



How to join the Charlotte County Public School's *Champ's Café* Food & Nutrition Team:

- Go online to yourcharlotteschools.net
- On the homepage, click on **Community**, then select **Employment Opportunities**.
- Click on **Prospective Employees**; This is where you will begin to process your online application.
- You will be able to view a list of current open positions or job opportunities.
- At Champ's Café, we hire all applicants as a **Substitute Food Service Assistant** first.
- To search for this position, click on **Apply**. This will bring up a copy of the job description for Food Service Assistant.
- On the far-right corner, click **Apply for this position**. This will bring up the page to create an account.
- Click **I am a new applicant**, click **Create New Account & Apply**. You will then create your profile for an account.
- You will create a **username & password**. Please remember to save your username & password in a secure place as you will need it to access your application each time you apply for a position.
- Your application must include **5 years of previous work history**. If you have any gaps in employment, you will need to state a reason in the additional information box. Your application must also include **3 work-related references with current email addresses**. Contact your references to ask them to watch for an email.
- **References from family and friends will not be accepted.**
- Please remember to save and submit each page.
- Once your application is complete you will receive a confirmation email.
- Interviews typically take place with Terry Ross at Punta Gorda Center, 1016 Education Avenue, Punta Gorda, FL 33950. (941) 575-5400 ext 1418. *Human Resources: (941) 255-0808; Option "7".*

Thank you for your interest in preparing and serving meals to our student customers!

The School Board of Charlotte County does not discriminate (including anti-Semitism [as defined in Bylaw 0100]) on the basis of race, ethnicity, color, national origin, sex (including sexual orientation, transgender status, or gender identity), recognized disability, pregnancy, marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information which are classes protected by State and/or Federal law (collectively, "protected classes") in its programs and activities, including employment. The School Board also ensures equal access for Boy Scouts of America and other identified patriotic youth groups, as required by 34 C.F.R. §108 (Boy Scouts Act). (School Board Policy 1122, 3122, 4122)

The District Title IX Coordinators and Equity Compliance Officers for the District are Adrienne McElroy (Director of Human Resources), available at (941) 255-0808 Ext 3090, Patrick Keegan (Assistant Superintendent for Human Resources and Employee Relations), available at (941) 255-0808 Ext 3122, and Michael Desjardins (Assistant Superintendent for School Support), available at (941) 255-0808 Ext 3073. The District Section 504 Compliance Officer and ADA Coordinator is Rebecca Marazon (Coordinator of Psychological Services), available at (941) 255-0808 Ext 3071. (School Board Policy 2260)