

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**MARCH 4, 2019**

**PRESENT:**

Laura Gavey  
Christopher Madden  
Rosemary Natoli  
Peter Robinson  
Brian J. Sales  
Kenneth Urban  
Kenneth Urban

Dr. Kathleen Bannon  
Superintendent of Schools

Assistant Superintendents:  
Karen Sheridan – Student Services  
Peter Michaelsen – Finance & Operations  
Todd Andrews – Human Resources

**ABSENT:**

Doris Fischer

Christopher Clayton, Esq.

Approximately 6 Residents & Staff Members

The meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, President, in the Board of Education Conference Room in the Middle School, with the opening exercises and a moment of silent meditation.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes - Regular Board of Education Meeting and Budget Work Session of February 11, 2019

Motion to approve the minutes of the Regular Board of Education Meeting and Budget Work Session of February 11, 2019.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.2 Resignations - Regular Substitute, Social Studies, Office Assistant (Spanish Speaking)

Motion to accept the following resignations:

<b><u>NAME</u></b>	<b><u>ASSIGNMENT/ SCHOOL</u></b>	<b><u>SERVICE IN DISTRICT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON GIVEN</u></b>
Stephen Birkmire	Regular Substitute Social Studies Middle School	9/1/15-Present	2/15/19	Personal
Andrea Bustos De Romagna	Office Assistant (Spanish Speaking- 10 month) High School	10/21/14-2/19/19	2/19/19	Personal
Grace Wrightington	Food Service Worker Susan E. Wiley	9/7/10-Present	3/18/19	To become a part-time Food Service Worker

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.3 Declinations - Coaches

Motion to accept the following declinations:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>REASON GIVEN</u>
Michael Olsen	Varsity Softball Coach Appointed at the February 11, 2019 Board of Education Meeting	Personal
Erika Krieger	Varsity Softball Assistant Coach Appointed at the February 11, 2019 Board of Education Meeting	To become Varsity Head Softball Coach
Carole Olsen	MS Softball Coach Appointed at the February 11, 2019 Board of Education Meeting	To become Varsity Assistant Softball Coach

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.4 Leave of Absence - Teaching Assistant

Motion to accept the following request for leave of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Brianne Delgado	Teaching Assistant Deauville Gardens East	9/26/17-Present (Leave 1/2/19- 3/2/19)	3/3/19 terminating on or about 3/26/19*	Child Care

\*This date will be adjusted if needed.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Motion to approve action items #2.5-2.12.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action (Consent): 2.5 Appointment: Teaching: Regular Substitute Teacher - Social Studies

Candidate: Marisa Terranova, Regular Substitute Appointment - Social Studies, Copiague Middle School

Certification: NYS Initial Certificate - Social Studies 7-12 - effective 6/2/17

Service Area: Social Studies 7-12

Effective: February 25, 2019

Salary: Step 2 Column BA - \$48, 167 (prorated) of the 2018/19 Teachers' Salary Schedule

Action (Consent): 2.6 Appointment - Extended Day - 2018-19 School Year

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Diana Gorman	Teacher Deauville Gardens East	\$47 /hour

Action (Consent): 2.7 Annual Appointments - Additional Chaperones - 2018-19 School Year

<u>NAME</u>	<u>POSITION</u>
Michelle Turcios	Teacher
Mileny Guzman	Teaching Assistant
Kevin Miller	Teacher

Action (Consent): 2.8 Appointments – Coaching Staff – Spring 2018/19

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Erika Krieger	Varsity Softball First Aid Pending	\$8,500
Carole Olsen	Varsity Softball Assistant First Aid Expires 4/18/20	\$7,670
Nicholas Lorenzen	Varsity Boys & Girls Track Assistant First Aid Expires 5/31/20	\$9,164 + \$400 longevity*

Mr. Lorenzen was appointed to this position at the February 11, 2019 Board of Education meeting. He is entitled to receive the \$400 longevity stipend.

Action (Consent): 2.9 Annual Appointment – Overnight Chaperone – 2018/19 School Year

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>	<u>TRIP</u>
Samuel Gonzales	Mathematics Teacher High School	\$200/night	Angelo Del Toro Leadership Institute March 9-11, 2019

Action (Consent): 2.10 Appointments - Per Diem Substitute Teachers

Melanie Sweeney, Per Diem Substitute Teacher, Great Neck Road  
NYS Professional Certification: Childhood Education (Grades 1-6), Effective 1/20/16  
\$130/day, Effective 3/5/19 to on or before 6/30/19

Alyssa Strumpf, Per Diem Substitute Teacher, Great Neck Road  
NYS Initial Certification: English to Speakers of Other Languages, Effective 2/22/19  
\$130/day, Effective 3/5/19 to on or before 6/30/19

Action (Consent): 2.11 Appointment - Annual - Teacher Aide

<u>NAME</u>	<u>SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Steven Sciamè	High School	Step 1 -\$15.19hr, 3.5 hrs/day Effective 3/5/19 to on or before 6/26/19

Action (Consent): 2.12 Continuation of Appointment - Non-Teaching - Cafeteria Aide

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Juanita Stewart	Cafeteria Aide (part-time) Deauville Gardens West	\$13.68/hr., 2.5 hrs/day Effective 3/5/19

Ms. Stewart has successfully completed her twenty-six week probationary period and is, therefore, eligible for continuation of appointment.

Action: 2.13 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities.

Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for January 18, January 25, February 1, February 4, February 6, February 8 and February 11, 2019.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.14 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: January 28, 2019, January 30, 2019, January 31, 2019, February 4, 2019, February 5, 2019, February 6, 2019, February 7, 2019, February 8, 2019, and February 11, 2019.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.15 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 1/29/19, 1/30/19 and 2/1/19

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.16 Updated List of Impartial Hearing Officers

Motion to approve the list of updated Impartial Hearing Officers.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.17 Approval of Board Policies

Motion to approve the following policy changes:

1. 4311.1-R, Display of the Flag Regulation
2. 9282, Professional Staff Visitations and Conferences
3. 9282-R, Professional Staff Visitations and Conferences Regulation
4. 9282-E.1, Professional Staff Visitations and Conferences - Request Form
5. 9282-E.2, Request for Reimbursement - Expense Voucher
6. 9282-E.3, Tax Exempt Letter
7. 9290, Miscellaneous Professional Staff Policies
8. 9291, Nonschool Employment by Professional Staff Members

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.18 Acceptance of Donation of Celestron Telescope

Motion to accept donation of a Celestron Telescope.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.19 Capital Project Contract Settlement with Ultimate Power, Inc.

Motion to accept Capital Project contract settlement with Ultimate Power, Inc.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.20 Nomination of Members to Serve on the Western Suffolk Board of Cooperative Educational Services

Motion to nominate Mrs. Ilene Herz, Mrs. Maryann Zumpano and Mr. Brian J. Sales to fill three vacant seats on the Board of Education of Western Suffolk BOCES for one three year term.

**BE IT RESOLVED**, that the Copiague Union Free School District hereby nominates Mrs. Ilene Herz and Mrs. Maryann Zumpano as candidates for reelection to serve on the Board of Education for Western Suffolk BOCES.

**BE IT FURTHER RESOLVED**, that the Copiague Union Free School District hereby nominates Mr. Brian J. Sales as a candidate for election to serve on the Board of Education of Western Suffolk BOCES for a three-year term expiring June 30, 2022, to fill the expired term of Mrs. Mildred Browne.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.21 2018-2019 Expenditure Budget Revision of \$24,646.44 from \$129,797,034.05 to \$129,821,680.49 to be Funded from our Restricted Fund Balance (EBALR)

Motion to accept expenditure budget revision of \$24,646.44 from \$129,797,034.05 to \$129,821,680.49 to be funded from our restricted fund balance (EBALR).

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.22 2018/19 Budget Transfers in Excess of \$10,000

Motion to accept 2018/19 budget transfers in excess of \$10,000.

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.23 Approval of request for Out of State and/or Overnight Trip

Motion to approve the following out of state and/or overnight field trip.

<u>GROUP</u>	<u>EVENT DATE</u>	<u>EVENT NAME</u>
Bowling State Qualifier	March 7-9, 2019	State Bowling Championship Syracuse, NY

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

### **3. REPORTS**

3.1 Claims Audit Reports for the Month of January 2019

3.2 Treasurer's Report for the Month of January 2019

3.3 Cafeteria Operating Report for January 2019

3.4 Expenditure, Revenue and Investment Reports - January 2019

3.5 Budget Transfers for January 2019

3.6 Capital Project Change Order Report

3.7 Capital Project Spending Summary Report through February 24, 2019

3.8 Superintendent's Report

Dr. Bannon reported on the meeting that her and some Board members had with Assemblywoman Jean-Pierre and Senator Brooks.

3.9 School Budget 2019/20 - Work Session

Mr. Michaelsen gave an update on the cost centers.

3.10 Second Policy Review

#### **Second Policy Review**

1. 9310, Support Staff Positions
2. 9311, Support Staff Qualifications
3. 9324, Support Staff Vacations and Holidays
4. 9324-R, Support Staff Vacations and Holidays Regulation
5. 9330, Support Staff Recruiting and Hiring
6. 9330-R, Support Staff Recruiting and Hiring Regulation
7. 9352, Probationary Service and Permanent Appointments
8. 9354.2, Resignation of Support Staff Members
9. 9354.4, Suspension and Dismissal of Support Staff Members
10. 9360, Support Staff Assignments and Transfers
11. 9360-R, Support Staff Assignments and Transfers Regulation
12. 9372, Support Staff Visitations and Conferences
13. 9380, Support Staff Development
14. 9381, Support Staff Orientation

3.11 First Policy Review

#### **First Policy Review**

1. 5415-R, School Wellness Policy Regulation
2. 9411, Board Negotiating Agents
3. 9500, Miscellaneous Personnel Policies
4. 9501, Conditional Appointment & Emergency Conditional Appointment of Staff Members Subject to Such Appointments

5. 9510, Personnel Records
6. 9511, Staff Health
7. 9520, Staff Complaints and Grievances
8. 9520.2, Family and Medical Leave
9. 9502.2-R, Family and Medical Leave Regulation
10. 9530, Smoking on School Premises by Staff
11. 9540, Employees with HIV-Related Illness
12. 9540-R, Employees with HIV-Related Illness Regulation
13. 9580, Military Leaves

#### **4. CORRESPONDENCE**

There was no correspondence.

#### **5. COMMUNICATIONS AND ANNOUNCEMENTS**

The next regular Board of Education Meeting is scheduled for Monday, March 18, 2019, at 7:30 p.m. in the Board of Education Conference Room located in the Everett E. Newman III Administration Office in the Middle School. The agenda will include a work session for the development of the 2019/20 school budget. It will be preceded by an Audit Committee Meeting at 6:30 p.m.

#### **6. UNFINISHED BUSINESS**

There was no unfinished business.

#### **7. NEW BUSINESS**

There was no new business.

#### **8. VOICE OF THE BOARD**

Mr. Sales gave an update from N-SSBA. He mentioned that they get audited just like everyone else and gave Mrs. Ruppert the following documents to scan and share with the rest of the Board:

SCPD School Resource Officer (SRO) - Roles and Responsibilities  
2018 Top Ten Internal Control Deficiencies Cited in the New York State Comptrollers Reports - School District from R. S. Abrams & Co., LLP  
New Developments, Year End Update and 1040 Considerations, January 2019 - R. S. Abrams & Co., LLP

Mr. Madden gave a follow-up to the Coalition Meeting.

Mrs. Gavey reported on the Pizza and Conversation meeting that was held with High School students just before the Board meeting.

#### **9. VOICE OF THE PEOPLE**

There was no voice of the people.

#### **10. POSSIBLE EXECUTIVE SESSION**

Action: 10.1 Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss a legal matter pending and employee matters.

Motion by Peter Robinson, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The Board went into Executive Session at 8:00 PM.

Action: 10.6 Return to Open Session

Motion to return to Open Session.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was reconvened at 8:57 PM.

## **11. ADJOURNMENT**

Action: 11.1 Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was adjourned at 8:58 PM.

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Mary Ellen Ruppert  
District Clerk