

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 2, 2017
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A.

4. Reading of the Minutes

A. Regular Session 7/5/17

B. Executive Session 7/5/17

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Mr. Greg Coffin - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve Jack Burton for child study team meetings as needed
2. I make a motion to approve Jason Gregory as a homebound tutor for the 2017-2018 school year
3. I make a motion to approve the transfer of Larry Cross from grounds to maintenance mechanic with a yearly salary increase of \$2,000 - effective August 3, 2017

4. I make a motion to approve Leslie Magee as a one to one aide for the Extended School Year Special Education Program
5. I make a motion to approve Kimberly Clark as transportation dispatcher at a yearly salary of \$37,000.00 - effective August 7, 2017
6. I make a motion to approve the following for three summer work days for scheduling purposes as listed:
 - a. Lisa Elisio
 - b. Rachele Weichmann
7. I make a motion to approve the resignation of Christina Perkins - transportation - effective August 5, 2017
8. I make a motion to approve the retirement resignation of Jerry Lanz as a bus driver - effective August 31, 2017
9. I make a motion to approve the resignation of Dagoberto Polanco as middle school world language teacher - effective July 28, 2017
10. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Danielle Smith (secretary)	9/29/17 through 3/20/18	9/29/17 through 12/22/17 (benefit 12 weeks)	1/2/18 through 3/20/18 (benefit 12 weeks)	Paid leave 10/2/17 through 10/18/17 Unpaid leave 10/19/17 through 3/20/18

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of June 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of June 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2017
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of the Transfer for June 2017

6. I make a motion to approve the following bills as listed:

i.	<u>Operating August 2017</u>	\$165,954.28
ii.	<u>Operating June 30, 2017</u>	\$394,340.51
iii.	<u>Hand Checks</u>	\$632,227.92
iv.	<u>Athletic Bills</u>	\$5,329.50

C. Education - Mr. Nicholas Christian - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
► Renetta Meddick	Pennsylvania State Society Office	NJCPA/PICPA Accounting Pilot Bridge Project <i>(workshop previously approved in April)</i>	7/11/17 - 7/13/17		\$66.00		\$66.00
Eileen Fischer	Cherry Hill School West, Cherry Hill, NJ	Southern New Jersey Marketing Association Meetings	9/21/17 10/19/17 11/16/17 12/21/17 1/18/18 2/15/18 3/22/18 5/17/18	No Cost	\$167.40		\$167.40
Eileen Fischer	Kean University	NJ DECA Advisory Board Meetings	9/26/17 10/30/17 11/28/17 1/26/18 3/27/18 5/29/18	No Cost	\$428.46		\$428.46
Tara Kern	Online	School Nurse Emergency Course (SNEC)	11/1/17 - 11/30/17	\$75.00			\$75.00

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the ESSA grant for 2017-2018
3. I make a motion to approve the district 2017-2018 Professional Development Plan
4. I make a motion to approve the district 2017-2018 mentoring plan
5. I make a motion to approve the 2017-2018 draft curriculum handbook
6. I make a motion to approve participation in the Rowan Literacy Consortium (Title I funded) and the NJ Consortium for Equity and Excellence (Title II funded)

7. I make a motion to approve using McRel Teacher Evaluation System for the 2017-2018 school year
8. I make a motion to approve the following graduate coursework as listed:
 - a. Matthew Murschell - \$1,689.00

D. Policy - Ms. Kathie Catucci - Chairperson

1. I make a motion to approve the following policies as listed:

Policy #5330.04	Administering an Opioid Antidote (<i>New</i>)
Policy #8550	Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions as listed:
(*All coach hiring is pending completion of required state paperwork*)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Elizabeth Putz	Assistant Freshman Field Hockey Coach	Assign
Luke Dickson	Assistant Boys Basketball Coach	Assign
Michelle DePasquale	Assistant Girls Basketball Coach	Assign
Brian Simone	Assistant Freshman Boys Soccer Coach	Assign
Victoria Miller	Volunteer Assistant Girls Soccer Coach	Assign

2. I make a motion to approve the following athletic department summer workers at \$13.50 per hour as listed:
 - a. William Murray
 - b. Melvin Bowen

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:
(*All approvals are pending insurance certificates*)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Wrestling Skills Camp - George Coleman	HS Wrestling Room & HS Cafeteria	8/7/17 - 8/9/17	8:30am - 3:00pm
Mission One Orientation - Candace Coleman	MS Media Center	8/21/17	8:00am - 12:00pm
Jeepers Creepers - Eileen Fischer	High School	10/26/17	2:00pm - 9:00pm

Coach Bingo - Eileen Fischer	Cafeteria & Restrooms	11/18/17	3:00pm - 9:00pm
Delsea Midget Football - Franklinville Rec Dept	3 - Buses Team ID pictures Deptford, NJ	8/26/17	8:30am - 12:00pm
Delsea Midget Football - Franklinville Rec Dept	Delsea Middle School Cafeteria	9/7/17	6:00pm - 9:00pm

2. I make a motion to approve a resolution authorizing Garrison Architects to prepare and submit an NJDOE Other Capital Project Application for a new facilities/ transportation building and the District acknowledges that it will receive no state aid for the project. The District further authorizes Garrison Architects to amend the District's Long Range Facility Plan to include this project.

G. Cafeteria - Mr. Robert Scavelli - Chairperson

1. I make a motion to approve the following cafeteria report for June 2017 as listed:

Total Income	\$41,854.06
Total Expense	(\$45,856.62)
Net Income or (Loss)	(\$4,002.56)
Average Daily Attendance	1615
Average Daily Participation	754
Percentage of Participation	0.47

H. Transportation - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the following transportation jointures for the 2017-2018 ESY school year as listed:
 - a. Jointure with Franklin Township School District to transport 1 Franklin student, along with 8 Delsea students on Delsea's Route SP02 to Yale Cherry Hill from July 1, 2017 through August 31, 2017 at a cost of \$2,553.00
 - b. Jointure with Glassboro School District to transport 1 Glassboro student, along with 5 Delsea students on Delsea's Route SP16 to Yale Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
 - c. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2017 through August 31, 2017 at a cost of \$1,300.00

- d. Jointure with Newfield School District to transport 3 Newfield students, along with 7 Delsea students on Delsea's Route SP13 to Bankbridge South from July 1, 2017 through August 31, 2017 at a cost of \$1,100.00

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
8/11/17	Camp Roosevelt (BSA) Elmer, NJ - Training	LTC Flood
Various Dates	Southern NJ Marketing Association Meetings - Kean University <i>(reimburse for mileage)</i>	Eileen Fischer
Various Dates	NJ DECA Advisory Board Meetings - Kean University <i>(reimburse for mileage)</i>	Eileen Fischer
10/18/17	DECA COLT Conference - Kean University, Union, NJ	Eileen Fischer
1/9/18	DECA Regional BLUE Competition - Crowne Plaza Hotel, Cherry Hill, NJ	Eileen Fischer
2/27/18 - 3/1/18	DECA State Blue Competition - Crowne Plaza Hotel, Cherry Hill, NJ	Eileen Fischer
4/20/18 - 4/25/18	DECA International Career Development Competition - Atlanta, GA	Eileen Fischer

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
D.C.	11/08/04	Elk	MD	Bankbridge	\$4,140.00 (ESY) \$3,400.00 (1:1 Aide/ESY) \$37,800.00 (17-18 SY) \$39,960.00 (1:1 Aide/17-18 SY) \$85,300.00 Total
F.P.	09/20/02	Franklin	Autistic	Bankbridge-South High	\$37,800.00
P.J.	06/27/05	Franklin	OHI	Bankbridge	\$4,140.00 (ESY) \$37,800.00 (17-18 SY)
P.C.	09/24/05	Franklin	MD	Archbishop Damiano School	\$252.02/diem
Z.J.	10/04/04	Newfield	MD	Archbishop Damiano School	\$252.02/diem

3. Recommend the Board approve the June 2017 HS/MS HIB report as presented last month
4. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates: 7/27/17 & 7/17/17
Times: 8:33 am & 9:00 am
Locations: Main Panel & Tabletop Discussion- H.S.

Dates: 7/28/17 & 7/17/17
Times: 10:20 am & 9:00 am
Locations: D-Wing & Tabletop Discussion - M.S.

8. Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve the following Shared Service Agreement for 90 days as listed:
 1. Franklin Township School District
 - a. IT Services
 2. Elk Township School District
 - a. Superintendent
 - b. Assistant Superintendent/Curriculum Director
 - c. IT Services
 - d. Maintenance Mechanic
 - e. Child Study Team Director
 - f. Transportation Services

- g. Facilities Manager
 - h. Business Services
 - i. Transportation Coordinator
 - j. Educational Research Coordinator
3. Clayton School District
- a. Transportation Repair/Maintenance of Bus Fleet
 - b. Transportation Coordinator

B. Recommend the Board authorize the use of competitive contracting pursuant to N.J.S.A. 18A:18A-4.1(k) to solicit proposals for and select a qualified firm or firms to acquire and construct photovoltaic cells and sell the energy produced from such cells to the School District at a reduced cost pursuant to a power purchase agreement

10 Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in

A.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 2, 2017.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.