

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 14, 2021
REGULAR BOARD OF EDUCATION MEETING
DELSEA HIGH SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A. Delsea Theatre - Mrs. Christine Dougherty

5. Reading of the Minutes

A. Regular Session - 3/3/21

B. Special Meeting - Budget Submission - 3/17/21

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following new teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
William Skipper	Teacher of English Language Arts	MS	5	BA	\$56,336.00	9/1/21
Alexa Happ	Teacher of Math	HS	1	BA	\$53,346.00	9/1/21
Christa DiStefano	Teacher of Spanish	HS	4	BA+15	\$56,836.00	9/1/21

2. I make a motion to approve the reassignment of the following teacher as listed:

<u>Name</u>	<u>New Position</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Ashley Dobleman	iStem Teacher	MS	No change	9/1/21

3. I make a motion to approve the following change in salary due to military service credit, as listed:

<u>Name</u>	<u>From</u>			<u>To</u>			<u>Effective</u>
	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	
David Allonardo	8	MA	\$63,486.00	9	MA	\$66,686.00	9/1/20

4. I make a motion to approve the following 2020-2021 school year tutors for the high school at a previously approved rate as listed:

Sabrina Boyle	Lisa Dolby	Christina Leto
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5. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Emergency Paid Sick Leave</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Janelle Cohen <i>(teacher)</i>	3/9/21 through 6/8/21	Paid Leave N/A Unpaid Leave 3/9/21 through 6/8/21	N/A	N/A	3/9/21 through 6/8/21 <i>(benefit 12 weeks)</i>
Anna Boresellino Papiano <i>(media specialist)</i>	3/31/21 through 4/30/21	Paid Leave 3/31/21 through 4/30/21 Unpaid Leave N/A	N/A	N/A	N/A

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Emergency Paid Sick Leave</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Rachel Melecio <i>(teacher)</i>	5/10/21 through 8/31/22	Paid Leave 5/10/21 through 5/21/21 Unpaid Leave 5/24/21 through 8/31/22	N/A	N/A	N/A
Lorraine Patterson <i>(transportation)</i>	03/30/21 through 05/27/21	Paid Leave 03/30/21 through 05/27/21	N/A	N/A	N/A
Lisa Fricano <i>(transportation)</i>	3/30/21 through 6/18/21	Paid Leave N/A Unpaid Leave 3/30/21 through 6/18/21	N/A	N/A	3/30/21 through 6/18/21 <i>(benefit 11 weeks)</i>
Renee Archer	03/08/2021 through 05/03/2021	Paid Leave 03/08/2021 through 04/12/2021 Unpaid Leave 04/13/2021 through 05/03/2021	N/A	04/13/2021 through 05/03/2021 <i>(benefit 3 weeks)</i>	04/13/2021 through 05/03/2021 <i>(benefit 3 weeks)</i>

6. I make a motion to approve Anne Papiano to work two summer evenings in the middle school media center at a previously approved rate as listed:

Monday, July 12th, 6:30pm - 8:30pm	Thursday, August 12th, 6:30pm - 8:30pm
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7. I make a motion to approve the Student Voice Club advisors and stipends as listed:

Employee	2020/2021
Chad DeCicco	\$1,200.00/ <i>annual</i>
Tara Raftery	\$1,200.00/ <i>annual</i>
Felicia Seigel	\$1,200.00/ <i>annual</i>

**Paid through Federal Climate Grant*

B. Budget and Finance - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2021
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$968,981.16
ii.	<u>Hand Checks</u>	\$680,955.02
iii.	<u>Cafe & Athletic Bills</u>	\$53,888.95

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Rachael Melecio	Virtual	COMPREHENDED! The online CI Conference	2/13/21 - 5/16/21	\$104.00			\$104.00
Elisa Lomon	Virtual	NJLA Series 7: LEADing for an Equity Revolution	3/16/21 4/26/21 5/17/21	No Cost			No Cost
†Francis Ciociola	Virtual	Legal One - Evolving Legal Standards for LGBTQ+ Students	3/23/21	\$100.00			\$100.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
David Junkerman	Tuckahoe Turf Farms, Hammonton	SFMANJ	4/7/21	No Cost			No Cost
Tina Basile-Feoli	Virtual	Legal One - Marijuana Legalization - Impact on Public Schools	4/14/21	\$125.00			\$125.00
Melissa Pilitowski Sara Duca Megan Matarese	Virtual	2021 NJSCA Virtual School Counselor Conference	4/16/21	\$20.00 <i>(each)</i>			\$60.00 <i>(total)</i>
Mike Nicholson Brianna Rucci Elisa Lomon	Virtual	Rowan Virtual Education Expo	4/22/21	\$50.00 <i>(total)</i>			\$50.00 <i>(total)</i>
Eileen Fischer	Virtual	DECA International Career Development Conference	4/26/21 & 4/30/21	No Cost			No Cost
Kenneth Schoudt	Golden Nugget, Atlantic City	DAANJ State Conference	5/2/21 - 5/6/21	\$425.00	\$35.00	\$220.00	\$680.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following Rowan University students to complete their clinical rotations for athletic training - Residency I, beginning August and for the fall semester of 2021 under the supervision of Kevin Briles as listed:

Dominique Peters	Jonathan Mitchell
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3. I make a motion to approve the following Rowan University students for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Isabella Villari	<p>Fall 2021: September 1, 2021 - October 22, 2021 <i>Monday/Wednesday (9/1, 9/8, 9/13, 9/15, 9/20, 9/22, 9/27, 9/29, 10/4, 10/6, 10/13, 10/18) (7 hours/day - 6 weeks)</i></p> <p>Spring 2022: March 14, 2022 - May 6, 2022 <i>(5 days/week x 7 hours/day = 35 hours /week for 8 weeks)</i></p>	Health & P.E.	Elizabeth Putz	MS
Michelle Viveros	<p>Fall 2021: September 1, 2021- October 15, 2021 <i>Tuesday/Thursday (9/2, 9/7, 9/9, 9/14, 9/16, 9/21, 9/23, 9/28, 9/30, 10/5, 10/7, 10/12, 10/14)</i> <i>(7 hours/day - 2 days/week = 14 hours per week for 1st 8 weeks)</i></p> <p>Spring 2022: March 14, 2022 - May 6, 2022 <i>(7 hours/day x 5 days per week = 35 hours/week for 2nd 8 weeks)</i></p>	Art	Pamela DeRose	HS
Meghan Kryscnski	<p>Fall 2021: September 1, 2021 - October 22, 2021 <i>(Monday/Wednesday) 9/1, 9/8, 9/13, 9/15, 9/20, 9/22, 9/27, 9/29, 10/4, 10/6, 10/13, 10/18, 10/20)</i> <i>(5 hours/day x 2 days/week for 1st 8 weeks)</i></p> <p>Spring 2022: March 14, 2022 - May 6, 2022 <i>(7 hours/day x 5 days/week = 35 hours/week for 2nd 8 weeks)</i></p>	Music Vocal/ Choral	Vincent DuBeau	HS
Jennifer Katz	<p>Fall 2021: September 1, 2021 - December 8, 2021 <i>(Wednesday, Thursday & Friday 7 hours/day x 3/day per week for 16 weeks)</i></p> <p>Spring 2022: January 18, 2022 - May 6, 2022 <i>(7 hours/day x 5 days/week = 35 hours/week for 16 weeks)</i></p>	English	Louis Neglia	MS
Meranda Pascoe	<p>Fall 2021: September 1, 2021 - December 8, 2021 <i>(7 hours/day x 3 days/week for 16 weeks)</i></p> <p>Spring 2022: January 18, 2022 - May 6, 2022 <i>(7 hours/day x 5 days/week = 35 hours/week for 16 weeks)</i></p>	English	Lisa Dolby	HS

D. Policy - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve on first reading the following policies, regulation and bylaws as listed:

<u>Bylaw #0145</u>	Board Member Resignation and Removal (M) - <i>Revised</i>
<u>Bylaw #0164.6</u>	Remote Public Board Meetings During a Declared Emergency (M) - <i>New</i>
<u>Policy #2431</u>	Athletic Competition (M) - <i>Revised</i>
<u>Policy #5330.01</u>	Administration of Medical Cannabis (M) - <i>Revised</i>
<u>Reg. #5330.01</u>	Administration of Medical Cannabis (M) - <i>Revised</i>
<u>Policy #7510</u>	Use of School Facilities (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2020-2021 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
William Janzer	Volunteer Wrestling Coach	Assign
Nicholas Gaetano	Volunteer Boys Tennis Coach	Assign

2. I make a motion to approve homeschooled student G.R. the opportunity to tryout for Delsea softball

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for February 2021 as listed:

Total Income	\$44,023.75
Total Expense	\$(37,293.34)
Net Income or (Loss)	\$6,730.41
Average Daily Attendance	1548
Average Daily Participation	453
Percentage of Participation	29%

H. Transportation - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the parent transportation jointure for student B.H.D. to Delsea Regional Middle School on Route DHS-21 from January 1, 2021, through June 30, 2021, at a rate of \$0.35 per mile
2. I make a motion to approve the following 2020-2021 transportation jointures as listed:
 - a. Washington Township Public School District
 - b. Glassboro Public School District
 - c. Newfield Public School District

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
F.L.	9/26/05	Franklin	ED	Brookfield Academy, Cherry Hill	\$313.50/diem
R.J.	11/30/27	Delsea	SLD	Home Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/12/20 - 6/10/21	ShopRite, Sewell - S.A.V.E. Program (Tuesdays, Wednesdays & Thursdays)	Abigale Bilinki
4/12/20 - 6/10/21	Heritages, Clayton - S.A.V.E. Program (Tuesdays, Wednesdays & Thursdays)	Abigale Bilinki
4/12/20 - 6/10/21	Danny's Pizza Pizzazz - S.A.V.E. Program (Tuesdays, Wednesdays & Thursdays)	Abigale Bilinki

3. Recommend the Board approve the 2021-2022 district calendar
4. Recommend the Board acknowledge the receipt of the March 2021 HS/MS HIB report as presented
5. Recommend the Board approve the February 2021 HS/MS HIB report as presented last month

6. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mr. Nicholson
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

High School Fire Drill:

Date	Time	Location
3/26/21	10:16 am	Main Panel

High School Crisis Drill:

Date	Time	Drill Type
3/9/21	10:32 am	Lockdown
3/10/21	10:32 am	Lockdown

Middle School Fire Drill:

Cohort	Date	Time	Location
Cohort A	3/11/21	12:23 pm	Main Lobby
Cohort B	3/12/21	10:45 am	Board Office

Middle School Crisis Drill:

Cohort	Date	Time	Drill Type
Cohort A	3/15/21	11:51 am	Lockdown
Cohort B	3/16/21	9:05 am	Lockdown

9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson

A. Legislative Update

10. School Business Administrator's Report

A. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks

B. Recommend the Board approve the 2021-2022 participation in the cooperative transportation service with GCSSSD

C. Recommend the Board approve the interlocal agreement with Clearview Regional School District for the borrowing of buses, sharing of drivers and the sale of gasoline for the 2021-2022 school year

11. Old Business

A.

12. New Business

A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 14, 2021

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.