

Cucamonga School District

Safe and Healthy Learning and Work Environments

Introduction (Revised and updated April 7, 2022, and May 5, 2022)

The Cucamonga School District engaged with a variety of focus groups to get input from all our educational partners (including all faculty groups) to assist the district in the reopening of school campuses and district facilities with the health and safety of students and staff as our top priority.

Resources from the California Department of Education (Stronger Together: [A Guidebook for the Safe Reopening of California's Public Schools](#)), the California Department of Public Health ([COVID-19 Industry Guidance: Schools and School Based Programs; CDPH Guidance for Face Coverings June 18, 2020](#)), and the [Center for Disease Control and Prevention \(Coronavirus Disease 2019 - COVID-19: Considerations for Schools\)](#) were utilized to build understanding of the most current research and up to date local, state and federal guidance for healthy and safe practices that apply specifically to public schools.

In this time of uncertainty, the CSD worked to create recommendations that encompass best practices which align with current scientific knowledge while also providing flexibility as it is clear there is no “one size fits all” solution. Opening our schools with these healthy practices is fluid and contingent on COVID-19 cases not increasing in our region to the extent it adversely impacts our plans to open CSD sites. Additional guidance from California leadership will continue to be a resource as we move forward in the phases of reopening. This [Resilience Roadmap](#) from the State of California provides detailed information regarding each phase of the reopening process. Monitoring hot spots, surges and potential outbreaks in our county will also impact how we move forward with the daily operations of our schools.

The Cucamonga School District presents the following recommendations for a safe and healthy environment in our CSD schools and facilities.

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This is a fluid working document that may be revised as conditions and/or guidance changes. CSD will comply with all applicable San Bernardino County Department of Public Health (SBCDPH), California Department of Public Health (CDPH), and Cal/OSHA mandates.

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CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE GUIDANCE FOR HEALTHY HYGIENE PRACTICES

Purpose	To ensure the personal health and safety of all students and staff members while at school/work.
Healthy Hygiene Practices	Staff and students will be instructed to wash hands often with soap and water for at least 20 seconds, especially after nose blowing, coughing, or sneezing; going to the bathroom; and before eating or preparing food. If handwashing is not feasible, the use of an alcohol-based hand sanitizer with at least 60% alcohol may be used. For children under six years of age, hand sanitizer should be used with adult supervision.
	<ul style="list-style-type: none"> • Use hand sanitizer when hand washing is not feasible. Hand sanitizer dispensers are located in all classrooms, school offices, workrooms, health offices, libraries, locker rooms and multi-purpose rooms. • Use proper cough and sneezing etiquette. • Limit items students need to bring to/from school. • Each student’s classroom supplies will be stored separately from others. • All students and employees will be required to wear a face covering while on a school campus and/or engaging in school activities during the COVID-19 pandemic and as required by Local, State or Federal mandates or regulations when applicable.
Training	Training will be provided for staff and students on proper handwashing techniques, appropriate use of hand sanitizer, cough and sneeze etiquette, proper tissue use, face mask care and proper care of your work area and school supplies.
Resources	<p>Stop the Spread of Germs</p> <p>How to Protect Yourself and Others</p> <p>Handwashing and Hand sanitizer</p> <p>Share Facts About COVID-19 Poster</p>
Required Supplies	<p>The district and/or school site will provide each classroom with: Tissue, hand sanitizer dispenser, soap, paper towels, student face masks, staff face masks, and face shields as necessary.</p> <p>Note: Families are able to continue donating supplies as long as they meet the district’s established product and safety standards.</p>

CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE GUIDANCE FOR SANITIZING AND DISINFECTING

Purpose	<p>COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection.</p> <p>Therefore, cleaning, sanitizing, and disinfection are important. All employees are responsible to ensure their workspaces are maintained and sanitized throughout the day. Designated employees, including custodians, instructional aides, campus support, campus supervision, office assistants, food service workers, and childcare coordinators and assistants will be responsible for cleaning and sanitizing common shared spaces on a regular basis.</p>
Disinfection prior to school reopening	<p>Prior to a School Reopening:</p> <ul style="list-style-type: none"> • Schools will remain unoccupied for a minimum of 24 hours. • Employees of the school site will be notified that the campus is not accessible. • All classrooms, school offices, libraries, MPRs and all other workspaces will be disinfected, including workplace surfaces, chairs, tables, etc., to protect employees and students and reduce the risk of spread of infection.
Daily sanitizing and disinfection after school reopening	<p>Sanitize daily all classrooms, restrooms, school offices, health offices, libraries, MPRs, and school buses. Surfaces will include but are not limited to:</p> <ul style="list-style-type: none"> • Desks, tables, counter tops, chairs, bus seats, copy machines, telephones. • Door handles, handrails, drinking fountains, sink handles, restroom surfaces • Playground and PE equipment. • Sanitizing spray (supplied by the district) can be used by employees and age-appropriate students, under adult supervision, throughout the school day. • Disinfecting products will be used when necessary. <p>Limit/prohibit the use of shared drinking fountains if needed. Encourage employees and students to bring their own water bottles.</p>
Sharing Supplies or Objects	<p>Use of shared objects (e.g., physical education equipment, art supplies, toys, games, books, computers, manipulatives) should be limited when possible, and sanitized between each use if need be.</p>

	<ul style="list-style-type: none"> • Discourage sharing of items that are difficult to clean or sanitize. • Keep each child’s belongings separated from others’ and in individually labeled containers, cubbies, or areas to the greatest extent possible. • Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and sanitize between use. • Avoid sharing electronic devices, toys, books, and other games or learning aids.
Air Flow	Ensure that air conditioning systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors and other methods if doing so DOES NOT pose a safety or health risk to children or staff.
Provided Supplies	The following supplies will be provided by the school site and/or district for each classroom and work area (i.e. school office, staff workroom, library, etc.): Paper towels, Waxie 710 sanitizing spray, gloves, soap, tissues and hand sanitizer (with at least 60% alcohol)
Warning	<p>Always read and follow the directions on the label to ensure safe and effective use.</p> <ul style="list-style-type: none"> • Wear skin protection and consider eye protection when required for potential splash hazards. • Ensure adequate ventilation. • Use no more than the amount recommended on the label. • Use water at room temperature for dilution (unless stated otherwise on the label). • Avoid mixing chemical products. • Label diluted cleaning solutions. • Store and use chemicals out of the reach of children and pets <p style="text-align: center;">☒ ☒</p>
Training Resources	<p>Provide staff understanding and training on:</p> <ul style="list-style-type: none"> • Differences between cleaning, sanitizing and disinfecting • Proper use of sanitizing spray in classrooms
Required Supplies	<p>The District and/or school site will provide each classroom with tissue, hand sanitizer dispenser, soap, paper towels, student face masks, staff face masks, and face shields, as necessary.</p> <p>Note: Families are able to continue donating supplies as long as they meet the district’s established product and safety standards.</p>

CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE GUIDANCE FOR ENTERING & EXITING CAMPUS

Purpose	To ensure the personal health and safety of all students and staff members upon entering and exiting a school campus and while riding a school bus.
Entering a School Campus	Cucamonga School District will comply with applicable San Bernardino County Department of Public Health (SBCDPH), California Department of Public Health (CDPH), and Cal/OSHA mandates that could include screening and testing.
Daily Health Screening and Temperature Checks	Cucamonga School District will comply with applicable San Bernardino County Department of Public Health (SBCDPH), California Department of Public Health (CDPH), and Cal/OSHA mandates that could include screening and testing.
Students	<p>If a child has a temperature of 100.4 degrees Fahrenheit or greater and/or is displaying symptoms consistent with COVID-19 or the child has been in close contact with a person diagnosed with COVID-19, the child will be immediately escorted to a predesignated isolated area. The student will be isolated from others with adult supervision. Parents or other authorized adults are expected to pick up the child within 30 minutes.</p> <p>If students have symptoms of COVID-19 they should not return to school until the following criteria have been met:</p> <ul style="list-style-type: none"> • At least 24 hours have passed since resolution of fever without the use of fever reducing medication • Other symptoms are improving • Negative test result OR health care provider provided documentation that symptoms are typical of other condition • If test positive, follow guidance for those that test positive
Employees	<p>Employees are expected to screen themselves before leaving home for work each day.</p> <p>If employees have symptoms of COVID-19 they should not return to school until the following criteria have been met:</p> <ul style="list-style-type: none"> • At least 24 hours have passed since resolution of fever without the use of fever reducing medication • Other symptoms are improving • Negative test result OR health care provider provided documentation that symptoms are typical of other condition • If test positive, follow guidance for those that test positive

Visitors	<p>Visitors are expected to screen themselves before leaving home for work each day.</p> <p>If visitors have symptoms of COVID-19 they should not return to school until the following criteria have been met:</p> <ul style="list-style-type: none"> • At least 24 hours have passed since resolution of fever without the use of fever reducing medication • Other symptoms are improving • Negative test result OR health care provider provided documentation that symptoms are typical of other condition • If test positive, follow guidance for those that test positive
Boarding a School Bus	<p>Students riding district transportation will be required to abide by the following guidelines prior to boarding a district school bus and while riding to/from school:</p> <p>If a child has a temperature of 100.4 degrees Fahrenheit or greater and/or is displaying symptoms consistent with COVID-19 or the child has been in close contact with a person diagnosed with COVID-19, the child will be immediately escorted to a predesignated isolated area. The student will be isolated from others with adult supervision. Parents or other authorized adults are expected to pick up the child within 30 minutes.</p> <p>If students have symptoms of COVID-19 they should not return to school until the following criteria have been met:</p> <ul style="list-style-type: none"> • At least 24 hours have passed since resolution of fever without the use of fever reducing medication • Other symptoms are improving • Negative test result OR health care provider provided documentation that symptoms are typical of other condition • If test positive, follow guidance for those that test positive

CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE GUIDANCE FOR FACE COVERINGS

<p>Purpose</p>	<p>To prevent the spread of COVID-19 amongst students, staff, families and the community. As reported by CDC, COVID-19 spreads mainly from person to person through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled in the lungs. Respiratory droplets are reported to usually travel up to 6 feet. COVID-19 can be spread by people who do not have symptoms and do not know that they are infected. Cloth face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.</p>
<p>Face Covering Guideline</p>	<p>All students and employees will be required to wear a face covering while on a school campus and/or engaging in school activities during the COVID-19 pandemic when required by Local, State or Federal mandates or regulations.</p> <p>CDPH Guidance for Face Coverings June 18, 2020</p> <ul style="list-style-type: none"> • A face covering may consist of a paper mask, cloth mask or a face shield. • Students and staff must wear their face covering before entering a district campus/facility, and throughout the school/workday, except when eating or drinking. • Employees engaging in daily health screenings and/or temperature checks will be provided with a surgical mask and/or face shield, and disposable gloves will be provided. • A limited amount of face masks/shields will be available for students or staff who forget their face coverings. • For students who rely on bus transportation, a face covering is required to be worn while waiting for and riding on a school bus. • Students and staff should be frequently reminded not to touch the face covering and to wash their hands frequently. <p>NOTE: Face masks and face shields will be made available to students and staff, as needed. Students and employees will be allowed to wear their own face covering or face shield from home.</p>

Exemptions to face covering usage	<p>The following individuals are exempt from wearing a face covering while on a school campus or at a district facility:</p> <ul style="list-style-type: none"> • Persons age two years or under. These very young children must not wear a face covering because of the risk of suffocation. • Persons with a medical condition, mental health condition, or disability that may prevent them from wearing a face covering. This includes individuals with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated or otherwise unable to remove a face covering without assistance. • Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. Note: Face shields and face masks with clear windows will be available, as necessary for educational purposes. • Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines. • Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service. <p>For the health and safety of all students and employees, any individual who is unable to wear a face mask while on campus or at a district facility will be required to provide medical documentation. Upon receipt of the appropriate medical documentation, the school site and district will work with the individual to make appropriate accommodations, if feasible</p>
Training	<ul style="list-style-type: none"> • Families will be informed of policies and procedures regarding the use of face masks by students, staff and visitors while on a school campus. • Students and staff will be taught why the use of face coverings is required and model how to properly wear, store and wash face masks.
Resources	<p>CDPH Guidance for Face Coverings June 18, 2020 CDC Recommendations Regarding Use of Face Coverings Use of Cloth Face Coverings to Help Slow the Spread of COVID-19 Please Wear a Face Covering Poster How to Safely Wear and Take Off a Cloth Face Covering How to Wash Cloth Face Covering</p>
Required Supplies	<p>The district will provide school sites with face masks and face shields, as needed.</p>

**CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE
GUIDANCE FOR PHYSICAL AND SOCIAL DISTANCING WILL BE FOLLOWED
WHEN AND IF RECOMMENDED BY SBCDPH, CDPH, and Cal/OSHA**

<p>Purpose</p>	<p>Limited face-to-face contact with others is the best way to stop the spread of COVID-19. Social distancing is also called “physical distancing” and means keeping space between you and other people outside of your home. Practicing social distancing, while wearing face masks, will ensure the personal health and safety of all students and staff members while at school and work.</p>
<p>Classroom Space physical distancing will be followed when and if recommender by SBCDPH, CDPH, and Cal/OSHA</p>	<ul style="list-style-type: none"> • Create smaller student/educator cohorts to minimize the mixing of student groups throughout the day. • Utilize physical distancing in the classroom. • Arrange desks to minimize face-to-face contact. • Limit movement in the classroom and keep groups of students as small and consistent as possible. • Arrange student and staff workspace/desks 6 feet apart. • Limit what students bring to school (educational materials only). • Minimize movement of students and teachers or staff as much as feasible. • Students should remain in the same space and in groups as small and consistent as feasible. • Keeping students in small groups and cohorts helps to mitigate the spread of COVID-19 and allows for quicker contact tracing if someone becomes ill with COVID-19. • Implement procedures for turning in assignments to minimize contact. • Place markings on classroom floors to indicate social distancing, as needed.
<p>Non- Classroom Space physical distancing will be followed when and if recommender by SBCDPH, CDPH, and Cal/OSHA</p>	<ul style="list-style-type: none"> • Develop procedures for walking in hallways to ensure students walk in the same direction to and from classes, whenever practicable and feasible. • Minimize congregate movement through hallways as much as feasible. • Space out commonly used resources (copy machines, paper cutters, die cuts, etc.) to encourage physical distancing and equip work areas with sanitizing supplies after each use. • Limit communal activities as feasible. Alternatively, stagger use, properly space occupants and sanitize in between uses. • Use non-classroom space for instruction, including regular use of outdoor space, weather permitting. • Consider holding recess activities in separate areas designated by class. • Utilize physical distancing in work environments, break rooms, staff rooms, and bathrooms.

<p>Food Service physical distancing will be followed when and if recommender by SBCDPH, CDPH, and Cal/OSHA</p>	<ul style="list-style-type: none"> • Food offered at school as part of the school meal program should be served individually plated or bagged. • Serve meals in classrooms or outdoors instead of cafeterias when social distancing cannot be maintained or is not feasible. • Students should bring food items in disposable bags or disposable containers. • Students may not share food or drinks. • Eating areas will be sanitized after students finish their food items.
<p>Bussing physical distancing will be followed when and if recommender by SBCDPH, CDPH, and Cal/OSHA</p>	<ul style="list-style-type: none"> • Instruct students and parents to maintain 6-foot distancing at bus stops while loading and unloading. • Seat students from the rear of the bus forward to prevent students from walking past one another. Afternoon runs should be boarded based on drop off order (Students getting off first should board last and sit in front). • Students and staff are required to wear face coverings at bus stops and on buses.
<p>Training</p>	<p>School administrators and supervisors will communicate to employees the importance and purpose of social/physical distancing. Principals will communicate with their staff regarding school site preparations to ensure social/physical distancing</p>
<p>Resources</p>	<p>Social Distancing Protect Yourself and Others from COVID-19 Poster</p>

	CUCAMONGA SCHOOL DISTRICT COVID-19 RESPONSE WHEN SOMEONE BECOMES SICK AT SCHOOL/WORK
Purpose	Ensure the health and safety of all students and employees by responding quickly and efficiently when a student or employee becomes sick and/or tests positive for COVID-19.
	For all scenarios described below, and any others that may arise, the Cucamonga School District will work in partnership with the San Bernardino Department of Public Health for guidance. Any scenario may cause a temporary, partial or complete school closure.

**CUCAMONGA SCHOOL DISTRICT COVID-19 PROTOCOLS
 UPDATED APRIL 7, 2022**

All Persons who test positive for COVID -19 (Staff and Students)	Recommendations for those who have come into close contact/exposure to COVID-19 (Staff and Students)
Regardless of Vaccinations status or previous infection Stay Home 5 Days	Regardless of vaccinated status

<ul style="list-style-type: none"> Stay home 5 days After day 5 isolation ends if no symptoms or resolving symptoms and negative test Without a negative test isolation ends after 10 days if there are not symptoms or resolving symptoms If fever is still present, isolation continues until fever is gone without medication for 24 hours Antigen test preferred 	<ul style="list-style-type: none"> No quarantine required Continue at school/work as long as no symptoms Monitor for symptoms for 14 days Recommended to test after 3-5 days, or ASAP if symptoms develop Those who have tested positive within the last 90 days do not need to test, but should monitor for symptoms If ever test positive, begin 5-day isolation
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<p>Further CDPH Recommendations</p> <ul style="list-style-type: none"> Masks are strongly recommended 	<ul style="list-style-type: none"> CDPH recommends focusing on the other mitigation strategies instead of implementing minimum physical distancing requirements for routine classroom instruction <ul style="list-style-type: none"> Indoor air quality should be optimized Follow the strategies for staying home when sick
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<p>Staff members and Students who have symptoms of COVID – 19 Should not return until the following criteria have been met:</p>
<ul style="list-style-type: none"> At least 24 hours have passed since resolution of fever without the use of fever reducing medication AND <ul style="list-style-type: none"> Other symptoms are improving Negative test result OR health care provider provided documentation that symptoms are typical of other condition <ul style="list-style-type: none"> If Staff member or Student test positive, follow guidance for those that test positive

<p>Determining partial or complete school closure:</p>	<p>Partial Closure</p> <ul style="list-style-type: none"> • Close off affected areas and do not use them until they have been cleaned. • Wait 24 hours before cleaning or disinfecting to reduce risk to individuals cleaning. • If it is not possible to wait 24 hours, wait as long as possible. • Ensure safe and correct application of disinfectants and keep disinfectant products away from children. <p>Complete Closure</p> <ul style="list-style-type: none"> • Close entire school campus for a period of 2-5 days to conduct deep cleaning and sanitation of the campus. This would be based on input from San Bernardino County Public Health and could be extended for a longer period of time. • Work closely with the public health department to determine if temporary closures would be needed to ensure proper deep cleaning is performed before reopening.
<p>Training and Resources</p>	<ul style="list-style-type: none"> • Students and employees will be trained on the symptoms of COVID-19. • Students and employees will be instructed to stay at home if they are sick and/or have symptoms of COVID-19. <p>Symptoms of COVID-19 CDC COVID-19 Self-Checker Prevent the Spread of Covid-19 10 things you can do to manage your COVID-19 symptoms at home If you are sick or caring for someone who is sick Testing for COVID-19 San Bernardino County Community Testing Locations Guidance on interpreting COVID-19 test results</p>
<p>Required Supplies</p>	<p>The District will provide district nurses and health clerks with personal protective equipment that includes surgical masks, face shields, surgical gowns, and disposable gloves. All district schools and facilities will be provided with sanitizing spray, paper towels, soap, hand sanitizer and face masks.</p>

CUCAMONGA SCHOOL DISTRICT COVID-19 PARENT AND STUDENT RESPONSIBILITIES

Purpose	<p>Ensure that our students are engaged and maintaining a healthy learning environment both virtually and in-person. Parents should maintain regular contact with the teacher(s) and supervise their children while learning at home.</p>
Expectations	<ul style="list-style-type: none"> ● Students will be expected to attend class, either virtually or in-person, depending on the instructional model in place. ● Students will be expected to actively participate with teachers and peers in both virtual and in-person settings. ● Students will be expected to complete all assignments to the best of their ability. ● Students can be expected to complete work outside of the designated day of instruction to which their schedule is assigned. ● Students will be expected to ask teachers for assistance and/or clarification as needed. ● Students will be expected to wear face masks when applicable. ● Students should only bring educational materials to school. ● Students entering campus must proceed directly to their assigned classroom while maintaining social distancing. ● Prior to entering the classroom, they will have their temperature taken by the teacher. ● Upon entering the classroom, students should wash hands and/or use hand sanitizer before proceeding to their assigned work area. ● Students may not share food or drinks.
Parent Communication and Support	<ul style="list-style-type: none"> ● Parents are expected to have selected their preferred notification method via the Parent Portal prior to school starting. ● Parents are expected to receive all aeries communication, notifications: via call, text message or email. ● Parents are expected to listen to the messages prior to calling and asking for clarification. ● Parents are expected to routinely update their emergency contact information. ● Parents are expected to call in for any absence or email office managers or office assistant. ● Parents are expected to call the school if their child is having issues with technology. ● Parents are expected to assist or teach their children self-help and daily living skills. <ul style="list-style-type: none"> ▪ Tying shoes ▪ Zipping your jacket ▪ How to open their own lunch items i.e. juice box, zip lock bags, etc. ● Parents are expected to teach students why face coverings are used and model how to properly wear, store, and wash their face coverings when applicable.

	Tech issues for students techsupport@cuca.k12.ca.us
Training and Resources	Social Distancing Handwashing and Hand sanitizer How to Protect Yourself and Others