

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, FEBRUARY 3, 2021 IN THE DELSEA REGIONAL HIGH SCHOOL MEDIA CENTER

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR FEBRUARY-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem.	Mr. Frank Borelli	Mr. Garry Lightfoot
Pres.	Ms. Kathie Catucci	Mrs. Desiree Miller
	Mrs. Tina DeSilvio	Mr. David Piccirillo
	Mr. William DiMatteo	Ms. Diane Trace - Absent
	Vacant	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Ms. Kathie Catucci read the following statement: "As Board President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Ms. Kathie Catucci led the pledge of allegiance.

EXECUTIVE SESSION:

Executive Session Begins 7:40 p.m.: Recommend the Board enter Executive Session to discuss matters as listed below:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately 8:14 PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Board Vacancy

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 3, 2021

Joseph M. Collins,
Board Secretary

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Adjourn
Executive:

Motion by Ms. Desiree Miller, seconded by Mr. David Piccirillo that the executive session be adjourned at 8:14 p.m.

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

APPOINTMENT – BOARD MEMBER (*Pending completion of required State paperwork*)

Aprv.
Appointment
of J. Darminio
Sr.

Based upon the recommendation of the Board approved Mr. Joseph Darminio Sr. to fill the vacant Board position

With each Board Member vote an explanation of the vote was given

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

PRESENTATIONS:

Mr. Fran Ciociola introduced Mr. Dan Cliver as the Delsea Regional High School’s Teacher of the Year.

Mr. Dan Cliver stated that it is a blessing and an honor to be named Delsea Regional High School Teacher of the Year, and stated that he will continue to work hard for the students

Ms. Jill Bryfogle introduced Mr. Shane McNichol as the Delsea Regional Middle School’s Teacher of the Year.

Mr. Shane McNichol thanked the Board and Administration for the honor of being Delsea Regional Middle School Teacher of the Year

MINUTES:

Aprv.
Minutes:

Motion by Mr. David Piccirillo, seconded by Mr. Garry Lightfoot to approve the minutes as listed below:

- a. Regular Session 01/06/2021
- b. Special Meeting 01/20/2021
- c. Special Meeting Executive 01/20/2021

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

COMMUNICATIONS:

Dr. Piera Gravenor presented a letter from Mr. Shane McNichol

CITIZENS

Ms. Marsha Bilinsky questioned if the district had been in communication with anyone in reference to Covid-19

Dr. Piera Gravenor stated that she is in contact with the county daily and shares the Covid-19 counts

Ms. Marsha Bilinsky questioned what the teachers are doing during this time

Dr. Piera Gravenor stated that the Delsea Regional teachers have been great during this very difficult year

Ms. Marsha Bilinsky questioned when the teachers’ contract was up and can public be part of the negotiations

Dr. Piera Gravenor stated that the contract will expire 06/30/2022 and that the public cannot be part of the negotiations

COMMITTEES:

PERSONNEL COMMITTEE – Mr. Frank Borelli

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. B. Rucci
Math/Science
Sup.:

Based upon the recommendation of the Superintendent approved the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Brianna Rucci	District Math/Science Supervisor	N/A	\$101,500.00 <i>(prorated)</i>	3/22/21

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. C.
Onorato
Retirement:

Based upon the recommendation of the Superintendent approved the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Onorato	MS Language Arts Literacy Teacher	6/30/21

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. E. Lomon
DAAO: Based upon the recommendation of the Superintendent approved the appointment of Elisa Lomon for the position of District Affirmative Action Officer

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. K. Schoudt
District Title IX Coord.: Based upon the recommendation of the Superintendent approved the appointment of Kenneth Schoudt for the position of District Title IX Coordinator

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Mr. David Piccirillo

Aprv. Board Secretary
Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. Treasurers
Report: Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of December 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2020.

See Page(s) _____ of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv Board
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. Report
of Transfers:

Approved the Report of Transfer for December 2020

See Page(s) _____ of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$590,117.98
ii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$546,907.82
ii.	<u>Hand Checks</u>	\$52,594.54

See Page(s) _____ of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0
 Mr. Frank Borelli - Yes
 Mrs. Kathie Catucci – Yes
 Mrs. Tina DeSilvio - Yes
 Mr. William DiMatteo – Yes
 Mr. Garry Lightfoot - Yes
 Mrs. Desiree Miller - Yes
 Mr. David Piccirillo - Yes
 Ms. Diane Trace - Absent
 Vacant

Motion Carried Unanimously

Aprv.
 Requests for
 Proposal:

Based upon the recommendation of the Superintendent approved to prepare Requests for Proposals for the following professionals (*in accordance with policy 0177*)
 a. School Physician
 b. Property/Casualty Insurance Broker

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0
 Mr. Frank Borelli - Yes
 Mrs. Kathie Catucci – Yes
 Mrs. Tina DeSilvio - Yes
 Mr. William DiMatteo – Yes
 Mr. Garry Lightfoot - Yes
 Mrs. Desiree Miller - Yes
 Mr. David Piccirillo - Yes
 Ms. Diane Trace - Absent
 Vacant

Motion Carried Unanimously

EDUCATION COMMITTEE – Mrs. Desiree Miller

Aprv. Clinics/
 Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Raymond Okuda †Elisa Lomon †Jill Bryfogle †Francis Ciociola †Michael Nicholson †Jackie Scerbo †Dr. Piera Gravenor	Virtual	IXL Live	2/10/21 2/11/21 2/11/21 2/17/21 2/25/21 3/11/21	\$60.00 (each)			\$420.00 (total)
Scott McCarron	Virtual	NJMEA Annual Music Educators Convention	2/18/21 - 2/20/21	No Cost			No Cost

David Junkerman	Virtual	Baseball & Softball Skin Surface Selection and Management	2/22/21	\$175.00			\$175.00
Tara Heffner	The Westin, Mt. Laurel, NJ	Handle With Care "Instructor Recertification Program"	3/4/21	\$450.00	\$23.10		\$473.10
Dr. Melissa Smith	Virtual	Council for Exceptional Children 2021 Conference	3/8/21 - 3/13/21	\$408.00			\$408.00
David Junkerman	Virtual	Irrigation 101/Rutgers NJAES	3/4/21	\$195.00			\$195.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Ms. Desiree Miller, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. Name
Change:

Based upon the recommendation of the Superintendent approved changing the name of Structured Learning Experiences Senior Internship to Work-Based Learning Senior Internship

Motion by Ms. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv. K.
Gillespie
Training
Hours:

Based upon the recommendation of the Superintendent approved Neumann University student Kayla Gillespie, a junior athletic training student to complete 100 observation hours under the supervision of Kevin Briles

Motion by Ms. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

POLICY – Mrs. Desiree Miller

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Policy #1620</u>	Administrative Employment Contracts (M) - <i>Revised</i>
<u>Policy #2451</u>	Adult High School (M) - <i>New</i>
<u>Policy #2464</u>	Gifted and Talented Students (M) - <i>Revised</i>

Motion by Ms. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

FACILITIES/ATHLETIC – Mr. Garry Lightfoot

(All coach hiring is pending completion of required state paperwork)

Aprv. 20-21
Athletic
Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions for the 2020-2021 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
David Deegan	Volunteer Boys MS Basketball Coach	Assign
Bryce Parks	Volunteer Boys Basketball Coach	Assign
Rachael Kashow	Volunteer Winter Track & Field Coach	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Aprv.
Homeschool
Student
Tryouts:

Based upon the recommendation of the Superintendent approved the following homeschooled students the opportunity to try out for Delsea sports as listed:

<u>Student</u>	<u>Sport</u>
M.G.	MS Basketball
B.A.	HS Baseball

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

(All approvals are pending insurance certificates)

Aprv. Facility
Request:

Based upon the recommendation of the Superintendent approved the following facility request as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
Soyan Unkow - Drive-by Empty Bowls	High School	3/31/21	2:00 pm - 5:00 pm

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

CAFETERIA COMMITTEE – Mrs. Tina DeSilvio

Aprv. Café
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for December 2020 as listed:

Total Income	\$54,088.90
Total Expense	\$(41,608.93)
Net Income or (Loss)	\$12,479.97
Average Daily Attendance	1561
Average Daily Participation	527
Percentage of Participation	34%

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

TRANSPORTATION – Mr. David Piccirillo

Aprv.
Transportation
Payments:

Based upon the recommendation of the Superintendent approved all Choice, Charter, and Non-Public Aide-in-Lieu payments

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Field Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
TBD	Gloucester Premium Outlets - Gloucester Township	Abigale Bilinski
TBD	Cowtown - Woodstown	Abigale Bilinski
TBD	United Artist Movie Theater - Washington Twp.	Abigale Bilinski
TBD	Franklinville Fire Department & Police Station - Franklinville	Abigale Bilinski
TBD	Brunswick Bowling Alley - Washington Twp.	Abigale Bilinski
TBD	Washington Lake Park - Washington Twp.	Abigale Bilinski
TBD	Big Swing Golf Course - Sewell	Abigale Bilinski
TBD	Deptford Mall - Deptford	Abigale Bilinski
TBD	ShopRite - Glassboro	Abigale Bilinski
TBD	Sam's Club - Williamstown/Deptford	Abigale Bilinski
TBD	Danny's Pizza - Franklinville	Abigale Bilinski

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0
 Ms. Diane Trace - Absent
 Vacant

Motion Carried Unanimously

Aprv. Receipt of January HIB:

Based upon the recommendation of the Superintendent approved the receipt of the January 2021 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. Frank Borelli, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0
 Ms. Diane Trace - Absent
 Vacant

Motion Carried Unanimously

Aprv. December HIB:

Based upon the recommendation of the Superintendent approved the December 2020 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0
 Ms. Diane Trace - Absent
 Vacant

Motion Carried Unanimously

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:
 - Mrs. Ferrucci
 - Mr. Schoudt
 - Mrs. Lomon
- H. Principals Educational Activities
 - High School
 - Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance
- L. Fire Drills/Crisis Drills

High School Fire Drill:

Date	Time	Location
01/28/21	1:16 pm	Main Panel
01/29/21	1:20 pm	Main Panel

High School Crisis Drill:

Date	Time	Drill Type
01/28/21	10:20 am	Lockout
01/29/21	10:20 am	Lockout

Middle School Fire Drill:

Cohort	Date	Time	Location
Cohort A	01/28/21	10:45 am	Boiler Room
Cohort B	01/29/21	10:10 am	Boiler Room

Middle School Crisis Drill:

Cohort	Date	Time	Drill Type
Cohort A	01/25/21	9:05 am	Lockout
Cohort B	01/26/21	8:35 am	Lockout

*On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Ms. Desiree Miller

Update

Ms. Desiree Miller reviewed pending legislation regarding hiring of substitutes and governance training online

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

None

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS:

Ms. Marsha Bilinsky stated that she feels the teachers are taking from the public

Mr. Garry Lightfoot stated that the kids cannot wait to go back to school to be with their teachers

Mrs. Michelle Cunningham questioned the survey about children attending school 4 days a week

Dr. Piera Gravenor stated that at this time the most at risk students will be brought back first and the results of that survey will be used to determine if it is possible for more students

Mrs. Barbara Doherty questioned what most at risk students means

Dr. Piera Gravenor stated there are many factors including IEP, grades, attendance, and many more

Adjourn
Regular:

Motion by Ms. Kathie Catucci, seconded by Mr. David Piccirillo that the meeting be adjourned 8:50 p.m.

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Diane Trace - Absent

Vacant

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary