

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY 3, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA HIGH SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, action will be taken

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Board Vacancy

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 3, 2021

Joseph M. Collins

5. Appointment - Board Member

- A. I make a motion to approve _____ to fill the vacant Board position
(*Pending completion of required State paperwork*)

6. Presentations

- A. Teacher of the Year Presentations

7. Reading of the Minutes

- A. Regular Session 1/6/21
B. Special Meeting 1/20/21
C. Special Meeting Executive 1/20/21

8. Communications

- A. Letter from Mr. Shane McNichol

9. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

10. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Brianna Rucci	District Math/Science Supervisor	N/A	\$101,500.00 <i>(prorated)</i>	3/22/21

2. I make a motion to approve the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Onorato	MS Language Arts Literacy Teacher	6/30/21

3. I make a motion to approve the appointment of Elisa Lomon for the position of District Affirmative Action Officer
4. I make a motion to approve the appointment of Kenneth Schoudt for the position of District Title IX Coordinator

B. Budget and Finance - Ms. Diane Trace - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2020
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for December 2020

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$590,117.98
ii.	<u>Hand Checks</u>	\$546,907.82
iii.	<u>Cafeteria</u>	\$52,594.54

7. I make a motion to prepare Request for Proposals for the following professionals
(in accordance with policy 0177)

- a. School Physician
- b. Property/Casualty Insurance Broker

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Raymond Okuda †Elisa Lomon †Jill Bryfogle †Francis Ciociola †Michael Nicholson †Jackie Scerbo †Dr. Piera Gravenor	Virtual	IXL Live	2/10/21 2/10/21 2/11/21 2/11/21 2/17/21 2/25/21 3/11/21	\$60.00 (each)			\$420.00 (total)
Scott McCarron	Virtual	NJMEA Annual Music Educators Convention	2/18/21 - 2/20/21	No Cost			No Cost
David Junkerman	Virtual	Baseball & Softball Skin Surface Selection and Management	2/22/21	\$175.00			\$175.00
Tara Heffner	The Westin, Mt. Laurel, NJ	Handle With Care "Instructor Recertification Program"	3/4/21	\$450.00	\$23.10		\$473.10
Dr. Melissa Smith	Virtual	Council for Exceptional Children 2021 Conference	3/8/21 - 3/13/21	\$408.00			\$408.00
David Junkerman	Virtual	Irrigation 101/Rutgers NJAES	3/4/21	\$195.00			\$195.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve changing the name of Structured Learning Experiences Senior Internship to Work-Based Learning Senior Internship
3. I make a motion to approve Neumann University student Kayla Gillespie, a junior athletic training student to complete 100 observation hours under the supervision of Kevin Briles

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies as listed:

<u>Policy #1620</u>	Administrative Employment Contracts (M) - <i>Revised</i>
<u>Policy #2451</u>	Adult High School (M) - <i>New</i>
<u>Policy #2464</u>	Gifted and Talented Students (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2020-2021 school year as listed:

(All coach hiring is pending completion of required state paperwork)

Name	Sport	Action
David Deegan	Volunteer Boys MS Basketball Coach	Assign
Bryce Parks	Volunteer Boys Basketball Coach	Assign
Rachael Kashow	Volunteer Winter Track & Field Coach	Assign

2. I make a motion to approve the following homeschooled students the opportunity to tryout for Delsea sports as listed:

Student	Sport
M.G.	MS Basketball
B.A.	HS Baseball

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Soyan Unkow - Drive-by Empty Bowls	High School	3/31/21	2:00 pm - 5:00 pm

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for December 2020 as listed:

Total Income	\$54,088.90
Total Expense	\$(41,608.93)
Net Income or (Loss)	\$12,479.97
Average Daily Attendance	1561
Average Daily Participation	527
Percentage of Participation	34%

H. Transportation - David Piccirillo - Chairperson

1. I make a motion to approve all Choice, Charter, and Non-Public Aide-in-Lieu payments

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
TBD	Gloucester Premium Outlets - Gloucester Township	Abigale Bilinski
TBD	Cowtown - Woodstown	Abigale Bilinski
TBD	United Artist Movie Theater - Washington Twp.	Abigale Bilinski
TBD	Franklinville Fire Department & Police Station - Franklinville	Abigale Bilinski
TBD	Brunswick Bowling Alley - Washington Twp.	Abigale Bilinski
TBD	Washington Lake Park - Washington Twp.	Abigale Bilinski
TBD	Big Swing Golf Course - Sewell	Abigale Bilinski
TBD	Deptford Mall - Deptford	Abigale Bilinski
TBD	ShopRite - Glassboro	Abigale Bilinski
TBD	Sam's Club - Williamstown/Deptford	Abigale Bilinski
TBD	Danny's Pizza - Franklinville	Abigale Bilinski

2. Recommend the Board acknowledge the receipt of the January 2021 HS/MS HIB report as presented
3. Recommend the Board approve the December 2020 HS/MS HIB report as presented last month

4. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mr. Nicholson
 - 2. Mr. Schoudt
 - 3. TBA
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

High School Fire Drill:

Date	Time	Location
1/28/21	1:16 pm	Main Panel
1/29/21	1:20 pm	Main Panel

High School Crisis Drill:

Date	Time	Drill Type
1/28/21	10:20 am	Lockout
1/29/21	10:20 am	Lockout

Middle School Fire Drill:

Cohort	Date	Time	Location
Cohort A	1/28/21	10:45 am	Boiler Room
Cohort B	1/29/21	10:10 am	Boiler Room

Middle School Crisis Drill:

Cohort	Date	Time	Drill Type
Cohort A	1/25/21	9:05 am	Lockout
Cohort B	1/26/21	8:35 am	Lockout

11. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**
 - A. Legislative Update

12. **School Business Administrator's Report**
 - A. None

13. **Old Business**
 - A.

14. **New Business**
 - A.

15. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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16. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

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1. None

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Joseph Collins, Board Secretary

17. **Adjournment**

PG/mc
Encl.