



Website: www.copiague.k12.ny.us

Have a question and/or concern? By following this chain of communication, parents, students and community members can get their questions and concerns addressed quickly and efficiently.

WHO SHOULD I CONTACT?

ATHLETICS

- Step 1: Coach; if not resolved...
- Step 2: William Bennett, Director of Athletics; if not resolved...
- Step 3: Dr. Jeanette Altruda, Assistant Superintendent for Curriculum and Instruction; if not resolved...
- Step 4: Dr. Kathleen Bannon, Superintendent of Schools

BUDGET

- Step 1: Susan Kanuika, Assistant Superintendent for Finance and Operations; if not resolved...
- Step 2: Dr. Kathleen Bannon, Superintendent of Schools

BUILDINGS & GROUNDS

- Step 1: Angelo Lisa, Director of Facilities; if not resolved...
- Step 2: Susan Kanuika, Assistant Superintendent for Finance and Operations; if not resolved...
- Step 3: Dr. Kathleen Bannon, Superintendent of Schools

CO-CURRICULAR PROGRAMS

- Step 1: Activity Adviser; if not resolved...
- Step 2: Building Principal; if not resolved...
- Step 3: Dr. Jeanette Altruda, Assistant Superintendent for Curriculum and Instruction; if not resolved...
- Step 4: Dr. Kathleen Bannon, Superintendent of Schools

CURRICULUM AND INSTRUCTION

- Step 1: Classroom Teacher; if not resolved...
- Step 2: Department Chairperson (MS & HS); if not resolved...
- Step 3: Building Principal, if not resolved...
- Step 4: Dr. Jeanette Altruda, Assistant Superintendent for Curriculum and Instruction; if not resolved...
- Step 5: Dr. Kathleen Bannon, Superintendent of Schools

EMPLOYMENT AND CERTIFICATION

- Step 1: Todd Andrews, Assistant Superintendent for

- Human Resources; if not resolved...
- Step 2: Dr. Kathleen Bannon, Superintendent of Schools

FOOD SERVICE CONCERNS

- Step 1: MaryAnne Metzack, MS, RDN, CDN, Director of Cafeteria Services; if not resolved...
- Step 2: Susan Kanuika, Assistant Superintendent for Finance and Operations; if not resolved...
- Step 3: Dr. Kathleen Bannon, Superintendent of Schools

GUIDANCE

- Step 1: Guidance Counselor; if not resolved...
- Step 2: Sabrina Meehan, Director of Guidance; if not resolved...
- Step 3: Building Principal; if not resolved...
- Step 4: James McCabe, Assistant Superintendent for Student Services; if not resolved...
- Step 5: Dr. Kathleen Bannon, Superintendent of Schools

MEDICAL CONCERNS, K-12

- Step 1: School Nurse, if not resolved...
- Step 2: Building Principal; if not resolved...
- Step 3: James McCabe, Assistant Superintendent for Student Services; if not resolved...
- Step 4: Dr. Kathleen Bannon, Superintendent of Schools

REGISTRATION AND RESIDENCY

- Step 1: Central Registration Office; if not resolved...
- Step 2: James McCabe, Assistant Superintendent for Student Services; if not resolved...
- Step 3: Dr. Kathleen Bannon, Superintendent of Schools

SCHOOL PERSONNEL

- Step 1: Building Principal; if not resolved...
- Step 2: Todd Andrews, Assistant Superintendent for Human Resources; if not resolved...
- Step 3: Dr. Kathleen Bannon, Superintendent of Schools

SECURITY

- Step 1: Todd Andrews, Assistant Superintendent for Human Resources; if not resolved...
- Step 2: Dr. Kathleen Bannon, Superintendent of Schools

SPECIAL EDUCATION

- Step 1: Teacher; if not resolved...
- Step 2: Danielle Grandin, Director of Special Education; if not resolved...
- Step 3: James McCabe, Assistant Superintendent for Student Services; if not resolved...
- Step 4: Dr. Kathleen Bannon, Superintendent of Schools

TECHNOLOGY CONCERNS

- Step 1: Dr. Jeanette Altruda, Assistant Superintendent for Curriculum and Instruction; if not resolved...
- Step 2: Dr. Kathleen Bannon, Superintendent of Schools

TRANSPORTATION CONCERNS

- Step 1: Bus Driver; if not resolved...
- Step 2: Building Administrator; if not resolved...
- Step 3: Susan Kanuika, Assistant Superintendent for Finance and Operations; if not resolved...
- Step 4: Dr. Kathleen Bannon, Superintendent of Schools

If your issue has not been resolved after following all of the appropriate steps in the communication protocol, you may contact the Board of Education by sending a letter to the District Clerk at DVanFlorcke@copiague.net or attending a scheduled Board meeting. Please note, the Board will not entertain public comments of a personal or personnel concern.