



## Parent Pick-Up Procedure at 2:40pm

(NOTE: Parent pick-up students will be picked up before the buses leave)

**Parent Pick- Up Time - 2:40 pm (Cherokee Street Entrance)**

**Bus Dismissal - 2:55 pm**

Dear Cherokee Street Families:

If your child will be picked up daily at dismissal, please indicate that on the **gold daily dismissal form** and follow the procedures below.

Each family will be given 2 brightly colored pick-up passes that may be kept in their vehicles. The pass will contain the name(s) of your child(ren). **Please remain in your car, place the pass in a prominent location on your dashboard.** There will be no parking. It will be a loop around the parking lot.

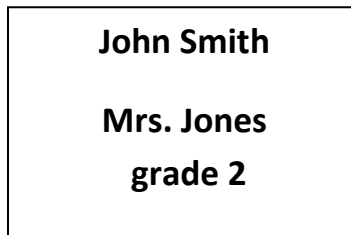
All parent pick-up students in K-5 will be dismissed from the **Cherokee Street** entrance door by the gym. A staff member will read your child's name (at the car) and the student will be dismissed to the card holder.

Please ensure that you safeguard the pass and only give it to someone who has your personal permission to pick up your child. Possession of your child's pick-up pass will be considered parental permission to pick up the child. If the card is lost or stolen, please immediately notify the school. Anyone, including the parent, who does not have the pick-up card, will need to go to the main office and show a photo ID in order to have their child released. Students will be dismissed prior to bus dismissal.

***For the first few days of school (September 3, 4 & 5), please make a sign with your child's name and teacher. Have ID ready if our staff does not recognize you. Color passes will be sent home on Friday 9/6.***

Example of a pick-up sign to put in your window for first 3 days of school until we send color cards home:

Have ID ready if our staff does not recognize you.



As always, we thank you for your cooperation for helping us provide a safe and secure dismissal for your children.

*Jill M. Lahey*  
Principal

*Michael Renda*  
Assistant Principal





CHEROKEE STREET  
ELEMENTARY SCHOOL  
*Excellence in Education*

## Parent Drop-Off Procedure

Parent Drop-Off Time - 8:25 am – 8:35 am (Cherokee Street Entrance)

Safety is our number one priority

### Parent Drop-Off is a Kiss and Drop Only Line

For student, staff & parent safety, please be mindful of the following reminders and requests:

- Side doors close promptly at 8:35am. Use the main entrance after this time
- Follow the speed limit for school zones and parking lots
- Remember the drop off area is NOT a parking space
- Be sure to park in the parking lot if you want to get out & assist your child
- Always yield to pedestrians

**YOUR COOPERATION TO HELP KEEP EVERYONE  
SAFE IS GREATLY APPRECIATED**



Kindly,

Mrs. Jill M. Lahey

