



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

Ronkonkoma Middle School
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Joseph T. Centamore, Ed. D.
Superintendent of Schools

Joseph C. Licato, *Principal*
Justin Bradley, *Assistant Principal*

August 2023

Dear Parents / Guardians,

This letter is for those parents who are **LEGALLY SEPARATED OR DIVORCED**. It is important that we have **accurate custodial information** regarding your child. Please take a few minutes to do the following to make sure that we have ALL **court-ordered legal documents** (i.e., **Orders of Protection, Orders of Custody and Visitation, etc.**):

- If the **most current issue** of court papers is already in your child's file, no action is necessary.
- If we do not have the **current issue of court papers** on file, please provide a copy. Print this form out and attach to the copy. Return it immediately to the **Guidance Office, attention Mrs. Mallimo**, where it will be incorporated into your students' records. All student records are confidential.

Please remember, if there is NO legal custodial paperwork, both the mother and the father will be given equal access to their child. In addition, if there is an **order of protection**, we must have that on file. Thank you for your cooperation in this matter.

Sincerely,

JOSEPH C. LICATO

Student Name _____ (Please Print) Grade _____

Custodial Parent _____ (Please Print)

Mother's Name _____ (Please Print)

Father's Name _____ (Please Print)

_____ Current agreement ATTACHED

Parent Signature _____