

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 11, 2018
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

- A. Art Club - Pamela DeRose
- B. Anglers Club - Keith Allonardo
- C. Threat Assessment Initiative- Mr. Nicholson & Mr. Ciociola

4. Reading of the Minutes

- A. Regular Session - 3/7/18
- B. Special Meeting - 3/28/18

5. Communications

- A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. **Committees:**

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following staff for SHAPE summer 2018 positions as listed:

ELA:	Louis Neglia
	Christine Onorato
	Brian Theurer
	Patrick Dougherty
MATH:	Allison Amico
	Thomas Keller
	Matthew Senni
	Alexa Croce
ENRICHMENT:	Jennifer Macielag
	Brian D'Ottavio
	Matthew Nicaastro
	Sean Bradley

2. I make a motion to approve Stephanie Traum as a permanent substitute bus driver - effective April 9, 2018
3. I make a motion to approve the resignation of Kevin Thibault, chief technology officer - effective May 31, 2018
4. I make a motion to approve the retirement resignations as listed:
 - a. Beverly Cunliffe, special education teacher - effective June 30, 2018
 - b. Karen Micarelli, high school secretary - effective August 1, 2018
 - c. Dr. Anner Thompson, child study team director - effective September 2, 2018
 - d. Steven Bell, high school technology teacher - effective June 30, 2018
 - e. Patricia Ashe, high school English teacher - effective June 30, 2018

5. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Dolores Scheeler (transportation)	3/16/18 through 6/8/18	N/A	N/A	Paid leave 3/16/18 through 6/8/18 Unpaid leave N/A
Brian Fischer (teacher)	Intermittent (beginning May 9)	N/A	Intermittent (beginning May 9)	Paid leave N/A Unpaid leave for all days used

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of February 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of February 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2018
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2018
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,207,692.67
ii.	<u>Hand Checks</u>	\$26,036.69
iii.	<u>Cafeteria and Athletic Bills</u>	\$89,467.09

C. Education - Mr. Nicholas Christian - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Sarah Duca	Rowan University Technology Park	Addressing Racial Disparities and Improving Outcomes: Tracking Complex Trauma	3/14/18	No Cost	\$3.35		\$3.35
Elisa Lomon	Highland Regional High School	Diversity Education Job Fair	4/19/18	\$100.00			\$100.00
Kimberly Clark	Hilton Garden, Allentown, PA	CPI Training Instructor Certification	5/28/18 - 6/1/18	\$3,199.00	\$25.67	\$432.00	\$3,656.67
Kimberly Kelly	Drexel University	Teaching High Achieving Students: A Workshop for High School AP Teachers and University Honors Faculty	4/13/18	No Cost	\$14.92		\$14.92
Kevin Briles	American Red Cross	CPR/AED/First Aid Instructor Course	4/19/18 - 4/20/18	\$300.00			\$300.00
►Carlos Castro	DoubleTree by Hilton - Conference Center, Somerset	Passive House: Planning and Design	4/27/18	\$260.00	\$57.66	\$25.00	\$342.66
Scott McCarron	Rowan University	SJBODA Spring Membership Meeting	5/30/18	No Cost			No Cost
Tom Freeman	Duquesne University	Nike Basketball Clinic	4/19/18 - 4/21/18	\$155.00	296.77	366.00	\$817.77

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following Rowan University Athletic Training Education program students to complete their clinical rotation under the supervision of Kevin Briles from August 2018 through December 2018 as listed:
 - a. Ricky Fernandes
 - b. Sarah Nagle
3. I make a motion to approve Amber Biscardi, RCBC student, to observe Adoree Devine for a classroom visit
4. I make a motion to approve the following Rowan student for student teaching extension placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Erin Anderson	5/8/18 - 6/15/18	Teacher of Students with Disabilities	Chelsea Glenn	MS

5. I make a motion to approve the following Wilmington University student for a student teaching internship as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Laura Tomasetti	Fall 2018	Mathematics	Kristine Jiannotti	MS

6. I make a motion to approve the following Rowan University students for the fall and spring semester residency placements in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Carly Hydrusko	Fall 2018: 9/4/18 - 10/25/18 Spring 2019: 3/18/19 - 5/10/19	Art	Brian Fischer	MS
Gabriel Fernandes	Fall 2018: 9/4/18 - 12/21/18 Spring 2019: 1/22/19 - 5/10/19	Mathematics	John Schott	HS
Peter Walski	Fall 2018: 9/10/18 - 10/17/18 Spring 2019: 3/18/19 - 5/10/19	Health & PE	Brian Lindsey	HS
Zach Sempier	Fall 2018: 9/10/18 - 10/17/18 Spring 2019: 3/18/19 - 5/10/19	Health & PE	David Heyel	HS
Joshua Springer	Fall 2018: 9/5/18 - 10/25/18 Spring 2019: 3/18/19 - 5/10/19	Music	Felicia Seigel	MS

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies as listed:

<u>Policy #7520</u>	Loan of School Equipment - <i>Revise Policy #708</i>
<u>Policy #8710</u>	Property Insurance - <i>Revise Policy #810</i>

2. I make a motion to abolish the following policies as listed:

<u>Policy #619</u>	School Store - <i>Abolish</i>
<u>Policy #627</u>	Defective Negotiable Instruments Receivable - <i>Abolish</i>
<u>Policy #808</u>	Free and Reduced Rate Meals - <i>Abolish</i>
<u>Policy #817</u>	Recording the Board Meeting - <i>Abolish</i>
<u>Policy #822</u>	Out of District Activities - <i>Abolish</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions as listed:
(All coach hiring is pending completion of required state paperwork)

Name	Sport	Action
Dominic Cerana	Volunteer Boys Tennis Coach	Assign
Steven Coates	Volunteer Boys Tennis Coach	Assign
Austin Rabut	Volunteer Boys Tennis Coach	Assign

2. I make a motion to approve an overnight stay for the golf team in Ocean City, Maryland April 15, 2018 - April 17, 2018
 3. I make a motion to approve the softball team to visit University of Delaware on April 14, 2018

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Gloucester County Christian School Track Meet - William Capel	HS Track	5/4/18	7:30am - 2:00pm
Franklin Township Youth Basketball Summer League - Rob Briles	HS & MS Gym	6/18/18, 6/20/18, 6/25/18, 6/27/18, 7/9/18, 7/11/18, 7/16/18, 7/18/18, 7/23/18, 7/25/18	5:00pm - 9:00pm

Franklin Township Youth Basketball - Joe Ingram	HS & MS Gym	6/18/18 - 8/1/18 Monday, Wednesday & Friday	5:30pm - 9:30pm
Franklin Twp Travel Softball - Steve Seeney	JV Softball Field	4/17/18, 4/22/18, 4/24/18, 4/29/18, 5/6/18, 5/13/18, 5/20/18, 5/22/18, 5/27/18, 5/29/18, 6/3/18, 6/5/18, 6/10/18, 6/12/18, 6/17/18, 6/19/18, 6/24/18, 6/26/18, 7/1/18, 7/3/18, 7/8/18, 7/10/18, 7/15/18, 7/17/18, 7/22/18, 7/24/18, 7/29/18, 7/31/18	5:30pm - 8:30pm

G. Cafeteria - Mr. Thomas Tobin - Chairperson

- I make a motion to approve the following cafeteria report for February 2018 as listed:

Total Income	\$71,652.03
Total Expense	\$(76,632.85)
Net Income or (Loss)	\$(4,980.82)
Average Daily Attendance	1623
Average Daily Participation	844
Percentage of Participation	52%

H. Transportation - Mr. Harry Kennedy - Chairperson

- None

I. Superintendent's Report

- Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
4/13/18	Regal Cinema, Burlington - 10 Day Film Challenge	Dan Cliver
4/19/18 - 4/22/18	Freedoms Foundation of Valley Forge - JROTC Cadet Leadership Conference	LTC Flood
4/20/18	Rowan University - College Step Show	Kimberly Collins
4/21/18	Washington, D.C. - Delta Eta Sigma	Tanya Mastrokyriakos
5/8/18	NJCEE - South Promising Practice, Cranbury South Brunswick - MENS Scholars	Sgt. James Merritt
5/14/18	Rowan University - Gallery Reception	Pamela DeRose

5/18/18	Rowan University - NJMEA Music Tech Expo	Scott McCarron
5/23/18	Monmouth University	
5/25/18	N.J. State FFA Convention	Gary Nelson
5/25/18	Philadelphia Art Museum - AP Art Class	Pamela DeRose
5/30/18	Six Flags - NJASC Awards Trip	Laurie Magee
5/31/18	Vineland Veterans Nursing Home - Service Learning	Candice Davis
5/31/18	Lake Garrison - Rewards Program	Gary Nelson
6/3/18	Arden Theater Co. - GSA	Jessica Ippolito
6/7/18	Tall Pines - Williamstown	Kristine Jiannotti Heather Brescia

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
M.E.	8/21/02	Franklin	MD	Salem County Special Services School District - Cumberland Campus	\$46,026.00/yr.
C.R.	7/29/18	Newfield	MD	Atlantic County Special Services School District	\$88,200.00/yr.
F.M.F.	12/28/99	Franklin	ED	Pineland Learning Center	\$292.00
T.N.	11/3/01	Elk	SLD	Archway School	\$214.00

3. Recommend the Board approve the 2018-2019 school calendar
4. Recommend the Board acknowledge the receipt of the March 2018 HS/MS HIB report as presented
5. Recommend the Board approve the February 2018 HIB HS/MS report as presented last month
6. District Reports
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS

- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 3/29/18 & 3/13/18
 - Times:** 9:12 am & N/A
 - Locations:** Receiving & Lockdown - H.S.

 - Dates:** 3/29/18 & 3/13/18
 - Times:** 9:12 am & N/A
 - Locations:** Lobby & Lockdown - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks
- B. Recommend the Board approve Phoenix Advisors, LLC as Continuing Disclosure Agent for secondary bond market obligations
- C. Recommend the Board approve the Proposal to Provide Energy Consulting Services to the Delsea Regional High School District Board of Education

10. Old Business

- A.

11. New Business

- A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Student Issue
- B. Negotiations - Administrative Unit

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 11, 2018.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.