

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, DECEMBER 7, 2016 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2016-17 SCHOOL YEAR REGULAR BOARD MEETING FOR DECEMBER-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. President Kathie Catucci  
Pres. Mr. Nicholas Christian Mr. Garry Lightfoot - Absent  
Mr. Mario Christina -Absent Mr. James Kelly  
Mr. Gregory Coffin Mr. David Piccirillo -Absent  
Mr. William DiMatteo -Absent Mr. Robert Scavelli

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board President Kathie Catucci read the following statement: "As President" of the Delsea Regional High School  
Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231,  
Session: have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mrs. Kathie Catucci led the pledge of allegiance.

**PRESENTATIONS:**

Dr. Anner Thompson spoke about the SAVE and SOAR programs. Both parents and teachers spoke of the program with high praise.

**MINUTES:**

Aprv. Motion by Mr. Gregory Coffin, seconded by Nicholas Christian to approve the minutes for the regular and executive  
Minutes: session on November 2, 2016.

Mr. James Kelly stated that he feels the minutes should show more documentation on what is being done with the Newfield issue.

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions - 0

Mr. Mario Christina - Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot - Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

**COMMUNICATIONS:**

Thank you note from community members thanking the board for the new lighting on the track.

**CITIZENS**

Mr. Nick DeSilvio spoke of issues with the Franklin Township Board of Educations. Mr. DeSilvio proposed starting an AdHoc committee between the two districts. Dr. Piera Gravenor stated that she is in communication with Mr. Walton frequently.

Mr. Nicholas Christian stated that there was an AdHoc previously and it was used when issues arose.

**COMMITTEES:**

**PERSONNEL COMMITTEE - Mr. Gregory Coffin**

Aprv. D.  
Spatafore/L.  
Kobik Hr.  
Increase:

Based upon the recommendation of the Superintendent approved an increase in work hours from 25 to 29 hours per week, effective November 28, 2016 for the following media specialist aides as listed:

1. Diana Spatafore
2. Lynn Kobik

Motion by Mr. Gregory Coffin, seconded by Mr. Robert Scavelli

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. L.  
McCaughin  
ELA Tutor:

Based upon the recommendation of the Superintendent approved Lauren McCaughin as an ELA tutor for the 2016-2017 school year

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. J. Clour  
Increase:

Based upon the recommendation of the Superintendent approved increasing James Clour, bus mechanic pay rate to \$21.00 per hour (increase of \$.49 per hour effective January 1, 2017)

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Roll Call Vote

Yes - 5 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. J.  
Pepitone Alt.  
School:

Based upon the recommendation of the Superintendent approved Joseph Pepitone as an alternative school science teacher for the 2016-2017 school year

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent  
 Mr. Garry Lightfoot – Absent  
 Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. C.  
 Marcheski  
 Sub.

Based upon the recommendation of the Superintendent approved Charles Marcheski as a substitute custodian for the 2016-2017 school year - effective December 8, 2016

Custodian:

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
 Mr. Mario Christina – Absent  
 Mr. William DiMatteo -Absent  
 Mr. Garry Lightfoot – Absent  
 Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. D.  
 Junkerman  
 Transfer:

Based upon the recommendation of the Superintendent approved the transfer of David Junkerman from custodian to grounds - effective December 5, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
 Mr. Mario Christina – Absent  
 Mr. William DiMatteo -Absent  
 Mr. Garry Lightfoot – Absent  
 Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. Leave of  
 Absence:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Lisa Burns (transportation)	11/17 /16 through 2/16/17	11/17/16 through 2/16/17 (benefit 12 weeks)	11/17/16 through 2/16/17 (benefit 12 weeks)	Paid leave 11/17/16 through 2/16/17 Unpaid leave N/A
Christine Bittle (transportation)	11/18/16 through 2/17/17	11/18/16 through 2/17/17 (benefit 12 weeks)	11/18/16 through 2/17/17 (benefit 12 weeks)	Paid leave 11/18/16 through 2/17/17 Unpaid leave N/A
Sharon Sheridan (transportation)	11/4/16 through 2/3/17	11/4/16 through 2/3/17 (benefit 12 weeks)	11/4/16 through 2/3/17 (benefit 12 weeks)	Paid Leave 11/4/16 through 2/3/17 Unpaid leave N/A

Robert Willins (transportation)	12/5/16 through 3/6/17	12/5/16 through 3/6/17 (benefit 12 weeks)	12/5/16 through 3/6/17 (benefit 12 weeks)	Paid leave 12/5/16 through 1/30/17 Unpaid leave 1/31/17 through 3/6/17
------------------------------------	------------------------------	--	--	---

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE** - Mr. James Kelly

Aprv. Board  
Secretary  
Report:

Based upon the recommendation of the Superintendent approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Based upon the recommendation of the Superintendent approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of October 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2016.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Based upon the recommendation of the Superintendent approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. Board  
Cert:

Based upon the recommendation of the Superintendent approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. Bill  
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

i.	<u>Bill Operating List</u>	\$ 1,342,412.64
ii.	<u>Capital Projects</u>	\$ 799,069.63
iii.	<u>Hand Checks</u>	\$ 48,976.56
iv.	<u>Cafeteria &amp; Athletic Bills</u>	\$ 95,522.49

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 5 No - 0 Abstentions - 0  
Mrs. Kathie Catucci - Yes  
Mr. Nicholas Christian - Yes  
Mr. Mario Christina - Absent  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo - Absent  
Mr. Garry Lightfoot - Absent  
Mr. James Kelly - Yes  
Mr. David Piccirillo - Absent  
Mr. Robert Scavelli - Yes

Motion Carried Unanimously

**EDUCATION COMMITTEE – Mr. Nicholas Christian**

Aprv. Clinics/

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

Workshops:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Rachele Weichmann	EIRC - Camden County College	NJNCAG	11/17/16	No Cost			No Cost
Lakishia Powell	Vineland High School	OnCourse Ed Tech Summit	11/18/16	No Cost			No Cost
Linda Marchese	Atlantic City	USA All Star Clinic	12/7/16 - 12/9/16	\$99.00			\$99.00
Kimberly Collins	Holiday Inn, Cherry Hill	Oppositional, Defiant and Disruptive Children and Adolescents, Non-medication Approaches to the Most Challenging Behaviors	12/16/16	\$199.99	\$13.02		\$213.01
Jeanne White	EIRC - Camden County College	NJNCAG	1/17/17	No Cost			No Cost
Felicia Seigel	Atlantic City	NAfME Eastern Division Conference managed by NJMEA	4/5/17 - 4/8/17	\$180.00			\$180.00

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 5 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. E. Ando  
Practicum in  
Teaching:

Based upon the recommendation of the Superintendent approved the following Rowan University student for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Elizabeth Ando	3/13/17 - 5/8/17	Music/ Instrumental	Vincent DuBeau	HS

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. M.  
Frank Field  
Experience:

Based upon the recommendation of the Superintendent approved Rowan University student Megan Frank to complete her field experience this spring in Psychology with Linda Lawyer

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
Accepting  
NCLB Funds:

Based upon the recommendation of the Superintendent approved accepting the NCLB funds for the 2016-2017 school year

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
Accepting  
Perkins Funds:

Based upon the recommendation of the Superintendent approved accepting the Perkins funds for the 2016-2017 school year

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
Submission of  
Title I, Part A  
Report:

Based upon the recommendation of the Superintendent approved submission of the 2015-2016 Title I, Part A Performance report

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. 17-18 New Courses: Based upon the recommendation of the Superintendent approved the following new course proposals for the 2017-2018 school year as listed:

1. Athletic Training & Exercise Science
2. Computer Aided Interior Design
3. Fix It: An Introduction to Tools, Hardware, and Materials Around the Home
4. i-STEM 4: Senior Capstone
5. Practical Applications of Computer Technology
6. Tomorrow's Teachers

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. MS Code of Conduct Revisions: Based upon the recommendation of the Superintendent approved the middle school Code of Conduct revisions  
Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. New HS Clubs: Based upon the recommendation of the Superintendent approved the following new high school clubs with their volunteer advisors as listed:

1. D.I.Y. Club - Fran Ciociola and Ken Schoudt
2. Remembering Our Senior Citizens - Christine Garnier
3. Anglers Club - Keith Allonardo

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

**POLICY** - Mr. Gregory Coffin

Aprv. Policies: Based upon the recommendation of the Superintendent approved the following mandated policies as listed:



Policy # 0131	Bylaws and Policies
Policy # 0133	Adjudication of Disputes
Policy # 0134	Board Self Evaluation
Policy # 0145	Board Member Resignation and Removal
Policy # 0152	Board Officers
Policy # 0153	Annual Appointments
Policy # 0154	Annual Motions and Designations
Policy # 0155	Board Committees
Policy # 0161	Call, Adjournment and Cancellation
Policy # 0162	Notice of Board Meetings
Policy # 0163	Quorum
Policy # 0167	Public Participation in Board Meetings
Policy # 0168	Recording Board Meetings
Policy # 1100	District Organization
Policy # 1110	Organizational Chart
Policy # 1130	Staff Liaison Committees
Policy # 1210	Board-Superintendent Relations
Policy # 1260	Incapacity of Superintendent
Policy #1350	Incapacity of SBA
Policy # 2270	Religion in the Schools
Policy # 2320	Independent Study Programs
Policy # 2360	Use of Technology
Policy # 2432	School Sponsored Publications
Policy # 2435	NJSIAA Random Testing for Athletics
Policy # 2531	Use of Copyrighted Materials

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

**FACILITIES/ATHLETIC** - Mr. Nicholas Christian

Aprv. Athletic  
Changes/  
Additions:

Based upon the recommendation of the Superintendent approved the following athletic changes/additions as listed:  
(All coach hiring is pending completion of required state paperwork)

Sal Marchese	Volunteer Indoor Track & Field	Assign
Brianna Crofton	Assistant Coach - Girls Spring Track & Field	Assign
Dick Stewart	Volunteer Boys Basketball Coach	Assign

Motion by Nicholas Christian, seconded by Mr. James Kelly

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 1

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Mr. Gregory Coffin – Abstain – Crofton

Motion Carried

Aprv. 17-18  
Tri County  
Conference  
Prices:

Based upon the recommendation of the Superintendent approved the following Tri County Conference prices for the 2017-2018 school year as listed:

1. Adults - \$3.00

2. Students & Senior Citizens - \$2.00

3. All West Jersey Football League Varsity Football Games, Adults - \$4.00

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. 17-18  
Tri County  
Budget:

Based upon the recommendation of the Superintendent approved the 2017-2018 Tri County Conference proposed budget in the amount of the \$1,425 per school

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 5 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. 17-18  
Tri County  
Expansion:

Based upon the recommendation of the Superintendent approved the 2017-2018 Tri County Conference expansion to include Overbrook High School for bowling

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. Golf  
Team Travel:

Based upon the recommendation of the Superintendent approved the golf team to travel to Ocean City, Maryland on March 29, 2017 to April 1, 2017

Motion by Mr. Nicholas Christian, seconded by Mr. James Kelly

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE – Mr. Gregory Coffin**

Aprv. Facility  
Request:

Based upon the recommendation of the Superintendent approved the following facility request as listed:

<u>Name of Person/ Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Midget Football Game - Gina Brescia	Varsity football field	12/3/16	11:00am - 7:00pm

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

**CAFETERIA COMMITTEE – Mr. Robert Scavelli**

Aprv. Café  
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for October 2016 as listed:

<b>Total Income</b>	<b>\$ 72,375.30</b>
<b>Total Expense</b>	<b>\$ (70,642.85)</b>
<b>Net Income or (Loss)</b>	<b>\$ 1,732.45</b>
<b>Average Daily Attendance</b>	<b>1598</b>

<b>Average Daily Participation</b>	<b>726</b>
<b>Percentage of Participation</b>	<b>0.45</b>

Motion by Mr. Robert Scavelli, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
 Mr. Mario Christina – Absent  
 Mr. William DiMatteo -Absent  
 Mr. Garry Lightfoot – Absent  
 Mr. David Piccirillo -Absent

Motion Carried Unanimously

**TRANSPORTATION – Mr. James Kelly**

Aprv.  
 Transportation  
 Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2016-2017 school year as listed:

- a. Jointure with Brigantine School District to transport 1 Brigantine student, along with 48 Delsea students on Delsea’s Route DHS07 to Delsea Regional High School from September 1, 2016 through June 30, 2017 at a cost of \$675.00
- b. Jointure with Millville School District to transport 1 Millville student, along with 6 Delsea students on Delsea’s Route SP06 to Archway from November 11, 2016 through June 30, 2017 at a cost of \$14,405.00
- c. Jointure with Irvington Public School District to transport 1 Irvington student, along with 5 Delsea students on Delsea’s Route SP08 to Archway from October 21, 2016 through June 30, 2017 at a cost of \$13,695.00
- d. Jointure with Trenton Daylight/Twilight School District to transport 1 Trenton student, along with 10 Delsea students on Delsea’s Route SP03 to Bankbridge North from October 10, 2016 through June 30, 2017 at a cost of \$6,610.00
- e. Jointure with Pitman School District to transport 1 Pitman student, along with 9 Delsea students on Delsea’s Route SP10 to Bankbridge Elem. from November 21, 2016 through June 30, 2017 at a cost of \$5,865.00
- f. Jointure with Pennsgrove School District to transport 1 Pennsgrove student, along with 7 Delsea students on Delsea’s Route SP04 to Pinelands from November 18, 2016 through June 30, 2017 at a cost of \$7,418.00
- g. Jointure with Washington Twp. School District to transport 1 Washington Twp. student, along with 8 Delsea students on Delsea’s Route SP04 to Pinelands from November 21, 2016 through June 30, 2017 at a cost of \$7,303.00

Motion by Mr. James Kelly, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
 Mr. Mario Christina – Absent  
 Mr. William DiMatteo -Absent  
 Mr. Garry Lightfoot – Absent  
 Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
 Transportation  
 Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2016-2017 school year as listed:

- a. Jointure with Glassboro School District for Glassboro to transport 3 Delsea students, along with 29 Glassboro students on Glassboro’s Route GC-1 to Gloucester Catholic HS from September 7, 2016 through June 30, 2017 at a cost of \$2,652.00
- b. Jointure with Glassboro School District for Glassboro to transport 6 Delsea students, along with 22 Glassboro students on Glassboro’s Route PAUL-1 to Paul VI HS from September 7, 2016 through June 30, 2017 at a cost of \$5,304.00

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 5 No - 0 Abstentions - 0  
Mrs. Kathie Catucci - Yes  
Mr. Nicholas Christian - Yes  
Mr. Mario Christina - Absent  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo - Absent  
Mr. Garry Lightfoot - Absent  
Mr. James Kelly - Yes  
Mr. David Piccirillo - Absent  
Mr. Robert Scavelli - Yes

Motion Carried Unanimously

**BOND REFERENDUM – Mr. Gregory Coffin**

Update: Mike Schaffer, construction manager informed the board the CM3 should have graphics for the HVAC up and running by next week. Mr. Schaffer also stated that he hopes that the Punch List will be done by December 31<sup>st</sup>.  
  
Mr. James Kelly questioned how many of the items that were cut from construction, were put back into the work orders.  
Mr. Schaffer stated that everything except for the lighting, and road paving were completed.

**SUPERINTENDENT'S REPORT - Dr. Piera Gravenor**

Aprv. Field Trips: Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
12/6/16	Rowan University - Rowan Mentoring	Jeanne White
12/7/16	Scotland Run Golf Club - Athenaeum League	Heather Brescia Alice Kennedy
12/22/16	Cinemark 16 & Deptford Mall - Rewards Program	Gary Nelson Pat Ashe
3/28/17	Camden County College - Live From Surgery	Shannon Godfrey Karen MacGuigan
6/8/17	Tall Pines Day Camp - 7th & 8th Grade Class Trip	Heather Brescia Alice Kennedy

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0  
Mr. Mario Christina – Absent  
Mr. William DiMatteo - Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo - Absent

Motion Carried Unanimously

Aprv. Spec. Ed. Placement: Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
W.S.	3/11/99	Elk	ED	Home Instruction	N/A
F.K.	2/23/99	Franklin	SLD	Home Instruction	N/A
R.J.	9/27/16	Franklin	ED	Pineland	\$280.46
S.S.	8/7/99	Franklin	MD	Archway Upper	\$199.20
A.T.	9/14/02	Franklin	MD	Williamstown Middle School	\$33,449/year
A.T.	9/14/02	Franklin	MD	Williamstown Middle School	\$12.61/hour 3 hours/day <i>paraprofessional</i>
A.T.	9/14/02	Franklin	MD	Williamstown Middle School	\$13.71/hour 4 hours/day <i>paraprofessional</i>

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. Receipt  
November  
HIB:

Based upon the recommendation of the Superintendent approved the receipt of the November 2016 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. October  
HIB:

Based upon the recommendation of the Superintendent approved the October 2016 HS/MS HIB report as presented last month

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 11/30/16 & 11/23/16
  - Times:** 7:40a.m. & 10:40 a.m.
  - Locations:** Main Panel & Lockdown – H.S.
  - Dates:** 11/22/16 & 11/30/16
  - Times:** 2:11 p.m. & 10:34 a.m.
  - Locations:** D-wing & Lockout/lockdown – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT - Mrs. Kathie Catucci**

Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins**

Aprv. 15-16  
Consolidated  
Annual  
Financial  
Report:

Based upon the recommendation of the Superintendent approved the 2015-2016 Consolidated Annual Financial Report

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent  
Mr. William DiMatteo -Absent  
Mr. Garry Lightfoot – Absent  
Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. 15-16  
Auditor's  
Management  
Report:

Based upon the recommendation of the Superintendent approved the 2015-2016 Auditor's Management Report

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. 15-16  
Corrective  
Action Plan: Based upon the recommendation of the Superintendent approved the 2015-2016 Corrective Action Plan  
Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv. 15-16  
Audit  
Synopsis: Based upon the recommendation of the Superintendent approved the 2015-2016 Audit Synopsis  
Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Aprv.  
Mandatory  
Direct Deposit: Based upon the recommendation of the Superintendent approved mandatory direct deposit for all employees in accordance with P.L. 2013, c.28  
Motion by Mr. Gregory Coffin, seconded by Mr. Nicholas Christian

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

**OLD BUSINESS**

Old Business: Mr. Gregory Coffin requested an update on the status of lockdown drills during Delsea One.  
Mr. Paul Berardelli stated that there are more drills scheduled for later in the year.

**NEW BUSINESS**

New Business: Mr. Nicholas Christian inquired about possibly have police presence for traffic in the mornings.



Dr. Piera Gravenor stated that we have done this in the past, while we were shared services with Franklin Township Transportation. However it was at a cost of \$30,000.00 to the district.

**CITIZENS**

**None**

Adjourn  
Regular:

Motion by Mr. James Kelly, seconded by Mr. Nicholas Christian that the meeting be adjourned at 8:18 P.M.

Voice Roll Call Vote

Yes - 5 No - 0 Abstentions – 0

Mr. Mario Christina – Absent

Mr. William DiMatteo -Absent

Mr. Garry Lightfoot – Absent

Mr. David Piccirillo -Absent

Motion Carried Unanimously

Sincerely,

---

Joseph M. Collins  
Business Administrator  
Board Secretary