



# Charlotte County Public Schools (Form 2522-2) *Request for Reconsideration of Library Media Center Materials*

## **Part 1:**

The following information is prepared in order to assist a parent or resident of the county with the submission of an objection to a specific material. Directions found within *Form 2522-2, Request for Reconsideration of Materials* are based upon *School Board Policy 2522, Challenges to Adoption or Use of Instructional, Library, or Reading List Materials* and are used to handle objections, as required by s.1006.28(2)(a)2., F.S. \*Parents or residents wishing to petition against the adoption of instructional materials as defined in s.1006.29(2)., F.S. are to use *Form 2522-1, Petition to Contest the Adoption of Instructional Materials*.

The following individuals may object to materials used in a classroom, materials made available to students in a school or classroom library, or materials included on a school or classroom reading list:

- A. Parent/guardian of a student enrolled in the district's schools; and
- B. Resident of the county

*Determination of Charlotte County residency will be made by the submission of two or more documents identified below. The petitioner is to attach required documentation to Form 2522-2 at the time of initial submission for the petition to be acknowledged.*

- i. *Florida Driver's License* or state of Florida issued I.D. card
- ii. *Florida Vehicle Registration*
- iii. *Proof of home in Charlotte County (document such as deed or other evidence of title to property used as residence, utility bill, etc.)*

A parent/guardian or resident (petitioner) who has an objection to a specific material must do the following:

**Step 1.** Request, in writing, a meeting with the school principal to discuss the material. The principal will schedule the meeting within ten (10) school days of receiving the request. The Principal shall consider the criteria of F.S. 1006.28(2)(a)b(i-iv) in considering resolution.

**Step 2:** The principal will review the objection and may meet with the teacher, school library media specialist and/or the petitioner in an attempt to resolve the objection, using an alternative instructional material, if applicable.

**Step 3:** If the objection is not resolved to the petitioner's satisfaction, the principal shall notify the Assistant Superintendent for Learning and will refer the petitioner to the district's "Request for Reconsideration of Materials" (Form 2522-2) available in each school office and on the homepage of the district's website.

**Step 4:** The petitioner must complete Form 2522-2 in its entirety and submit the form, and required residency documentation, to the following address:

*Charlotte County Public Schools  
The Division of Learning  
Attention: Bob Bedford, Assistant Superintendent  
1445 Education Way  
Port Charlotte, Florida 33948*

*The petitioner may also email Form 2522-2 and required residency documentation to the district's contact:*

[bob.bedford@yourcharlotteschools.net](mailto:bob.bedford@yourcharlotteschools.net)

**Step 5:** If the petitioner's concerns are not resolved at the school level, and the "Request for Reconsideration Form" (Form 2522-2) is received by the Division of Learning, a District Materials Review Committee shall be appointed by the Superintendent/designee to review the petitioner's objection to the specific material.



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- A petitioner who does not complete and return the form to the Division of Learning as stated on the form shall receive no consideration.
- Meetings of committees convened for the purpose of resolving an objection by a parent/guardian or resident to specific materials must be noticed and open to the public in accordance with F.S. 286.011.
- The Superintendent shall designate a staff member to be responsible for the organization of the committee.
- If the material objection is on the basis of pornographic or prohibited under s. 847.012 or depicts or describes sexual conduct as defined in s. 847.001(19), The material in question must be removed within 5 school days of receipt of the objection and remain unavailable to students of that school until the objection is resolved.
- The committee's recommendation shall be submitted to the Superintendent within twenty (20) District working days;
- The petitioner may request an appeal before the Board by filing a written request with the Superintendent within fifteen (15) working days of the date of the Superintendent's written notification.
- The Board shall review the appeal within thirty (30) days. In its review of the appeal, the Board shall consider the recommendation(s) from the District Material Review Committee and the Superintendent's determination and shall render the final decision on the Petition's appeal within thirty (30) days of the appeal. If the Board finds that the appeal is warranted and upheld, the district shall discontinue the use of the material for any grade level or age group for which such use is inappropriate or unsuitable, or place such restrictions on the circulation of the material as the Board deems reasonable. The Board's decision affects all schools within the district.
- If a parent disagrees with the determination made by the Board on the objection to the use of a specific material, a parent may request the Commissioner of Education to appoint a special magistrate.

*NOTE: In the case where multiple challenges are received simultaneously, the district will process those challenges in a reasonably efficient manner, including the consideration of combining multiple challenges into a single hearing. Timelines for completion of district review may be amended to reflect time of year, staffing requirements, and the number of challenges received and/or currently pending.*

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### **Part 2:**

#### **Introduction**

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found <https://www.yourcharlotteschools.net/Page/9>
2. Materials made available to students in a school or classroom library.
3. Materials included on a school or classroom reading list.
4. Instructional Materials adopted and made available to students without the opportunity for public notice, review and hearing procedures by districts that implement their own instructional materials program under s. 1006.283, F.S.



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### Section 1: Parent or Resident Information

Check the box that applies to you. Check all that apply.

Parent/guardian of a student  Resident of this county

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

County \_\_\_\_\_ Email \_\_\_\_\_

Phone Number \_\_\_\_\_

### Section 2: Information Regarding Material

Type of material:  Book  Non-print material  Other (identify): \_\_\_\_\_

Title of the material: \_\_\_\_\_

Author(s): \_\_\_\_\_ Publisher or Producer: \_\_\_\_\_

Copyright Date: \_\_\_\_\_ Grade Level used: \_\_\_\_\_

Where is the material found:  Media Center  Classroom Library  Reading List  Other: \_\_\_\_\_

School(s) where material is found: \_\_\_\_\_

ISBN, if available: \_\_\_\_\_

### Section 3: Basis for the Objection

Identify the basis for your objection:

- The material is pornographic.
- The material is prohibited under Section 847.012, F.S.
- The material depicts or describes sexual conduct as defined in Section 847.001(19), F.S.
- The material is not suited to student needs and their ability to comprehend the material.
- The material is inappropriate for the grade level and age group for which it is used.





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4. Is there any age or grade you would recommend this material?  Yes  No

If yes, please specify: \_\_\_\_\_

5. Is there any value in this material?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. What is your desired outcome for this material?

- Remove or discontinue use of material.
- Limit access to certain grade levels: \_\_\_\_\_
- Limit my child's access.
- Other: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Division of Learning Use Only:*  
*Received Date:* \_\_\_\_\_  
*Received by Name & Title:* \_\_\_\_\_