

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY 3, 2016
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Updated information will have an asterisk in front of it**

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

2. Pledge of Allegiance

3. Presentations

A. Introductions of the Teacher of the Year

4. Reading of the Minutes

A. [Regular Session](#) 1/6/16

B. [Executive Session](#) 1/6/16

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Curriculum/Finance

1. Personnel - Mr. Greg Coffin - Chairperson

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Ken Olinsky as alternative school enrichment math teacher for the 2015-2016 school year
- b. I make a motion to approve Christina Brown as high school teacher of Italian, Step 1- MA, yearly salary of \$53,750 (prorated) - effective February 16, 2016
(all hiring is pending completion of required state paperwork)

- c. I make a motion to approve Christina Brown for a 7th period stipend - effective February 16, 2016
- *d. I make a motion to approve Casey Eberts as a student office worker for the middle school at \$8.38 per hour - effective February 4, 2016
- *e. I make a motion to approve the following to work as teachers in the Bookbinder program for one day per week, for one hour for the 2015-2016 school year as listed:
 - 1. Christine Garnier
 - 2. Jennifer Macielag
 - 3. Allison Amico
- f. I make a motion to approve Christine Garnier as a homebound tutor for the 2015-2016 school year
- g. I make a motion to approve Isaiah Fitzgerald as high school alternative school security - effective January 19, 2016
- h. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Donald Brown (transportation)	1/6/16 through 2/17/16 (benefit 6 weeks)	1/6/16 through 2/17/16	1/6/16 through 2/17/16	Paid Leave 1/6/16 through 1/26/16 Unpaid Leave 1/27/16 through 2/17/16
Dina Minor (teacher)	2/10/16 through 5/4/16 (benefit 12 weeks)	2/10/16 through 5/4/16	2/10/16 through 5/4/16	Paid Leave 2/10/16 through 4/11/2016 Unpaid Leave 4/12/16 through 5/4/16
Brian Fischer (teacher)	N/A	N/A	Intermittent (beginning on or around March 7, 2016)	Unpaid Leave for all dates listed
*Deborah Sampson (transportation)	2/1/16 through 4/18/16 (benefit 12 weeks)	2/1/16 through 4/18/16	2/1/16 through 4/18/16	Paid Leave 2/1/16 through 3/15/16 Unpaid Leave 3/16/16 through 4/18/16

2. Budget and Finance - Mr. James Kelly - Chairperson

- a. I make a motion to approve the [Board Secretary Report](#) in accordance with 18A:17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

- b. I make a motion to approve the [Treasurer's Report](#) in accordance with 8A:17-36 and 18A:17-9 for the month of December 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the Report of the [Transfer for December 2015](#)
- f. I make a motion to approve the following bills as listed:

i.	Bill Operating List	\$1,569,310.47
ii.	Capital Projects	\$999,145.67
iii.	Hand Checks	\$94,883.17
iv.	Cafe, Athletic Bills, & Postage	\$75,578.66

3. Education - Mr. Nicholas Christian - Chairperson

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging</u>	<u>Total</u>
Brian D'Ottavio	Rutgers, New Brunswick	Counselor Coalition Application Workshop	2/11/16	No Cost	\$57.96		\$57.96
Linda Lawyer	Tropicana, Atlantic City	Keys to Preserving Students' Futures - SAC's	2/24/16 - 2/26/16	No Cost			No Cost
Tara Kern	Auletto Caterers, Deptford	Legal Issues in School Nursing	2/17/16	\$55.00			\$55.00
Melissa Pilitowski	Cumberland County College	PARCC Training	3/1/16	No Cost			No Cost
*Piera Gravenor *Melissa William	FEA Conference Center	2016 Women's Leadership Conference	3/9/16	\$174.00	\$43.00		\$391.00

†Heather Brescia	Rowan University	The Math PARCC	3/10/16	\$135.00			\$135.00
Kathleen Assini	Department of Education	NJTAP	4/29/16	No Cost			No Cost
†Dan Bockman	Rowan University	Using Technology, Games, Apps in Math Classroom	5/10/16	\$135.00			\$135.00
†Brian Simone	Rowan University	Creating Innovative Digital Assessments	5/19/16	\$135.00	\$6.20		\$141.20

(†Paid for with Title II monies)

- b. I make a motion to approve the following graduate coursework as listed:
 - 1. Kathleen Assini - \$165.00
- c. I make a motion to approve Madeline Wenz, Rider University counseling practicum/intern to work with Linda Lawyer during the spring semester
- d. I make a motion to approve Dale Primas-Garner, school social worker intern to work intermittently in the Bookbinder Program from February 10, 2016 through May 30, 2016
- *e. I make a motion to approve the following Rowan University students for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Cooperating Teacher</u>
Cody Hand	Keith Allonardo
Brandon Francis Hozey	Keith Allonardo
Ryan Joseph Koch	Dave Allonardo
Jamie Lee Loudon	Dave Allonardo
Christina Masciocchi	Fran McDonald
Fred Michael Nicolosi	Fran McDonald
Saumil Snehal Prasad	Dan Owens
Gabrielle Elizabeth Rossi	Dan Owens
Dalton John Woodward	Deborah Cummings
Sara Nicole Yocum	Deborah Cummings

4. Policy - Mr. David Piccirillo - Chairperson

- a. I make a motion to approve the following mandated policies and regulations as listed:

Policy #5516	Use of Electronic Communication and Recording Devices
Policy #8330	Student Records
Reg. #8330	Student Records

B. Facilities/Athletic

1. Athletic - Mr. Garry Lightfoot - Chairperson

- a. I make a motion to approve the following athletic changes/additions as listed:
(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Bob Knorr	Assistant Freshman Softball Coach	Assign
Bob Parks	Assistant Softball Coach	Assign
Jeremy Taylor	Volunteer Softball Coach	Assign
Valerie Gambino	Volunteer Softball Coach	Assign
Ray Tralie	Assistant Baseball Coach	Assign
Dave Heyel	Spring Weight Room Supervisor	Assign

2. Building and Grounds - Mr. William DiMatteo - Chairperson

- a. I make a motion to approve the facility requests as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
Dancing by Denise - Denise Greenwood <i>(pending insurance certificate)</i>	HS Auditorium, HS Media Center	6/24/16 6/25/16	4:00pm - 10:00pm 1:00pm - 10:00pm
Franklin Township Little League - Thomas Schofield	MS Media Center	4/4/16 4/5/16	4:00pm - 9:00pm
Franklin Township Little League - Thomas Schofield	JV Baseball fields & Softball fields	3/14/16 through 6/11/16	Monday through Friday 5:00pm - 8:00pm Saturday 8:00am - 1:00pm

Junior Baseball Clinic- Fran Ciociola <i>(pending insurance certificate)</i>	HS Gym	3/19/16	10:00am - 4:00pm
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3. Cafeteria - Mr. Robert Scavelli - Chairperson

- a. I make a motion to approve the following cafeteria report for December 2015 as listed:

Total Income	\$ 63,853.51
Total Expense	\$ 68,974.32
Net Income or (Loss)	\$ (5,120.81)
Average Daily Attendance	1616
Average Daily Participation	749
Percentage of Participation	0.46

C. Transportation - Mr. Mario Christina - Chairperson

1. I make a motion to approve the following transportation jointures as listed:
 *a. Jointure with GCSSSD to transport 1 GCSSSD student, along with 4 Delsea students on Delsea's Route SP01 to Durand Academy from January 29, 2016 through June 30, 2016 at a cost of \$5,663.00

D. Bond Referendum - Mario Christina - Chairperson

1. Update - Greyhawk
 2. I make a motion to award the Delsea Regional High School Roof and HVAC Project to Falasca Mechanical in the amount of \$9,960,000

E. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
*2/11/16	Junior Class Sponsored Trip - Blue Mountain Snow Tubing, PA	Joe Pepitone Beverly Cunliffe
2/17/16 - 2/21/16	CMP JROTC Service National Air Rifle Championships - Port Clinton, OH	Albert Flood, LTC
3/2/16	BCL -United Artist/Regal Movie Theater	Teresa Johnson
3/7/16	Philadelphia Flower Show - Philadelphia Convention Center	Gary Nelson
3/11/16	Career Development Event - Mercer County College	Gary Nelson
3/17/16	SURE Summit - Rowan University	Linda Lawyer

4/30/16	GSA - New York City	Jessica Ippolito Brian D'Ottavio
5/23/16	Student of the Month Reward Trip - Scotland Run	Brian DuBois
6/1/16	Reward Trip - Lake Garrison	Gary Nelson

2. Recommend the Board approve high school SAVE Program students and five classroom aides to attend a Sweethearts Dance hosted by Monroe Public Schools on Friday, February 19, 2016
3. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
W.E.	8/7/99	Franklin Twp.	SLD	Home Instruction	N/A
*C.G.	6/8/99	Franklin Twp.	ED	Daytop Village	\$120.00

4. Recommend the Board approve the December 2015 HS/MS HIB report as presented last month
5. Recommend the Board acknowledge the receipt of the January 2016 [HS/MS](#) HIB report as presented
6. For the information of the Board, Shane McNichol announced the birth of his daughter Macie
7. District Reports
 - a. [Teacher Observations](#)
 - b. [Enrollment](#)
 - c. Attendance:
 1. [HS](#)
 2. [MS](#)
 - d. Suspension:
 1. [HS](#)
 2. [MS](#)
 - e. Transportation
 - f. [T&E/Curriculum/Monitoring/Staff Development](#)
 - g. [CST](#)
 - h. Supervisors' Reports
 1. [Mrs. Ferrucci](#)
 2. [Mr. Schoudt](#)
 3. [Mrs. Lomon](#)
 - i. Principals' Educational Activities
 1. [High School](#)
 2. [Middle School](#)
 - j. Nurses' Reports
 1. [High School](#)
 2. [Middle School](#)
 - k. [Guidance](#)

1. Maintenance

m. Fire Drills/Crisis Drills:

- Dates:** 1/22/16 & 1/25/16
Times: 12:58 pm & 4:30 pm
Locations: Main Panel & System Test - H.S.
- Dates:** 1/21/15 & 1/25/16
Times: 10:16 am & 4:36 pm
Locations: D-Wing & System Test - M.S.

8. **Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson**

- A. [Legislative Update](#)

9. **School Business Administrator's Report**

- A. Recommend the Board approve a Resolution allowing Larc School to provide free breakfast and lunch to all students attending the center as a part of their regular program
- B. For the information of the Board, the State Ethics commission will be sending emails to all Board members requesting completion of the annual ethics disclosure form

10. **Old Business**

- A.

11. **New Business**

- A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. **Executive Session**

- A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A.** Personnel Issue
- B.** Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 3, 2016.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.