

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 1, 2018
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A. Middle School S.H.A.P.E. students

4. Reading of the Minutes

A. Regular Session 7/11/18

B. Executive Session 7/11/18

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. **Committees:**

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following change in degree status as listed:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Shane McNichol	6	MA	MA+15	September 1, 2018
Matthew Murschell	8	BA	BA+15	September 1, 2018
Abigale Biliniski	9-10	MA	MA+15	September 1, 2018
Adoree Devine	1-2	BA	BA+30	September 1, 2018

2. I make a motion to approve Heidi Harbs as the high school guidance secretary at a yearly salary of \$28,500.00 - effective August 1, 2018
3. I make a motion to approve Kelly Battle as a part time high school secretary at \$13.50 per hour not exceeding 30 hours per week - effective August 13, 2018
4. I make a motion to approve Eduardo Velez as a permanent substitute bus driver - effective July 18, 2018
5. I make a motion to approve Kathy D'Alfonso as a summer custodian at \$10.50 per hour
6. I make a motion to approve Melvin Bowen as summer weight room security at a rate of \$10.00 per hour
7. I make a motion to approve Dave Allonardo to provide overnight security for the 2018 football camp from August 20th - August 25th at a rate of \$10.00 per hour
8. I make a motion to approve Gavin Hawkes as a Network Administrator at a yearly salary of \$55,000 (prorated)
9. I make a motion to approve Dan Wright as a Computer Technician at a yearly salary of \$47,500 (prorated)
10. I make a motion to approve the following staff to work in the organizational management program after school for the 2018-2019 school year as listed:

Delsea Middle School <i>(one day each)</i>	
Karen Armistead	Shane McNichol

Delsea High School <i>(one day each)</i>	
Candice Davis	Teresa Johnson

11. I make a motion to approve the following staff to attend the 2018 summer workshops/trainings as listed:

Equity Council (Title II/IV Funds) - 1 Day	
Kathleen Assini	

Promethean Board, Class Flow, & Smart Notebook Training (Title II Funds) - 2 Days	
Paul Chang	

12. I make a motion to approve the following staff for the 2018-2019 Bookbinder program as listed:

Teachers	
Joseph Pepitone	Abigale Bilinski
Dr. Melissa Smith	

13. I make a motion to approve the resignation of Brianna Price as a Chromebook technician - effective August 25, 2018

B. Budget and Finance - Mr. James Kelly - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of June 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2018
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
- I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Report of Transfers for June 2018

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$784,480.34
ii.	<u>Operating - June 30, 2018</u>	\$239,428.88
iii.	<u>Athletic & Postage Bills</u>	\$11,821.85

7. I make a motion to approve RPS, Inc. to provide occupational therapy, physical therapy, and speech/language services for the 2018-2019 school year at a rate of \$64.50 per hour
8. I make a motion to approve Dr. Cory McNabb, Au.D., CCCA of REM Auditory Therapy Center to provide the following services for the 2018-2019 school year as listed:
- a. Classroom Assessment - \$425.00 (*per assessment*)
 - b. Educational Evaluation - \$595.00 (*per evaluation*)
9. I make a motion to approve Dr. Evan L. Claytor, Au.D., CCCA of Phonak to provide services for the Delsea Deaf/Hard of Hearing Program for the 2018-2019 school year in the amount of \$3,200.00
10. I make a motion to appropriate additional surplus in the amount of \$61,200.00 for the 2018-2019 school year budget to account for the reduction in state school aide

C. Education - Mr. Nicholas Christian - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
►Carlos Castro	ONLC Training Center, Mt. Laurel	Autodesk Revit Architecture	8/27/18				
		Fundamentals	8/30/18	\$1,995.00	\$52.08		\$2,047.18

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following graduate coursework as listed:
- a. Shane McNichol - \$1,431.00
 - b. Matthew Murschell - \$1,740.00
3. I make a motion to approve the Mentoring Plan for the 2018-2019 school year
4. I make a motion to approve the Professional Development Plan for the 2018-2019 school year
5. I make a motion to approve the participation in the NJ Consortium for Equity and Excellence (*Title II funded*)
6. I make a motion to approve using the McRel Teacher Evaluation System for the 2018-2019 school year
7. I make a motion to approve using the NJ Principal Evaluation System for the 2018-2019 school year
8. I make a motion to approve the curriculum handbook for the 2018-2019 school year

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #1510</u>	Americans with Disabilities Act (M) - <i>Revised</i>
<u>Reg. #1510</u>	Americans with Disabilities Act (M) - <i>Revised</i>
<u>Policy #2260</u>	Affirmative Action Program for School and Classroom Practices (M) - <i>Revised</i>
<u>Reg. #2260</u>	Affirmative Action Program for School and Classroom Practices Complaint Procedure (M) - <i>Revised</i>
<u>Policy #4352</u>	Sexual Harassment - <i>Revised</i>
<u>Policy #5710</u>	Student Grievance - <i>New</i>
<u>Policy #5750</u>	Equal Educational Opportunity - <i>Revised</i>
<u>Reg. #5750</u>	Equal Educational Opportunity Complaint Procedure (M) - <i>Revised</i>
<u>Policy #5751</u>	Sexual Harassment (M) - <i>Revised</i>
<u>Reg. #5751</u>	Sexual Harassment of Students (M) - <i>Revised</i>
<u>Policy #5755</u>	Equity in Educational Programs and Services (M) - <i>Revised</i>
<u>Policy #5841</u>	Secret Societies - <i>Revised Policy #527</i>
<u>Policy #5850</u>	Social Events and Class Trips - <i>New</i>
<u>Policy #9130</u>	Public Complaints and Grievances - <i>Revised</i>

2. I make a motion to abolish the following policy as listed:

<u>Policy #527</u>	Secret Societies - <i>Abolish</i>
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E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions as listed:
(*All coach hiring is pending completion of required state paperwork*)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
George Maxwell	Football Assistant Coach	Assign
Robert Parks	Football Volunteer Coach	Assign
Robert Parks	Boys Basketball Assistant Coach	Assign
Frank Pilitowski	Boys Basketball Assistant Coach	Assign
Frank Martine	Boys Basketball (<i>freshman</i>) Assistant Coach	Assign

Vincent Driver	Boys Basketball MS Assistant Coach	Assign
Dick Stewart	Boys Basketball Volunteer Coach	Assign
Matthew Miles	Boys Basketball Volunteer Coach	Assign
Taylor Walker	Girls Basketball (<i>freshman</i>) Assistant Coach	Assign
Samantha Trapp	Girls Basketball MS Assistant Coach	Assign
Neil Bress	Girls Basketball Assistant Coach	Assign
Michelle DePasquale	Girls Basketball Assistant Coach	Assign
Elizabeth Kramer	Girls Basketball Volunteer Coach	Assign
Robert Briles III	Girls Basketball Volunteer Coach	Assign
Steven Casamassima	Boys Soccer Volunteer Coach	Assign
David Allonardo	Indoor Track & Field Volunteer Coach	Assign
Kristina Martorana	Winter MS Site Manager	Assign
David Allonardo	Girls Tennis Assistant Coach	Assign
Francis McDonald	Girls Tennis Assistant Coach	Resign
George Maxwell	Football Volunteer Coach	Resign
Robert Parks	Football (<i>freshman</i>) Assistant Coach	Resign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Art 1 & Cultural Arts South Jersey Food Bank Fundraiser - Soyan Unkow	HS Cafeteria	11/14/18	3:00pm - 8:00pm
Red Blue Basketball Mixer - Thomas Freeman	HS Gym	12/27/18 & 12/29/18	11:00am - 4:00pm

G. Cafeteria - Mr. Thomas Tobin - Chairperson

1. I make a motion to approve the following cafeteria report for June 2018 as listed:

Total Income	\$36,629.73
Total Expense	\$(38,373.11)
Net Income or (Loss)	\$(1,743.38)
Average Daily Attendance	1622
Average Daily Participation	784
Percentage of Participation	48

H. Transportation - Mr. Harry Kennedy - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the June 2018 HIB HS/MS report as presented last month
2. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance

m. Fire Drills/Crisis Drills:

Dates: 7/31/18 & 7/26/18

Times: 10:20 am & 10:00 am

Locations: Main Panel & Safety Security Meeting - H.S.

Dates: 7/31/18 & 7/26/18

Times: 8:54 am & 10:00am

Locations: D-wing & Safety Security Meeting - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

A. Legislative Update

9. School Business Administrator's Report

A. None

10. Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Personnel - Grievance

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 1, 2018.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.