

## **CONNETQUOT CENTRAL SCHOOL DISTRICT**

### **1:1 STUDENT/PARENT/GUARDIAN CHROMEBOOK USER AGREEMENT: Grades 2 - 12**

The Connetquot Central School District hereby loans to the undersigned Student one Chromebook and charger for the Student's use in connection with school-related work and assignments subject to the following terms and conditions. The Chromebook is to be used in conjunction with the Student's Connetquot Central School District G Suite for Education account.

#### **STUDENT USE OF EQUIPMENT**

All District-issued Chromebooks are treated as school computers under District policies and guidelines *4526.1; 4526-E.1; 4526-R; 4526-R2: Internet Safety, Use and Consent*, and *4526: Computer Use for Instruction* and are to be used for school-related work according to each teacher's instructions and the guidelines set forth herein. The District retains sole title and right of possession of this equipment. The District retains the right to repossess and withdraw authorization for further use of the Chromebook without any prior notice. The District also retains the right to collect and/or inspect the Chromebook at any time without any prior notice and to alter, add or delete installed software.

In alignment with District Computer Network and Internet Safety and Use Policies and Guidelines, users should not expect, nor does the District guarantee, privacy for any use of these District owned and managed instructional resources. The District expressly reserves the right to access and view any material stored in relation to these instructional resources and any material used in conjunction with the District's computer network. The District may monitor all use of the equipment and the District's computer network and Internet activity. There is no expectation of privacy in any file, information, data, mail or material located on or in the equipment or computer network. The District reserves the right to conduct, at any time and without notice, reviews of all Chromebooks, computers and computer network accounts to confirm adherence to all District policies, regulations and guidelines, including but not limited to the District's Computer Network and Internet Safety and Use Policies and Guidelines, the District's Code of Conduct and the District's Dignity for All Students Policy ("DASA"). The District reserves the right to inspect, at any time and without notice, the contents of any file, information, data, or any other material stored on or in the equipment and the computer network.

#### **Chromebook Issuance**

Similar to other instructional resources used by students, the issuance of a District-owned Chromebook to students carries with it certain responsibilities for students and their parents/guardians. The District encourages the use of student Chromebooks at both school and home to maintain the continuity of instructional goals and activities made possible in a 1:1 program (meaning every student, in certain grades, has a District owned mobile computer device for use at home and school). By granting consent, as more fully outlined below, for the Student to receive the Chromebook, the student is presented with enhanced opportunities for anytime, anywhere

learning both inside and outside the classroom in alignment with the development of transformative 21st century skills such as creativity, critical thinking, communication, collaboration, and problem solving through personalized teaching and learning experiences.

In accordance with the Children's Internet Protection Act (CIPA) and District policies, the District implements specialized content filters to provide for a restricted Internet access environment within its school buildings, in addition to District-owned/issued Chromebooks that students will be taking home as part of the District's 1:1 initiative. However, it is important to note that this filtering system, while effective, is not foolproof and may from time to time provide access to inappropriate and/or harmful material. Moreover, student search engine results at times may depict icons and or text/links that appear to lead to inappropriate content on websites such as YouTube, for example, even though actual access to the website remains blocked by the District's content filters. In addition to the filtering system the District provides when a student is home outside of the school premise, the District relies on its partnership with parents/guardians to guide and monitor their children's use of the Internet and computer related activities. In this regard, please review the Guidelines and Student & Parent Responsibilities below for students and parents/guardians regarding the assumption of responsibility for a District-owned Chromebook:

#### **Guidelines:**

- Students are issued a Chromebook and charger to use inside and outside of school premises.
- The device is taken home by the student on a daily basis
  - In Grade 5 - 12 the charger remains home for required **nightly** charging
  - In Grades 2 - 4 the charger remains in school. The device is sent home with no less than 50% battery for homework assignments and is returned to school for charging within the security of a Chromebook cart .
- The student and parent/guardian must read and sign their corresponding user agreement to use devices on and off school premises.
  - 1:1 STUDENT/PARENT/GUARDIAN CHROMEBOOK USER AGREEMENT: GRADES 5-12 ("User Agreement") or 1:1 STUDENT/PARENT/GUARDIAN CHROMEBOOK USER AGREEMENT: GRADES 2-4 ("User Agreement")
  - ● By accepting and agreeing to this User Agreement , parents/guardians acknowledge their responsibility to supervise and monitor their child's use of the Chromebook and G Suite account outside of school premises.
- The District maintains the authority to revoke a student's permission to take his/her assigned device home, either temporarily or permanently. Reasons for this include, but are not limited to, excessive and/or repeated damage to the device, outstanding fees, and disciplinary issues, for example.

#### **STUDENT RESPONSIBILITIES:**

1. You must adhere to the District's Policies, including but not limited to, the District's Computer Network and Internet Safety and Acceptable Use Policies and Guidelines, this User Agreement and the District's Code of Conduct following consent form provided to you by the District when

- using the Chromebook and G Suite account.
2. Inappropriate and/or illegal use of the Chromebook is improper and considered to be unauthorized and may result in suspension of your right to use the Chromebook and/or disciplinary action pursuant to the District's Code of Conduct, DASA and/or referral to law enforcement as the situation may warrant.
  3. You may not alter or delete school issued Chromebook applications ("apps"), school files, by pass filters or alter system preferences on the Chromebook.
  4. You may not download social networking applications, including but not limited to Facebook, Instagram, Twitter, and the like.
  5. Grades 5 - 12 You must bring your Chromebook to school **fully-charged** every day of the school week or as required by your teacher's instructions.
  6. Grades 2 - 4 You must bring your Chromebook to school **to be charged** every day of the school week or as required by your teacher's instructions.
  7. When using your Google Chromebook on the District's wireless network, you must login using your unique school-issued user ID and password. **You are not permitted to share your passwords with anyone other than your parents or guardians and/or attempt to login with any other account names.**
  8. You are responsible for taking proper care of your Chromebook and accessories, both at school and at home.
    - Grades 5 - 12 must keep your Chromebook locked inside your locker when it is at school and not in use.
    - Grades 2 - 4 must return their Chromebook to their Chromebook cart when not in use.
    - All Grades keep the Chromebook and accessories in a secure location when it is not at school. You must keep the equipment clean.
  9. You are not permitted to remove any identification or serial number tags whatsoever.
  10. **You are not permitted to let anyone use your Google Chromebook, other than your parents or guardians under your account for reviewing school related work.**
  11. You are required to report any problems, damage or theft immediately to a teacher or staff member.
  - 11.Devices equipped with a webcam offer students an extraordinary opportunity to experience a 21<sup>st</sup> century tool and to develop communication skills. Webcams are to be used for educational purposes only while in school. Use of webcams is allowed at home with permission from parents/guardians.
  - 12.Any personal content must be removed from the device prior to collection of the Chromebook at the end of the school year. The District will not be responsible for loss of this content.

#### **PARENT RESPONSIBILITIES:**

1. You must review the content of your child's Chromebook on a consistent basis to ensure that your child is utilizing the device in accordance with the District's Computer Network and Internet Safety and Acceptable Use Policies and Guidelines, this User Agreement and the District's Code of Conduct.
2. You, individually and on behalf of your child, waive and release the District, the Board of

Education, its agents, officers and employees from any and all claims and damages of any nature arising from your child's use of, or inability to use the school technology, including but not limited to claims that may arise from the unauthorized use of the Chromebook and G Suite account, including but not limited to using the Chromebook and G Suite account for purposes unrelated to school work and assignments.

3. You understand that it is impossible for the District to restrict access to all inappropriate materials which may be accessed from the Chromebook, and you will not hold the District responsible for materials accessed on the network. You hereby individually and on behalf of your child waive and release the District, the Board of Education, its agents, officers and employees from

any and all claims and damages of any nature arising from your child's use of the Chromebook and material accessed on the network or Internet, including but not limited to content that may be considered inappropriate.

4. You hereby individually and on behalf of your child also expressly waive the right to bring or pursue any complaint, lawsuit, administrative proceeding, appeal or review based upon any inappropriate content that may be accessed on the Chromebook and G Suite account, and/or any and all claims and damages of any nature arising from your child's use of, or inability to use the school technology, including but not limited to claims that may arise from the unauthorized use of the Chromebook and G Suite account, including but not limited to using the Chromebook for purposes unrelated to school work and assignments.

5. You, individually and on behalf of your child, waive and release the District, the Board of Education, its agents, officers and employees from any and all claims and damages of any nature arising from any and all changes or modifications of the cost of repairs or a replacement device as delineated in Exhibit "A".

***In addition, as your child's parent/guardian, you understand the District reserves the right to:***

1. Monitor Chromebook activity, including internet access or intranet access on either the school's and/or Google's file servers and assigned G Suite accounts.

2. Make determinations on whether specific uses of Chromebooks are consistent with the District's policies and this Student/Parent/Guardian User Agreement.

3. Suspend the student's access to the District's network and/or use of the Chromebook and/or GSuite account if at any time it is determined that the student is engaged in unauthorized activity, violating District policies, and/or the Code of Conduct.

4. Note: Violation of the Computer Network and Internet Safety and Use Policies and Guidelines including this Student/Parent/Guardian User Agreement while using the Chromebook and/or G Suite account may result in disciplinary action pursuant to the District's Code of Conduct, DASA and/or referral to law enforcement as the situation may warrant.

#### **Accidental Damage/Loss/Replacement Costs:**

" In the event of a disciplinary action which arises when a student intentionally breaks their own or another student's Chromebook, the student who found in violation of the infraction (not necessarily the student to whom the Chromebook was issued) will be charged the current market

value for parts and repair or for a replacement device dependent upon specificities of the required repair. The amount charged will be supplied at the time of invoice.

For damage which does not involve intentional damage which results in a disciplinary action, the first incident of damage will be covered under the District's repair plan. When there is more than one incident of damage during one school year, regardless of the type of damage and regardless of whether the damage was intentional or accidental, the parents/legal guardian of the student whose Chromebook was damaged will be responsible for the cost of parts and repairs or replacing the device. The cost of repair or replacement may vary based on the damage and the current cost for repairs or a replacement device. A charge, representing the fair market value for parts and repair or a replacement device are delineated in Exhibit "A". The current Exhibit "A" is available, [linked here](#). The District has the right, at any time, to make changes or modifications to the cost of repairs or a replacement device, in the District's sole reasonable discretion.

By signing this User agreement, you are expressly agreeing to pay the current fair market value for parts and repairs, or a replacement device as delineated in Exhibit "A", as updated, or otherwise modified from time-to-time. By accepting and agreeing to this User Agreement, parent/legal guardian agrees that they consent to waive notice of any and all change or modification of the fair market value of parts and repairs or a replacement device as delineated in Exhibit "A".

***Types of web/cloud-based services, apps, and personal student information that will be used in the 1:1 Chromebook initiative.***

With the advent of web/cloud-based network instructional activities that require the District to set up individual student and staff user accounts, the minimum required personal information will be provided to third party District approved hosts/service providers solely for the purpose of accessing such services in connection with approved classroom instruction in alignment with the District's Parents' Bill of Rights for Data Privacy and Security, Children's Online Privacy Protection Act (COPPA), and the Children's Internet Protection Act (CIPA). Unless a parent/guardian denies such access for their child via formal written request, the District will be permitted to set up such accounts, including G Suite for Education, for example, to provide students and staff with the access they may require to meet the instructional goals of the District.

The Connetquot Central School District has registered and created its own Google domain to be used to support the 1:1 Chromebook initiative. G Suite services are designed to provide students and teachers with the tools necessary to engage a seamless 1:1 environment that engenders exciting new and transformative learning activities in school and at home. While Google hosts these services off-site (via the web in the cloud), the District maintains the ability to manage all user

accounts, groups, and settings – much like our locally hosted systems. This means that the District can grant and revoke user access and control other settings to ensure a safe and secure collaborative environment for students.

Google does not request any personal information, other than student name, from the District, nor does the District provide any additional personal information such as birthdate, address, phone number, grades, or test scores to Google. In addition, Google has signed the industry standard Student Privacy Pledge demonstrating Google’s commitment to safeguarding student personal information throughout their services designed for use in schools. For additional information, please find the following Google resources addressing these matters:

*[https://workspace.google.com/intl/en/terms/user\\_features.html](https://workspace.google.com/intl/en/terms/user_features.html)*

**Other Selected Apps-** selected apps will be available to students when requested and vetted by the District and determined to be safe and appropriate by the District.

*Using these tools, students will create, edit, and share files and websites for school related projects and collaborate with other students and teachers. These services are entirely online and available 24/7 from any internet connected computer. Examples of student use include showcasing class projects, building an electronic portfolio of school learning experiences, and working collaboratively in small groups on presentations to share with others.*

**Student Agreement and Signature**

I have read and understand this User Agreement including, but not limited to, the guidelines and student responsibilities set forth by the Connetquot Central School District to receive my District issued Chromebook. I understand that by signing below I am agreeing to this User Agreement and accepting responsibility for my District issued Chromebook.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature Date

**Parent/Guardian Agreement and Signature**

I have read and understand this User Agreement including, but not limited to, the guidelines and student and parent responsibilities set forth by the Connetquot Central School District in order for my child to receive his/her District issued Chromebook. I understand that by signing below I am agreeing to this User Agreement and accepting responsibility for the District issued Chromebook issued to my child.

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature Date