

**BOARD OF EDUCATION MEETING**

**NOVEMBER 23, 2020**

**PRESENT:**

Paul Daubel  
Rosemary Natoli  
Anthony Pepe  
Peter Robinson  
Brian J. Sales  
Kenneth Urban

Dr. Kathleen Bannon  
Superintendent of Schools

Assistant Superintendent:  
Jeanette Altruda – Curriculum & Ins.  
Todd Andrews – Human Resources  
Karen Sheridan – Student Services  
Jeffrey White – Finance & Operations

Christopher Clayton, Esq.

Approximately 5 Residents & Staff members

The meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President of the Board of Education in the Middle School Auditorium.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes - Regular Board of Education Meeting - November 9, 2020

Motion to approve the minutes of the Regular Board of Education Meeting of November 9, 2020.

Motion by Paul Daubel, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.2 Declination of Appointment

Motion to approve the following declination of appointment.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>REASON GIVEN</u>
Alexa Aliprantis	Per Diem Substitute Non-Certified Teacher (pending) Deauville Gardens West Appointed at the November 9, 2020 Board of Education Meeting	Personal

Motion by Paul Daubel, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.3 Leave of Absence - Cafeteria Aide

Motion to accept the following request for leave of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Lisa Lord	Cafeteria Aide Susan E. Wiley	9/4/18-Present	11/24/20 terminating 1/29/21*	Medical

Motion by Kenneth Urban, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Motion to approve action items 2.4-2.7.

Motion by Kenneth Urban, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action (Consent): 2.4 Appointment: Teaching: Regular Substitute Teacher - School Psychologist

Candidate: Diana Ellefsen, Regular Substitute Appointment - School Psychologist, Susan E. Wiley School

Certification(s): NYS Provisional Certificate - School Psychologist - effective 6/1/19

Service Area: School Psychologist

Effective: January 25, 2021

Salary: Step 5 Column MA+30 - \$65,871 + .045 School Psychologist differential of the 2020/21 Teachers' Salary Schedule

Action (Consent): 2.5 Annual Appointment – Transition Liaison

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>	<u>EXPERIENCE</u>
Deborah Delaney	Transition Liaison 2020/21 School Year	\$3,500*	2004-Present Special Education Teacher High School

\*stipend to be paid out of Grant 611

Action (Consent): 2.6 Appointments - Per Diem Substitute Non-Certified Teachers (pending)

Lauren Conniff, Per Diem Substitute Non-Certified Teacher (pending), SEW

NYS Initial Certifications: Childhood Education (Grades 1-6), Students w/Disabilities (Grades 1-6), Pending

Teaching Assistant, Level 1, Effective 9/6/17

\$120/day, Effective 11/30/20 to on or before 6/30/21

Chapin Rockey, Per Diem Substitute Non-Certified Teacher (pending), HS

Educator Initial Certificates: SPED: Intellectual Disabilities and Emotional Disabilities, Effective 7/1/18, South Carolina State Board of Education

\$120/day, Effective 11/12/20 to on or before 6/30/21

John Perri, Per Diem Substitute Non-Certified Teacher (pending), HS

NYS Initial Certification: Social Studies (Grades 7-12) pending

\$120/day, Effective 11/24/20 to on or before 6/30/21

Jonathon Johnson, Per Diem Substitute Non-Certified Teacher (pending), MS

BS-Elementary Education, Mount St. Mary's University, MD

\$120/day, Effective 12/14/20 to on or before 6/30/21

Christopher J. Link, Per Diem Substitute Non-Certified Teacher, MS

BS-Criminal Justice

\$120/day, Effective 11/18/20 to on or before 6/30/21

Jessa Yifrach, Per Diem Substitute Non-Certified Teacher (pending), GNR

NYS Initial Certifications: Childhood Education (Grades 1-6), Students w/Disabilities (Grades 1-6) pending

\$120/day, Effective 11/30/20 to on or before 6/30/21

Action (Consent): 2.7 Continuation of Appointments - Non-Teaching - Full-time & Part-time Food Service Workers

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Aye Aye Ni	Food Service Worker (full-time) High School	Step 13 - \$22,163.79 6 hours/day Effective 11/16/20

Jackeline Santillana	Food Service Worker (part-time) High School	Step 2 - \$14.61 4 hours/day Effective 11/16/20
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Action: 2.8 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities

Motion to approve the Recommendations of the Committee on the Committee on Preschool Special Education for the identification and placement of preschool students with disabilities for the following dates: November 6, 2020, November 17, 2020

Motion by Rosemary Natoli, second by Paul Daubel.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.9 Recommendations of the Committee on Special Education for the identification and placement of elementary and secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of elementary and secondary students with disabilities for the following dates: 10/19/20, 10/28/20, 10/29/20, 11/4/20 and 11/5/20

Motion by Rosemary Natoli, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.10 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities.

Motion to approve recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for October 27 and November 4, 2020.

Motion by Rosemary Natoli, second by Paul Daubel.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.11 Approval of Board Policies

Motion to approve the following policy changes:

1. 4321, Programs for Students with Disabilities Under the Idea and New York's Education Law Article 89
2. 4321.1, Allocation of Space for Special Education Programs and Services
3. 4321.2, Preschool Special Education
4. 4321.2-R, Preschool Special Education Regulation
5. 4321.3, Independent Educational Evaluations
6. 4321.3-R, Independent Educational Evaluations Regulation
7. 4321.4, Special Education Personnel
8. 4321.5, Provision of Special Education Services in the Least Restrictive Environment
9. 4321.6, School-Wide Pre-Referral Approaches and Interventions
10. 4321.7, Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans
11. 4321.8, Availability of Alternative Format Instructional Materials for Students with Disabilities
12. 4321.9, Districtwide and Statewide Assessments of Students with Disabilities
13. 4321.10, Impartial Hearing Officer Appointment and Compensation
14. 4321.11, Declassification of Students with Disabilities

15. 4321.12, Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities
16. 4321.13, Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality

Motion by Anthony S Pepe, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.12 Adoption of Resolution Regarding Retention and Disposition Schedule for New York Local Government Records (LGS-1)

Motion to adopt the following resolution regarding Retention and Disposition Schedule for New York Local Government Records (LGS-1).

BE IT RESOLVED, that the Board of Education of the Copiague Union Free School District hereby adopts Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

(a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the updating of policies 0115 - Student Harassment and Bullying Prevention and Intervention; 0115-R - Student Harassment and Bullying Prevention and Intervention Regulation; 1120 - School District Records; 5500 - Student Records; 5500-R - Student Records Regulation; 5710 - Violent or Disruptive Incident Reporting; and 8635-R- Information and Data Privacy, Security, Breach and Notification Regulation to replace any reference to or citation of Records Retention and Disposition Schedule (ED-1) with Retention and Disposition Schedule for New York Local Government Records (LGS-1).

Motion by Kenneth Urban, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action, Reports: 2.13 Budget Transfers in Excess of \$10,000 for October 2020

Motion to approve budget transfers in excess of \$10,000 for October 2020.

Motion by Peter Robinson, second by Paul Daubel.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

Action: 2.14 Donation of Backpacks from Costco Wholesale Corporation

Motion to approve donation of backpacks from Costco Wholesale Corporation.

Motion by Kenneth Urban, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

### **3. REPORTS**

Claims Audit Reports for the Month of October 2020

Treasurer's Report for the Month of October 2020

Cafeteria Operating Report for the Month of October 2020

Expenditure, Revenue, and Investment Reports - October 2020

Budget Transfers for October 2020

Enrollment Report for Period Ending October 30, 2020

Superintendent's Report

All chromebooks have been distributed. Teachers in grades 1-8 are acclimating to synchronous learning.

### 3.8 Second Policy Review

#### **Second Policy Review**

1. 4324, Programs for Pregnant Students
2. 4326, Programs for English Language Learners
3. 4327, Homebound Instruction
4. 4327-R, Homebound Instruction Regulation
5. 4328, Alternative School Program
6. 4331, Summer School
7. 4334.1, High School Credit for College Courses
8. 4340, Adult Education Programs
9. 4350, Multicultural/Global Education
10. 4400, Instructional Arrangements
11. 4410, Grouping for Instruction
12. 4430, Student Schedules and Course Loads
13. 4510, Instructional Materials
14. 4510.1, Instructional Technology
15. 4511, Textbook Selection and Adoption
16. 4513, Library Materials Selection and Adoption
17. 4524, School Libraries
18. 4526, Computer Technology
19. 4527, Computer Network and Internet
20. 4527-R, Computer Network and Internet Regulations
21. 4528, Internet Safety Policy
22. 4528-R, Internet Safety Policy Regulation
23. 4532, School Volunteers
24. 4532-R, School Volunteers Regulation
25. 4532-E.1, Application Form Volunteer
26. 4532-E.2, Evaluation Form For Volunteers
27. 4765, Online, Distance, and Remote Learning
28. 5100, Comprehensive Attendance Policy
29. 5151, Homeless Children
30. 5151-R, Homeless Children Regulation
31. 5420, Student Health Services
32. 5420-R, Student Health Services Regulations
33. 8130, Emergency Management Plans
34. 8131, Pandemic Planning

### 3.9 First Policy Review

#### **First Policy Review**

1. 4322, Programs for the Gifted and Talented
2. 4322-R, Programs for the Gifted and Talented Regulation
3. 4325, Academic Intervention Services
4. 4600, School Counseling Programs
5. 4710, Grading System
6. 4710-R, Grading Systems Regulation
7. 4712, Student Progress Reports to Parents
8. 4714, Parent Conferences
9. 4714-R, Parent Conferences Regulation
10. 4720, Testing Programs

11. 4730, Homework
12. 4740, Honor Rolls
13. 4740-R, Honor Rolls Regulation
14. 4741, Class Rankings
15. 4741-R, Class Rankings Regulation
16. 4750, Promotion and Retention of Students
17. 4760, Makeup Opportunities
18. 4760-R, Makeup Opportunities Regulation
19. 4771, Early Graduation
20. 4772, Graduation Ceremonies
21. 4772-R, Graduation Ceremonies Regulation
22. 4773, Diploma and Credential Options for Students with Disabilities
23. 4800, Miscellaneous Instructional Policies
24. 4821, School Ceremonies and Observations
25. 4830, Assemblies
26. 4850, Animals in Schools

#### **4. CORRESPONDENCE**

There was no correspondence.

#### **5. COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, December 7, 2020, at 7:30 p.m. in the Middle School Auditorium.

#### **6. UNFINISHED BUSINESS**

There was no unfinished business.

#### **7. NEW BUSINESS**

There was no new business.

#### **8. VOICE OF THE BOARD**

Mr. Sales reported on the food distribution that took place on Saturday morning. He thanked all the volunteers that showed up. Mr. Sales also gave an update from Western Suffolk BOCES and N-SSBA.

#### **9. VOICE OF THE PEOPLE**

There was no voice of the people.

#### **10. POSSIBLE EXECUTIVE SESSION**

Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss legal matters, personnel matters, student matters and other Executive Session Topics.

Motion by Kenneth Urban, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

The Board entered into Executive Session at 7:47 PM

Return to Open Session

Motion to return to Open Session.

Motion by Paul Daubel, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

The meeting was reconvened at 9:30 PM

**11. ADJOURNMENT**

Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Paul Daubel, second by Anthony S Pepe.

Final Resolution: Motion Passed

Yes: Rosemary Natoli, Peter Robinson, Brian J Sales, Kenneth Urban, Paul Daubel, Anthony S Pepe

The meeting was adjourned at 9:31 PM

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Mary Ellen Ruppert  
District Clerk