

REGULAR MEETING OF THE BOARD OF EDUCATION

MARCH 9, 2020

PRESENT:

Laura Gavey
Christopher Madden
Rosemary Natoli
Peter Robinson
Brian J. Sales
Kenneth Urban

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:

Karen Sheridan – Student Services
Jeffrey White – Finance & Operations
Jeanette Altruda – Curriculum & Instruction

ABSENT:

Paul Daubel

Christopher Clayton, Esq.

Approximately 5 Residents & Staff Members

The meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, in the Board of Education Conference Room in the Middle School, with the opening exercises and a moment of silent meditation.

2. FOR ACTION

Action, Minutes: 2.1 Approval of Minutes - Regular Board Meeting and Budget Work Session of February 10, 2020

Motion to approve the minutes of the Regular Board Meeting and Budget Work Session of February 10, 2020.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.2 Resignations: Elementary Teachers, Reading Teachers, Office Assistant, Teaching Assistant, Office Assistant (part-time), Security Aide

Motion to accept the following resignations:

<u>NAME</u>	<u>ASSIGNMENT SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Terri Alzmann	Elementary Teacher Susan E. Wiley	9/1/85-Present	6/30/20	Retirement
Nancy Csorny	Elementary Teacher Deauville Gardens East	1/26/89-Present	6/30/20	Retirement
Diane Lando	Reading Teacher Middle School	9/1/95-Present	6/30/20	Retirement
Stamatia Pagiazitis	Reading Teacher Middle School	9/1/96-Present	6/30/20	Retirement
Ellen Duffy	Office Assistant High School	9/24/97-Present	6/30/20	Retirement
Crystal Roma	Teaching Assistant Great Neck Road	9/17/19-2/1/20	2/11/20	Personal
Dianna Revilla	Office Assistant (part time) Middle School	10/23/18-Present	3/20/20	Personal

Mark Epps Security Aide 5/9/17-3/1/30 3/1/20 Personal
(Guard)
High School

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.3 Leaves of Absence - PT Courier (Driver Messenger), Teaching Assistant/Per Diem Substitute Teacher, Elementary Teacher

Motion to accept the following requests for leaves of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Michael Greb	Part-time Courier (Driver Messenger) District	1/15/19-Present	2/24/20 terminating 6/30/20*	Medical
Linda Herbst	Teaching Assistant/ Per Diem Substitute	9/4/18-Present (Leave 9/3/19- 2/24/20)	2/25/20 terminating 6/30/20	Medical
Marissa Krause	Elementary Teacher/ Deauville Gardens West 6/30/20	11/5/14-Present	3/16/20 terminating	Child Care

***This date will be adjusted if needed.**

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Motion to approve action items 2.4-2.13.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action (Consent): 2.4 Appointments: Teaching: Regular Substitute Teacher - School Psychologist, Elementary Teacher

Candidate: Diana Ellefsen, Regular Substitute Appointment - School Psychologist Susan E. Wiley School

Certification(s): NYS Provisional Certificate – School Psychologist – effective 6/1/19

Service Area: School Psychologist

Effective: On or about March 30, 2020

Salary: Step 3 Column MA +30 - \$62,514 + .045 (prorated) School Psychologist differential of the 2019/20 Teachers' Salary Schedule

Candidate: Stefani DeSalvo, Regular Substitute Appointment - Elementary Teacher, Deauville Gardens West

Certifications: NYS Initial Certificate – Childhood Education (Grades 1-6) – effective 8/21/19

NYS Initial Certificate – Students with Disabilities (Grades 1-6) – eff. 8/02/19

NYS Initial Certificate – Early Childhood Ed. (Birth -Grade 2) – pending

Service Area: Elementary

Effective: March 16, 2020

Salary: Step 3 Column MA - \$59,516 (prorated) of the 2019-20 Teachers' Salary Schedule.

Action (Consent): 2.5 Appointments – Extended Day – 2019-20

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>RATE OF PAY</u>
Andrew Alzmann	Teacher Susan E. Wiley	\$ 47/hour
Danielle Reminick	Teacher Susan E. Wiley	\$47/hour
Amanda Luciano	Teacher Great Neck Road	\$47/hour

Action (Consent): 2.6 Appointment – Head Chaperone – Spring

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>STIPEND</u>
Yvan Garcia	Head Chaperone	\$2,000 plus \$60 per athletic event attended

Action (Consent): 2.7 Annual Appointment – Overnight Chaperone – 2019/20 School Year

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>	<u>TRIP</u>
Diana LaSpina	Business Education Teacher High School	\$200/night	DECA April 1 and April 2, 2020

Action (Consent): 2.8 Appointment - Coaching Staff - Spring 2019/20

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Joseph Montanino	MS Softball First Aid Expires 8/23/22	\$5,010
Kaileen Spadaro	Girls JV Lacrosse First Aid Pending	\$7,040

Action (Consent): 2.9 Increase in hours - Non-Teaching Staff - PT Food Service Worker

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Jesus McCatty	Food Service Worker (part time) Deauville Gardens East/ Deauville Gardens West	Step 2 - \$14.32/hr. 1 additional hour/day Effective 3/10/20

Action (Consent): 2.10 Permanent Appointment - Non-Teaching: School Security Guard/School Resource Officer

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY EFFECTIVE DATE</u>
Kim McLaurin	School Security Guard/ School Resource Officer Great Neck Road NYS DOS Security Guard License through 7/12/20	Step 3 - \$20.36/hr. 35 hours/week Effective 3/10/20

Action (Consent): 2.11 Continuation of Appointments - Non-Teaching - Groundskeeper, Day Custodian in Charge, Assistant Cook, PT Custodial Workers, PT Office Assistants, Cafeteria Aides

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Charles A. Ragusa	Groundskeeper I District	Step 20 - \$70,441* + \$650* Groundskeeper differential Effective 3/3/20

William C. Finamore III	Day Custodian in Charge Deauville Gardens East	Step 18 - \$66,721* + \$650* Elementary DCIC differential Effective 3/3/20
Dolly Nunez	Assistant Cook High School	Step 1 - \$23,762.40 + \$700 Assistant Cook Stipend Effective 3/3/20
Yury Leonardo Rodriguez	Custodial Worker (part-time) Susan E. Wiley	Step 1 - \$17.60/hr. 4 hrs./day Effective 3/3/20
Juana Fajardo	Custodial Worker (part-time) Deauville Gardens East/ Deauville Gardens West	Step 1 - \$17.60/hr. 4hrs./day Effective 3/3/20
Peter Scimone	Custodial Worker (part-time) High School	Step 1 - \$17.60/hr. 4 hrs./day Effective 3/3/20
Melissa Delatorre	Office Assistant (part-time) Susan E. Wiley	Step 4 - \$21.09/hr. 5 hrs./day Effective 3/3/20
Nicole Haray	Office Assistant (part-time) Deauville Gardens West	Step 1 - \$19.59/hr. 3.5 hrs./day Effective 3/3/20
Teresa Ceron	Cafeteria Aide Deauville Gardens West	Step 1 - \$13.93/hr. 2.75 hrs./day Effective 3/3/20
Joanna Chmiel	Cafeteria Aide Deauville Gardens West	Step 1 - \$13.93/hr. 2.75 hrs./day Effective 3/3/20
Theresa Lauretti	Cafeteria Aide Deauville Gardens West	Step 1 - \$13.93/hr. 2.75 hrs./day Effective 3/3/20

*Based on 2018-2019 Salary Schedule

Action (Consent): 2.12 Probationary Appointments - Non-Teaching: PT & FT Food Service Workers

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Aye Aye Ni	Food Service Worker (full time) High School	Step 12 - \$21,302.86 (pro-rated) 6 hrs./day Effective 3/10/20 Probationary period to end 11/16/20
Jackeline Santillana	Food Service Worker (part time) High School	Step 1 - \$13,90/hr. 4 hrs./day Effective 3/10/20 Probationary period to end 11/16/20

Action (Consent): 2.13 Appointments - Non Teaching - Substitute Food Service Workers/Office Assistant

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Jissell Garcia	Food Service Worker	\$13.00/hr.
	Office Assistant	\$15.00/hr.
	District	Effective 3/10/20
Christina Aquino	Food Service Worker	\$13.00/hr.
	Office Assistant	\$15.00/hr.
	District	Effective 3/10/20

Action: 2.14 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities.

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for the following dates: December 13, 20, 2019, January 17, 2020

Motion by Christopher Madden, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.15 Recommendations of the Committee on Special Education for the identification and placement of elementary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of elementary students with disabilities for the following dates : February 3,5, 6, 10, 12, 13, 24, 26 and 27 2020

Motion by Christopher Madden, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.16 Recommendations of the Committee on Special Education for the identification and placement of elementary/secondary students with disabilities.

Motion to approve the recommendations of the Committee on Special Education for the identification and placement of elementary/secondary students with disabilities for the following dates: 2/06/2020; 2/11/2020; 2/13/2020.

Motion by Christopher Madden, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.17 Approval of Board Policies

Motion to approve the following policy changes:

1. 2000, Board Operational Goals
2. 2100, School Board Legal Status
3. 2110, School Board Powers and Duties
4. 2110-R, School Board Powers and Duties Regulation
5. 2111, Board Member Authority
6. 2120, School Board Elections
7. 2120-R, School Board Elections Regulation
8. 2120.1, Candidates and Campaigning
9. 2120-R.1, School Board Elections - Poll Watcher Regulations
10. 2120.2, Voting Procedures
11. 2120.3, Continuous Voter Registration

12. 2121, Board Member Qualifications
13. 2122, Board Member Oath of Office
14. 2130, Board Member Resignation
15. 2140, Board Member Removal From Office
16. 2150, Unexpired Term Fulfillment
17. 2160, School Board Member Ethics
18. 2160-R, School Board Member Ethics Regulation
19. 2170, Board Member Conflict of Interest

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.18 Nomination of Members to Serve on the Western Suffolk Board of Cooperative Educational Services

Motion to nominate Mrs. Jeanette Santos and Mr. Peter Wunsch to fill two vacant seats on the Board of Education of Western Suffolk BOCES for one three year term.

BE IT RESOLVED, that the Copiague Union Free School District hereby nominates Mrs. Jeanette Santos and Mr. Peter Wunsch as candidates for reelection to serve on the Board of Education for Western Suffolk BOCES.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.19 Final Approval of Out of State and/or Overnight Field Trips

Motion for Final Approval of Out of State and or Overnight Field Trips.

<u>GROUP</u>	<u>EVENT DATE(S)</u>	<u>EVENT NAME</u>	<u>LOCATION</u>
Madrigals	May 15, 2020	Music in the Park Competition	Agawam, MA
DECA	April 1-2, 2020	Fashion Trip to NYC	New York, NY

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.20 2019/20 Budget Transfers in Excess of \$10,000

Motion to approve budget transfers in excess of \$10,000.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.21 Resolution to Participate in Southern Westchester BOCES Cooperative Bid for 2020-2021

Motion to approve the resolution to participate in Southern Westchester BOCES Cooperative Bid for 2020-2021.

RESOLUTION

WHERE AS, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the Copiague UFSD School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

		Please check Either	
		<u>YES</u>	<u>NO</u>
1.	Art Supplies	X	
2.	General School Supplies	X	
3.	Office Supplies	X	
4.	Fine Paper Supplies	X	
5.	Audio Visual Supplies & Equipment	X	
6.	Bakery Goods	X	
7.	Cafeteria Food Supplies	X	
8.	Custodial Supplies	X	
9.	Custodial Paper Supplies	X	
10.	Lumber Supplies	X	
11.	Laser & Ink Jet Toners , OEM	X	
12.	Microcomputer Hardware	X	
13.	Office & Classroom Furniture	X	

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: **June 30, 2021**, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.22 Acceptance of \$500 Donation from ExxonMobil

Motion to accept a \$500 donation from ExxonMobil.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.23 Approval - SCOPE License Agreement - 2020-2021 After School Child Care Program

Motion to approve the License Agreement between the Copiague Union Free School District and SCOPE Education Services for the 2020-2021 After School Child Care Program.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.24 Recommendation to Accept Federal Single Audit for Year End June 30, 2019

Motion to Accept the Federal Single Audit for year end June 30, 2019.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.25 Corrective Action Plan for the Federal Single Audit for Year End June 30, 2019

Motion to accept the Corrective Action Plan for the Federal Single Audit for year end June 30, 2019.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

3. REPORTS

3.1 Claims Audit Reports for the Month of January 2020

3.2 Treasurer's Report for the Month of January 2020

3.3 Cafeteria Operating Report for January 2020

3.4 Expenditure, Revenue and Investment Reports - January 2020

3.5 Budget Transfers for January 2020

3.6 Enrollment Report for Period Ending January 31, 2020

3.7 Superintendent's Report

Dr. Bannon reported that the Census phone goes live on March 12th.

Dr. Bannon mentioned that she and Mary Ellen visited with the people at the Dominican Village to talk about the Census. We also informed them that their residents reside in the Copiague School District and told them about the upcoming School Budget/Trustee Vote. Finally, we left two posters with them with the information for the High School Musical and information about all the Spring concerts.

Next, Dr. Bannon reported on the Coronavirus. How the district was keeping up with guidance from the Health Department and the NY State Education Department and meetings with the other Superintendents.

3.9 Second Policy Review

Second Policy Review

1. 2210, Annual School Board Reorganizational Meeting
2. 2220, Board Officers
3. 2230, Appointed Board Officials
4. 2240, Board-Superintendent Relationship
5. 2250, Board Committees
6. 2260, Ad-Hoc Advisory Committees to the Board
7. 2270.1, Litigation Procedures
8. 2270.1-E, Legal Document Transmittal Form
9. 2310, Regular Meetings
10. 2320, Special Meetings
11. 2330, Executive Sessions
12. 2340, Notice of Meetings
13. 2342, Agenda Preparation and Dissemination
14. 2350, Board Meeting Procedures
15. 2351, Quorum

16. 2352, Rules of Order
17. 3230-E, Organization Chart

3.10 First Policy Review

First Policy Review

1. 2360, Minutes
2. 2360-R, Minutes Regulation
3. 2390, Board Hearings
4. 2410, Formulation, Adoption and Amendment of Policies
5. 2440, Administration in Policy Absence
6. 2450, Policy Dissemination
7. 2460, Policy Review and Evaluation
8. 2510, New Board Member Orientation
9. 2520, New Board Member Training
10. 2521, School Board Conferences, Conventions, Workshops
11. 2530, Membership in School Boards Associations
12. 2531, Board Attendance at School Related Functions
13. 2700, Board-Staff Communications

4. CORRESPONDENCE

There was no correspondence.

5. COMMUNICATIONS AND ANNOUNCEMENTS

The next regular Board of Education Meeting is scheduled for Monday, March 23, 2020, at 7:30 p.m. in the Board of Education Conference Room located in the Everett E. Newman III Administration Office in the Middle School. The agenda will include a work session for the development of the 2020/21 school budget.

“Coffee and Cake with the Board – Come down and meet the members of the Board of Education in a more informal atmosphere.

Hear from the Board about some of the things going on in the district this year, while learning more about what the board does and what it’s like to be a Board member.

All residents are invited to meet with the Board of Education on March 25, 2020 at 7:00 pm in the Middle School west cafeteria.”

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

Mrs. Ruppert gave them an update on BoardDocs and spoke to them about the Community Summit.

8. VOICE OF THE BOARD

Mr. Madden reported he and Dr. Bannon went to the American Venice Civic Association meeting. Dr. Bannon gave a presentation on the Census to a crowd of about 200 people.

Mr. Sales reported on the meeting he, Dr. Bannon and several Board members had with Assemblywoman Jean-Pierre. Next Friday they are meeting with Senator Brooks. He also gave an update from N-SSBA.

9. VOICE OF THE PEOPLE

A resident voiced her concerns about all the apartment buildings going up and the tax exemptions they are receiving. She's worried that not enough tax money will be taken in to support the amount of children that may move into those apartments and will go to our school district. Mr. Clayton, the District's attorney, explained to her that the District has no say in the tax exemptions the owner of the

buildings are getting but does have an obligation to the children that may potentially move in. Mr. Madden suggested bringing it up to our Legislators and to put it on the agenda for the next American Venice Civic Association meeting.

10. POSSIBLE EXECUTIVE SESSION

Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss employment of a particular person and negotiations.

Motion by Christopher Madden, second by Kenneth Urban.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The Board entered into Executive Session at 8:10 PM

Return to Open Session

Motion to return to Open Session.

Motion by Peter Robinson, second by Kenneth Urban.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was reconvened at 8:56 PM

11. ADJOURNMENT

Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Peter Robinson, second by Kenneth Urban.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was adjourned at 8:57 PM

Mary Ellen Ruppert
District Clerk