

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 3, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

- A. Art Club - Pamela DeRose
- B. CST Update - Jackie Scerbo

4. Reading of the Minutes

- A. Regular Session 3/6/19
- B. Executive Session 3/6/19

5. Communications

- A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve the following substitute nurses for the 2018 - 2019 school year as listed:
 - a. Kaitlyn Weichman
 - b. Loretta DeStefano-Micarelli
 - c. Jacqueline Olmo
 - d. Amanda Keener

2. I make a motion to approve the following 2018-2019 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>
School Play - High School:	
Vocal Instructor	Abigale Bilinski

3. I make a motion to approve the following co-coordinators for the Extended School Year Special Education 2019 Program at a previously approved rate as listed:

- a. Abigale Bilinski
- b. Chelsea Glenn

4. I make a motion to approve the following 2019 summer positions for the Extended School Year Special Education Program as listed:

<u>Teachers</u> <i>(20 days)</i>	<u>Paraprofessionals</u> <i>(20 days)</i>
Karen Armistead	Janice Carroll
Abigale Bilinski	Kathy D'Alfonso
Brian Carione	Robert Gaetano
Ashley Dobleman	Dia Green
Christine Dougherty	Charles Jones
Ronald Flaim	Maureen Servis
Chelsea Glenn	Darrin Stalling
Jessica Graham <i>*(5 days)</i>	Russell Streater
Teresa Johnson	
Heidi Salerno <i>*(5 days)</i>	<u>Nurse</u>
Melissa Smith	Margaret Cassidy

5. I make a motion to approve Kristine Jiannotti as a math teacher for SHAPE summer 2019
6. I make a motion to approve Susan Coppola, paraprofessional, to attend the senior trip from April 9 to April 13, 2019
7. I make a motion to approve the resignation of Gregory Sawyer, high school building construction technology teacher - effective May 11, 2019
8. I make a motion to approve the resignation of Jannie Sepulveda, permanent substitute bus driver - effective March 30, 2019
9. I make a motion to approve the resignation of Michael Abagnale, bus mechanic - effective March 28, 2019
10. I make a motion to approve the retirement of Anne Dickson, high school business teacher - effective June 30, 2019

11. I make a motion to approve the retirement of Jane Fiducioso, high school math teacher - effective June 30, 2019
12. I make a motion to approve Frank Medio, Jr. as the high school building construction technology teacher at Step 11-12 at a yearly salary of \$68,441.00 - effective May 6, 2019 (*pro-rated*)
13. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Kathie Wright (paraprofessional)	3/26/19 through 6/20/19	3/26/19 through 6/20/19 (benefit 11 weeks)	3/26/19 through 6/20/19 (benefit 11 weeks)	Paid leave 3/26/19 through 5/13/19 Unpaid leave 5/14/19 through 6/20/19

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2019
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,749,932.68
ii.	<u>Cafeteria Bills</u>	\$65,295.47
ii.	<u>Hand Checks</u>	\$503,253.55

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Elisa Lomon Jill Bryfogle	Rowan University	2019 Education Expo	3/28/19	\$175.00			\$175.00
Lakishia Powell	Trenton, NJ	2019 FRS-NJ Awards Committee Training	4/1/19	No Cost	\$31.00		\$31.00
Tina Basile	Rowan University	Traumatic Loss Coalitions for Youth	4/5/19 - 5/3/19	No Cost			No Cost
Christopher Gehringer	The College of New Jersey	NJ TSA High School State Conference	4/13/19	No Cost	\$22.32		\$22.32
Christopher Gehringer	Montgomery County Community College, Pottstown, PA	Cisco Academy ASC Regional Conference	4/25/19 - 4/26/19	No Cost	\$18.91		\$18.91
Tina Basile	Cumberland County College	Don't Get Vaped In	4/30/19	No Cost	\$19.22		\$19.22
†Dr. Sydonie Maitland	Hotel ML, Mt. Laurel	Restorative Discipline Practices	5/2/19	\$239.00	\$14.97		\$253.97
†Dr. Piera Gravenor †Dr. Melissa Williams	Sheraton, Atlantic City	NJ Conference for Women	5/13/19	\$149.00 \$149.00	\$32.28		\$149.00 \$181.28
Michele DePasquale	Ramapo College of NJ	Ethnic Cleansing: When Does it Become Genocide	5/22/19	No Cost	\$90.02		\$90.02
Dr. Melissa Smith	Hill Country Virtual Summer Institute 2019	Hill Country Virtual Summer Institute 2019	6/10/19 - 6/11/19	\$180.00			\$180.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Lisa Dolby	Philadelphia Convention Center	ISTE 2019	6/23/19 - 6/26/19	\$595.00			\$595.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the CTE certification exam reimbursement process
3. I make a motion to approve the creation of the Technology Student Association (TSA) club - volunteer advisor, Christopher Gehringer
4. I make a motion to approve submitting the ESEA carryover amendment as listed:

Title II-A	\$2,134.00
Title IV-A	\$216.00

5. I make a motion to approve the following graduate coursework as listed:
 - a. Abigale Bilinski - \$1,431.00 (*commencement date 9/3/2019*)
 - b. Abigale Bilinski - \$1,431.00 (*commencement date 9/3/2019*)
 - c. Michele DePasquale - \$1,431.00 (*commencement date 9/19/2019*)
 - d. Michele DePasquale - \$1,431.00 (*commencement date 9/19/2019*)
 - e. Michele DePasquale - \$1,431.00 (*commencement date 11/19/2019*)
6. I make a motion to approve Hailey D'Elia, Rowan University student for spring semester observations May through June 2019 in the middle and high schools

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #2422</u>	Health and Physical Education (M) - <i>Revised</i>
<u>Policy #2610</u>	Educational Program Evaluation (M) - <i>Revised</i>
<u>Policy #5612</u>	Assaults on District Board of Education Members or Employees (M) - <i>Revised</i>
<u>Reg. #5612</u>	Assaults on District Board of Education Members or Employees (M) - <i>Revised</i>
<u>Reg. #2460.8</u>	Special Education - Free and Appropriate Public Education (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Shane Dooley	Head Boys Soccer Coach	Assign
Kaitlyn Weichman	Volunteer Softball Coach	Assign

2. I make a motion to approve the donation of field hockey equipment to the Franklin Township field hockey program

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Youth Basketball - Joe Ingram	MS Gym	3/18/19 through 6/19/19	6:30pm - 9:00pm
Spring Extravaganza - Gary Nelson	HS Cafe	4/20/19	9:00am - 4:00pm
DEA Movie Night - Allison Amico	Football/Band Field	5/31/19	7:00pm - 9:30pm
Franklin Twp. Youth Summer Basketball League - Joe Ingram	HS & MS Gym	6/24/19, 6/26/19, 7/1/19, 7/8/19, 7/10/19, 7/15/19, 7/17/19, 7/22/19, 7/24/19 & 7/29/19	5:00pm - 10:00pm

G. Cafeteria - Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for February 2019 as listed:

Total Income	\$70,941.96
Total Expense	\$(65,632.43)
Net Income or (Loss)	\$5,309.53
Average Daily Attendance	1615
Average Daily Participation	825
Percentage of Participation	51%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the following transportation jointures for the 2018-2019 school year as listed:
 - a. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 6 Delsea students on Delsea's Route SP13 to Pinelands from March 1, 2019, through June 30, 2019, at a cost of \$4,669.00
 - b. Jointure with Mt. Holly Township School District to transport 1 Mt. Holly student, along with 6 Delsea students on Delsea's Route SP07 to Bankbridge from January 9, 2019, through June 30, 2019, at a cost of \$7,878.00
2. I make a motion to approve the parent transportation jointure to transport student S.J. to Bankbridge School District on Route DHS-3 from March 1, 2019, through June 30, 2019, at a per diem rate of \$45.00

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
3/28/19, 4/4/19, 4/25/19, 5/2/19, 5/9/19, 5/16/19 & 6/6/19	Franklin Twp. Senior Center - SAVE Program School to Work	Abigale Bilinski
4/5/19	Gateway Regional High School - SOAR & SAVE Class	Abigale Bilinski
4/9/19	Rowan University - Rowan Mentoring	Candice Davis
4/26/19	Morgan State University, Baltimore, M.D. - MENs Scholars	Sgt. James Merrit
4/30/19	Grounds For Sculpture - Art Class	Pamela DeRose

<u>Date</u>	<u>Location</u>	<u>Name</u>
5/2/19	Philadelphia - CISCO	Christopher Gehringer
5/21/19	Rowan University - NJMEA Music Tech Expo	Scott McCarron
5/29/19	Vineland Veterans Home - Junior Service Learning	Candice Davis
6/6/19 (Rain date 6/10/19)	Tall Pines - 7th & 8th Grade Class Trip	Heather Brescia

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
A.G.	2/2/06	Franklin	MD	Home Instruction	N/A
H.I.	5/14/04	Franklin	MD	Yale, Cherry Hill	\$283.40
J.C.	8/1/06	Franklin	AS	Home Instruction	N/A

3. Recommend the Board approve the 2019-2020 district calendar
4. Recommend the Board acknowledge the receipt of the April 2019 HS/MS HIB report as presented
5. Recommend the Board approve the March 2019 HS/MS HIB report as presented last month
6. District Reports
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon

i. Principals' Educational Activities

1. High School
2. Middle School

j. Nurses' Reports

1. High School
2. Middle School

k. Guidance

l. Maintenance

m. Fire Drills/Crisis Drills:

Dates: 3/15/19 & 3/23/19

Times: 1:44 pm & 11:35 am

Locations: Main Panel & Lockdown - H.S.

Dates: 3/27/19 & 3/27/19

Times: 10:11 am & 10:18 am

Locations: Foyer & Test Communications - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks

10. Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

13. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Potential Legal Issue

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 3, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.