REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JUNE 3, 2020 DELSEA REGIONAL BOARD OF EDUCATION VIRTUAL MEETING

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR JUNE -

> SEE PAGE (S) OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Ms. Kathie Catucci Board Mem.

Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot

Mrs. Desiree Miller Mr. William DiMatteo Mr. David Piccirillo Mr. Harry Kennedy Mr. James Kelly Ms. Diane Trace

Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Admin. Pres.

Williams, Assistant Superintendent

Press Sentinel

Identified:

Statement: Board President Mr. James Kelly read the following statement: "As Board President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Regular Session:

Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and

"The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the Pledge of Allegiance.

PRESENTATIONS:

None

MINUTES:

Motion by Mrs. Desiree Miller, seconded by Mr. David Piccirillo to approve the May 6, 2020 Regular session Aprv.

minutes as listed Minutes:

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Budget Hearing

Motion by Mrs. Desiree Miller, seconded by Mr. David Piccirillo to approve the May 6, 2020 Budget Hearing

minutes as listed

Minutes:

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Budget Hearing

Minutes:

Motion by Mr. David Piccirillo, seconded by Mr. Garry Lightfoot to approve the May 13, 2020 Budget Hearing

minutes as listed

Voice Roll Call Vote Yes - 9 No - 0 Abstentions - 0

COMMUNICATIONS:

None

CITIZENS

Mrs. Marsha Bilinski congratulated the senior class and administration

Mrs. Marsha Bilinski voiced her concerns with the 2020-2021 budget

Mrs. Marsha Bilinski questioned if students will be required to be tested for Covid-19 prior to returning to school Dr. Piera Gravenor stated that at this time the administration is planning for all possible scenarios while waiting for direction from the Department of Education for the 2020-2021 school year requirements

Mrs. Marsha Bilinski questioned if there will be any sports program during the 2020-2021 school year Dr. Piera Gravenor stated that they are unsure at this time

COMMITTEES:

PERSONNEL COMMITTEE – Ms. Kathie Catucci

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. New Hires:

Based upon the recommendation of the Superintendent approved the following new teaching staff hires as listed:

Name	<u>Subject</u>	School	<u>Step</u>	Degree	Salary	Effective
Virginia Jankowsky	Mathematics Teacher	HS	1	BA	\$52,646	9/1/20
Evan Scott	Mathematics Teacher	MS	1	MA	\$54,396	9/1/20
Victoria Miller	Health & PE Teacher	HS	1	BA	\$52,646	9/1/20

Motion by Ms. Kathie Catucci, seconded by Mr. Garry Lightfoot

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Degree Change:

Based upon the recommendation of the Superintendent approved the following change in degree status as listed:

	<u>From</u>			<u>To</u>			
<u>Name</u>	Step	<u>Degree</u>	Salary	Step	Degree	Salary	Effective
Vincent DuBeau	12-13	MA+30	\$75,033	13-14	Ph.D.	\$79,078	9/1/20

Motion by Ms. Kathie Catucci, seconded by Mr. Garry Lightfoot

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes Mr. William DiMatteo – Yes Mr. James Kelly - Yes Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. 20-21 ESY Staff:

Based upon the recommendation of the Superintendent approved the following 2020-2021 Extended School Year staff as listed:

Karen Armistead	Ronald Flaim
Abigale Bilinski	Chelsea Glenn
Brian Carione	Teresa Johnson
Ashley Dobleman	Heidi Salerno
Christine Dougherty	Dr. Melissa Smith
Counselor:	Kim Collins (up to 14 days)

Motion by Ms. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv T. Basile-Feoli SAC for BB/Alt. Based upon the recommendation of the Superintendent approved Tina Basile-Feoli as the Student Assistance

Coordinator for Bookbinders and Alternative School for the 2020-2021 school year

Motion by Ms. Kathie Catucci, seconded by Mr. Harry Kennedy

School 20-21:

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Summer Custodians:

Based upon the recommendation of the Superintendent approved the following summer custodians at a previously approved rate as listed:

Kathy D'Alfonso Christina King

Motion by Ms. Kathie Catucci, seconded by Mr. David Piccirillo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Summer Bus Based upon the recommendation of the Superintendent approved the following summer bus drivers, summer bus aides, and summer bus garage staff as listed:

Drivers/Aides:

Deloris Ann Anderson	Timothy Ewing	Kimberly McLaughlin	Jill Sommeling
Kathleen Aunchman	Natalie Fisch	Robert Mihlebach	Catherine Stein
David Baxter	Michael Ganci	Robert Miles	Shirley Swanson

Frank Bellone	Elaine Hansen	Susan Moore	Lisa Thomas
Christina Bittle	Ann Hosslerode	Timothy O'Brien	Jerry Thompson
Linda Bond	Samuel Hutson	Barbara Pagliarini	William Turner
Judith Camp	Darlene Jackson	Lorraine Patterson	Thomas Wagner
Joann Conto	Donna Jeffreys	Lisa Poyner	Valerie Warder
Stacey Culbreath	Cindy Kirby	Mary Richey	Tina Young
Susan Cummings	Diane Laspee	Kathleen Sacerdote	Jillian Aitken
Marie Dawalt	Barry Levy	Barbara Salcedo	Denise Danter
Michele Dell'Aringa	Rosette Lewis	Marian Schwenk	Denise Dayton
Lawrence Deschler	Daniel Marandino	Sharon Sheridan	Mary DeMarco
Michelle Dick	Christine McCorriston	Carol Simmons	Emilia DiBenedetto
Colleen Donnelley	Cynde Klein	Kelly Moylan	Christine Stigliano
Lisa Fricano	Nadia Lane	Josette Mungiole	Sherry Wartenby
Dorothy Greenwood	Lou Ann Lindmeier	Kaitlyn Polarski	
Hector Harris	Crystal McDowell	Dana Parker	
Nannette Ianni	Mary Merlino	Maryann Pizzo	
April Jones	Julie Mistichelli	Donna Scarpa	

Motion by Ms. Kathie Catucci, seconded by Mrs. Desiree Miller

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Student Tech Interns:

Based upon the recommendation of the Superintendent approved the following summer student tech interns at a previously approved rate as listed:

Kevin Hinson	Gabriel Stanton	David Whittle
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Motion by Ms. Kathie Catucci, seconded by Mrs. Desiree Miller

Voice Roll Call Vote

 $\overline{\text{Yes} - 9 \text{ No} - 0 \text{ Abstentions} - 0}$

Motion Carried Unanimously

Aprv. V. Moone:

Based upon the recommendation of the Superintendent approved the following 2020-2021 position as listed:

<u>Activity</u>	<u>Name</u>
Volunteer Band Instructor	Valerie Moone

Motion by Ms. Kathie Catucci, seconded by Mrs. Desiree Miller

Voice Roll Call Vote

 $\overline{\text{Yes} - 9 \text{ No} - 0 \text{ Abstentions} - 0}$

Aprv 2020 Summer Curriculum Development Positions: Based upon the recommendation of the Superintendent approved the 2020 Curriculum Development summer positions as listed:

Revisions	<u>Name</u>
AP Biology	Michael Monteleone
AP Chemistry	Tina Dare
Instrumental Music I	Vincent DuBeau
Introduction to Vocal Music	Vincent DuBeau
Advanced Instrumental Music	Vincent DuBeau
Personal Financial Literacy	Renetta Meddick
AP French	Christine Garnier
Read 180 (MS)	Dana Wilbur
21st Century Learning (MS)	Brian Simione
Technology and Design (MS)	Dina Minor
Writing	<u>Name</u>
AP Computer Science Principles	Gary Watkins
Computer Aided Engineering II	Carlos Castro
Computer Networking II	Christopher Gehringer
Computer Networking III	Christopher Gehringer
Language & Lyrics	Ashley Caspermeyer
S.A S.A.V.E HS	Abigale Bilinski/Ronald Flaim
S.A.V.E MS	Chelsea Glenn
Theatre Arts - MS (1 semester)	Christine Dougherty
Read 180 Hybrid at HS	Lisa Dolby
18-21 Year Old Program	Dr. Melissa Smith
Senior Internship & SLE	David Daigle

Motion by Ms. Kathie Catucci, seconded by Mrs. Desiree Miller

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Asst. Sup. Contract 20-21:

Based upon the recommendation of the Superintendent approved the Assistant Superintendent contract for the 2020-2021 school year as presented (pending County Department of Education approval)

Motion by Ms. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Aprv. SBA Contract 20-21: Based upon the recommendation of the Superintendent approved the School Business Administrator contract for the 2020-2021 school year as presented (pending County Department of Education approval)

Motion by Ms. Kathie Catucci, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Non-Unit Salaries: Based upon the recommendation of the Superintendent approved the non-unit salaries as presented

Motion by Ms. Kathie Catucci, seconded by Mr. Harry Kennedy

Roll Call Vote

Yes -9 No -0 Abstentions -0

Ms. Kathie Catucci – Yes Mrs. Tina DeSilvio - Yes Mr. William DiMatteo – Yes

Mr. James Kelly - Yes Mr. Harry Kennedy - Yes Mr. Garry Lightfoot - Yes Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes Ms. Diane Trace - Yes

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Ms. Diane Trace

Aprv. Board Secretary Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Treasurers Report: Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of April 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2020

See Page(s) ______ of minutes

Motion by Ms. Diane Trace, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv Board Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Board Cert: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

 $\overline{\text{Yes} - 9 \text{ No} - 0 \text{ Abstentions} - 0}$

Motion Carried Unanimously

Aprv. Report of Transfers:

Approved the Report of Transfer for April 2020

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Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

i.	Operating	\$474,241.92
ii.	Cafeteria, Athletic, & Postage Bills	\$18,174.77
ii.	Hand Checks	\$486,935.77

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Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes

 $Mr.\ William\ DiMatteo-Yes$

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes Ms. Diane Trace - Yes

Motion Carried Unanimously

EDUCATION COMMITTEE – Mrs. Tina DeSilvio

Aprv. Practicum Positions:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	Subject	Cooperating Teacher	School
Kal-EL Cartagena	10/8/20 & 10/15/20	Health & PE	Matthew Murschell	MS
Dominic Coppola	10/8/20 & 10/15/20	Health & PE	Matthew Murschell	MS
Frank Damico	10/8/20 & 10/15/20	Health & PE	Matthew Murschell	MS
Louis Destefano	10/8/20 & 10/15/20	Health & PE	Vincent Nestore	MS
Jeffrey Ferraino	10/8/20 & 10/15/20	Health & PE	Vincent Nestore	MS
Brianna Danter	10/22/20 & 10/29/20	Health & PE	Tabitha Mackenzie	HS
Melissa Donaldson	10/22/20 & 10/29/20	Health & PE	Tabitha Mackenzie	HS
Korie Hague	10/22/20 & 10/29/20	Health & PE	Tabitha Mackenzie	HS
Aida Ingram	10/22/20 & 10/29/20	Health & PE	David Heyel	HS
Cherrie Kim	10/22/20 & 10/29/20	Health & PE	David Heyel	HS

Motion by Mrs. Tina DeSilvio, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv.
Submission
FY21 Perkins
Grant:

Based upon the recommendation of the Superintendent approved submission of the FY21 Perkins Grant

 \underline{Motion} by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. Submission FY21 ESEA Grant: Based upon the recommendation of the Superintendent approved submission of the FY21 ESEA Grant

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Clinics/ Workshops: Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

Rachele Weichmann Webinar	Enhancing Family- School Partnerships Through Tele-Mental Health	5/29/20	No Cost			No Cost
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Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

POLICY - Mr. David Piccirillo

None

FACILITIES/ATHLETIC – Mr. Garry Lightfoot

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. 20-21 Athletic Positions: Based upon the recommendation of the Superintendent approved athletic positions for the 2020-2021 school year as listed:

<u>Name</u>	<u>Sport</u>	Action	School Year	
Nicholas Gaetano	Freshman Boys Soccer Coach	Assign	Assign 2020-2021	
Soyan Unkow	Volunteer MS Cross Country Coach	Assign	2020-2021	
Charles Huff	Volunteer Wrestling Coach	Assign	2020-2021	
Sarah Winters	Freshman Field Hockey Coach	Assign	2020-2021	

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

None

CAFETERIA COMMITTEE – Mrs. Desiree Miller

Aprv Café Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for April 2020 as listed:

Total Income	\$ 24,113.34		
Total Expense	\$ (30,592.05)		
Net Income or (Loss)	\$ (6,478.71)		
Average Daily Attendance	1603		
Average Daily Participation	277		
Percentage of Participation	17%		

Motion by Mrs. Desiree Miller, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Motion Carried Unanimously

TRANSPORTATION - Mr. Harry Kennedy

None

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. LEAP Imp. Grant:

Based upon the recommendation of the Superintendent approved a resolution authorizing Delsea's participation in the LEAP Implementation Grant with Franklin Township. (Final participation pending adequate funds available to the district to sustain the initiative.)

See Page(s) ______ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. May HIB:

Based upon the recommendation of the Superintendent approved the receipt of the May 2020 HS/MS HIB report as presented

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Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. April HIB:

Based upon the recommendation of the Superintendent approved the April 2020 <u>HS/MS</u> HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

For the information of the Board, Jessica Ebinger announced the birth of her daughter, Sophia Grace

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:

Mrs. Ferrucci

Mr. Schoudt

Mrs. Lomon

H. Principals Educational Activities

- High School
- Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance
- Fire Drills/Crisis Drills

Dates: N/A Times: N/A

Locations: N/A - H.S.

Dates: N/A Times: N/A

Locations: N/A - M.S.

EXECUTIVE BOARD MEMBERS REPORT - Mrs. Tina DeSilvio

Mrs. DeSilvio informed the Board that the Governor is keeping everyone informed of the Covid-19 situation through social media and news outlets

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Aprv. 20-21 **GCSSSD** Coop. Trans.: Based upon the recommendation of the Superintendent approved the 2020-2021 participation in the cooperative transportation service with GCSSSD

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. 20-21

Shared Services: Based upon the recommendation of the Superintendent approved the following Shared Service Agreements as listed:

- 1. Franklin Township School District
 - IT Services
- Elk Township School District
 - Superintendent a.
 - Assistant Superintendent/Curriculum Director b.
 - IT Services c.
 - Maintenance Mechanic d.
 - Child Study Team Director e.
 - **Transportation Services** f.
 - Facilities Manager g.
 - **Business Services** h.
 - Transportation Coordinator i.
 - **Educational Research Coordinator**
- Clayton School District
 - Transportation Repair/Maintenance of Bus Fleet a.
 - b. **Transportation Coordinator**
- 4. Glassboro
 - **Transportation Coordinator** a.

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

^{*}On File Superintendent's Office

Aprv.
Clearview Agreement:

Based upon the recommendation of the Superintendent approved the interlocal agreement with Clearview Regional School District for the borrowing of buses, sharing of drivers and the sale of gasoline for the 2020-2021 school year

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. NJSIG Safety Grant:

Based upon the recommendation of the Superintendent approved the award of the NJSIG Safety Grant in the amount

of \$17,060

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

Mrs. Tina DeSilvio congratulated the Class of 2020

CITIZENS:

None

EXECUTIVE SESSION:

None

Adjourn Regular: Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci that the meeting be adjourned 8:01 p.m.

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Sincerely,

Joseph M. Collins Business Administrator Board Secretary