

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 1, 2020
REGULAR BOARD OF EDUCATION MEETING
VIRTUAL MEETING – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A.

4. Reading of the Minutes

A. Regular Session 3/4/20

B. Executive Session 3/4/20

5. Communications

A. None

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following change in degree status as listed:

<u>Name</u>	<u>From</u>			<u>To</u>			<u>Effective</u>
	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	
Brian D'Ottavio	9	MA	\$66,591.00	10	MA+15	\$71,036.00	9/1/20

2. I make a motion to approve Courtney Nicholson as the 2020 summer S.H.A.P.E. coordinator at a previously approved rate
3. I make a motion to approve the following ESL tutors for the 2019-2020 school year at a previously approved rate as listed:

Jessica Colon	Jessica Ebinger
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4. I make a motion to approve the following 2019-2020 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
School Play - High School:		
Set Constructor	Pamela DeRose	Assign

5. I make a motion to approve Anne Papiano to work two summer evenings in the middle school media center at a previously approved rate as listed:

<u>Date</u>	<u>Time</u>
July 13, 2020	6:30pm - 8:30pm
August 4, 2020	6:30pm - 8:30pm

6. I make a motion to approve the following resignation/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Linda Marchese	Health & PE Teacher (<i>retire</i>)	6/30/20
Caridad Cloud	Spanish Teacher (<i>resign</i>)	5/17/20

B. Budget and Finance - Ms. Diane Trace - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020 The Treasurer's Report and Secretary's Report are in agreement for the month of February 2020
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2020
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$603,666.74
ii.	<u>Cafeteria, Athletic & Postage Bills</u>	\$77,530.99
iii.	<u>Hand Checks</u>	\$572,592.97

7. I make a motion to approve a Itinerant/Shared Service Agreement with Salem County Special Services School District to do onsite Therapeutic Intervention Evaluations
8. I make a motion to approve the payment of \$2,750 to Blue Cross Blue Shield for in-home ABA therapy services provided by a Board Certified Behavior Analyst

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
•Carolyn Morehead	Lansing, Michigan	SWIS (School-Wide Information Systems) Facilitator Training	4/21/20 - 4/23/20	\$50.00	\$565.00	\$625.00	\$1,240.00
Felicia Seigel	Auletto Caterers, Deptford	South Jersey Choral Directors Association Spring General Meeting and Seminar	4/24/20	No Cost			No Cost
Kimberly Clark	DoubleTree Hilton, PA	CPI Renewal Program	4/30/20	\$1,090.00	\$23.90		\$1,113.90

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Francis Ciociola	Rowan College of South Jersey, Cumberland Campus	Continuity of Operations Planning Workshop	4/30/20		\$10.50		\$10.50
Elisa Lomon	NJPSA, Monroe Township	NJAMSL	6/2/20	No Cost	\$39.46		\$39.46

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

- I make a motion to approve the following Rowan University students to complete their clinical rotation in the fall of 2020 under the supervision of Kevin Briles as listed:

Austin Lee	<i>Approx. 40 hours per week</i>
Gavin Orr	<i>Approx. 25 hours per week</i>

- I make a motion to approve submitting the Perkins Amendment in the amount of \$1,731.00
- I make a motion to approve the NJSLA School Performance Report as previously presented

D. Policy - Mr. David Piccirillo - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #1581</u>	Domestic Violence (M) - <i>Revised</i>
<u>Reg. #1581</u>	Domestic Violence (M) - <i>New</i>
<u>Policy #5330</u>	Administration of Medication (M) - <i>Revised</i>
<u>Reg. #5330</u>	Administration of Medication (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Brandon Beck	Volunteer Baseball Coach	Assign	2019-2020
David Heyel	Spring Weight Room Supervisor	Resign	2019-2020
Robert Briles III	Spring Weight Room Supervisor	Assign	2019-2020

2. I make a motion to approve reimbursement for the State Wrestling Tournament expenses, to Greg Sawyer, not to exceed \$2,500
3. I make a motion to approve homeschooled student J.D. to be eligible to play fall field hockey

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Gloucester County Christian School - Bill Capel	Track	5/4/20 <i>(rain date 5/6)</i>	8:30am - 2:00pm
Franklin Township Summer Basketball League - Joe Ingram	HS & MS Gym	6/22/20, 6/24/20, 6/29/20, 7/1/20, 7/6/20, 7/8/20, 7/13/20, 7/15/20, 7/20/20, 7/22/20	5:00pm - 9:30pm
Summer Boys Basketball Camp - Thomas Freeman	HS & MS Gym	7/27/20 - 7/30/20	9:00am - 2:00pm
DECA Basket Bonanza - Eileen Fischer	HS Cafe.	4/24/20	6:00pm - 9:00pm

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for February 2020 as listed:

Total Income	\$78,998.75
Total Expense	\$(72,436.34)
Net Income or (Loss)	\$6,562.41
Average Daily Attendance	1603
Average Daily Participation	859
Percentage of Participation	54%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the following 2019-2020 transportation jointure as listed:

- i. Woodbury School District

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/1/20 or 4/21/20	Gaetano's Indoor Soccer & Hibachi Restaurant - SAVE School to Work Program	Abigale Bilinski
4/3/20	Middlesex County College - Student Voice/GSA	Kathy Assini
4/22/20 (Rescheduled from 3/3/20)	Camden County College - Live From Surgery Event	Shannon Godfrey
5/1/20	Philadelphia Chinese Lantern Festival - Anime Club	Soyan Unkow
5/20/20 - 5/22/20	Monmouth University, FFA State Convention - Horticulture	Gary Nelson
5/30/20	Six Flags Great Adventure - Marching Band	William Woodward
6/13/20	American Legion NJ Convention/Parade, Wildwood - JROTC	LTC Flood
6/27/20	JCLC Camp Adventure - North, NY Military Academy - JROTC	LTC Flood

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition -</u>
A.G.	2/2/06	Franklin	MD	Home Instruction	N/A
F.A.	3/23/02	Franklin	OHI	Home Instruction	N/A

3. Recommend the Board acknowledge the receipt of the March 2020 HS/MS HIB report as presented
4. Recommend the Board approve the February 2020 HS/MS HIB report as presented last month

5. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** N/A
 - Times:** N/A
 - Locations:** N/A - H.S.

 - Dates:** 3/18/20 & 3/18/20
 - Times:** 11:20 am & 11:20 am
 - Locations:** Gymnasium & Lockout - M.S.

8. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**

A. Legislative Update

- 9. **School Business Administrator's Report**
 - A. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks

- 10. **Old Business**
 - A.

- 11. **New Business**
 - A.

- 12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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- 13. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- 1. Board Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 1, 2020

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.