

COPIAGUE PUBLIC SCHOOLS
Copiague, New York

BOARD OF EDUCATION
BUDGET CALENDAR FOR 2011-2012

December 2010		Adopt Board of Education Budget Goals and Budget Development Calendar
January 2011		2011-2012 Budget Packets distributed to Schools & Department Heads
February 2011		Budget Development Work
March 7 (Work Session)	Monday	Superintendent submits first draft of proposed expenditure budget to Board of Education
March 21 (Work Session)	Monday	Revisions to draft expenditure budget
March 30, April 13, 27 May 4	Wednesdays	Publication of legal notice of the date of the Public Hearing of the 2011-2012 School Budget and the date of the 2011-2012 Annual Vote on Budget and Trustees shall be in two newspapers of general circulation four times, the first notice being 45 days preceding the date of the Annual Vote
April 4 (Work Session)	Monday	Revisions to draft expenditure budget
April 11	Monday	Report on estimated revenues and property tax rate. Tentative date for adoption of budget & property tax report card
April 18	Monday	Last day for filing petitions for Board of Education members (30 days preceding meeting at which members are to be elected - 5:00 PM deadline) (Schools closed on this date for Spring Recess)
April 22	Friday	Latest date by which budget must be adopted. Tax report card submitted to local paper and State Education Dept. (the earlier of 24 days prior to budget or the day following adoption of the budget)
May 2	Monday	Budget copies in schools (at least 14 days before Annual Vote, 7 days prior to Public Hearing)
May 9 (Public Hearing followed by Regular Bd. of Ed. Mtg.)	Monday	Public Hearing on the 2011-2012 School Budget (Information Meeting) (not less than 7 or more than 14 days prior to Annual Vote)

**BOARD OF EDUCATION
PROPOSED BUDGET CALENDAR FOR 2011-2012**

May 10	Tuesday	Deadline for application for absentee ballot to be received by District Clerk if ballot is to be mailed out
May 10	Tuesday	School Budget Notice (postcard) mailed (at least 6 days prior to Annual Vote but after Public Hearing)
May 16	Monday	Deadline for application for absentee ballot to be received by District Clerk if ballot is to be personally delivered
May 17	Tuesday	Deadline for completed absentee ballot to be returned to District Clerk (5:00 PM deadline)
May 17	Tuesday	Vote on Budget and Trustees - Great Neck Road School 10 AM to 10 PM

PHM/mer
11/9/10