

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 2, 2015
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Updated information will have an asterisk in front of it**

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

2. Pledge of Allegiance

3. Presentations

A. Horticulture - Gary Nelson

4. Reading of the Minutes

A. [Regular Session 11/4/15](#)

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Curriculum/Finance

1. Personnel - Mr. Tom Tobin - Chairperson

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Daniel Morton as a substitute bus driver for the 2015-2016 school year - effective November 11, 2015 (*all hiring is pending completion of required state paperwork*)
- b. I make a motion to approve Carol Simmons as a permanent substitute bus driver for the 2015-2016 school year - effective November 16, 2015 (*all hiring is pending completion of required state paperwork*)

- c. I make a motion to approve Robin Watkin as a permanent substitute bus driver for the 2015-2016 school year - effective December 2, 2015 (*all hiring is pending completion of required state paperwork*)
- d. I make a motion to approve Tomara Evans as a full time custodian for the 2015-2016 school year - effective December 1, 2015
- e. I make a motion to approve the following as tech crew assistant managers for the 2015-2016 school year at \$28.00 per hour (for outside organizations only) as listed:
 - 1. Patrick Dougherty
 - 2. Scott McCarron
- f. I make a motion to approve Francis Ciociola as an administrator for the Bookbinder program for the 2015-2016 school year
- g. I make a motion to approve the following for an additional stipend effective January 1, 2016 as listed:
 - 1. Sgt. James Merritt - \$6,000.00
 - 2. Lt. Col. Albert Food - \$2,000.00
- h. I make a motion to approve the resignation retirement of George Welch custodian - effective November 30, 2015
- i. I make a motion to approve the resignation of Brett Waller as night security - effective date November 21, 2015
- j. I make a motion to approve the resignation retirement of Ed Walls as JROTC instructor - effective December 31, 2015
- *k. I make a motion to approve the resignation of James Albertson as alternative school security - effective December 23, 2015
 - 1. I make a motion to approve the following leaves of absence as listed:

| <u>Employee</u> | <u>Leave Requested</u> | <u>Federal Medical Leave Act</u> | <u>State Medical Leave Act</u> | <u>Sick Days</u> |
|---|---|--|---|---|
| Christine McCorriston (transportation) | 11/9/15 through 2/8/16 | 11/9/15 through 2/8/16 (benefit 12 weeks) | N/A | Paid Leave 11/9/15 through 12/15/15 Unpaid Leave 12/16/15 through 2/8/16 |
| Shane McNichol (counselor) | 1/4/16 through 6/30/16 (Intermittent Leave) | N/A | 1/4/16 through 6/30/16 (Intermittent Leave) | Unpaid Leave |
| James Rafferty (teacher) | 11/25/15 through 6/30/15 | N/A | N/A | Paid Leave 11/25/15 through 6/30/16 |

2. Budget and Finance - Mr. David Piccirillo - Chairperson

- a. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of [October 2015](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of [October 2015](#). The Treasurer's Report and Secretary's Report are in agreement for the month of October 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. ~~I make a motion to approve the Report of the Transfer for [October 2015](#)~~
- f. I make a motion to approve the following bills as listed:

| | | |
|------|---|-----------------|
| i. | Bill Operating List | \$ 1,116,089.38 |
| ii. | Capital Projects | \$ 479,795.98 |
| iii. | Hand Checks | \$ 40,613.24 |
| iv. | Cafe & Athletic Bills | \$ 23,274.87 |

3. Education - Mr. James Kelly - Chairperson

- a. I make a motion to approve the following clinics/workshops as listed:

| <u>Name</u> | <u>Location</u> | <u>Workshop</u> | <u>Date</u> | <u>Reg. Fee</u> | <u>Mileage & Tolls</u> | <u>Lodging</u> | <u>Total</u> |
|--------------------------------|-----------------------|--|-------------|-----------------|----------------------------|----------------|--------------|
| Elisa Lomon & Melissa Williams | ASCD PD Online Course | Designing Assessments for Higher-Order Thinking | N/A | \$258.00 | | | \$258.00 |
| Elisa Lomon | Stockton University | PARCC Math Assessment | 11/4/15 | No Cost | \$22.07 | | \$22.07 |
| Bo Manton | Stockton University | Translating the Chemistry Model Science Curriculum Framework into Local Curriculum | 12/2/15 | No Cost | \$10.54 | | \$10.54 |

| | | | | | | | |
|-------------------|---------------------|--|----------|---------|---------|--|---------|
| Tara Kern | Auletto Caterers | Pediatric Asthma and Allergy Update | 12/16/15 | \$45.00 | 10.42 | | \$55.42 |
| Shannon Godfrey | Stockton University | Translating Middle School Life Science Curriculum Framework into Local Curriculum | 1/6/16 | No Cost | | | No Cost |
| Karen Valla | Stockton University | Translating Middle School Life Science Curriculum Framework into Local Curriculum | 1/6/16 | No Cost | \$10.54 | | \$10.54 |
| Kim Giordano | Stockton University | Translating Middle School Physical Science Curriculum Framework into Local Curriculum | 1/14/16 | No Cost | \$10.54 | | \$10.54 |
| Rose Kronberger | Stockton University | Translating Middle School Physical Science Curriculum Framework into Local Curriculum | 1/14/16 | No Cost | | | No Cost |
| Adam Stewart | Stockton University | Translating Physics Model Science Curriculum Framework into Local Curriculum | 1/14/16 | No Cost | \$10.54 | | \$10.54 |
| *†Lakishia Powell | EIRC | Diverse Learner Instructional Practices Workshop | 1/25/16 | No Cost | | | No Cost |
| Matt Nicastro | Stockton University | Translating Biology Model Science Curriculum Framework into Local Curriculum | 2/29/16 | No Cost | \$10.54 | | \$10.54 |
| Paul Chang | Stockton University | Translating Capstone Earth & Sciences Model Science Curriculum Framework into Local Curriculum | 2/29/16 | No Cost | \$10.54 | | \$10.54 |

| | | | | | | |
|-------------|------------------------------|---|--------------------|----------|--|----------|
| Ken Schoudt | Golden Nugget, Atlantic City | Athletic Director, DAANJ State Conference | 3/22/16 to 3/25/16 | \$350.00 | | \$350.00 |
|-------------|------------------------------|---|--------------------|----------|--|----------|

(†Paid for with Title II monies)

- b. I make a motion to approve the [Crusader Anime Club](#)
- c. I make a motion to approve Club Z Tutoring to provide tutoring services for the 2015-2016 school year
- d. I make a motion to approve the following graduate coursework as listed:
 - 1. Kathleen Assini - Walden University \$160.00
 - 2. Lisa Dolby - Drexel University \$2,604.00
 - 3. Mike Monteleone - Rutgers University \$2,034.00
 - 4. Mike Monteleone - Rutgers University \$678.00
- e. I make a motion to approve the following students as tech crew for the 2015-2016 school year (*pending working papers*) at \$8.38 per hour as listed:
 - 1. Tanner Freeman
 - 2. Bobby Scott
 - 3. Thomas Conroy, Jr.
 - 4. John Caldwell
 - 5. Zelma Santangelo
 - 6. Kristina Zemanik
 - 7. Sabryna Nobles
 - 8. Summer Coppinger
 - 9. Jesse Brandimarto
 - 10. Wyatt DiGregorio
 - 11. James Kelleher
 - 12. Lexi Cannon
- f. I make a motion to approve the following course revisions and new course proposals for the 2016-2017 school year as listed:
 - 1. [SAT Math Prep](#)- New Course Development
 - 2. [Web Design and Development 5](#) - New Course Development
 - 3. [Architecture & Construction 1: Foundations of Drafting & Design](#) (*formerly CAD 1*) - Course Revision
 - 4. [Graphic Desktop Publishing 1, Graphic Desktop Publishing 2 & Graphic Desktop Publishing 3](#) (*name change only*)
 - 5. [i-STEM 3, Implementation](#) - New Course Development
 - 6. [Architecture & Construction 2: Elements of Architectural Design](#) (*formerly Computer Aided Architecture*) - Course Revision
- g. I make a motion to approve submission of the 2014-2015 Title I, Part A Performance Report

- h. I make a motion to approve the following Rowan University students for practicums in Teaching and Learning as listed:

| <u>Name</u> | <u>Dates</u> | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|------------------|-------------------------|-------------------|----------------------------|---------------|
| Valerie Gambino | 1/20/16 to 5/9/16 | Mathematics | Kim Kelly | HS |
| Alyssa Gautieri | 1/20/16 to 5/9/16 | Mathematics | Brian Simione | MS |
| Jeremy Taylor | 1/20/16 to 5/9/16 | History | Scott Gutelius | HS |
| Julianna Kraft | 3/14/16 to 5/9/16 | Art | Pam DeRose | HS |
| John Lisella | 3/14/16 to 5/9/16 | Health & PE | Dave Slates | HS |
| Samantha Sampson | 1/19/16 to 5/9/16 | Counselor | Melissa Pilitowski | HS |
| Gabriele Ward | 1/19/16 to 5/9/16 | School Psychology | Rachele Weichmann | HS |

- i. I make a motion to approve the following Rowan University students for Junior Field Experience Placement as listed:

| <u>Name</u> | <u>Dates</u> | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|-----------------------------|--------------------------|-----------------------------|----------------------------|---------------|
| Kyle Abel | 2/1/16 to 3/9/16 | Health & Physical Education | John Malatesta | HS |
| Ashley Jenna DeYoung | 3/21/16 to 4/27/16 | Health & Physical Education | Lakishia Powell | HS |
| Matthew Thomas Lichtenstein | 3/21/16 to 4/27/16 | Health & Physical Education | Matthew Murschell | MS |

4. Policy - Mr. Greg Coffin

a. I make a motion to approve the following mandated policy as listed:

| <u>Policy/Regulation Number</u> | <u>Policy</u> |
|---------------------------------|---|
| 3224 | Evaluation of Principals, Vice Principals, and Assistant Principals |
| R3224 | Evaluation of Principals, Vice Principals, and Assistant Principals |
| 3223 | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals |
| R3223 | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals |
| 3222 | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators |
| R3222 | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators |
| 3221 | Evaluation of Teachers |
| R3221 | Evaluation of Teachers |
| 1240 | Evaluation of Superintendent |
| R1240 | Evaluation of Superintendent |

B. Facilities/Athletic

1. Athletic - Mr. John Bruno - Chairperson

a. I make a motion to approve the following athletic changes/additions as listed:

(All coach hiring is pending completion of required state paperwork)

| | | |
|------------------|--|--------|
| Stephanie Krauss | Volunteer Girls Basketball | Assign |
| Edward Bonachi | Volunteer Boys Basketball | Assign |
| Abdul Payne | Assistant Girls Basketball | Assign |
| John Kane | Volunteer Winter Track and Spring Boys Track & Field | Assign |
| Sarah Stuart | Assistant Girls Basketball | Resign |

b. I make a motion to approve the amendments to the [Tri County Conference Constitution](#)

2. Building and Grounds - Mr. William DiMatteo

- a. I make a motion to approve the facility use request as listed:

(All approvals are pending insurance certificate)

| Name of Person / Organization | Facility Requested | Dates Requested | Time |
|--|---|-----------------|-------------------|
| Nancy Glass Productions - Antonia Green | Middle School: 2 Classrooms, Office Space, Nurse's Office | 12/13/15 | 8:00 am - 8:00 pm |

3. Cafeteria - Mr. Garry Lightfoot - Chairperson

- a. I make a motion to approve the following cafeteria report for October 2015 as listed:

| | |
|------------------------------------|-----------------------|
| Total Income | \$ 79,200.74 |
| Total Expense | \$ (78,823.43) |
| Net Income or (Loss) | \$ 377.31 |
| Average Daily Attendance | 1619 |
| Average Daily Participation | 766 |
| Percentage of Participation | 0.47 |

- b. For the information of the Board the Nutri-Serve [monthly update](#) is attached

C. Transportation - Mr. Mario Christina - Chairperson

1. I make a motion to approve the following transportation jointures as listed:

- a. Jointure with Glassboro School District to transport 1 Glassboro student, along with 8 Delsea students on Delsea's Route SP09 to GCIT/Career Ctr from September 8, 2015 thru June 30, 2016 at a cost of \$3,632.00
- b. Jointure with Plainfield School District to transport 1 Plainfield student, along with 9 Delsea students on Delsea's Route SP06 to Archway from November 9, 2015 thru June 30, 2016 at a cost of \$6,429.00
- c. Jointure with Audubon School District to transport 1 Audubon student, along with 13 Delsea students on Delsea's Route SP04 to Pinelands Learning Center from September 3, 2015 thru June 30, 2016 at a cost of \$2,731.00
- d. Jointure with Winslow Township School District to transport 1 Winslow student, along with 13 Delsea students on Delsea's Route SP04 to Pinelands Learning Center from September 3, 2015 thru June 30, 2016 at a cost of \$2,731.00
- e. Jointure with Montclair School District to transport 1 Montclair student, along with 13 Delsea students on Delsea's Route SP04 to Pinelands Learning Center from September 3, 2015 thru June 30, 2016 at a cost of \$2,731.00
- f. Jointure with Trenton School District to transport 1 Trenton student, along with 13 Delsea students on Delsea's Route SP04 to Pinelands Learning Center from

- September 3, 2015 thru June 30, 2016 at a cost of \$2,731.00
- g. Jointure with Monroe Township School District to transport 1 Monroe student, along with 9 Delsea students on Delsea's Route SP06 to Archway from September 10, 2015 thru June 30, 2016 at a cost of \$6,429.00
 - h. Jointure with GCSS School District to transport 4 GCSS students, along with 5 Delsea students on Delsea's Route SP05 to BankBridge from September 8, 2015 thru June 30, 2016 at a cost of \$10,977.00
 - i. Jointure with Long Branch School District to transport 1 Long Branch student, along with 13 Delsea students on Delsea's Route SP04 to Pinelands Learning Center from November 13, 2015 thru June 30, 2016 at a cost of \$2,731.00

D. Bond Referendum - Mario Christina - Chairperson

- 1. Update - [Greyhawk](#)
- 2. I make a motion to reject the bids for the high school roof and HVAC replacement project
- 3. I make a motion to approve the re-bidding of the high school roof and HVAC replacement project

E. Superintendent's Report

- 1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

| Date | Location | Name |
|-------------------------|---|------------------------------|
| 12/10/15 | Peer Mediation Training - Franklin Twp. Community Center | Pam DeRose |
| 12/12/15 | Delta Eta Sigma - Manhattan | Tanya Mastrokyriakos |
| 12/22/15 | Rewards Program - Cinemark 16 & Deptford Mall | Patricia Ashe Gary Nelson |
| 1/5/16 | DECA Regional Gold Competition - Crowne Plaza Hotel, Cherry Hill <i>(no buses needed)</i> | Eileen Fischer |
| 1/6/16 | DECA Regional Blue Competition - Crowne Plaza Hotel, Cherry Hill | Eileen Fischer |
| 2/21/16 - 2/23/16 | DECA Regional Gold Competition - Crowne Plaza Hotel, Cherry Hill <i>(no bus needed)</i> | Eileen Fischer |
| 2/24/16 - 2/26/16 | DECA Regional Blue Competition - Crowne Plaza Hotel, Cherry Hill | Eileen Fischer |
| 3/24/16 | RCGC - Sewell <i>(no bus needed)</i> | Brian D'Ottavio |

2. Recommend the Board approve the following special education tuition student placements as listed:

| Initials | DOB | Township | Classification | School | Contracted Educational Tuition - Per Diem |
|-----------------|------------|-----------------|-----------------------|--------------------------|--|
| MT | 8/7/99 | Newfield | ED | Bankbridge | \$34,200/year |
| FK | 2/23/99 | Frankin | SLD | Medical Home Instruction | N/A |
| KJ | 11/8/00 | Franklin | MD | Home Instruction | N/A |
| BK | 9/17/00 | Franklin | SLD | Home Instruction | N/A |
| WS | 3/11/99 | Elk | ED | Home Instruction | N/A |
| AG | 2/22/98 | Franklin | ED | Pineland Learning Center | \$262.57 |
| FJ | 6/22/99 | Elk | ED | Archway Upper School | \$198.65 |
| MD | 12/21/99 | Elk | ED | Pineland Learning Center | \$262.57 |
| *DA | 2/4/01 | Frankin | OI | Home Instruction | N/A |

3. Recommend the Board approve the October 2015 HS/MS HIB report as presented last month
4. Recommend the Board acknowledge the receipt of the November 2015 [HS/MS](#) HIB report as presented
5. District Reports
- a. [Teacher Observations](#)
 - b. [Enrollment](#)
 - c. Attendance:
 1. [HS](#)
 2. [MS](#)
 - d. Suspension:
 1. [HS](#)
 2. [MS](#)
 - e. Transportation
 - f. [T&E/Curriculum/Monitoring/Staff Development](#)
 - g. [CST](#)
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. [Mr. Schoudt](#)
 3. [Mrs. Lomon](#)
 - i. Principals' Educational Activities
 1. [High School](#)
 2. [Middle School](#)
 - j. Nurses' Reports
 1. [High School](#)
 2. [Middle School](#)
 - k. [Guidance](#)

- l. [Maintenance](#)
- m. Fire Drills/Crisis Drills:
 - Dates:** 11/20/15 & 11/17/15
 - Times:** 8:15 am & 7:45 am
 - Locations:** Nurses Office & Lockdown - H.S.

 - Dates:** 11/9/15 & 11/30/15
 - Times:** 10:30 am & 10:50 am
 - Locations:** D-Wing & Lockdown- M.S.

8. **Executive Board Member's Report - Mr. Dave Piccirillo**
 A.

9. **School Business Administrator's Report**
 A. None

10. **Old Business**
 A.

11. **New Business**
 A.

12. **Citizens - Questions/Discussion Limited Items 7 through 12 on agenda - (Time limit 3 minutes per group or individual not being represented by a group)**
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. **Executive Session**
 A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
 Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 2, 2015.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.