

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 6, 2016
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Updated information will have an asterisk in front of it**

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

2. Pledge of Allegiance

3. Presentations

A. EVVR - Mike Nicholson & Helen Divens

4. Reading of the Minutes

A. Regular Session [3/2/16](#)

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Curriculum/Finance

1. Personnel - Mr. Greg Coffin - Chairperson

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Brandy Duppel as night security for the middle school - effective March 11, 2016 (*all hiring is pending completion of required state paperwork*)
- b. I make a motion to approve James Cunningham as a substitute custodian - effective April 7, 2016 (*all hiring is pending completion of required state paperwork*)

- c. I make a motion to approve Dorothy Morgan as a substitute custodian - effective April 7, 2016 *(all hiring is pending completion of required state paperwork)*
- d. I make a motion to approve John Burns III as a bus driver - effective March 21, 2016
- e. I make a motion to approve Brian D'Ottavio as the SHAPE coordinator for summer 2016 at a previously approved rate
- f. I make a motion to approve the following 2015-2016 Schedule B positions as listed:

<u>Activity</u>	<u>Name</u>
HS Play Set Construction	Lee Cooper, Sr.
HS Play Piano Accompanist	Elisa Grello
HS Play Costume Assistant	Emma Arroyo

- g. I make a motion to approve the resignation of June Eckel as a bus driver - effective July 1, 2016
- h. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Kelly Rosas (teacher)	3/11/16 through 4/29/16	3/11/16 through 4/29/16 (benefit 6 weeks)	N/A	Paid leave 3/11/16 through 4/29/16

2. Budget and Finance - Mr. James Kelly - Chairperson

- a. I make a motion to approve the [Board Secretary Report](#) in accordance with 18A:17-36 and 18A: 17-9 for the month of February 2016 The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the [Treasurer's Report](#) in accordance with 8A:17-36 and 18A:17-9 for the month of February 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2016.
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the [Report of the Transfer](#) for February 2016
- f. I make a motion to approve the following bills as listed:

i.	Bill Operating List	\$1,379,074.36
ii.	Capital Projects	\$359,872.48
iii.	Hand Checks	\$539,070.03
iv.	Cafe & Athletic Bills	\$80,818.29
v.	Annual Employer Appropriation	\$530,413.00

3. Education - Mr. Nicholas Christian - Chairperson

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging</u>	<u>Total</u>
Joan Flack Emma Arroyo Priscilla Martinez Pamela Berry	LRC, Mullica Hill	PCAST - Person Centered Approaches in Schools and Transition	3/11/16	No Cost			No Cost
Felicia Seigel	Crowne Plaza, Cherry Hill	2016 Annual Membership Meeting/ In-Service Seminar-South Jersey Choral Directors' Association	4/15/16	No Cost			No Cost
Mike Nicholson	Foundation for Educational Administration Conference Center, Monroe Twp.	LGBTQ Discrimination Issues	4/15/16	\$150.00	\$18.60		\$168.60
Thomas Freeman	Atlantic City	Basketball clinic	4/29/16	No Cost			No Cost

*Linda Lawyer	Atlantic City Convention Center	NJPN Conference - Driving Positive Change	4/29/16	No Cost		No Cost
Joan Flack Emma Arroyo Priscilla Martinez	Double Tree Suites, Mt. Laurel	Developmental Disabilities Lecture Series Spring 2016	5/6/16 & 5/13/16	No Cost		No Cost

(†Paid for with Title II monies)

- b. I make a motion to approve Miranda DeRobertis from Rowan University to complete her residency II fieldwork experience under the supervision of Kevin Briles
- c. I make a motion to approve the following Rowan University students for Practicums in Teaching and Learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Michelle Black	Fall Semester 9/2/16 - 12/20/16	Mathematics	Thomas Freeman	MS
Elizabeth Ayres	Fall Semester 9/2/16 - 12/20/16	Biology	Michelle Corson	HS
Kevin Hymer	Fall Semester Q2 10/24/16 - 12/20/16	Health & PE	Brian Lindsey	HS
Violet Yantis	Fall Semester Q2 10/24/16 - 12/20/16	Music (Instrumental)	Vincent DuBeau	HS
*Michelle Vassallo	Fall Semester 9/1/16 - 12/20/16	School Counselor	Mollie Huntsinger	MS

4. Policy - Mr. David Piccirillo - Chairperson

- a. I make a motion to approve the following mandated policies and regulations as listed:

Policy #2200	Curriculum Content (M) <i>(formerly 229)</i>
Reg. #2200	Curriculum Content (M) <i>(formerly 2290)</i>
Policy #2416	Programs for Pregnant Students (M) <i>(formerly 231)</i>
Policy #2422	Health & Physical Education
	Special Education - Transition from Early Intervention

Reg. #2460.9	Programs to Preschool Programs (M)
Reg. #2460.16	Special Education - Instructional Material to Blind or Print - Disabled Students (M) (<i>revised</i>)
Policy #2610	Educational Program Evaluation (M) (<i>formerly 222</i>)
Policy #4240	Employee Training
Reg. #4240	Employee Training
Policy #5750	Equal Educational Opportunity (M)
Policy #5751	Sexual Harassment (M) (<i>formerly 544</i>)
Reg. #5751	Sexual Harassment (M) (<i>formerly 5440</i>)

B. Facilities/Athletic

1. Athletic - Mr. Garry Lightfoot - Chairperson

a. I make a motion to approve the following athletic changes/additions as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Vince Nestore	MS Volunteer Volleyball Club	Assign
Elizabeth Putz	MS Volunteer Volleyball Club	Assign

2. Building and Grounds - Mr. William DiMatteo - Chairperson

a. I make a motion to approve the facility requests as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Twp. Basketball - Joe Ingram	MS gym	4/4/16 - 6/14/16 (Mondays & Wednesdays, 6/14/16 Tuesday)	6:30pm - 9:00pm
Sports Outlet Softball League - John Gilligan (pending insurance certificate)	JV softball and baseball fields	4/17/16 - 12/1/16 (Sundays)	9:00am - 12:00pm
Clayton Baptist Church Softball - Dave Mullins	JV softball and baseball fields	4/26/16 - 7/5/16 (Tuesdays)	6:00pm - 8:15pm

3. Cafeteria - Mr. Robert Scavelli - Chairperson

- a. I make a motion to approve the following cafeteria report for February 2016 as listed:

Total Income	\$ 67,000.53
Total Expense	\$ (62,533.68)
Net Income or (Loss)	\$ 4,466.85
Average Daily Attendance	1615
Average Daily Participation	754
Percentage of Participation	0.47

C. Transportation - Mr. Mario Christina - Chairperson

1. I make a motion to approve the following transportation jointures as listed
- a. Jointure with Elk Township School District to transport 1 Elk Township student, along with 10 Delsea students on Delsea’s Route SP04 to Pinelands School from March 16, 2016 through June 30, 2016 at a cost of \$1,118.00
 - b. Jointure with Camden City School District to transport 1 Camden City student, along with 9 Delsea students on Delsea’s Route SP04 to Pinelands School from September 3, 2015 through March 14, 2016 at a cost of \$3,767.00
 - c. Jointure with Camden City School District to transport 1 Camden City student, along with 1 Delsea student on Delsea’s Route S6022 to Brookfield Academy from February 16, 2016 through March 7, 2016 at a cost of \$13,133.00
 - d. Jointure with Hightstown School District to transport 1 Hightstown student, along with 1 Delsea student on Delsea’s Route S6022 to Brookfield Academy from February 16, 2016 through March 7, 2016 at a cost of \$22,357.00
 - e. Jointure with Black Horse Pike School District to transport 1 Black Horse Pike student, along with 53 Delsea students on Delsea’s Route DHS06 to Delsea High School from September 8, 2015 through June 30, 2016 at a cost of \$528.00
 - f. Jointure with Black Horse Pike School District to transport 1 Black Horse Pike student, along with 28 Delsea students on Delsea’s Route DMS09 to Delsea Middle School from September 8, 2015 through June 30, 2016 at a cost of \$861.00
 - g. Jointure with Greater Egg Harbor School District to transport 1 Greater Egg Harbor student, along with 40 Delsea students on Delsea’s Route DHS21 to Delsea High School from December 10, 2015 through June 30, 2016 at a cost of \$644.00
 - h. Jointure with Millville School District to transport 1 Millville student, along with 33 Delsea students on Delsea’s Route DHS29 to Delsea High School from December 10, 2015 through June 30, 2016 at a cost of \$839.00
 - i. Jointure with Millville School District to transport 2 Millville students, along with 52 Delsea students on Delsea’s Route DHS15 to Delsea High School from September 3, 2015 through November 20, 2015 at a cost of \$340.00
 - j. Jointure with Kingsway School District to transport 1 Kingsway student, along with 33 Delsea students on Delsea’s Route DHS29 to Delsea High School from

September 11, 2015 through June 30, 2016 at a cost of \$839.00

- k. Jointure with Kingsway School District to transport 1 Kingsway student, along with 24 Delsea students on Delsea’s Route DMS04 to Delsea Middle School from September 11, 2015 through June 30, 2016 at a cost of \$1,426.00
- l. Jointure with Monroe Township School District to transport 1 Monroe Township student, along with 47 Delsea students on Delsea’s Route DHS23 to Delsea High School from September 3, 2015 through June 30, 2016 at a cost of \$461.00
- m. Jointure with Williamstown School District to transport 1 Williamstown student, along with 1 Delsea student on Delsea’s Route DHS02 to Delsea High School from September 3, 2015 through June 30, 2016 at a cost of \$24,948.00
- n. Jointure with Vineland School District to transport 1 Vineland student, along with 21 Delsea students on Delsea’s Route DMS17 to Delsea Middle School from December 8, 2015 through June 30, 2016 at a cost of \$1,437.00
- o. Jointure with Winslow Township School District to transport 1 Winslow Township student, along with 53 Delsea students on Delsea’s Route DHS04 to Delsea High School from September 3, 2015 through June 30, 2016 at a cost of \$538.00
- p. Jointure with Linden School District to transport 1 Linden student, along with 16 Delsea students on Delsea’s Route DHS30 to Delsea High School from November 20, 2015 through June 30, 2016 at a cost of \$605.00
- q. Jointure with Union City School District to transport 1 Union City student, along with 53 Delsea students on Delsea’s Route DHS15 to Delsea High School from September 3, 2015 through October 20, 2015 at a cost of \$73.00
- r. Jointure with Willingboro School District to transport 1 Willingboro student, along with 35 Delsea students on Delsea’s Route DHS25 to Delsea High School from September 3, 2015 through February 19, 2016 at a cost of \$594.00
- s. Jointure with GCSSSD to transport 2 GCSSSD students, along with 5 Delsea students on Delsea’s Route SP01 to Durand School from April 4, 2016 through June 30, 2016 at a cost of \$7,518.00

D. Bond Referendum - Mario Christina - Chairperson

- 1. Update - Greyhawk [monthly report](#)

E. Superintendent's Report

- 1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
4/15/16	12th Grade Service Learning - Franklinville Library	Tanya Mastrokyriakos
4/22/16 - 4/27/16	Co-Curricular Competition - DECA International Career Development Conference, Nashville TN	Eileen Fischer
4/23/16	Programming Contest - Rowan University	Gary Watkins
4/25/16	Fitness For Life/Yoga Class & Self Esteem Workshop - Moonshine Power Yoga, Cherry Hill	Linda Marchese

5/17/16	10 Day Film Challenge - Regal Theatre, Burlington	Dan Cliver
5/19/16	6th Annual Student Music Technology Expo. - Rowan University	Vincent DuBeau
5/20/16	MS Chorus & Band - Performance at Jackson High School & Six Flags	Felicia Seigel
5/25/16 - 5/27/16	NJ State FFA Convention - Monmouth University	Gary Nelson
5/27/16	11th Grade Service Learning - Veterans Home, Vineland	Jessica Graham Candice Davis
5/28/16	Delta Eta Sigma Fundraiser - New York City	Tanya Mastrokyriakos
6/1/16	Annual Marching Band trip - Great Adventure	Scott McCarron
TBD	Horticulture Student Clean Up - Franklin Township Library	Gary Nelson

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
M.N.	9/11/96	Franklin	OHI	Home Instruction	N/A
S.J.	4/2/99	Franklin	Delsea	Home Instruction	N/A
S.J.	4/8/99	Franklin	Homeless	Millville	\$86.68

3. Recommend the Board approve the resolution authorizing submission of the 2016-2017 [Comprehensive Equity Plan](#)
4. Recommend the Board approve the [resolution](#) appointing Mike Nicholson as Affirmative Action Officer
5. Recommend the Board approve the [2016-2017 school calendar](#)
6. Recommend the Board approve the February 2016 [HS/MS](#) HIB report as presented last month
7. Recommend the Board acknowledge the receipt of the March 2016 HS/MS HIB report as presented
8. District Reports
 - a. [Teacher Observations](#)
 - b. [Enrollment](#)
 - c. Attendance:
 1. [HS](#)
 2. [MS](#)
 - d. Suspension:
 1. [HS](#)
 2. [MS](#)

- e. Transportation
- f. [T&E/Curriculum/Monitoring/Staff Development](#)
- g. [CST](#)
- h. Supervisors' Reports
 - 1. [Mrs. Ferrucci](#)
 - 2. [Mr. Schoudt](#)
 - 3. [Mrs. Lomon](#)
- i. Principals' Educational Activities
 - 1. [High School](#)
 - 2. [Middle School](#)
- j. Nurses' Reports
 - 1. [High School](#)
 - 2. [Middle School](#)
- k. [Guidance](#)
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 3/22/16 & 3/24/16
 - Times:** 1:39 pm & 3:44 pm
 - Locations:** Main Panel & Chemical Spill - H.S.

 - Dates:** 3/23/16 & 3/24/16
 - Times:** 8:22 am & 8:35 am
 - Locations:** D-Wing & Chemical Spill - M.S.

8. Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson
 A. [Legislative Update](#)

9. School Business Administrator's Report

- A. Recommend the Board ratify the unit agreement between the Delsea Regional High School District and the Delsea Maintenance/Custodial Union, District Council 71- Local 3574A
- B. Recommend the Board approve submitting the 2016-2017 School Budget to the County Department of Education for review

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	\$ 35,002,706	\$ 690,855	\$ 617,314	\$ 36,310,875
Less: Anticipated Revenues	\$ 20,194,415	\$ 690,855		\$ 20,885,270
Taxes to be Raised	\$ 14,808,291		\$ 617,314	\$ 15,425,605

- C. Recommend the Board approve a Resolution allowing Pineland Learning Center to provide free breakfast and lunch to all students attending the center as a part of their regular program
- D. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of Nonpublic Technology and Nonpublic Textbook

10. Old Business
 A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. Executive Session

A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 6, 2016.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.