. I make a motion to approve the carryover funds for the following grants as listed:

- a. Title II - \$3,631.00
- b. Title IV - \$1,215.00

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Francis Ciociola	Rowan College of South Jersey, Cumberland Campus	After School Sports and Special Events Security	1/30/20	No Cost	\$10.50		\$10.50
Carlos Castro	Holiday Inn, Philadelphia	Residential Provisions of the International Energy Conservation Code (IECC)	1/30/20	\$289.00	\$9.80		\$298.80
Francis Ciociola Michael Nicholson	FEA Conference Center, Monroe Township, NJ	Disciplining Black Boys: Strategies for Disrupting the School to Prison Pipeline	2/4/20	\$75.00 No Cost	\$47.00 -		\$122.00 -
•Dr. Melissa Williams •Michael Nicholson •Jackie Scerbo •Shane McNichol •Candace Wright •Leslie Rodriguez •Larry Holdcraft •Jessica Graham	Rowan University, Camden, NJ	Climate Team Learning Lab	2/5/20 & 2/6/20	No Cost	\$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00		\$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Cindy Mendenhall	Auletto Caterers, Deptford, NJ	Understanding the Developing Adolescent Brain and its Vulnerability to Developing Addiction: Focus on E-Cigarette Use	2/20/20	\$50.00			\$50.00
Tina Basile-Feoli	Ocean Resort Casino, Atlantic City	ASAP Conference	2/27/20 & 2/28/20	No Cost	\$74.06		\$74.06
Melissa Pilitowski Timothy Keck	Sheraton Hotel, Atlantic City	NJSLA Testing Training	3/5/20	No Cost	\$15.05 -		\$15.05 -
►Christopher Gehringer	New York	2020 ACTE Region I Conference	3/11/20 - 3/13/20	\$200.00	\$42.70	\$486.66	\$729.36
Kenneth Schoudt	Golden Nugget Casino, Atlantic City	DAANJ State Conference	3/16/20 - 3/20/20	\$387.19		\$300.00	\$687.19
Ashley Dobleman	Rowan University	Inclusion Institute	3/17/20	No Cost	\$5.25		\$5.25
David Junkerman	State Operator Training Center, New Brunswick,	Managing Turfgrass and Landscape Weeds	3/18/20	\$210.00	\$54.60		\$264.60
Maureen Smashey Leslie Rodriguez Kimberly Clark	Gateway High School	Create a Safe & Smooth Ride	3/21/20	\$20.00 \$20.00 \$20.00	\$9.80 \$7.70 \$4.20		\$29.80 \$27.70 \$24.20
Samuel Teague	Atlantic City	2020 NJSBGA Conference	3/23/20 - 3/25/20	\$200.00	\$106.35		\$306.35
Abigale Bilinski Chelsea Glenn	Rowan University Tech Park	Technology Implementation for CBI	4/1/20	No Cost No Cost	- \$5.18		No Cost \$5.18

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Abigale Bilinski Chelsea Glenn	Rowan University Tech Park	CBI Program Showcase	5/28/20	No Cost No Cost	- \$5.18		No Cost \$5.18

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

2. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Randy Imbrogno	Spring 2020: March 11, 25, April 1, 8, 15	Health & PE	Dave Heyel	HS
Jason Curry	Spring 2020: March 11, 25, April 1, 8, 15	Health & PE	Dave Heyel	HS
Bailey Lengyel	Spring 2020: March 11, 25, April 1, 8, 15	Health & PE	Dave Heyel	HS

D. Policy - Mr. David Piccirillo - Chairperson

1. None

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Christian Cortese	Head Girls Soccer Coach	Assign
Victoria Miller	Assistant Girls Soccer Coach	Assign

2. I make a motion to approve two middle school track & field assistant coaches at a rate of \$1,503.00 per season
3. I make a motion to approve the golf team to travel to Ocean City, Maryland on March 17th through March 21st with the following chaperones as listed:

Brian Carione	Francis McDonald	Jessica Hartwell
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F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Basketball Pictures - Joe Ingram	Middle School Cafe	1/30/2020	4:30pm - 9:30pm
Color Guard Competition - William Woodward	Middle School	TBA	TBA

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for December 2019 as listed:

Total Income	\$61,464.70
Total Expense	\$(59,806.41)
Net Income or (Loss)	\$1,658.29
Average Daily Attendance	1613
Average Daily Participation	802
Percentage of Participation	50%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the following 2019-2020 transportation jointures as listed:
- a. Paulsboro School District
 - b. Cherry Hill School District
2. I make a motion to approve the parent transportation jointure for B.J. to Delsea Regional High School District DHS-20 from January 1, 2020, through June 30, 2020, at a per diem rate of \$45.00

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
2/28/20	Coriell Institute for Medical Research- Honors Life Science	Shannon Godfrey
3/3/20	Camden County College, Live From Surgery Event - Honors Life Science	Shannon Godfrey
3/3/20	Camden County College - Video Conference Neurosurgery	Mike Monteleone
3/5/20	Philadelphia Convention Center - SAE Supervised Agricultural Experience	Gary Nelson
3/12/20	SAS Rutgers Geology Museum - Science Class	Shannon Godfrey
6/1/20	Edelman Planetarium - Honors Science	Candace Wright
6/2/20	Edelman Planetarium - S.A.V.E. & S.O.A.R.	Ashely Dobleman
6/3/20	Edelman Planetarium - Science Class	Ashley Dobleman
6/4/20	Tall Pines Day Camp - 7th & 8th Grade Class Trip	Heather Brescia

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
A.J.	7/2/02	Newfield	OHI	Home Instruction	<i>(At a previously approved rate)</i>
D.R.	10/1/03	Franklin	SLD	Home Instruction	<i>(At a previously approved rate)</i>
D.E.	11/13/01	Franklin	MD	Pinelands Learning Center	\$302.00
H.C.	4/5/02	Elk	SLD	Home Instruction	<i>(At a previously approved rate)</i>
A.G.	2/2/06	Franklin	MD	Home Instruction	<i>(At a previously approved rate)</i>

3. Recommend the Board acknowledge the receipt of the January 2020 HS/MS HIB report as presented
4. Recommend the Board approve the December 2019 HS/MS HIB report as presented last month

5. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 1/27/20 & 1/29/20
 - Times:** 12:50 pm & 5:30 pm
 - Locations:** Main Panel & Global Connect - H.S.

 - Dates:** 1/30/20 & 1/29/20
 - Times:** 2:40 pm & 5:00 pm
 - Locations:** Cafeteria & Global Connect - M.S.

8. **Executive Board Member's Report - Ms. Kathie Catucci - Chairperson**

- A. Legislative Update

9. **School Business Administrator's Report**

- A. None

10. **Old Business**

- A.

11. **New Business**

- A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
13. **Executive Session**
A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Student Matter - Discipline Appeal
2. Personnel Matter

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 5, 2020

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.