

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, FEBRUARY 5, 2020 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR FEBRUARY-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Ms. Kathie Catucci - Absent  
Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot - Absent  
Mr. William DiMatteo Mrs. Desiree Miller  
Mr. Harry Kennedy Mr. David Piccirillo  
Mr. James Kelly Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board President Mr. James Kelly read the following statement: "As Board President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the pledge of allegiance.

**PRESENTATIONS:**

Mr. Fran Ciociola introduced Mrs. Melissa Pilitowski as the Delsea Regional High School's Teacher of the Year. Mrs. Pilitowski thanked the Board, Administration, and Colleagues for the honor of being chosen Teacher of the Year

Ms. Kimberly Collins and Mrs. Helen Divens introduced members of the step team  
The step team gave a brief performance to the Board

**MINUTES:**

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo to approve the January 8, 2020 minutes as listed  
Minutes: a. Regular Session

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Ms. Kathie Catucci – Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**COMMUNICATIONS:**

None

**CITIZENS**

None

**COMMITTEES:**

**PERSONNEL COMMITTEE** – Mr. William DiMatteo

(All hiring is pending completion of required state paperwork)

Aprv. Non-Teaching Staff Hires:

Based upon the recommendation of the Superintendent approved the following non-teaching staff hires as listed:

| <u>Name</u>         | <u>Position</u>                 | <u>Step</u> | <u>Salary</u> | <u>Effective</u> |
|---------------------|---------------------------------|-------------|---------------|------------------|
| Jonathan Schoettler | Weight Room Security            | N/A         | \$11.00/hr    | 2/9/20           |
| Robert Mihlebach    | Permanent Substitute Bus Driver | N/A         | \$15.00/hr    | 1/7/20           |

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Absent

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Absent

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

| <u>Employee</u>                           | <u>Leave Requested</u>                             | <u>Federal Medical Leave Act</u>                | <u>State Medical Leave Act</u>                     | <u>Sick Days</u>   |
|---|--|---|--|--|
| Jessica Ebinger<br>(Teacher)              | 5/18/2020 through 11/28/2020<br>(Revised)          | N/A   | 9/2/2020 through 11/28/2020<br>(Benefit 12 weeks)  | Paid leave 5/18/2020 through 6/19/2020<br>Unpaid leave 9/2/2020 through 11/28/2020 |
| Jack Burton<br>(Social Worker)            | 1/7/2020 through 6/19/2020<br>(Intermittent leave) | N/A   | 1/7/2020 through 6/19/2020<br>(Intermittent leave) | Paid leave N/A<br>Unpaid leave for all dates used                                  |
| Kimberly McLaughlin<br>(Transportation)   | 1/7/2020 through 1/26/2020                         | 1/7/2020 through 1/26/2020<br>(benefit 3 weeks) | N/A  | Paid leave 1/7/2020 through 1/15/2020<br>Unpaid leave 1/16/2020 through 1/26/2020  |
| Diane Laspee<br>(Transportation)          | 1/6/2020 through 2/19/2020                         | 1/6/2020 through 2/19/2020<br>(Benefit 7 weeks) | 1/6/2020 through 2/19/2020<br>(Benefit 7 weeks)    | Paid leave 1/6/2020 through 2/19/2020  |
| Kathleen Assini<br>(Teacher)              | 02/03/2020 through 03/30/2020                      | N/A   | N/A  | Paid leave 02/03/2020 through 03/30/2020   |
| Kelly Martino<br>(teacher)                | 4/27/20 through 6/19/20<br>(benefit 17 days)       | 5/20/20 through 6/19/20                         | N/A  | Paid leave 4/27/20 through 5/19/20 Unpaid leave 5/20/20 through 6/19/20            |
| Christine McCorriston<br>(transportation) | 2/11/20 through 6/12/20                            | 3/13/20 through 6/12/20<br>(benefit 12 weeks)   | 3/13/20 through 6/12/20<br>(benefit 12 weeks)      | Paid leave 2/11/20 through 3/12/20 Unpaid leave 3/13/20 through 6/12/20            |

|                             |                               |  |  |  |
|-----------------------------|-------------------------------|--|--|--|
| Christina Leto<br>(teacher) | 2/18/20<br>through<br>5/29/20 | 4/24/20<br>through<br>5/19/20<br>(benefit 4 weeks) | 5/20/20<br>through<br>5/29/20<br>(benefit 2 weeks) | Paid leave 2/18/20 through<br>4/23/20<br>Unpaid leave 4/24/20 through<br>5/29/20 |
|-----------------------------|-------------------------------|--|--|--|

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. MS  
Club  
Volunteers:

Based upon the recommendation of the Superintendent approved the creation of the following middle school clubs and volunteer advisors as listed:

- a. Anime Club - *Matthew Senni*
- b. Volleyball Club - *Louis Neglia*

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. J. Green  
HB 19-20:

Based upon the recommendation of the Superintendent approved Jean Green as a homebound instructor at a rate of \$31.00 per hour for the 2019-2020 school year

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Absent

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Absent

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. 19-20  
After-School  
Paras:

Based upon the recommendation of the Superintendent approved the following as paraprofessionals for after-school and extracurricular activities for the 2019-2020 school year as listed:

|               |             |
|---------------|-------------|
| Chelsea Glenn | Andrew Bast |
|---------------|-------------|

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. 19-20  
Alt. School  
Nurse:

Based upon the recommendation of the Superintendent approved the following substitute nurses for Alternative School and Bookbinders at a previously approved rate for the 2019-2020 school year as listed:

|                |                     |           |                 |
|----------------|---------------------|-----------|-----------------|
| Chelsei Biener | Kathy Daws-Lawrence | Tara Kern | Joanne McCleery |
|----------------|---------------------|-----------|-----------------|

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. T.  
Bylinski  
Resignation:

Based upon the recommendation of the Superintendent approved the following resignation as listed:

| <u>Name</u>      | <u>Position</u> | <u>Effective</u> |
|------------------|-----------------|------------------|
| Timothy Bylinski | Bus Mechanic    | 1/9/20           |

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE** - Ms. Diane Trace

Aprv. Board  
Secretary  
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of December 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2019.

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0  
Mrs. Kathie Catucci - Absent  
Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. Board  
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0  
Mrs. Kathie Catucci - Absent  
Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. Report  
of Transfers:

Approved the Report of Transfer for December 2019

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Absent  
Mrs. Tina DeSilvio - Yes  
Mr. William DiMatteo – Yes  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes  
Mr. Garry Lightfoot - Absent  
Mrs. Desiree Miller - Yes  
Mr. David Piccirillo - Yes  
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

|     |   |              |
|-----|---|--------------|
| i.  | <u>Operating</u>                                | \$749,900.43 |
| ii. | <u>Cafeteria, Athletic, &amp; Postage Bills</u> | \$56,954.53  |
| ii. | <u>Hand Checks</u>                              | \$17,456.70  |

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Absent  
Mrs. Tina DeSilvio - Yes  
Mr. William DiMatteo – Yes  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes  
Mr. Garry Lightfoot - Absent  
Mrs. Desiree Miller - Yes  
Mr. David Piccirillo - Yes  
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. C.  
Mendenhall  
Sr. Trip:

Based upon the recommendation of the Superintendent approved the cost of Cindy Mendenhall to attend the senior trip from March 24th to March 28th, 2020 in the amount of \$2,046.00

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Absent  
Mrs. Tina DeSilvio - Yes  
Mr. William DiMatteo – Yes  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes  
Mr. Garry Lightfoot - Absent  
Mrs. Desiree Miller - Yes  
Mr. David Piccirillo - Yes  
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. CO  
Funds for  
Grants:

Based upon the recommendation of the Superintendent approved the carryover funds for the following grants as listed:  
a. Title II - \$3,631.00  
b. Title IV - \$1,215.00

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0  
Mrs. Kathie Catucci - Absent  
Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**EDUCATION COMMITTEE** – Mrs. Tina DeSilvio

Aprv. Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

| <u>Name</u>      | <u>Location</u>                                  | <u>Workshop</u>                                    | <u>Date</u> | <u>Reg. Fee</u> | <u>Mileage &amp; Tolls</u> | <u>Lodging &amp; Meals</u> | <u>Total</u> |
|------------------|--|--|-------------|-----------------|----------------------------|----------------------------|--------------|
| Francis Ciociola | Rowan College of South Jersey, Cumberland Campus | After School Sports and Special Events Security    | 1/30/20     | No Cost         | \$10.50                    |                            | \$10.50      |
| Carlos Castro    | Holiday Inn, Philadelphia                        | Residential Provisions of the International Energy | 1/30/20     | \$289.00        | \$9.80                     |                            | \$298.80     |

|   |   | Conservation Code (IECC)   |                         |                               |  |          |  |
|---|---|--|-------------------------|-------------------------------|--|----------|--|
| Francis Ciociola<br>Michael<br>Nicholson  | FEA<br>Conference<br>Center, Monroe<br>Township, NJ     | Disciplining Black<br>Boys: Strategies for<br>Disrupting the<br>School to Prison<br>Pipeline   | 2/4/20                  | \$75.00<br>No Cost            | \$47.00<br>-   |          | \$122.00<br>-  |
| <ul style="list-style-type: none"> <li>●Dr. Melissa Williams</li> <li>●Michael Nicholson</li> <li>●Jackie Scerbo</li> <li>●Shane McNichol</li> <li>●Candace Wright</li> <li>●Leslie Rodriguez</li> <li>●Larry Holdcraft</li> <li>●Jessica Graham</li> </ul> | Rowan<br>University,<br>Camden, NJ                      | Climate Team<br>Learning Lab   | 2/5/20<br>&<br>2/6/20   | No Cost                       | \$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00 |          | \$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00<br>\$20.00 |
| Cindy<br>Mendenhall   | Auletto<br>Caterers,<br>Deptford, NJ                    | Understanding the<br>Developing<br>Adolescent Brain<br>and its<br>Vulnerability to<br>Developing<br>Addiction: Focus<br>on E-Cigarette Use | 2/20/20                 | \$50.00                       |  |          | \$50.00  |
| Tina Basile-Feoli   | Ocean Resort<br>Casino,<br>Atlantic City                | ASAP Conference  | 2/27/20<br>&<br>2/28/20 | No Cost                       | \$74.06  |          | \$74.06  |
| Melissa<br>Pilitowski<br>Timothy Keck   | Sheraton Hotel,<br>Atlantic City                        | NJSLA Testing<br>Training  | 3/5/20                  | No Cost                       | \$15.05<br>-   |          | \$15.05<br>-   |
| ►Christopher<br>Gehringer   | New York  | 2020 ACTE Region<br>I Conference   | 3/11/20<br>-<br>3/13/20 | \$200.00                      | \$42.70  | \$486.66 | \$729.36   |
| Kenneth Schoudt   | Golden Nugget<br>Casino,<br>Atlantic City               | DAANJ State<br>Conference  | 3/16/20<br>-<br>3/20/20 | \$387.19                      |  | \$300.00 | \$687.19   |
| Ashley<br>Dobleman  | Rowan<br>University                                     | Inclusion Institute  | 3/17/20                 | No Cost                       | \$5.25   |          | \$5.25   |
| David<br>Junkerman  | State Operator<br>Training<br>Center, New<br>Brunswick, | Managing Turfgrass<br>and Landscape<br>Weeds   | 3/18/20                 | \$210.00                      | \$54.60  |          | \$264.60   |
| Maureen<br>Smashey<br>Leslie Rodriguez<br>Kimberly Clark  | Gateway High<br>School                                  | Create a Safe &<br>Smooth Ride   | 3/21/20                 | \$20.00<br>\$20.00<br>\$20.00 | \$9.80<br>\$7.70<br>\$4.20   |          | \$29.80<br>\$27.70<br>\$24.20  |
| Samuel Teague   | Atlantic City   | 2020 NJSBGA<br>Conference  | 3/23/20<br>-<br>3/25/20 | \$200.00                      | \$106.35   |          | \$306.35   |

|                                   |                                  |   |         |                    |             |  |                   |
|-----------------------------------|----------------------------------|---|---------|--------------------|-------------|--|-------------------|
| Abigale Bilinski<br>Chelsea Glenn | Rowan<br>University<br>Tech Park | Technology<br>Implementation for<br>CBI | 4/1/20  | No Cost<br>No Cost | -<br>\$5.18 |  | No Cost<br>\$5.18 |
| Abigale Bilinski<br>Chelsea Glenn | Rowan<br>University<br>Tech Park | CBI Program<br>Showcase                 | 5/28/20 | No Cost<br>No Cost | -<br>\$5.18 |  | No Cost<br>\$5.18 |

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Absent

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Absent

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Rowan  
Student  
Practicum:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the practicum in teaching and learning as listed:

| <u>Name</u>    | <u>Dates</u>                                 | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|----------------|--|----------------|----------------------------|---------------|
| Randy Imbrogno | Spring 2020: March 11, 25,<br>April 1, 8, 15 | Health & PE    | Dave Heyel                 | HS            |
| Jason Curry    | Spring 2020: March 11, 25,<br>April 1, 8, 15 | Health & PE    | Dave Heyel                 | HS            |
| Bailey Lengyel | Spring 2020: March 11, 25,<br>April 1, 8, 15 | Health & PE    | Dave Heyel                 | HS            |

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**POLICY** - Mr. David Piccirillo

None

**FACILITIES/ATHLETIC** - Mr. David Piccirillo

Aprv. 20-21  
Athletic  
Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions for the 2020-2021 school year as listed:

*(All coach hiring is pending completion of required state paperwork)*

| <u>Name</u>       | <u>Sport</u>            | <u>Action</u> |
|-------------------|-------------------------|---------------|
| Christian Cortese | Head Girls Soccer Coach | Assign        |



|                 |                              |        |
|-----------------|------------------------------|--------|
| Victoria Miller | Assistant Girls Soccer Coach | Assign |
|-----------------|------------------------------|--------|

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. MS T&F Asst. Coaches: Based upon the recommendation of the Superintendent approved two middle school track & field assistant coaches at a rate of \$1,503.00 per season

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Absent

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Absent

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Golf Team Travel: Based upon the recommendation of the Superintendent approved the golf team to travel to Ocean City, Maryland on March 17th through March 21st with the following chaperones as listed:

|               |                  |                  |
|---------------|------------------|------------------|
| Brian Carione | Francis McDonald | Jessica Hartwell |
|---------------|------------------|------------------|

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo**

Aprv. Facility Use: Based upon the recommendation of the Superintendent approved the following facility requests as listed: *(All approvals are pending insurance certificates)*

| Name of Person/Organization                              | Facilities Requested | Date Requested | Time            |
|--|----------------------|----------------|-----------------|
| Franklin Township Basketball Pictures<br>-<br>Joe Ingram | Middle School Cafe   | 1/30/2020      | 4:30pm - 9:30pm |
| Color Guard Competition<br>-<br>William Woodward         | Middle School        | TBA            | TBA             |

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**CAFETERIA COMMITTEE – Mrs. Desiree Miller**

Aprv. Café  
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for December 2019 as listed:

|                                    |               |
|------------------------------------|---------------|
| <b>Total Income</b>                | \$ 61,464.70  |
| <b>Total Expense</b>               | \$(59,806.41) |
| <b>Net Income or (Loss)</b>        | \$ 1,658.29   |
| <b>Average Daily Attendance</b>    | 1613          |
| <b>Average Daily Participation</b> | 802           |
| <b>Percentage of Participation</b> | 50%           |

Motion by Mrs. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**TRANSPORTATION – Mr. Harry Kennedy**

Aprv. Trans.  
Jointure:

Based upon the recommendation of the Superintendent approved the following 2019-2020 transportation jointures as listed:

- a. Paulsboro School District
- b. Cherry Hill School District

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. Parent  
Trans.  
Jointure:

Based upon the recommendation of the Superintendent approved the parent transportation jointure for B.J. to Delsea Regional High School District DHS-20 from January 1, 2020, through June 30, 2020, at a per diem rate of \$45.00

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Absent

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Absent  
 Mrs. Desiree Miller - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Yes

Motion Carried Unanimously

**SUPERINTENDENT'S REPORT** - Dr. Piera Gravenor

Aprv. Field  
 Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

| <u>Date</u> | <u>Location</u>   | <u>Name</u>     |
|-------------|---|-----------------|
| 2/28/20     | Coriell Institute for Medical Research- Honors Life Science             | Shannon Godfrey |
| 3/3/20      | Camden County College, Live From Surgery Event - Honors Life Science    | Shannon Godfrey |
| 3/3/20      | Camden County College - Video Conference Neurosurgery                   | Mike Monteleone |
| 3/5/20      | Philadelphia Convention Center - SAE Supervised Agricultural Experience | Gary Nelson     |
| 3/12/20     | SAS Rutgers Geology Museum - Science Class                              | Shannon Godfrey |
| 6/1/20      | Edelman Planetarium - Honors Science                                    | Candace Wright  |
| 6/2/20      | Edelman Planetarium - S.A.V.E. & S.O.A.R.                               | Ashely Dobleman |
| 6/3/20      | Edelman Planetarium - Science Class                                     | Ashley Dobleman |
| 6/4/20      | Tall Pines Day Camp - 7th & 8th Grade Class Trip                        | Heather Brescia |

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0  
 Mrs. Kathie Catucci - Absent  
 Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. Spec.  
 Ed. Placement:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

| <u>Initials</u> | <u>DOB</u> | <u>Township</u> | <u>Classification</u> | <u>School</u>             | <u>Contracted Educational Tuition - Per Diem</u> |
|-----------------|------------|-----------------|-----------------------|---------------------------|--|
| A.J.            | 7/2/02     | Newfield        | OHI                   | Home Instruction          | <i>(At a previously approved rate)</i>           |
| D.R.            | 10/1/03    | Franklin        | SLD                   | Home Instruction          | <i>(At a previously approved rate)</i>           |
| D.E.            | 11/13/01   | Franklin        | MD                    | Pinelands Learning Center | \$302.00   |
| H.C.            | 4/5/02     | Elk             | SLD                   | Home Instruction          | <i>(At a previously approved rate)</i>           |
| A.G.            | 2/2/06     | Franklin        | MD                    | Home Instruction          | <i>(At a previously approved rate)</i>           |

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0  
 Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. January HIB: Based upon the recommendation of the Superintendent approved the receipt of the January, 2020 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Aprv. December HIB: Based upon the recommendation of the Superintendent approved the December, 2019 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 01/27/20 & 01/29/20
  - Times:** 12:50 p.m. & 5:30 p.m.
  - Locations:** Main Panel & Global Connect –H.S.
  - Dates:** 01/30/20 & 01/29/20
  - Times:** 2:40 p.m. & 5:00 p.m.
  - Locations:** Cafeteria & Global Connect– M.S.

\*On File Superintendent's Office

Update

**EXECUTIVE BOARD MEMBERS REPORT - Mrs. Tina DeSilvio**

Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Mrs. Desiree Miller stated that she was able to tour both the High School and Middle School along with Dr. Piera Gravenor

Mrs. Desiree Miller stated that the middle school SAVE program as well as a middle school Science classroom were both very engaged in the lesson

Mrs. Desiree Miller stated that the high school Building and Construction Tech class along with the Aquaponics was fantastic, and the SRO was very visible in both buildings

Mrs. Desiree Miller stated that the substitute program at the High School is very well run and thought out

**CITIZENS:**

None

**EXECUTIVE SESSION:**

Executive  
Session Begins  
8:00 p.m.:

Recommend the Board enter Executive Session to discuss matters as listed, no action will be taken:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:01 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Student Matter**
- B. Personnel Matter**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 5, 2020.

\_\_\_\_\_  
Joseph M. Collins,

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Adjourn  
Executive:

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo that the executive session be adjourned at 9:01 p.m.

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Adjourn  
Regular:

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo that the meeting be adjourned 9:02 p.m.

Voice Roll Call Vote

Yes – 7 No – 0 Abstentions – 0

Mrs. Kathie Catucci - Absent

Mr. Garry Lightfoot - Absent

Motion Carried Unanimously

Sincerely,

---

Joseph M. Collins  
Business Administrator  
Board Secretary