

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, SEPTEMBER 2, 2020 - VIRTUAL MEETING

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR SEPTEMBER-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Ms. Kathie Catucci
Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot
Mr. William DiMatteo Mrs. Desiree Miller
Mr. Harry Kennedy Mr. David Piccirillo
Mr. James Kelly Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Mr. James Kelly read the following statement: "As Board President" of the Delsea Regional High
Regular School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975,
Session: Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and
"The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the pledge of allegiance.

PRESENTATIONS:

Mrs. Carolyn Morehead reviewed the goals, the current status, and where she hopes to go with the Climate Grant

MINUTES:

Aprv. Minutes: Motion by Mr. William DiMatteo, seconded by Mr. Harry Kennedy to approve the minutes for the Regular Session on August 5, 2020

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Minutes: Motion by Mrs. Desiree Miller, seconded by Mr. David Piccirillo to approve the minutes for the Special Session on August 18, 2020

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

COMMUNICATIONS:

None

CITIZENS

Mrs. Lori DiPatri questioned if the Board was able to discuss the reinstatement of Nonpublic transportation
Mr. James Kelly stated that the transportation committee did meet
Mr. Harry Kennedy stated that after review it was determined that Delsea is unable to provide Nonpublic transportation at this time

COMMITTEES:

PERSONNEL COMMITTEE – Ms. Kathie Catucci

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. M. Miller
HS Secretary:

Based upon the recommendation of the Superintendent approved the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
MacKenzie Miller	HS Secretary	N/A	\$13.50/hr. <i>(not to exceed 30 hours per week)</i>	9/25/20 <i>(on or before)</i>

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Emergency Paid Sick Leave</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Laurie Spinner <i>(maintenance)</i>	8/28/20 through 12/7/20	Paid leave 8/28/20 through 9/11/20 Unpaid leave 9/14/20 through 12/7/20	N/A	9/14/20 through 12/7/20 <i>(benefit 12 weeks)</i>	9/14/20 through 12/7/20 <i>(benefit 12 weeks)</i>
Carol Fare <i>(teacher)</i>	9/1/20 through 10/7/20	Paid leave 9/1/20 through 10/7/20 Unpaid leave N/A	N/A	N/A	N/A
Thomas Freeman <i>(teacher)</i>	9/1/20 through 6/18/21	Paid leave 9/1/20 through 11/25/20 Unpaid leave 11/26/20 through 6/18/21	N/A	11/26/20 through 2/25/21 <i>(benefit 12 weeks)</i>	11/26/20 through 2/25/21 <i>(benefit 12 weeks)</i>
Mary DeMarco <i>(transportation)</i>	9/8/20 through 3/10/21	Emergency Paid Sick Leave 9/8/20 through 9/28/20 Paid leave 9/29/20 through 1/6/21 Unpaid leave 1/7/21 through 3/10/21	9/8/20 through 9/28/20 <i>(benefit 80 hours)</i>	1/7/21 through 3/10/21 <i>(benefit 9 weeks)</i>	1/7/21 through 3/10/21 <i>(benefit 9 weeks)</i>

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. J. Colon
Degree Change:

Based upon the recommendation of the Superintendent approved the following change in degree status as listed:

	<u>From</u>			<u>To</u>			
<u>Name</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Jessica Colon	11-12	BA	\$72,128	11-12	BA +15	\$72,628	9/1/20

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 7th Period
Stipend:

Based upon the recommendation of the Superintendent approved Christine Garnier to receive a 7th period stipend (\$5,000.00) for the 2020-2021 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv.
Graduation
Security:

Based upon the recommendation of the Superintendent approved the following staff for graduation security at \$11.00 per hour as listed:

Melvin Bowen	Joseph McNamara
Edward Leadbeater, III	William Murray

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. L. Powell
Additional
Summer Days:

Based upon the recommendation of the Superintendent approved Lakishia Powell as the educational technology coach for the 2020 Instructional Improvement Summer Position for an additional summer day at a previously approved rate (*approved in May*)

Motion by Ms. Kathie Catucci, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. A.
Hosselrode
Resignation:

Based upon the recommendation of the Superintendent approved the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ann Hosselrode	Bus Driver	8/13/20

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Ms. Diane Trace

Aprv. Board
Secretary
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of July 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2020.

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board Sec.
Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Report of Transfers: Approved the Report of Transfers for July 2020

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as presented:

i.	<u>Operating</u>	\$ 544,557.61
ii.	<u>Hand Checks</u>	\$ 481,650.58

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

EDUCATION COMMITTEE – Mrs. Tina DeSilvio

Aprv. Clinics/ Workshops: Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Gary Nelson	Online	Fall Food, Agriculture and Natural Resources Education Professional Development Conference	9/25/20	\$245.00			\$245.00

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Rowan Student Clinical Placement:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Ciera Scire	<p>Fall 2020: September 1, 2020 - October 23, 2020 (Wednesdays & Fridays) (9/2, 9/4, 9/9, 9/11, 9/16, 9/18, 9/23, 9/25, 9/30, 10/2, 10/7, 10/9, 10/14, 10/16, 10/21, 10/23)</p> <p>Spring 2021: March 15, 2021 - May 7, 2021 (7 hours per day x 5 days per week = 35 hours per week for 2nd 8 weeks)</p>	Music	Felicia Seigel	MS
Megan Matarese	<p>Fall 2020: October 12, 2020 - December 18, 2020</p> <p>Spring 2021: January 2021 - June 2021</p>	School Counseling	Joseph Pepitone	HS

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. J. DeDomenico Clinical:

Based upon the recommendation of the Superintendent approved Rowan University student Jessica DeDomenico to complete her athletic training clinical assignment under the supervision of Kevin Briles for the 2020-2021 school year

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Codes of Conduct:

Based upon the recommendation of the Superintendent approved the revisions of the Codes of Conduct as listed:

- a. High School
- b. Middle School

See Page(s) _____ of minutes

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Virtual Codes of Conduct:

Based upon the recommendation of the Superintendent approved the HS & MS Codes of Conduct for virtual learning

See Page(s) _____ of minutes

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
McRel Doc:

Based upon the recommendation of the Superintendent approved the 2020-2021 McRel teacher evidence document and the SLMS evidence document for the teacher's evaluation system

See Page(s) _____ of minutes

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. NJ
Counselor Eval
Model:

Based upon the recommendation of the Superintendent approved using the NJ Counselor Evaluation Model for the guidance evaluation system

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Use of
RPP for HEE
for 20-21:

Based upon the recommendation of the Superintendent approved the option to use the Reflective Practice Protocol for Highly Effective Educators during the 2020-2021 school year

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 1

Mr. Harry Kennedy - Abstain

Motion Carried Unanimously

Aprv.
Submission of
FY20 Perkins
Final Report:

Based upon the recommendation of the Superintendent approved submission of the FY20 Perkins final report

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21 Use
of Educere for
HB Instruction:

Based upon the recommendation of the Superintendent approved Educere for homebound instruction for the 2020-2021 school year

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. S. Zion: Based upon the recommendation of the Superintendent approved Dr. Shelley Zion (Rowan University) as the district Diversity Consultant (*paid for with Titles II & IV funding*)

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 1

Mr. Harry Kennedy - Abstain

Motion Carried Unanimously

POLICY – Mr. David Piccirillo

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Policy #1648</u>	Restart and Recovery Plan (M) - <i>New</i>
<u>Policy #1648.02</u>	Remote Learning Options for Families (M) - <i>Revised</i>

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

FACILITIES/ATHLETIC – Mr. Garry Lightfoot

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. Athletic Positions: Based upon the recommendation of the Superintendent approved the following athletic positions as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Thomas Sweeney	Volunteer Football Coach	Assign	2020-2021

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. HB Student for Field Hockey: Based upon the recommendation of the Superintendent approved homeschooled student G.R. to be eligible to play fall field hockey

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

Aprv. Facility Use:

Based upon the recommendation of the Superintendent approved the following facility request as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Township of Franklin	HS Gymnasium (pending Covid 19 restrictions)	11/3/20	TBD

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. L. Cross Coursework:

Based upon the recommendation of the Superintendent approved the following coursework as listed:

Name	Course	Cost
Lawrence Cross	Management Supervision and Human Resources	\$853.00

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

CAFETERIA COMMITTEE – Mr. Harry Kennedy

None

TRANSPORTATION – Mr. Harry Kennedy

Aprv. 2020-2021 Trans. Jointures:

Based upon the recommendation of the Superintendent approved the following 2020-2021 transportation jointures as listed:

- a. Clayton Board of Education
- b. Monroe Township Board of Education
- c. Pitman Board of Education
- d. Township of Franklin Board of Education

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Spec. Ed. Tuition Placement:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition
B.Z.	3/31/06	Franklin	ED	Bankbridge North-Middle School Campus	\$42,210/year (2020-2021)
J.T.	9/17/02	Franklin	SLD	YALE - Cherry Hill	\$319.20/day

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0
Ms. Kathie Catucci – Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo – Yes
Mr. James Kelly - Yes
Mr. Harry Kennedy - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. 20-21
Revised District
Calendar:

Based upon the recommendation of the Superintendent approved the revised 2020-2021 district calendar

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 2020 Self-
Assessment:

Based upon the recommendation of the Superintendent approved the 2020 HS/MS School Self-Assessment for Determining Grades

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:
 - Mrs. Ferrucci
 - Mr. Schoudt
 - Mrs. Lomon
- H. Principals Educational Activities
 - High School
 - Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance

L. Fire Drills/Crisis Drills

Dates: 8/27/20 & 08/27/20

Times: 10:07 am & 1:00 pm

Locations: Main Panel & Table Top Discussion – H.S.

Dates: 08/28/20 & 08/27/20

Times: 1:10 pm & 1:00 pm

Locations: Boiler Room & Table Top Discussion – M.S.

EXECUTIVE BOARD MEMBERS REPORT - Mrs. Tina DeSilvio

None

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Mr. Joseph Collins reminded the Board that the New Jersey School Boards Convention will be held virtually

OLD BUSINESS

Mrs. Tina DeSilvio questioned when the communication for the fully remote start was sent to Franklin Township Dr. Piera Gravenor stated that on August twelfth the governor stated that schools that could not meet certain criteria would have the option to have a fully remote schedule, on September eleventh I spoke to my roundtable which Franklin is part of and stated that Delsea would most likely have to be fully remote for the first month, on August thirteenth a letter was sent to parents to inform them that a Board meeting would be held to decide if Delsea was in fact going to have a fully virtual start, members of the Franklin township Board of Education as well as the Superintendent of Franklin Township attended the meeting held on the eighteenth of August and heard the approval of the fully virtual start at the same time as everyone else, this decision was not a surprise to anyone within the county

Mr. Harry Kennedy asked for a copy of the letter that was sent to Franklin Township in reference to the termination of non-public transportation

NEW BUSINESS

Ms. Diane Trace questioned if there were any repercussions for not opening the Middle School even though there are no ventilation issues at the Middle School

Dr. Piera Gravenor stated the county Superintendent was aware of the district shutting down as a whole

Mrs. Tina DeSilvio questioned when in person meeting would begin

Dr. Piera Gravenor stated that it is something that has been discussed

Mrs. Diane Trace questioned if there is going to be a trial run for online teaching

Dr. Piera Gravenor stated that the teachers had been using the rooms and computers to log into meetings and have had no problems

CITIZENS:

Ms. Michelle Cunningham questioned if any work had been done in reference to the ventilation issues at the High School

Dr. Piera Gravenor stated that multiple meetings have been held and options have been considered

Ms. Michelle Cunningham questioned if there are any liability issues with children of teachers being in the building

Dr. Piera Gravenor stated that per the insurance company there is no liability to the district

Adjourn
Regular:

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot that the meeting be adjourned 9:01 p.m.

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary